

CALENDAR

< PREVIOUS MONTH **APRIL 2023**

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1 10:00 AM <u>2nd Public Hearing - City Manager Residency Charter Amendment</u>
2 <u>Palm Sunday</u> 1:00 PM <u>Artful Afternoon</u> 1:00 PM <u>Greenbelt Museum Spring Open House</u>	3 7:10 PM <u>Advisory Board Interview</u> 7:30 PM <u>Budget Work Session - Revenues - Misc. - Grants & Contributions /Social Services</u>	4 7:00 PM <u>Arts Advisory Board Meeting</u>	5 10:00 AM <u>Powerful Tools for Dementia Caregivers Classes</u> 5:00 PM <u>Passover Begins</u> 7:00 PM <u>Advisory Planning Board Meeting</u> 7:30 PM ***** <u>CANCELED</u> ***** <u>Work Session - Prince George's County Council Representatives</u>	6	7 <u>Underwater Egg Hunt</u> <u>Good Friday</u>	8 10:00 AM <u>Annual Egg Hunt **NEW LOCATION**</u> 1:00 PM <u>FREE School Supply Giveaway</u>

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>9</p> <p><u>Easter</u></p>	<p>10</p> <p><u>No Meeting</u></p> <p><u>Easter Monday</u></p>	<p>11</p> <p>5:00 PM</p> <p><u>***CANCELL</u></p> <p><u>ED***</u></p> <p><u>Employee Relations Board (ERB), Virtual</u></p> <p>7:30 PM</p> <p><u>Regular Meeting</u></p>	<p>12</p> <p>10:00 AM</p> <p><u>Powerful Tools for Dementia Caregivers Classes</u></p> <p>10:00 AM</p> <p><u>Great Maryland Twister Test</u></p> <p>6:00 PM</p> <p><u>Care Giver Support Group Meeting</u></p> <p>7:30 PM</p> <p><u>Work Session - NASA Goddard/Greenbelt Fire Department</u></p>	<p>13</p> <p><u>Passover Ends</u></p> <p>9:00 AM</p> <p><u>Prince George's County Community Partners Meeting</u></p> <p>5:30 PM</p> <p><u>Board of Elections Meeting, (Virtual)</u></p> <p>7:00 PM</p> <p><u>Public Safety Advisory Committee Meeting</u></p> <p>7:30 PM</p> <p><u>Community Relations Advisory Board Meeting</u></p>	<p>14</p> <p>10:30 AM</p> <p><u>Pre-K Story Time (Bilingual)</u></p> <p>5:00 PM</p> <p><u>Parent's Night Out</u></p>	<p>15</p> <p>10:00 AM</p> <p><u>Arbor Day Celebration</u></p> <p>2:00 PM</p> <p><u>CCI Health Services Medicaid Health Fair</u></p> <p>7:30 PM</p> <p><u>Glow Walk/Run for Autism</u></p>

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>16</p> <p>2:00 PM</p> <p><u>Art Share</u></p>	<p>17</p> <p>6:45 PM</p> <p><u>Special Meeting/Closed Session (Personnel Matters)</u></p> <p>7:30 PM</p> <p><u>Work Session - 7010 Greenbelt Road</u></p>	<p>18</p> <p>2:00 PM</p> <p><u>Care Giver Support Group Meeting</u></p>	<p>19</p> <p>4:30 PM</p> <p><u>Greenbelt Business Alliance Meet & Greet Networking Event</u></p> <p>7:00 PM</p> <p><u>Park and Recreation Advisory Board Meeting</u></p> <p>7:00 PM</p> <p><u>Reparations Commission Meeting</u></p> <p>7:00 PM</p> <p><u>Advisory Planning Board Meeting</u></p> <p>7:30 PM</p> <p><u>Budget Work Session - Public Works/Capital Projects</u></p>	<p>20</p> <p><u>Ramadan Ends</u></p> <p>1:00 PM</p> <p><u>Free Produce Distribution</u></p>	<p>21</p>	<p>22</p> <p>8:00 AM</p> <p><u>Growing Green with Pride Day</u></p> <p>8:00 AM</p> <p><u>Dept. of the Environment Mulch Madness Event</u></p> <p>9:00 AM</p> <p><u>Electronics and Styrofoam Recycling Event</u></p> <p>10:00 AM</p> <p><u>FY 24 Recognition Group Review Panel</u></p> <p>10:00 AM</p> <p><u>Congressman Gleen Ivey Presents Maryland's 4th Congressional District Resource Fair</u></p> <p>10:00 AM</p> <p><u>Earth Day Celebration</u></p>

