

# Introduction

Fiscal Year 2024



# City of Greenbelt Proposed Budget

## Fiscal Year July 1, 2023 – June 30, 2024

### **CITY COUNCIL**

Emmett V. Jordan, Mayor

Kristen L.K. Weaver, Mayor Pro Tem

Colin A. Byrd

Judith F. Davis

Ric Gordon

Silke I. Pope

Rodney M. Roberts

### **CITY MANAGER**

Timothy George (Interim)

### **BUDGET PREPARATION STAFF**

Bertha Gaymon, City Treasurer

Vacant, Assistant City Manager

Anne Marie Belton, Executive Associate

James Wisniewski, Public Information Specialist

### **DEPARTMENT DIRECTORS**

Dr. Elizabeth Park, Greenbelt CARES

Dawane Martinez, Human Resources

Dale Worley, Information Technology

Terri Hruby, Planning & Community Development

Richard Bowers, Police

Willis Shafer, Public Works

Greg Varda, Recreation

Alexander & Cleaver, Legal Counsel

# How to Use This Budget Book

The budget is the city organization’s operational master plan for the fiscal year. This section is designed to acquaint the reader with the organization in order to get the most out of the information contained herein.

The budget is divided by tabs into sections, and a Table of Contents is included at the beginning of the book.

The City Manager’s Message, in the very front of the book, summarizes what is going on in the budget and tells the story behind the numbers. It identifies major issues, notes decisions to be made by the City Council when adopting the budget, and conveys a thorough understanding of what the budget means for this fiscal year.

A Table of Organization is provided for the entire city organization. Tables of Organization for each department are located with the departmental budgets.

A budget summary is presented in the General Fund – Revenues and Expenditures section. Included in this summary are listings of total revenues and expenditures for the remainder of this fiscal year (estimated), next fiscal year, and past years. Expenditures are broken down into three categories: personnel expenses, other operating expenses, and capital expenditures. A one-page “executive summary” of all of the above is also included.

Departmental Expenditures are grouped by activity. Each section includes:

- Narratives describing the department or division’s mission, goals and objectives;
- FY 2023 accomplishments;
- FY 2024 issues and services;
- A table of organization;
- Personnel details;
- Past and projected expenditures; and
- Measures by which to judge the performance of the department during the next fiscal year, including how services are rated by citizens. Scores are rated on a scale of 1 (poor) to 5 (excellent).

Budget comments are also included which explain significant revenue and expenditure issues within each budget.

The Analysis and Background section contains charts and graphs that further describe the city’s condition including background reports on budget issues, a debt service schedule, and demographic information.

Finally, a Glossary at the back of the book defines technical terms used throughout the budget document.

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# CITY OF GREENBELT, MARYLAND

OFFICE OF THE CITY MANAGER

25 CRESCENT ROAD, GREENBELT, MD. 20770



Timothy E. George  
Interim City Manager

## Manager's Message

**March 28, 2023**

**Honorable Mayor and City Council,**

On behalf of the entire City team, I am pleased to present the Fiscal Year 2024 (FY24) Proposed Budget and Capital Improvement Plan for the City of Greenbelt. The FY24 budget is the City's operational and financial master plan for the coming year (July 1, 2023 to June 30, 2024) and reflects the City's ongoing challenges and opportunities, as we continue to recover and rebuild from the COVID-19 pandemic. The budget incorporates the City Council's strategic priorities, emphasizing the City's commitment to meeting the needs of the community while continuing to deliver superior services to our residents and business partners, and lastly, making sure we are providing the support and resources necessary to support our staff. We remain dedicated to ensuring we are responsible stewards in safeguarding the use of public tax dollars and will continue to be resourceful in delivering the results our residents expect and deserve.

The City of Greenbelt has been granted an opportunity to create generational change with the substantial allocation of American Rescue Plan Act (ARPA) dollars, \$22.889M in total. This funding presents the City and our residents with a unique opportunity to identify important programs, initiatives and projects to continue to recover from the COVID-19 pandemic and move the City forward. The City is taking this opportunity to both support the recovery of our residents and business and also to repair and upgrade essential buildings and facilities, replace and upgrade outdated vehicles and Public Works machinery and roll out grant programs for residents and businesses alike. Direct support grant programs include rental assistance, business assistance, healthcare vouchers, childcare vouchers, first-time homebuyer assistance, non-profit grants, community micro-grants and educational scholarships.

**A NATIONAL HISTORIC LANDMARK**

PHONE: (301) 474-8000 [www.greenbeltmd.gov](http://www.greenbeltmd.gov)

# Overview of the FY 2024 Budget

The FY24 Proposed Budget is \$35.8 million, an increase of 7.3% (\$2.45M), over the FY23 Adopted Budget. The City's operating budget is broken down into two main areas, revenues and expenditures. The revenues budget includes all monies, funds, grants, etc. that are expected to come to the City over the fiscal year. The expenditures budget includes all of the expenses and costs of running City operations over the fiscal year.

