



## Celebrating Greenbelt Development

Whether it is a grand opening or anniversary, the City of Greenbelt wants to help you celebrate this significant milestone in your journey by hosting a ribbon cutting ceremony. This opportunity is available to new and existing businesses, charities, and non-profits in the City of Greenbelt. Ribbon Cutting Ceremonies are a great way to introduce and celebrate your business in the community.

**Please Note: All anniversaries are celebrated in 10-year increments.**



*Motiva Grand Opening September 2022*

Please provide us with a copy of your approved business license upon your request so we can verify that your business is compliant with all State, County, and City requirements. All taxes and fees must be current at the time of application.



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## ***The City would provide the following services for eligible applicants:***

- 1.** Grand Opening / Anniversary Celebration Flyer emailed to the local community and featured in the business newsletter;
- 2.** Advertisement published in the Greenbelt Review, highlighting the Grand Opening or Anniversary Celebration and including a brief profile (written by the applicant that is subject to staff review);
- 3.** Event published on the City of Greenbelt's social media. This includes a posted photo of the event;
- 4.** Grand Opening / Anniversary Ribbon Cutting Celebration;
- 5.** Proclamation from the Mayor

## ***Process of Ribbon Cutting Initiative:***

- 1.** Applications must be completed online or sent via e-mail to [ksimpson@greenbeltmd.com](mailto:ksimpson@greenbeltmd.com).
- 2.** Our Economic Development Manager will contact you to discuss the specifics of your Ribbon Cutting event, and a tentative date will be reserved.
- 3.** Our team will verify that your business is following City regulations regarding permits and licenses.
- 4.** Once the City's regulation criteria are established, we will confirm with you the date and time of the event.
- 5.** We will contact the Mayor and City Council for their availability.
- 6.** Your ribbon cutting will be announced on the City's website and social media pages.
- 7.** We will provide staff support at the event and the ribbon-cutting scissors and ribbon.



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## ***Application:***

Corporate / Establishment Name

Trade Name

Business Owner(s) Name

Business Address

Phone Number

Email Address

Confirm Email Address

*I/We hereby attest, under penalties of perjury, that I/we have the full legal capacity to authorize the filing of this application and that information and attachments herewith submitted are true and correct to the best of my/our knowledge. The applicant invites the City of Greenbelt to verify the information disclosed in this application.*

*Date:*

*Print Name(s):*

*Signature(s):*

***Please fill out the form in its entirety. If you have any concerns, please contact:***

Kevin Simpson, Economic Development Manager  
(240) 542-2044  
ksimpson@greenbeltmd.gov