

Miscellaneous

Fiscal Year 2024



Budgets in this section include the Greenbelt Connection, various budgetary reserves, and the fund transfer account.

Grants & Contributions

Funds are provided in this budget for contributions approved by City Council to service based oriented organizations that provide services to the community.

BUDGET COMMENTS

- Line 68, Contributions – Recognition Groups, provides funding for resident-based organizations that provide service to the Greenbelt community.
- Line 69, Grants, consists of funds provided to non-resident organizations that provide services to Greenbelt residents. An additional \$1,500 is allocated for worthy causes not known as of the publication of this document.
- Greenbelt residents voted in favor of forming a Reparations Commission in the 2021 election. In line 70, Advisory Boards & Committees, \$30,000 is proposed in FY 2024 to support the commissions efforts.



GRANTS & CONTRIBUTIONS Acct. No. 910	FY 2021 Actual Trans.	FY 2022 Actual Trans.	FY 2023 Adopted Budget	FY 2023 Estimated Trans.	FY 2024 Proposed Budget	FY 2024 Adopted Budget
OTHER OPERATING EXPENSES						
22 Organizational Leaders						
Swim Coaches	\$2,360	\$6,892	\$8,000	\$8,000	\$10,000	
30 Concert Band Conductor	0	3,600	3,600	3,600	3,600	
68 Contributions - Recognition						
01 - Boys & Girls Club	0	15,000	12,000	12,000	11,000	
02 - Aquatic Boosters	1,000	1,000	1,000	1,000	1,000	
03 - Greenbelt Concert Band	0	0	0	0	0	
04 - Greenbelt Youth Baseball	10,000	10,000	10,300	10,300	10,300	
06 - Greenbelt Tennis Association	0	0	0	0	0	
07 - Greenbelt Arts Center	34,300	34,300	34,300	34,300	43,060	
10 - Greenbelt Babe Ruth	3,500	2,100	3,500	3,500	3,500	
11 - Greenbelt Senior Softball	900	720	0	0	750	
16 - New Deal Café Arts (FONDCA)	0	2,825	2,800	2,800	3,000	
17 - Greenbelt Soccer Alliance	0	4,000	4,000	4,000	2,500	
18 - GEMZ	2,700	1,751	0	0	0	
21 - Ctr. For Dynamic Governance	0	5,000	0	0	0	
22 - Boys to Men	0	0	0	0	0	
23 - Greenbelt Unplugged	0	0	0	0	0	
XX - The Space					4,900	
Total Contributions	\$52,400	\$76,696	\$67,900	\$67,900	\$80,010	\$0
69 Grants						
11 - GIVES	\$1,506	\$1,506	\$1,500	\$1,500	\$1,500	
12 - Meals on Wheels	3,000	3,000	5,000	5,000	5,000	
13 - Washington Ear	1,000	1,000	1,000	1,000	1,000	
99 - Miscellaneous	0	0	1,500	1,500	1,500	
Total Grants	\$5,506	\$5,506	\$9,000	\$9,000	\$9,000	\$0
70 Advisory Boards & Committees						
ACE	\$9,955	\$14,784	\$18,000	\$18,000	\$18,000	
CERT	1,126	1,410	1,500	1,500	1,500	
Green ACES	0	0	1,000	1,000	1,000	
PSAC	0	1,754	1,900	1,900	1,900	
CART	414	1,449	1,500	1,500	1,500	
AAB	0	115	1,000	1,000	1,000	
FPAB	2,000	0	2,000	2,000	2,000	
Reparations Commission	0	0	0	0	30,000	
Total Advisory & Citizen Groups	\$13,496	\$19,512	\$26,900	\$26,900	\$56,900	\$0
TOTAL GRANTS & CONTRIBUTIONS	\$73,762	\$112,206	\$115,400	\$115,400	\$159,510	\$0

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Greenbelt Connection

The city provides a limited transportation service within Greenbelt, the Greenbelt Connection, utilizing a ten-passenger, wheelchair lift-equipped van and an automobile. Current service consists of dial-a-ride service seven days a week. Users call the Public Works Department to arrange a ride, normally 24 hours in advance. The Connection then transports them door-to-door.

The current fee is \$1.00 to seniors and physically challenged individuals, and \$2.00 to all other residents.