For the FY24 proposed budget, and as we continue to recover and rebound from the pandemic, staff was focused on keeping expenditures as constant as possible, leveraging grant funds, ARPA funds and other revenue sources. The FY24 proposed budget represents operational capacity, recreation and social service programming returning to pre-pandemic activities and service provision.

The Proposed Budget is supported by revenues of \$35.9 million, an increase of 7.63% (\$2.5M), over the FY23 Adopted Budget with no property tax rate increase. The majority of the City's revenue comes from Real Property Taxes, Income Tax receipts, and Speed and Red-Light Camera Enforcement Programs. The revenues for FY24 are also augmented by the inclusion of a transfer of \$1.6M from the City's Capital Reserve Fund, a fund created to cover capital projects and building capital reserve projects. This fund is funded by surplus revenues from the prior fiscal year.

## In developing the budget, there were four key influences:

1

Work within constrained fiscal conditions coming out of the pandemic.

2

Reflect Council's FY22 and FY23 goals in the work plan.

3

Appropriately apply Capital Reserve funds to provide for overdue critical infrastructure upgrades.

4

Maintain the current high level of service delivery, public safety and recreational amenities for our residents.

# Select FY23 Accomplishments

The entire City staff works tirelessly throughout the year to provide excellent services to our residents, businesses and visitors. While it is not possible to cover all of the accomplishments during FY23, it is worth noting some of the significant accomplishments over the past year. Note that each departmental section within this budget also presents key accomplishments specific to that department.

1. The Finance Department has implemented a new financial management system for the City.
2. The Human Resources Department completed a Compensation and Classification Study to assess our current compensation system as compared to our peers. The results of the Study, and recommendations from the consultant, are proposed for implementation within this FY24 budget.
3. Critical infrastructure projects completed, or underway, include: a new roof at the Police Station, Buddy Attick Park parking lot improvements, and repairs to the Aquatic & Fitness Center pool.
4. The City added a number of new positions to continue to expand our services, programs and resident support. Key hires in FY23 include: Crisis Intervention Counselors (both CARES and Police), Grant Coordinator, Diversity, Equity and Inclusion Officer, Assistant Director for Planning, and Security Analyst.



5. An RFP was issued for an architect to study the range of options for new space on the Municipal Building campus to address the lack of space available to support and meet staffs needs. The study is anticipated to be completed in July 2023.
6. The City maintained the following designations in FY23: Tree City USA, Playful City, Bee City USA, Sustainable Maryland Certified, Green Power Partner, and Maryland Smart Energy Committee, and has been awarded the Certificate of Achievement for Excellence in Financial Reporting and Distinguished Budget Presentation awards.
7. The police department implemented a recruitment bonus program, and for the first time since 2014 achieved a full staff of 53 sworn officers. Dispatch and records positions were also fully staffed.
8. PIO staff successfully completed upgrades to the studio to allow for Zoom-hybrid meetings simulcast on the website and City TV channels allowing for greater access to Council meetings.



# Working Within Constrained Capacity: Programming ARPA Funds

Based on the projects and initiatives included in the FY23 budget, and those projects and initiatives that came forth from the community meetings and Council Work Sessions, there are a total of 58 programs, initiatives and capital projects that have been approved by the City Council. These projects are the culmination of a number of public meetings, Council work sessions, our EngageGreenbelt website, direct emails from residents and a survey.

The City of Greenbelt staff continue to work diligently on bringing the approved list of ARPA projects to fruition. To date, the City has expended nearly \$3.2M on rental assistance, mortgage/HOA assistance, business

assistance, and food insecurity, with approximately \$400K left in rental assistance. We have launched, or will be launching soon, nearly \$4.0M in grant projects to assist residents and businesses continue to recover from the pandemic: healthcare vouchers (\$500K), childcare vouchers (\$400K), first-time homebuyer assistance (\$500K), business assistance grants (\$700K), business infrastructure grants (\$400), non-profit grants (\$250K), tree canopy grants (\$500K), educational scholarships (\$500K), and community micro-grants (\$50K). All told, that is approximately \$7.7M, or 33% of our ARAP allocation for direct community relief.