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>23 3:00 PM <u>Poetry in the Garden</u></p>	<p>24 7:30 PM <u>Regular Meeting/1st Public Hearing</u></p>	<p>25 1:00 PM <u>Senior Citizens Advisory Committee Meeting</u></p> <p>7:00 PM <u>Advisory Committee on Trees Meeting</u></p> <p>7:00 PM <u>Advisory Committee on Education Meeting</u></p> <p>7:30 PM <u>Advisory Committee on Environmental Sustainability Meeting and Green Tr</u></p>	<p>26 6:00 PM <u>PGCPS CEO Search Public Engagement Forum</u></p> <p>7:30 PM <u>Budget Work Session - Recreation/Museum</u></p>	<p>27 8:30 AM <u>City of Greenbelt - April Business Conference</u></p> <p>3:00 PM <u>Dining with Diabetes Program</u></p> <p>7:00 PM <u>Four Cities Meeting (Greenbelt)</u></p> <p>7:00 PM <u>Forest Preserve Advisory Board Meeting</u></p>	<p>28</p>	<p>29 8:00 AM <u>Electronics Recycling and Household Hazardous Waste Disposal Day</u></p> <p>9:30 AM <u>Mental Health Expo</u></p>
30	1	2	3	4	5	6

CALENDAR

< PREVIOUS MONTH **MAY 2023**

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	1 7:30 PM Budget Work Session - Public Safety	2	3 7:30 PM Work Session - ACE Student Award Ceremony	4 5:30 PM Board of Elections Meeting (virtual) 7:00 PM Public Safety Advisory Committee Meeting	5	6 12:00 PM City of Greenbelt Job Fair 3:15 PM Greenbelt Dance Performance Club presents: The Magic Toy Shop
7 1:00 PM Artful Afternoon 3:15 PM Greenbelt Dance Performance Club presents: The Magic Toy Shop	8 10:00 AM Prince George's County FREE Drive-Up Cat and Dog Vaccination Clinic 7:30 PM Regular Meeting	9 10:00 AM Dementia Live Seminar 1st Session 1:00 PM Dementia Live Seminar 2nd Session	10 Special Meeting/Closed Session (tentative) 7:30 PM Budget Work Session - Green Ridge House	11	12 7:00 PM Art Share	13

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>14</p> <p><u>Mother's Day</u></p>	<p>15</p> <p>7:30 PM</p> <p><u>Budget Work Session - Planning</u></p>	<p>16</p>	<p>17</p> <p>7:00 PM</p> <p><u>Park and Recreation Advisory Board Meeting</u></p> <p>7:00 PM</p> <p><u>Budget Work Session - Recognition Groups/FOG I</u></p>	<p>18</p> <p>1:00 PM</p> <p><u>Free Produce Distribution</u></p>	<p>19</p> <p>6:30 AM</p> <p><u>Bike to Work Day</u></p> <p>5:00 PM</p> <p><u>Parent's Night Out</u></p>	<p>20</p> <p>9:00 AM</p> <p><u>Paper Shredding Event</u></p> <p>2:00 PM</p> <p><u>Celebration of Spring</u></p>
<p>21</p>	<p>22</p> <p>7:30 PM</p> <p><u>Regular Meeting - 2nd Public Hearing / Constant Yield Tax Rate</u></p>	<p>23</p>	<p>24</p> <p>7:30 PM</p> <p><u>Budget Work Session - Final Budget Review</u></p>	<p>25</p> <p>5:30 PM</p> <p><u>Board of Elections Meeting (virtual)</u></p>	<p>26</p>	<p>27</p>
<p>28</p>	<p>29</p> <p><u>Memorial Day - *All City Offices Closed*</u></p> <p><u>No Meeting - Memorial Day</u></p>	<p>30</p>	<p>31</p> <p>7:30 PM</p> <p><u>Work Session - Prince George's County Council Representatives (tentative)</u></p>	<p>1</p>	<p>2</p>	<p>3</p>

CITY NOTES

Greenbelt CARES



Week Ending April 21

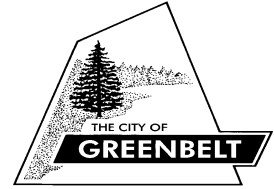
Darren Stephenson participated in the Legacy Center Family Conference on Saturday, April 15. He staffed a table of resources and spoke with participants about the many programs that are being offered at Greenbelt CARES; Free Family Counseling, Groups for Teens, Anger Management and Parenting Classes, and more.

