

Minutes of Greenbelt Board of Elections Meeting – July 29, 2021

Attendees: Bonita Anderson, Wanna Coker, Patricia Evans, Steven Gilbert, Toni Mathewson, Laurie Siegel

Guests: None

Called to Order: 6:17 p.m.

Agenda Approved: Motion approved and carried (Agenda attached)

Minutes Approved: No minutes recorded

Agenda item #4: Approval of 2021 Election Candidate Packet

The following items are suggested changes to the packet. Corrections are highlighted.

- Page 4 –
 - 8th row from top of table – First day to send out a mail-in ballot
 - Third row from bottom of table – Mail-in ballots must be received by 6 p.m.
- Page 5 – First paragraph
 - Any voters at least 18 years... to run for City Council, provided that they obtain...
 - Additional phrase after last sentence – Candidates must:
- Page 6 –
 - *Note:* may need to remove John Saunders name for Board of Elections' member list.
- Page 7 –
 - First paragraph, second line – remove 3) must be...
- Page 8 –
 - Third paragraph, last sentence – A separate application must be...
- Page 10 –
 - Item #1 -- change his/her to "their" contingent upon approval from City Manager's office. Bonita to confirm.
- Page 11
 - 4th paragraph, 3rd line – change i.e., to e.g.,
- Page 13
 - 2nd paragraph, 5th line -- Change September 20, 2021 to September 21, 2021
- Page 14

- Last paragraph, first sentence – Alternatively, candidates ...locations, provided they pay the \$75 fee.
- ***Corrections to Section Labeled References***
 - For ease of locating City Charter and City Code codified law and other documents, suggestion was made to number all blue pages within the **Reference** section and then sub-number the pages within that section, e.g., Section A, page A-1
 - Also suggested to include the phrase “as most recently codified” on each of the following blue page in the Reference section to indicate to readers that amendments to the codified law may have been passed but have not yet been codified.
 - City Charter, Sections 3-6
 - City Charter, Sections 14-33
 - Charter Amendment Resolution 2017-1, Resolution 2057 and Charter Amendment Resolution 2021-1, Resolution 2090
 - On the blue page entitled CITY CODE Chapter 8, the phrase “as most recently codified” should appear immediately after Section 2-111.
 - Under the section labeled Sample Forms, in the Second Interim Report section of the **Candidate Campaign Financial Report** the date should be changed to September 21, 2021.

Agenda Item #5: Greenbelt News Review Article

After much discussion on the article, it was decided that at the next meeting of the Board of Elections, through a collective effort, a list would be created of the important facts that we would like included in the next Greenbelt News Review article. This list would then be given to the reporter to develop an article.

Items Discussed Not on the Agenda

Website – It was suggested that a link entitled “Elections 2021” appear on the home page of the City’s website.

Application for Ballot – The fillable form, as it appears on the city’s website should include a statement saying that the form must be printed and mailed or taken to the City Clerk’s office. Emailed copies will not be accepted. It was also suggested that the instructions appearing on the bottom of the fillable application be placed after the sentence: “[Click here](#) for a fillable application for a mail-in ballot.”

Mail-in Ballot Applications -- For applications to be mailed to all registered voters, a request for the County’s registered voter list for Greenbelt must be requested by the City Clerk’s office. The Board decided that a request should be made to the County by August 16 so that mailing can take place by the end of August. After August 16, newly registered voters will be mailed applications from a subsequent list requested by the City.

Agenda Item #6: Updates

- Planning for a virtual demonstration of E-Poll Books at the next Board of Elections meeting on August 12. It was suggested that in-person training on the E-Poll Books be done in late September.
- Awaiting word from Police Department re recommendations of placement of Ballot drop box
- The City's IT Director confirmed that there is WiFi at Schrom Hills Park and Spring Lake.

Other Items:

- Mailed-In ballots will be sent to a P. O. Box. Bonita has already discussed with Greenbelt Post Office.
- Bonita is working on a mid-August ad in the *Greenbelt News Review* requesting judges and clerks for election day.

Suggested Items for August 12 Agenda:

- Vote for Chairperson of the Board of Elections
- Schedule Board members for Early Voting weekend assignments
- E-Poll Books Demo
- Status of Voter Registration List
- Advertisement dates
- Create list of key election facts to be included in next *Greenbelt News Review*

The meeting was adjourned at 8:20 p.m.

Submitted by

Toni Mathewson
Member, Board of Elections
Greenbelt MD