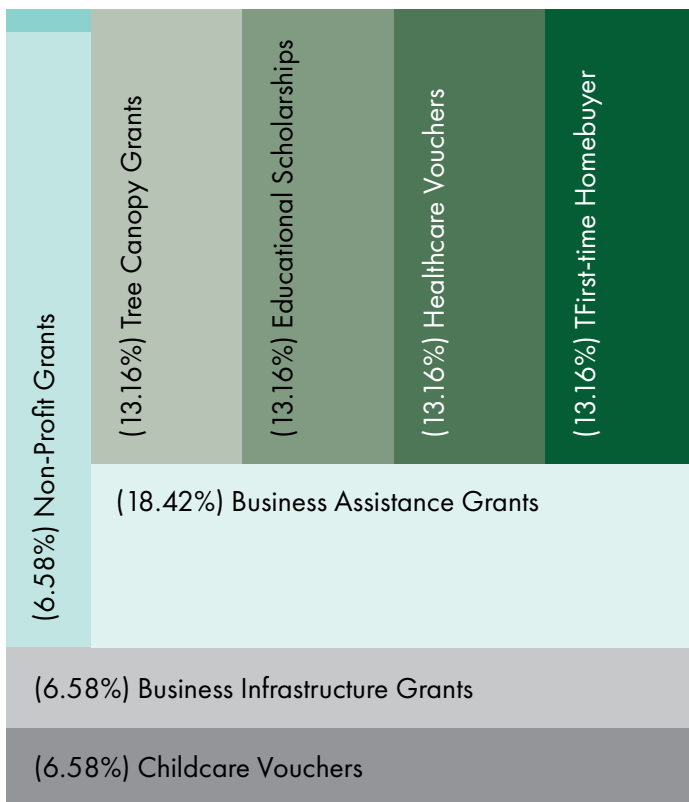
total amount \$  
of ARPA received  
by Greenbelt

**\$22.8  
MILLION**

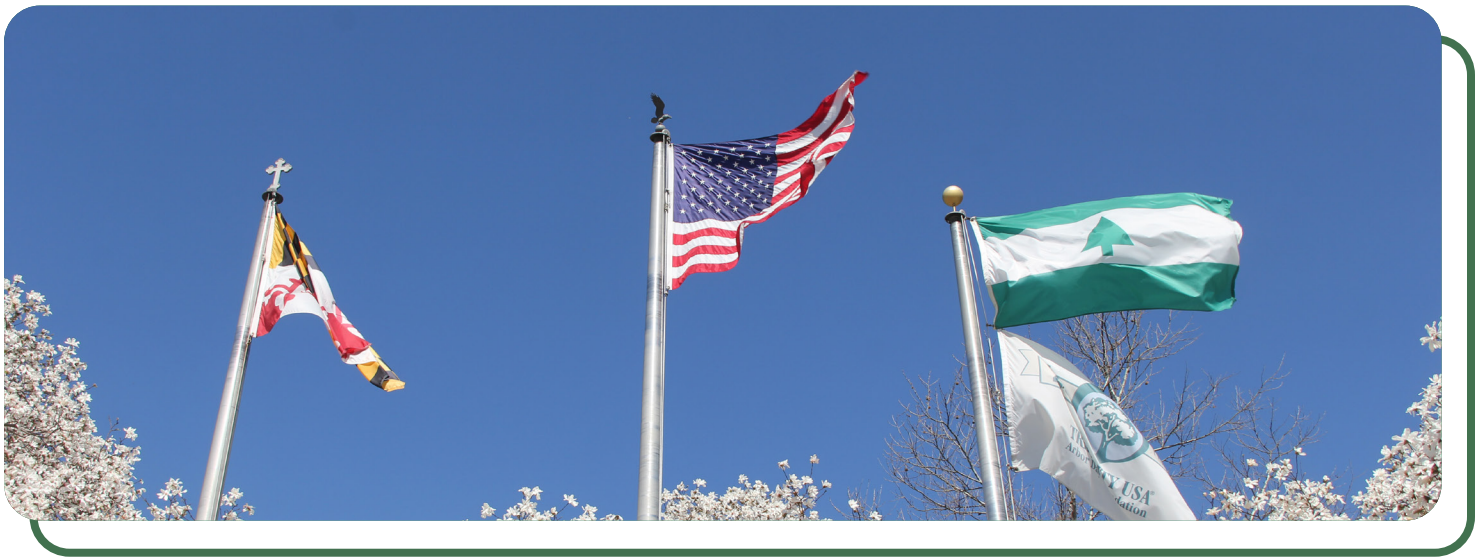
(~33%) Direct Community Relief



(~66%) Remaining ARPA Program Allocation



- Community Microgrants -**  
\$50k (1.32%)
- Non-Profit Grants -**  
\$250k (6.58%)
- Business Assistance Grants -**  
\$700k (18.42%)
- Business Infrastructure Grants -**  
\$400k (10.53%)
- Childcare Vouchers -**  
\$400k (10.53%)
- Tree Canopy Grants -**  
\$500k (13.16%)
- Educational Scholarships -**  
\$500k (13.16%)
- Healthcare Vouchers -**  
\$500k (13.16%)
- First-time Homebuyer Assistance -**  
\$500k (13.16%)



It is important to recognize that City staff, across all city departments, have worked diligently to plan and program these funds all the while continuing to run their regular operations providing excellent services and support to our residents and businesses. The City is very fortunate to have such a dedicated and talented staff who are committed to undertaking this significant responsibility to ensure we continue to surpass the expectations our

community has come to expect and carry it out with such commitment.