Performance Measures	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimated	FY 2024 Estimated
Community Questionnaire Scores	<u>2015</u>	<u>2017</u>	<u>2019</u>	<u>2021</u>
	n/a	n/a	4.16	4.14
Riders	6,244	6,613	6,200	6,200
Average of Riders per day	17	18	17	17
Mileage	21,283	22,709	22,000	22,000
Full Time Equivalents (FTE)	1.4	1.4	1.4	1.4

MANAGEMENT OBJECTIVES

- Provide high quality, reliable and responsive transportation service to the Greenbelt community.
- Through rescheduling and call backs, increase ridership by 1 per day from 6,200 to 6,500.



GREENBELT CONNECTION Acct. No. 920	FY 2021 Actual Trans.	FY 2022 Actual Trans.	FY 2023 Adopted Budget	FY 2023 Estimated Trans.	FY 2024 Proposed Budget	FY 2024 Adopted Budget
PERSONNEL EXPENSES						
01 Salaries	\$77,817	\$79,780	\$80,000	\$80,000	\$84,000	
25 Repair/Maintain Vehicles	2,758	2,238	3,000	3,000	3,000	
27 Overtime	9	2,989	3,500	3,500	3,500	
28 Employee Benefits	29,058	30,857	31,000	31,000	31,000	
Total	\$109,642	\$115,864	\$117,500	\$117,500	\$121,500	\$0
OTHER OPERATING EXPENSES						
33 Insurance	\$24	\$32	\$100	\$100	\$100	
38 Communications	858	784	1,200	1,200	1,200	
48 Uniforms	529	499	500	500	500	
50 Motor Equipment						
Repairs & Maintenance	3,626	2,922	7,000	7,000	7,000	
Vehicle Fuel	6,393	10,906	5,800	5,800	5,800	
Total	\$11,430	\$15,143	\$14,600	\$14,600	\$14,600	\$0
TOTAL GREENBELT CONNECTION	\$121,071	\$131,007	\$132,100	\$132,100	\$136,100	\$0
REVENUE SOURCES						
Bus Fares	\$6,490	\$6,747	\$7,400	\$7,400	\$7,400	
General City Revenues	114,581	124,260	124,700	124,700	128,700	0
Total	\$121,071	\$131,007	\$132,100	\$132,100	\$136,100	\$0

Greenbelt Museum

The Greenbelt Museum is proposed in FY 2024 to merge with the Recreation & Parks budget. The Performance Measures and Proposed FY 2024 budget amounts have been moved to the Recreation budget under Account 615.

Performance Measures	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimated	FY 2024 Estimated
Number of Special Tours	15			
Participants in Special Tours	30			
Number of Sunday Visitors	0			
Number of Program Attendees	455			
Number of Exhibit Visitors*	0			
Number of Volunteer/Intern Hours	200			
Number of Memberships	125			

* This is an estimate as many visitors do not sign the guest book in the Community Center.

GREENBELT MUSEUM Acct. No. 930	FY 2021 Actual Trans.	FY 2022 Actual Trans.	FY 2023 Adopted Budget	FY 2023 Estimated Trans.	FY 2024 Proposed Budget	FY 2024 Adopted Budget
PERSONNEL EXPENSES						
01 Salaries	\$79,824	\$81,410	\$83,400	\$83,400		
02 Part-Time Salaries	11,627	11,655	13,000	13,000		
06 Building Maintenance	1,381	312	1,000	1,000		
28 Employee Benefits	41,153	41,598	43,100	43,100		
Total	\$133,984	\$134,974	\$140,500	\$140,500		
OTHER OPERATING EXPENSES						
33 Insurance	\$50	\$60	\$100	\$100		
34 Other Services - GHI Charges	10,209	10,518	11,400	11,400		
38 Communications	3,128	3,763	3,000	3,000		
39 Utilities						
Electric	2,387	2,479	3,000	3,000		
Water & Sewer	330	398	400	400		
45 Membership & Training	0	69	2,800	2,800		
46 Maintain Building & Structure	1,785	549	500	300		
53 Computer Expenses	0	0	0	0		
55 Office Expense	18,800	18,788	23,400	23,400		
58 Special Programs	0	0	1,800	1,800		
67 Merchandise	300	2,163	3,000	3,000		
71 Miscellaneous	3,800	0	3,000	3,000		
Total	\$40,788	\$38,787	\$52,400	\$52,200		
TOTAL GREENBELT MUSEUM	\$174,772	\$173,761	\$192,900	\$192,700		
REVENUE SOURCES						
Admission Fees	\$0	\$0	\$1,000	\$1,000		
Gift Shop Sales	0	2,544	5,000	5,000		
Walking Tours	0	600	2,700	2,700		
FOGM Transfer	13,000	13,000	13,000	13,000		
Total	\$13,000	\$16,144	\$21,700	\$21,700	\$0	\$0

Non-Departmental

This budget includes funding for miscellaneous and unanticipated expenses that occur during a fiscal year.

