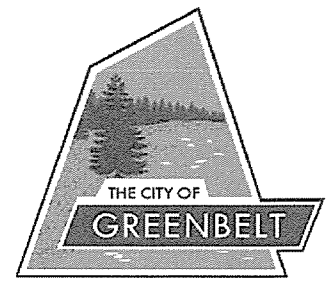


# City of Greenbelt

## Office of the City Manager Report for Week Ending September 8, 2023



### 1. City Manager's Office

- Onboarding of new City Manager
  - Policies and procedures, Organizational structure
  - Project review: Pepco Vegetation Management
  - 1:1 Staff Meetings with Planning and Community Development
  - Staff Meeting
  - Townhall with All Staff
- CM and DEI Coordinator met with Tribesy regarding DEI audit to review process and upcoming activities.
- CM Meetings: 1) Chief Administrative Officers (CAO) Committee Monthly Meeting; 2) Meeting with DCAO Sanmi Areola and Municipal Mayors
- Grant Coordinator responded to a request from the Department of General Services for additional documentation regarding the FY 2022 Bond Bill for the Greenbelt Station Hiker and Biker Trail.
- Grant Coordinator attended a webinar for National Park Service Chesapeake Gateways Grant.
- Grant Coordinator attended City Town Hall/City Manager Meet and Greet.

### 2. Human Resources

- Attended weekly Senior Staff meeting.
- Attended City Town Hall for introduction of the City Manager.
- Onboarded the City Manager.
- Posted the Animal Control Coordinator and Animal Control Supervisor positions for the Police Department.
- Worked with Finance to complete salary updates and payroll changes.
- Submitted invoices to Finance for payment processing for the (Language Testing, Concentra Medical and Group Vision Service).
- Started entering overtime codes into Edmunds for the Public Works staff.
- Reached out to our Broker NFP to get additional clarification on credits for the CareFirst September invoice.

### 3. Finance

- Submitted FY2023 year-end financial information as of June 30, 2023 to City Manager and Assistant City Manager for review.
- Submitted the FY2024 budget award application to GFOA.
- Continued working with our new auditing firm—supplying various information about the City's finances.
- Reviewed City's ten gas account in preparation for renewal on or before September's end.
- Attended weekly senior staff meeting.
- Attended Town Hall meeting with new City Manager.
- Held discussion with an individual interested in moving to Greenbelt—discussed tax rate and services.

- Processed purchase orders and vendor payments.

#### 4. **Information Technology**

- Meet with NCRNET IAMS team to discuss single sign on with NCRNET
- Prepare agenda items for Council
- Discuss Labor Day facilities issues with PW and Rec
- Meet with Comcast re: Schrom Hills connection

#### 5. **Economic Development**

- Conducted BRE visit with local business to discuss needs and share resources
- Provided technical assistance to a Greenbelt resident looking to open a business
- Started preparations to interview candidates for the Economic Development Specialist position
- Coordinating meeting with the City Council and new Director of NASA Goddard Space Flight Center
- Met with UMD Associate Director of the Educational Opportunity Center to discuss a workforce development model used in the County
- Attended Town Hall / City Manager Meet and Greet
- Attended one-on-one meeting with City Manager
- Attended weekly senior staff meeting

#### 6. **Public Information**

- Started production of the Fall City Connector
- Started production of the Winter Recreation Guide
- Prepared equipment for Old Greenbelt Theater photo shoot next week
- Completed production of the weekly City Information & Events ad in the Greenbelt News Review
- Continued working on ongoing public information projects/events and administrative duties
- Updated City website, ARPA website, calendar, and social media channels with relevant content
- Attended weekly senior staff meeting
- Attended the ICMA High Performance Leadership Onboarding call
- Attended the City Town Hall for City Manager

#### 7. **ARPA/COVID**

Updates for the Rent and Utility Assistance and the Mortgage and HOA fee Assistance are now updated on the city's ARPA webpage. Go to [engagegreenbelt.org](http://engagegreenbelt.org) to view updates.

#### 8. **Petitions & Requests**

Attached is the listing of petitions and requests along with status updates.

cc: Department Heads

Josue Salmeron, City Manager

Tim George, Assistant City Manager

Dawane Martinez, Director of Human Resources

Bonita Anderson, City Clerk

**Regular Meeting 8/14/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/Resident Follow-up Date</i>
8/14/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
8/14/2023	Bill Orleans	Requested that the City Council and/or the Planning & Community Development Department inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action