Liz Park attended a meeting with a representative from the State's Office of Attorney General, Interim City Manager, and City Treasurer to discuss how the City may use the funds from the Opioid Settlement Program.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, April 21, 2023



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

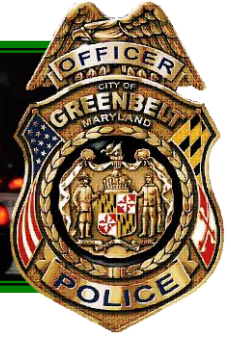
CODE ENFORCEMENT

Commercials:	7315 #B Hanover Parkway & 6250 #A Greenbelt Road were inspected; and 7249 #A&B Hanover Parkway was re-inspected.
Complaints:	Three complaints were logged regarding possible mold, telecom wires hanging low over a resident's driveway, bulk trash in backyard; and Six complaints were re-inspected.
Handbills:	A complaint was logged in regards to business cards (real estate agency advertisement) left on doors and cars located at/near 7600 Mandan Road (Greenbriar Condominiums).
Permits:	Nine permits were approved & issued.
Rentals:	Fourteen rentals were inspected; and Nine rentals were re-inspected.
Windshield Inspections:	6980/7600/7830 Hanover Parkway and 1 Parkway were observed for a possible unpermitted installation of a sign, unsafe working conditions and possible trash/debris.
Meetings:	Staff Attended: Senior staff meeting; Walk thru of Buddy Attick Park Parking Lot with engineer and contractor; Advisory Planning Board meeting; City Council work session on FY 2024 capital projects budget and 7010 Greenbelt Road detailed site plan; Interviews for Community Planner I position; and Meeting with resident and City Manager to discuss property maintenance concerns. Staff Met With: Code Inspectors met with their Supervisor for their regular weekly meeting.

PLANNING

Planning Projects: Finalized Advisory Planning Board meeting minutes;
Continued review of Detailed Site Plan for 7010 Greenbelt Road development proposal and drafted staff memo;
Worked with staff and resident to address property maintenance issues;
Worked on compiling budget reports;
Reviewed right-of-way permit for Clean Water Partnership project on the stormwater management pond on Hanover Parkway;
Continued review of a Departure from Sign Design Standards' request for the Greenbelt Honda on Capitol Drive;
Began review of status of and next steps for Gateway Sign project;
and
Began review of updates to the Pedestrian & Bicyclist Master Plan.

Training: **Staff attended:**
Carroll College Home Inspection Training.



WEEKLY ACTIVITY

Week Ending April 21, 2023

- Held Citizens Police Academy
- Held command staff meeting
- Attending North western school of staff and command
- Personnel Matters

Crisis Intervention Team Weekly Statistics

	<u>No. of Notes</u>
Assessment	6
Contacts	47
Contact Attempt	15
Stabilization Visit	0

Upcoming Events

- Citizens Police Academy



Department of Public Works

Weekly Report for Week Ending

April 21, 2023



ADMINISTRATION

- Continued managing the recruiting effort for all open positions.
- Continued managing FY 2022 and FY 2023 projects.
- Participated in final contractor walkthrough for Buddy Attick Park Parking Lot project.
- Attended budget work session for Public Works and Capital Projects.
- Attended GAFC Structural Remediation project meeting to discuss differing site conditions and water run-off issue.

STREET MAINTENANCE/SPECIAL DETAILS

- Hauled mulch to the Prince George's County Compost Site in Upper Marlboro.
- Repaired potholes throughout the city.
- Painted the yellow stairs leading up to Greenbelt Aquatic and Fitness Center.
- Assisted in the set-up and breakdown of GAIL's Free Produce Drive-Thru Distribution.

HORTICULTURE/PARKS

- Serviced residents' chipper requests.
- Removed 10 tables and two pairs of trash and recycle barrels from Community Center front lawn after weekend event.
- Topped off engineered wood fiber at 38 Ridge Road playground.
- Attended annual MRPA Conference.

REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL

- Collected 26.64 tons of refuse and 10.01 tons of recycling material.
- Held Tree Planting Event with Girl Scout Troop 23007 on April 15.
- Prepared for Earth Day Volunteer Event with Dora Kennedy French Immersion School. Thirty volunteers have registered for the event to replant and beautify a portion of the school's campus.
- Held a stream clean-up event with a local business, Whiting-Turner Contracting Company, at the Indian Creek trail by Greenbelt Station. Nine volunteers worked to remove approximately 160 pounds of trash from the environment.
- Held Pollinator Circle meeting.
- Met with Eagle Scout candidate to discuss his proposed project for the city.
- Took Washington Post reporter on a guided tour of some of the city's conservation areas and spoke with homeowners about their observance of No Mow Month.
- Received proposals for the Buddy Attick Master Plan. Began review and scoring.
- Updated PowerPoint presentation for the CCC Virtual Job Fair.
- Continued reviewing applications for potential CCC candidates. Held one interview.
- Continued advertising for Electronics Recycling and Styrofoam event.