The table below provides a brief summary of the projects currently underway. For each project, the lead department is identified. For up-to-date information on the status and spending on each of these projects, the City's [EngageGreenbelt.org](http://EngageGreenbelt.org) website is updated regularly.

### Projects Approved and Under Development

	LEAD DEPT
Buddy Attick Park Inclusive Playground	DPW
Buddy Attick Park Master Plan	Recreation
Build fiber connections among City buildings to replace County Institutional Network (INET)	IT
Bus Stop safety & accessibility plan implementation	DPW/Admin
City-wide broadband feasibility study	IT
Commission a study of stormwater drainage/water problems	Planning
Community Center - Chillers Replacement	DPW
Design & construct outdoor pavilion improvements/upgrades at Buddy Attick Lake Park	Recreation
Design & Install HVAC upgrades @ YC - Addition Area, CC - Lower Level, & GAFC - Ductwork	DPW
Design-build project for addition to Springhill Lake Recreation Center	Recreation
Develop marketing campaigns to highlight post COVID-19 resiliency	Econ Dev
Expand WIFI within City buildings	IT
GAFC Pool Room Remediation	DPW
Implement remaining security system improvements (Access Control, CCTV/Monitoring)	IT
Improve network security - cybersecurity threats	IT
Install solar charging stations for mobile devices at City Parks & visitor center	DPW
Municipal Building - HVAC	DPW
Outdoor amenities (YC & SHLRC) & archery (behind the horseshoe pits)	Recreation
Pedestrian/Bicycle Master Plan Implementation & traffic calming	Planning
Recreation Centers - Youth Gym AHU	DPW
Upgrade and improve existing ballfields	Recreation

# Revenue Highlights

Below is a brief summary of the key revenue inputs into the budget, how they have changed through the pandemic and the impact, if any, on the FY24 budget.

## Real Property

Greenbelt, like most municipal governments, relies primarily on Real Estate Taxes for the bulk of its revenue. Real Property Tax revenue is the City's main revenue source, and the FY24 budget comprises 66.65% of the City's total revenue at \$23.3 million. This revenue is calculated based on an estimate of the assessed value of real property in Greenbelt by the Maryland State Department of Assessments and Taxation (SDAT).

The estimated gross assessed value of real property for FY23 is \$2.40 billion, a 6.45% increase from last year's assessed value of \$2.25 billion. While we don't anticipate any significant new projects coming on line in FY24, the City does anticipate a modest increase this fiscal year and into FY25 with the proposed mixed-use development at Beltway Plaza. Should the Greenbelt area be selected as the location for a new headquarters for the Federal Bureau of Investigation (FBI), then there will be growth beyond FY24. (At the time of this budget document, the location decision from the GSA was pending).

## Economy Driven Revenues

Beyond property values, the three revenues listed below provide some insight to the “State of the Economy” in Greenbelt.

**A. Business/Corporate Property** – This revenue is generated by the property and inventory of businesses in Greenbelt. The estimate for FY24 is \$1.9 million, roughly equal to the three-year average of FY21, FY22 and FY23. This revenue is down slightly from FY21, but above FY22 and FY23 showing continued recovery.

**B. Income Taxes** - Receipts from Income Taxes are projected at \$3.36 million for FY24, a 3.5% increase over FY20 actual and a \$106,000 increase over current FY23 estimates.

**C. Hotel/Motel Taxes** – This revenue source is down from pre-Covid numbers but is increasing slowly as the entertainment/leisure sector of the economy hit the hardest by the pandemic continues to recover. From a recent high of just over \$1M in FY17, revenues dropped to \$475K in FY20 and again down to \$321K in FY21. With the country coming out of the pandemic and mask/ travel restrictions being lifted, we are optimistic that these revenues will return. However, the FY24 budget conservatively estimates these revenues at \$350,000.

**D. Highway User Revenues (HUR)** – The State of Maryland collects taxes on gasoline sales and vehicle sales and registrations. It then distributes a portion to local governments. Despite the pandemic, this revenue was not impacted by the pandemic as much as would have been expected. HUR in FY20 were \$506,200, rising \$65,500 in FY21 to \$571,600. HUR in FY24 are expected to increase to approximately \$715K, an increase of \$117K from FY23.

## American Rescue Plan Act (ARPA) – State and Local Fiscal Recovery Funds

The City is continuing to implement the approved projects from the FY23 budget and work sessions as well as planning for additional projects for FY24. These new projects will be expended directly from ARPA funds and will not have an impact on the FY24 budget. All ARPA projects will go before the City Council for approval before they are carried out, but because of rapidly rising cost as the country continues to recover from the pandemic, project cost estimates were not available as of the drafting of the budget.