**Regular Meeting 7/10/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/Resident Follow-up Date</i>
7/10/2023	Lore Rosenthal	Expressed concerns about the City's friendliness with a surrounding apartment complex, Gates of Cipriano. She stated that the residents in the complex have been downgraded to non-residents and have to pay regular rates for the Greenbelt Aquatic & Fitness Center. She's looking forward to the new composting project with Compost Crew through the USDA grant. She was comparing and contrasting the two situations with the City's friendliness.	Admin	Taken under advisement	No Further Action
7/10/2023	Donna Peterson	Expressed concern about the Greenbelt Middle School roadway needing repair and resurfacing. She requests that the City Council send a letter of support to the PG County School Board requesting to resurface the road.	Admin/Council	Letter sent to the school board.	07/13/2023
7/10/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
7/10/2023	Bill Orleans	Requested that the City Council and/or the Planning & Community Development Department inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action

**Regular Meeting 6/20/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/Resident Follow-up Date</i>
6/20/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
6/20/2023	Bill Orleans	Requested that the City Council and/or the Planning & Community Development Department inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
6/20/2023	LaWann Stribling	Requested assistance with her HOA to allow her to get additional parking and pool passes. She stated the HOA said she is unable to receive additional passes unless she removes flowers planted in her front yard.	Planning & Community Development		

**Regular Meeting 6/5/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/Resident Follow-up Date</i>
6/5/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action

6/5/2023	Bill Orleans	Requested that the City Council inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
6/5/2023	Lore Rosenthal	Asked the status of Peggy Higgins's request to have the Charter Change on City Manager residency.	Council		

**Regular Meeting 5/22/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/Resident Follow-up Date</i>
5/22/2023	Peggy Higgins	Presented the Council with signatures collected (814) in opposition to the Council's Charter Change re: City Manager residency.	Council	Petition received by the City Clerk.	No Further Action
5/22/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
5/22/2023	Bill Orleans	Requested that the City Council inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
5/22/2023	Bill Orleans	Mr. Orleans suggested changing the number of votes to change the City's Charter from a minimum of 4 to a minimum of 5.	Council	Taken under advisement	No Further Action
5/22/2023	Lore Rosenthal	Ms. Rosenthal opined that sending a question to referendum doesn't mean the question will pass; it would give a better understanding of those voting on the question. Requested that Council reconsider sending the Charter change to referendum.	Council	Taken under advisement	No Further Action
5/22/2023	Rick Ransom	Mr. Ransom stated he is in favor of the Charter change. He expressed concern that the Charter and/or City Code can be easily changed by a simple majority of the Council.	Council	Taken under advisement	No Further Action

**Regular Meeting 5/8/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/Resident Follow-up Date</i>
5/8/2023	Bill Orleans	Requested a copy of the FY 2024 Proposed Budget	Admin	A copy of the document is available for Mr. Orleans to pick up at his leisure.	No Further Action
5/8/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
5/8/2023	Bill Orleans	Requested that the City Council inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
5/8/2023	John Voight	Presented a letter on April 21, 2023 from Green Ridge House that he is concerned about and shared it with the Interim City Manager (ICM). He would like the ICM to call him back.	Admin		
5/8/2023	Lore Rosenthal	City of Greenbelt's Plastic Bag Ban - encourages Council to vote in favor of the legislation.	Council	Taken under advisement	No Further Action
5/8/2023	Lore Rosenthal	Greenbelt Road Site Plan - disappointed in the plan of using natural gas. Urged Council to accept the recommendation of GreenACES.	Council	Taken under advisement	No Further Action

**Regular Meeting 4/24/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
4/24/2023	Gwendolyn Pearson	Requested that someone look at the reports she has related to her rental unit	P & CD	Staff is working with Ms. Pearson addressing her concerns	Staff follow-up with Ms. Pearson to follow
4/24/2023	Bill Orleans	Requested that the City Council inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
4/24/2023	Bill Orleans	Requested the City stay focused on ensuring that the Tugwell Room resources are protected	Admin	Emailed Mr. Orleans the communication with the PGCMLS regarding the Tugwell Room assets	No Further Action

**Regular Meeting 4/11/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
4/11/2023	Bill Orleans	Stated the response from staff regarding his P&R requesting a Council apology was unsatisfactory and he will be following up	Admin/Council	No specific action requested	No Further Action
4/11/2023	Bill Orleans	Requested the City stay focused on ensuring that the Tugwell Room resources are protected	Admin	Taken under advisement	No Further Action

**Regular Meeting 3/28/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
3/28/2023	Lawrence Hawkins	Asked for volunteers to participate in a book reading project	N/A	No specific action requested	No Further Action
3/28/2023	Bill Orleans	Requested the City Council make the results of the City Manager search petition available to the public.	Admin	Results were posted on the City website 3/31/23	No Further Action
3/28/2023	Bill Orleans	Requested the City stay focused on ensuring that the Tugwell Room resources are protected	Admin	Taken under advisement	No Further Action
3/28/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action