Workers' Compensation Insurance

The FY 2024 estimate for workers compensation is 9% higher than FY 2023. By the end of FY 2023, expenditures are expected to be higher for the second consecutive year (FY 2022) due to a higher number of complicated claims. In FY 2022, there was a major increase in cost that carried over into FY 2023. In FY 2021, actual numbers were close to the budgeted amount.

Other Services

The city self-insures unemployment claims. Those expenses are budgeted here.

Special Programs

The Greenbelt Theatre is an integral part of Roosevelt Center, a downtown shopping area. Funds have been budgeted to subsidize Friends of Old Greenbelt Theatre (FOGT) to ensure the current operator continues providing first-run and artistic films for the community at a reasonable cost.

During FY 2020, the subsidy increased to minimize the impact of the city's theater renovation project on the financial health of the non-profit operator. The required subsidy was reduced to \$50,000 in FY 2021 through FY 2023, and is proposed at the same level for FY 2024.

Renter and Homeowner Investment Programs

Funds are allocated to assist low income renters. The city "piggybacks" on a state program with a 50% match. Prince George's County matches an additional 50%. The FY 2024 amount is \$5,000.

The Homeowner Investment Program assists Greenbelters who desire to age in place by providing funding for the necessary equipment to assist daily activities, e.g. walk-in tubs, hand rails, etc. The amount for the homeowner program has grown over the years – from \$10,000 to \$19,000 in FY 2023, and the same amount is budget for FY 2024.

Unallocated Appropriation

Funds are budgeted in account 72 to allow City Council flexibility to approve initiatives that may arise during the fiscal year. In FY 2023, the majority of funds budgeted were to assist with the implementation of the classification and compensation study. The results of the study were anticipated in FY 2022 with some implementation occurring in FY 2023. However, the study will be completed by the end of FY 2023 and the \$250,000 will be set-aside in the fund balance to assist with the implementation in FY 2024. The amount budgeted in FY 2024 is returned to \$20,000.

Retiree Prescription Subsidy

The city continues to include funds to cover the retiree prescription subsidy. The amount has fluctuated over the years as there is no set amount established for retirees; however, actual expenditures indicate the FY 2023 amount of \$50,000 will be fully expended by year's end and the FY 2024 amount is proposed at \$60,000.

NON-DEPARTMENTAL Acct. No. 990	FY 2021 Actual Trans.	FY 2022 Actual Trans.	FY 2023 Adopted Budget	FY 2023 Estimated Trans.	FY 2024 Proposed Budget	FY 2024 Adopted Budget
33 Insurance - Workers' Compensation						
Public Safety	\$433,976	\$618,322	\$615,800	\$615,800	\$671,469	
Public Works	230,145	226,717	330,800	330,800	\$360,705	
Recreation & Parks	1,657	1,669	2,500	2,500	\$2,726	
Total Workers' Compensation	\$665,778	\$846,708	\$949,100	\$949,100	\$1,034,900	\$0
34 Other Services - Unemployment Ins.	40,715	13,385	20,000	20,000	20,000	
46 Bldg. Maint. - Painting/Carpeting	6,750	1,482	6,000	6,000	6,000	
58 Special Programs						
FOGT Subsidy	48,000	48,000	50,000	50,000	50,000	
Homeowner Investment Prog.	30	2,139	19,000	19,000	19,000	
CARES Act/ COVID-19	932,370	0	0	0	0	
Renter's Credit	3,158	4,153	5,000	5,000	5,000	
Miscellaneous	0	0	4,500	4,500	4,500	
Total Special Programs	\$983,558	\$54,292	\$78,500	\$78,500	\$78,500	\$0
Other Expenses						
72 Unallocated Appropriation	53,397	18,611	270,000	270,000	30,000	
73 MD State Ret. Agency - Fees	23,709	22,639	29,000	29,000	30,000	
73 Retiree Prescription Subsidy	51,878	81,575	50,000	50,000	60,000	
93 CARES Act/COVID-19 Capital Expenses	428,991	0	0	0	0	
Total Other Expenses	\$557,975	\$122,826	\$349,000	\$349,000	\$120,000	
TOTAL NON-DEPARTMENTAL	\$2,254,776	\$1,038,692	\$1,402,600	\$1,402,600	\$1,259,400	\$0

Fund Transfers

Several fund transfer accounts have been established to allocate funds from the General Fund budget to other funds. Monies are budgeted for transfer to the Building Capital Reserve Fund for building maintenance issues, the Capital Projects Fund to pay for capital projects, the Debt Service Fund to meet the city's debt requirements, and the Replacement Fund to replace city equipment.