Additional sources of revenues and associated narratives are included in the Sources of Revenue section.



# Expense Highlights

While most expenses are relatively flat, increasing only by the cost of living/ inflation, there are key expense categories that see increases in FY24.

**Personnel/Compensation.** For FY24, a 2% Cost of Living Allowance (COLA) pay adjustment is budgeted for all employees. This proposal is in accord with the Collective Bargaining Agreement and in line with what nearby jurisdictions are expected to provide. A step or merit increase of 3% is also budgeted for all staff and will be awarded based on individual annual performance reviews.

Based on the results and recommendations from the Compensation and Classification Study, the proposed FY24 budget includes two increases for qualifying employees. The first increase, referred to as Option 2, is a market rate increase for all employees that are currently below the market rate for their classification based on the Comp Study findings. This increase will affect approximately 45% of all City employees not covered by the Collective Bargaining Agreement. The approximate cost of Option 2 is \$750,000. The proposed FY24 budget also includes a “decompression adjustment,” Option 3 from the Comp Study, to decompress the new pay scale and to compensate employees for time served. This adjustment is equal to 0.5% pay increase for each year of experience in the City, up to 10 years. Thus, an employee that has been on staff and in their position for 11 years would receive a 5% decompression adjustment on top of any “lift to market” increase. The approximate cost of Option 3 is \$400,000.

## Replacement Fund

\$335,000 is budgeted in the Replacement Fund. It is proposed to purchase a vehicle each for Community Development, Recreation and Public Works, and LiveScan equipment for the Police Department. As with the Capital Budget presented below, the funding for the FY24 Replacement Fund will come from the Capital Reserve Fund.

PROJECT	ESTIMATE
Recreation: RAV4 Hybrid	\$32,000
Police: LiveScan	\$30,000
Community Development: Chevy Bolt EV	\$48,000
Public Works: F550, 2-Ton Dump Truck	\$225,000
<b>TOTAL:</b>	<b>\$335,000</b>

## Capital Projects Budget

The Capital Projects budget, projected total of \$1,500,000, covers capital projects such as master planning for Planning and Recreation projects, road construction and concrete repair, and other large projects not directly related to the City's physical facilities. As with Capital Reserve and the Replacement Fund, these projects will also be funded from both the General Fund and Capital Reserve Fund. The key projects proposed for FY24 are found in the table below.

PROJECT	ESTIMATE
Electric Vehicle (EV) Infrastructure Improvements	\$100,000
Greenbelt Station Amenities	\$200,000
Street Resurfacing	\$1,050,000
Miscellaneous Concrete Repairs	\$150,000
<b>TOTAL:</b>	<b>\$1,500,000</b>

# Council's Goals

The Proposed Budget includes numerous proposals to make progress on Council's Goals. Listed below are some of the proposals along with accomplishments from the current year.

Outcome Area	Top Priorities from 2021	Status Update
<b>Enhancing Our Sense of Community</b>	Build more inclusive self-image beyond our legacy as a planned community (gateway signage, public art)	<ul style="list-style-type: none"> <li>· Gateway grant funding has been received and the project contractor approved.</li> <li>· Installation of sign anticipated to occur in spring 2023.</li> <li>· Partnering with NRP Group/Motiva on installation of Public Art within the development.</li> </ul>
	Racial and geographic equity	<ul style="list-style-type: none"> <li>· Diversity, Equity and Inclusion Officer has been hired. A DEI baseline analysis is underway.</li> </ul>
	Continue to offer recreation programming for all ages to ensure positive relations throughout the community	<ul style="list-style-type: none"> <li>· Recreation staff continues to partner with community stakeholders when offering community events.</li> <li>· We celebrated Black History during the month of February.</li> <li>· Creative Kids Camp performances were held in the Roosevelt Center open to the community.</li> </ul>
<b>Ensuring Economic Development and Sustainability</b>	Continue and expand resources and funding for COVID-19 affected businesses and organizations	<ul style="list-style-type: none"> <li>· In progress</li> <li>· New ARPA funded programs focused on assisting small businesses underway</li> </ul>
<b>Improving Transportation Opportunities</b>	Greenbelt Road streetscape	<ul style="list-style-type: none"> <li>· In progress</li> </ul>
	City shuttle/circulator	<ul style="list-style-type: none"> <li>· In progress</li> </ul>
	Capital bike share	<ul style="list-style-type: none"> <li>· County is working to secure funding for additional stations in Greenbelt. NRP Group/Motiva is finalizing details for installation of a station on its property.</li> </ul>
<b>Maintaining Greenbelt as an Environmentally Proactive Community</b>	Oppose the SC Maglev and other intrusions (Beltway widening, B-W Parkway widening, and BEP printing facility at BARC) on City's environment	<ul style="list-style-type: none"> <li>· In progress</li> <li>· Supporting other entities also opposing the MAGLEV</li> </ul>
	Continue fighting proposed projects that denude Greenbelt	<ul style="list-style-type: none"> <li>· In progress</li> </ul>
	Save forest preserve	<ul style="list-style-type: none"> <li>· In progress</li> </ul>
<b>Improving and Enhancing Public Safety</b>	Armory property	<ul style="list-style-type: none"> <li>· Working with state and federal partners to on the property transfer</li> </ul>
	Public health/safety	<ul style="list-style-type: none"> <li>· Work underway, including community policing discussions</li> </ul>
	Police reform	<ul style="list-style-type: none"> <li>· Police reform efforts are nearly complete with numerous changes to the General Orders</li> </ul>