- Prepared for and attended Electronics Recycling and Styrofoam event.
- Facilitated the sale of two compost bins and gave two backyard composting tutorials.
- Attended
 1. EV Five Year Plan meeting.
 2. SMC meeting on stormwater runoff solutions. Visited a system in Colmar Manor that uses a new pervious paver design.
 3. Greater Washington Region Clean Cities Coalition Justice 40 Forum.
 4. COG small Jurisdictions meeting.

BUILDING MAINTENANCE

- Repaired underground waster water pipe in building #1 at Public Works.
- Serviced standby generators at Public Works and Police Station.
- Replaced broken outlets and switches at Greenbelt Aquatic and Fitness Center.

FLEET MAINTENANCE

- Completed preventive maintenance in vehicles #118, #409, #465, #469, #602 and #615.
- Replaced rear stop/turn signal assemblies in vehicle #199.
- Replaced vacuum pump, drive belt tensioner, pullies and main drive belt in bus #502.
- Began repairing A/C system in bus #504.
- Replaced inner and outer trim and repaired siren speaker in vehicle #612.
- Installed laptop tray and replaced tire in vehicle #621.
- Repaired A/C system in vehicle #838.

Greenbelt Recreation Department

Weekly Report

Week Ending April 21, 2023



ADMINISTRATION

- Youth Center gym floor resurfacing work continued and the anticipated reopening date is now May 8.
- The Youth Center main office window replacement project was completed.
- Worked on various reports and continued preparations for department budget work session.
- Attended Recognition Group Grant Review Panel meeting.
- Reviewed Buddy Attick Park Master Plan RFPs.
- Attended senior staff meeting.
- Worked on M-NCPPC invoices.
- Attended MML Legislation meeting.
- Prepared for and attended monthly PRAB meeting.
- Assisted staff with RecTrac inquiries/requests.

YOUTH CENTER & SPRINGHILL LAKE RECREATION CENTER

- Springhill Lake Recreation Center hosted Learning with Go-Go as their monthly special guest for the Action After School Program.
- Staff met with an organization to discuss a potential mentorship program at Springhill Lake.
- The department promoted the Virtual Recreation Center, classes, and special events through engagement on social media.
- Held interviews for the Kinder Camp Assistant Manager position.
- Worked on summer camp staff orientation materials.
- Began working on the 2023 Summer Activity Guide.
- Attended the monthly Youth Camp Safety Advisory Council meeting held by Maryland Department of Health.

COMMUNITY CENTER

- One month until Bike to Work Day! Register for the May 19 event at: www.biketoworkmetrodc.org
- The Kitchen refrigerator required service for low temperature.
- Coordinated date for collaborative event between Greenbelt Museum and the Greenbelt Black History Month Committee.
- GAIL hosted a food distribution out of GFE.
- The facility hosted an American Red Cross Blood Drive.
- Supervisor attended the Maryland Recreation and Parks Association annual conference.
- Budget preparations continued.
- There were eight reservations processed.
- There were sixteen paying renter reservations.
- The facility provided free space to: Greenbelt Concert Band, Greenbelt Honk! Situation, Girl Scout Troop #23021, Greenbelt Volksmarchers, Advisory Planning Board, Greenbelt Farmer's Market, PG Peace & Justice Coalition and Greenbelt Writers Group. Welcome to new free space group Greenbelt Honk! Situation.

AQUATICS

(Supervisor on leave)

ARTS

- Classes starting this week included Making Comics, Masterful Compositions in 2D Art, Bookmaking and Level 2 Wood Carving. Additional special workshops included Fused Glass Jewelry and Mosaic Stepping Stones. Longer classes and weekly and monthly meet-ups are ongoing.
- Tickets (\$5) are now on sale at the Greenbelt Community Center business office for the Dance Performance Club's production of The Magic Toy Shop. Performances will take place at 3:15 on May 6 and 7.
- Preparations are underway for the convening of the Grant Review Panel on Saturday to evaluate applications for FY 2024 Recognition Group funding.
- Preparations are underway for an Artful Afternoon and an Art Studio Open House and Sale on May 7.
- The summer schedule and activity guide are in development.
- Planning is ongoing for summer camps. Interviews are being scheduled with prospective staffers and interns.

THERAPUETIC RECREATION

- Finalized charter for senior trip to Amish Country on May 18.
- Completed training for additional senior nutrition staff.
- Met with Mexican Cultural Institute regarding details of event on May 4.
- Reviewed inclusion staff applications for camp.
- Attended Senior Luncheon on April 18 at the Holiday Inn in College Park.

PARK RANGERS

- Served rental permits of the Schrom Hills Park pavilion and community room.
- Schrom Hills Park hosted bi-monthly Girl Scout Troop meetings.
- Patrolled Indian Creek Trail and reported that the trail was notably cleaner than usual.
- Completed outdoor basketball court inventory report for upcoming budget work session.