Interfund Transfer – Building Capital Reserve Fund

This fund is intended to be a reserve to finance building issues that are too costly to be funded in operating budgets; however, recent economic times have limited the amount of funds actually set aside. There is no proposed transfer from the General Fund in FY 2024. Funds for building improvements will be transferred from the Capital Reserve Fund.

Interfund Transfer – Capital Projects Fund

This transfer provides funds to address the city's physical infrastructure needs such as street and sidewalk repair, and park improvements. There is no proposed transfer from the General Fund in FY 2024. Funds for building improvements will be transferred from the Capital Reserve Fund.

Interfund Transfer – Debt Service Fund

It is proposed to transfer \$1,050,000 to the Debt Service Fund from the General Fund in FY 2024. The Refunding Bond A (2001 Bond) debt balance will be \$952,422 as of July 1, 2023. This debt is scheduled to be satisfied in FY 2027. In FY 2014, the unfunded liability in two of the city's retirement plans was refinanced and this debt was refinanced, (Refunding Bond B) again in FY 2021. As of July 1, 2023, the balance of this debt will be \$1,853,227.

Tax Increment Financing (TIF) for Greenbelt Station was finalized in April 2019. As of July 1, 2023, the debt balance is \$5,292,887.

The Greenbelt Lake Dam reconstruction was completed in FY 2021. In 2017, voters approved borrowing funds through a low-interest state loan for this project. The debt balance for this loan will be \$1,585,556 on July 1, 2023.

The payment schedule for these debt obligations is contained in the Debt Service Fund portion of the Other Funds section.

Interfund Transfer – Replacement Fund

Funds budgeted here are to support the replacement of the city's vehicles and other equipment. There is no proposed transfer from the General Fund in FY2024. Funds for building improvements will be transferred from the Capital Reserve Fund.

Interfund Transfer – Special Projects

This transfer provides funding for certain activities within the Special Projects Fund.

An Economic Development Revolving Loan allocation was established in FY 2019 and \$25,000 is budgeted each year and \$25,000 is proposed in FY 2024.

The Public Art allocation was initially budgeted in the Arts section (Account No. 685) of the Recreation Department, but was subsequently moved to the Special Projects Fund. \$5,000 is budgeted each year and \$5,000 is proposed in FY 2024.

FUND TRANSFERS Acct. No. 999	FY 2021 Actual Trans.	FY 2022 Actual Trans.	FY 2023 Adopted Budget	FY 2023 Estimated Trans.	FY 2024 Proposed Budget	FY 2024 Adopted Budget
Operating Transfers to:						
Building Capital Reserve Fund	\$0	\$630,000	\$0	\$0	\$0	
Capital Projects Fund	0	805,000	0	0	0	
Debt Service Fund	1,010,000	1,010,000	1,040,000	1,052,200	1,052,300	
Replacement Fund	1,700	300,000	0	0	0	
Special Projects:						
Economic Development - RLF	25,000	25,000	25,000	25,000	25,000	
Police Department	0	0	0	0	0	
Recreation Dept. - Public Art	5,000	5,000	5,000	5,000	5,000	
TOTAL FUND TRANSFERS	\$1,041,700	\$2,775,000	\$1,070,000	\$1,082,200	\$1,082,300	\$0

Fund Transfer History – Building Capital Reserve, Capital Projects & Replacement Funds

From FY 1992—FY 2015, transfers to these funds as a percent (%) of total General Fund expenditures generally declined from 7.8% in FY 1992 to 2.2% in FY 2015. During this same time period, the city added over 117,000 square feet of facilities. Like other city expenditures, Fund Transfers must increase over time to keep pace with growing costs. An annual transfer level of 6-8% of General Fund expenditures is needed to meet the city’s existing capital and equipment needs.

In FY 2016, the city began increasing budgeted transfers to address deferred facility and equipment needs. The FY 2021 budget cut these transfers due to concerns about the Pandemic’s impact on city revenues. In FY 2019 and 2021, additional funds were transferred due to one-time expenditure savings. This resulted in improved fund balances and allowed the city to fund additional projects.