Outcome Area	Top Priorities from 2021	Status Update
<b>Promoting Quality of Life, Health, and Wellbeing for all Residents</b>	Enhance recreation amenities in Greenbelt West	<ul style="list-style-type: none"> <li>· Completed a Greenspace Vision Plan, for the Greenbelt Station neighborhood.</li> <li>· Upgrades to the outdoor play area at SHLRC is an ARPA project.</li> <li>· Senior programs provide mental, physical &amp; social health are back in person.</li> </ul>
	Programs and help for seniors and children	<ul style="list-style-type: none"> <li>· A daily after-school program held at SHLRC offers homework help, hot dinner, active and passive activities for elementary school aged children.</li> </ul>
	Promote housing and food security during and post COVID-19	<ul style="list-style-type: none"> <li>· Teen Takeover at the Youth Center offers a safe place for teens to socialize with friends, play games and connect with recreation staff.</li> </ul>
<b>Maintaining and Investing in Infrastructure</b>	Office space reallocation and space utilization study	<ul style="list-style-type: none"> <li>· In progress</li> </ul>
	Senior housing options	<ul style="list-style-type: none"> <li>· In progress, recommendations expected in April</li> </ul>
	Refine capital projects funding policy	<ul style="list-style-type: none"> <li>· In progress. Age-restricted housing is proposed at 7010 Greenbelt Road, in the site plan review process.</li> </ul>
<b>Supporting Equity and Inclusion within Greenbelt</b>	Community visioning	<ul style="list-style-type: none"> <li>· In progress –implementation of the Capital Reserve Fund</li> </ul>
	Broaden citizen involvement in meetings through technology	<ul style="list-style-type: none"> <li>· To be scheduled</li> </ul>
	Enhance/expand City election process for more participation	<ul style="list-style-type: none"> <li>· Several technology upgrades are in place, making it easier for residents to participate in meetings virtually (e.g., Zoom options)</li> </ul>
		<ul style="list-style-type: none"> <li>· Initiatives have been implemented (e.g., voting by mail), additional activities planned</li> </ul>

In FY23 the Council conducted a retreat to establish goals and priorities for the coming year. These are listed below.

## **2022-23 Top Priorities**

- Promote staff morale and support
- Focus on equity and inclusion
- Increase tree canopy by adding to the Forest Preserve

## **Other Priorities**

- Increase funding for public safety
- Identify stormwater issues and create a focused management plan
- Reduce the City's Carbon Footprint
- Purchase available land in Greenbelt West and create a new City park, including playing fields
- Work for federal protection of BARC and adjoining properties
- Address health disparities
- Hold the tax rate/ expense line – long-term financial planning
- Develop and implement short- and long-term strategies for community and economic development
- Improve Council collaboration

# Long Term Outlook

While there has been a lot of discussion on a potential recession in 2023, the experts are not unanimous in this belief. While a modest economic recovery is underway nationally and Wall Street believes fears of a recession are overblown, other economists tracking interest rates feel otherwise. For the City of Greenbelt, if a recession does happen we are well prepared. With the new financial policies that Council put in place in 2021, the City has reserves set aside in the Rainy Day Fund, Budget Stabilization Fund and the Capital Reserve Fund. The City will also continue to benefit from the use of ARPA funds to carry out important infrastructure and capital projects, easing the burden on the general funds budget over the next year.

Greenbelt has seen some impressive investment in private projects over the last few years and anticipates additional investment in 2023 and 2024. First, the completion of development at Motiva has positively impacted the City's revenues. Second, the proposed multi-phase mixed-use development planned for Beltway Plaza will have a significant impact on the City, both in terms of tax impact as well as social impact. The project is slated to include 2,500 apartments and condominiums, as well as 20,000 square feet of indoor recreational space for the City and five acres of open space. Current retail space will be reduced from 1 million to 700,000 square feet. Third, the decision on the location for a new headquarters for the Federal Bureau of Investigation (FBI) adjacent to the Greenbelt Metro Station should be coming out soon. The FBI is seeking a location for the construction of 2.1 million square feet of leasable office space near a Metro station to house around 7,000 employees. In addition, there could be private mixed-use development occurring between the station and the FBI campus. Lastly, should the Greenbelt location be selected, it will have enormous positive economic benefits on the nearby commercial office, residential and retail properties

# Thanks and Acknowledgements!

The preparation of Greenbelt's budget is a significant undertaking by many people - the department heads and their staff do a tremendous amount of work in preparing their budgets to promote Council's goals and meet the budget directives while maintaining Greenbelt's quality services. My thanks are extended to each of them.

The Administration staff are the people who handle the myriad of details of reviewing the numbers and narrative, and the preparation of this document. These staff include Bertha Gaymon, City Treasurer; Anne Marie Belton, Executive Associate, who stepped up to take on the task of Other Funds, Capital Funds and Replacement Fund in addition to inputting the information into this document; and Chondria Andrews and James Wisniewski, in the

Public Information Office, who worked to include tables, graphics and photos to make this document easy and pleasant to read and as understandable as a budget can be. My very special thanks to them!

To the citizens, the City Council of Greenbelt and all City employees, thank you for your commitment to this City and your dedication to making Greenbelt great. I especially appreciate everyone's time, input, effort, understanding, and patience as we continue to work our way through the unprecedented times and challenges of the COVID-19 pandemic and take on the challenge of implementing the ARPA projects that staff, Council and the residents have put forward.



**Sincerely,**

A handwritten signature in blue ink, appearing to read "Timothy George". The signature is stylized and fluid.

**Timothy George**  
Interim City Manager

# Budget At a Glance

\$35,818,200 General Fund Expenditure Budget, a \$2,445,600 or 7.33% increase from the FY 2023 Adopted Budget.

Proposed Revenues are \$35,896,600 or 7.63% higher than FY 2023, with no tax rate increase.

Residential property assessments are estimated to increase 5.25% and commercial properties are expected to increase 3.27%.

Highway User Revenue proposed at \$715,700.

31.9% of all General Fund expenditures go to Public Safety.

Pay adjustments proposed per the Classification and Compensation Study - Option 2 and Option 3 for classified employees plus a merit/ step increase.

Health insurance costs are the same as FY 2023.

Residential waste collection fee remains the same - \$70 per quarter or \$280 per year.

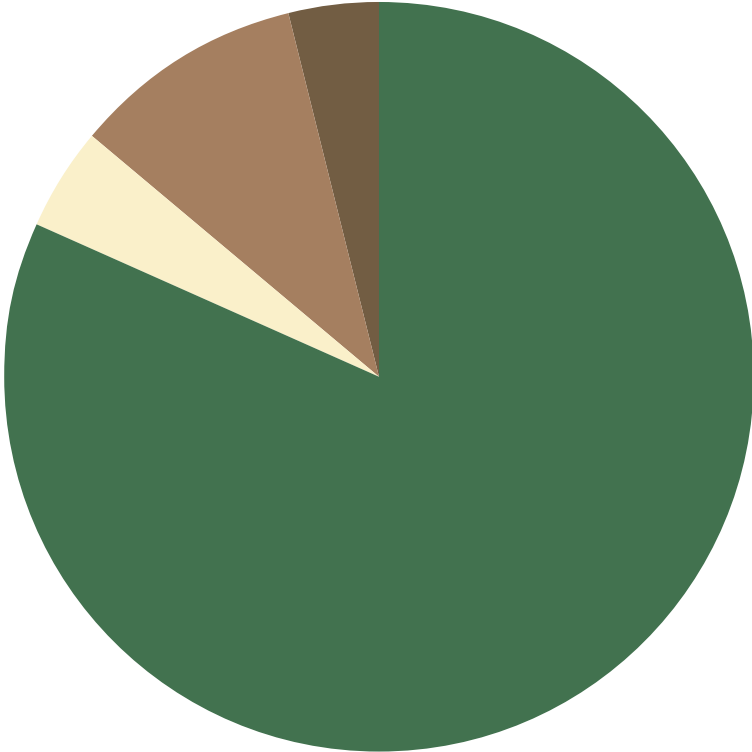
\$1.6M is being transferred from the Capital Reserve Fund to cover capital projects and replacement fund not covered by the FY23 ARPA funds. These projects are proposed to be funded using the Capital Reserve Fund for the first time.





Special Projects Fund includes speed camera revenue and expenditures (previously in the General Fund), funds for the Economic Development Revolving Loan Fund and Public Art.

At the end of FY 2024, the city's Undesignated and Unreserved fund balance is estimated to be \$13.9 million.



# Summary of Budget Expenditures



(\$1,883,000)	<b>4.30%</b>		<b>Special Revenue</b>
(\$4,370,500)	<b>10.00%</b>		<b>Capital Projects</b>
(\$1,652,500)	<b>3.78%</b>		<b>Enterprise Fund</b>
(\$35,828,200)	<b>81.92%</b>		<b>General Fund</b>

**Fiscal Years 2021 - 2024**  
**Summary of Budget Revenues**

FUND	FY 2021 Actual Trans.	FY 2022 Actual Trans.	FY 2023 Adopted Budget	FY 2023 Estimated Trans.	FY 2024 Proposed Budget	FY 2024 Adopted Budget
<b>GENERAL FUND</b>	<b>\$32,602,807</b>	<b>\$32,506,524</b>	<b>\$33,352,800</b>	<b>\$33,654,000</b>	<b>\$35,896,600</b>	<b>\$0</b>
<b>SPECIAL REVENUE FUNDS</b>						
Cemetery	\$775	\$881	\$700	\$1,000	\$1,000	\$0
Debt Service	5,108,107	1,010,465	1,040,300	1,130,300	1,050,300	0
Replacement	5,329	306,914	434,700	435,000	307,000	0
Special Projects	349,500	11,783,990	11,803,533	11,897,925	635,500	0
<b>TOTAL SPECIAL REVENUE</b>	<b>\$5,463,712</b>	<b>\$13,102,250</b>	<b>\$13,279,233</b>	<b>\$13,464,225</b>	<b>\$1,993,800</b>	<b>\$0</b>
<b>CAPITAL PROJECTS FUNDS</b>						
Building Capital Reserve	\$448,799	\$630,369	\$1,687,000	\$1,687,000	\$50,000	\$0
Capital Projects	428,402	869,191	1,502,500	1,390,000	1,112,500	0
Community Development Block Grant	140,835	194,000	0	0	120,500	0
Greenbelt West Infrastructure	327,400	339,000	2,004,700	30,800	2,003,900	0
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$1,345,436</b>	<b>\$2,032,560</b>	<b>\$5,194,200</b>	<b>\$3,107,800</b>	<b>\$3,286,900</b>	<b>\$0</b>
<b>ENTERPRISE FUND</b>						
Green Ridge House	1,498,631	1,514,702	\$1,550,300	\$1,591,430	\$1,742,000	\$0
<b>TOTAL ALL FUNDS</b>	<b>\$40,910,586</b>	<b>\$49,156,036</b>	<b>\$53,376,533</b>	<b>\$51,817,455</b>	<b>\$42,919,300</b>	<b>\$0</b>

**Fiscal Years 2021 - 2024**  
**Summary of Budget Expenditures**

FUND	FY 2021 Actual Trans.	FY 2022 Actual Trans.	FY 2023 Adopted Budget	FY 2023 Estimated Trans.	FY 2024 Proposed Budget	FY 2024 Adopted Budget
<b>GENERAL FUND</b>	<b>\$29,092,434</b>	<b>\$29,972,259</b>	<b>\$33,372,600</b>	<b>\$32,630,800</b>	<b>\$35,818,200</b>	<b>\$0</b>
<b>SPECIAL REVENUE FUNDS</b>						
Cemetery	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service	5,160,819	1,054,684	1,052,200	1,052,200	1,053,100	0
Replacement	10,986	360,680	446,500	530,700	335,000	0
Special Projects	316,614	2,254,956	4,639,200	4,634,525	494,900	0
<b>TOTAL SPECIAL REVENUE</b>	<b>\$5,488,419</b>	<b>\$3,670,321</b>	<b>\$6,137,900</b>	<b>\$6,217,425</b>	<b>\$1,883,000</b>	<b>\$0</b>
<b>CAPITAL PROJECTS FUNDS</b>						
Building Capital Reserve	\$325,478	\$545,701	\$1,661,000	\$1,661,000	\$50,000	\$0
Capital Projects	359,099	1,082,287	1,390,000	\$1,390,000	1,500,000	0
Community Development Block Grant	140,835	194,000	0	0	120,500	0
Greenbelt West Infrastructure	2,056,500	165,600	2,700,000	0	2,700,000	0
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$2,881,912</b>		<b>\$5,751,000</b>	<b>\$3,051,000</b>	<b>\$4,370,500</b>	<b>\$0</b>
<b>ENTERPRISE FUND</b>						
Green Ridge House	\$1,461,742	\$1,477,742	\$1,618,800	\$1,228,985	\$1,652,500	\$0
<b>TOTAL ALL FUNDS</b>	<b>\$38,924,507</b>	<b>\$35,120,321</b>	<b>\$46,880,300</b>	<b>\$43,128,210</b>	<b>\$43,724,200</b>	<b>\$0</b>



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Greenbelt  
Maryland**

For the Fiscal Year Beginning

**July 01, 2022**

*Christopher P. Morill*

**Executive Director**

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City of Greenbelt for its annual budget for the fiscal year beginning July 1, 2022.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operational guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.