**Regular Meeting 3/13/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
3/13/2023	Bill Orleans	Stated the response from staff regarding his P&R requesting a Council apology was unsatisfactory and he will be following up	Admin/Council	No specific action requested	No Further Action

**Regular Meeting 2/27/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
2/27/2023	Robert Goldberg-Strassler	Requested Council consider adding a koshar cemetery	Council	Staff will review the issue and report back	
2/27/2023	Brendan _____	Requested that the City include a waiver in the Bring Your Own Bag ordinance to exempt restaurants	Council	Taken under advisement	No Further Action
2/27/2023	Ethan Sweet	Introduced himself and alerted Council and staff to Cong. Ivey's grant newsletter	Council/Admin	Staff will register for the newsletter	Complete

**Regular Meeting 2/13/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
2/13/2023	Louise Weissman	Requested Council to support CB-7	Council	Council supports this legislation and has signed-on to a letter of support handled by PGCMA.	No Further Action
2/13/2023	Bill Orleans	Requested that the City Council inquire to Greenbelt Station at Franklin Park about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action

2/13/2023	Bill Orleans	Requested an apology from Council for allegedly taking action during a closed session in violation of the Act	Council	In review with the City solicitor	
<b>Regular Meeting 1/23/2023</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
1/23/2023	Bob Rand	Requested that the City Council have the Public Safety Advisory Committee (PSAC) correspondences related to the Fair and Just Policing Act posted on the PSAC page of the City website.	Admin	Staff will follow up on posting correspondences to the website.	No Further Action
1/23/2023	Bob Rand	Requested that the PSAC recommendations be formally voted on at an upcoming council meeting on a resolution regarding the nine remaining police reform changes.	Council	Taken under advisement	No Further Action
1/23/2023	Bill Orleans	Requested that the City Council inquire to Greenbelt Station at Franklin Park about the homeless population survey they conducted.	Council	(see 2/13/23 above)	No Further Action
<b>Regular Meeting 1/9/2023</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
1/9/2023	Bill Orleans	Requested follow-up on the status of the Ethics Commission minutes and copies of same	Admin	Staff emailed the minutes to Mr. Orleans on 12/12/22.	No Further Action
1/9/2023	Bill Orleans	Requested an apology from Council for allegedly taking action during a closed session in violation of the Act	Council	Taken under advisement	No Further Action
<b>Regular Meeting 12/12/2022</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
12/12/2022	Bill Orleans	Requested follow-up on the status of the Ethics Commission minutes and copies of same	Admin	Staff emailed the minutes to Mr. Orleans on 12/12/22.	Staff will confirm status of the Meeting minutes
12/12/2022	Bill Orleans	Requested an apology from Council for allegedly taking action during a closed session in violation of the Act	Council	(see 2/13/23 above)	No Further Action
12/12/2022	Bill Orleans	Rent stabilization issue should be taken up by the city council.	Council	Taken under advisement	No Further Action
<b>Regular Meeting 11/28/2022</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
11/28/2022	Bob Rand	Include a Diversity, Equity & Inclusion section in each departments FY24 budget narrative	Admin/All	The City is in the process of hiring our first DEI Coordinator and they will develop both City-wide and departmental DEI statements	No Further Action
11/28/2022	Bill Orleans	Requested follow-up on the status of the Ethics Commission minutes and copies of same	Admin	Staff will follow up on the status of the minutes. Digital copies of approved minutes can be found publically available on the City's website.	Staff will confirm status of the Meeting minutes
11/28/2022	Bill Orleans	Requested an apology from Council for allegedly taking action during a closed session in violation of the Act	Council	(see 2/13/23 above)	No Further Action
11/28/2022	Xavier Courouble	Requested the City, and Greenbelt Co-op, be better organized, coordinated and have a plan to institute a plastic bag ban in the City.	Admin/ Sustainability Coordinator	Taken under advisement. This is a legislative priority and a priority of our Sustainability Coordinator and Green Team	Petition/ request forwarded to the Co-op. No further action
11/28/2022	Bill Norwood	Read a letter to the Citizens of Greenbelt requesting they better support the Co-op. He suggested traffic/parking improvements to improve Co-op operations.	Admin	Taken under advisement	No further action
11/28/2022	Cindy Comproni	(Via Email dated 11/8/2022 sent to Council on 11/28/2022) Complaint regarding Public Safety Advisory Committee	Council		
<b>Regular Meeting 11/14/2022</b>					

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
11/14/2022	Gail Crichlow	Requesting a fair share of public announcements of events in the City of Greenbelt to be posted throughout the City in the same frequency and manner as Old Greenbelt	Recreation	Staff will review our SOP on advertising special events and ensure equitable distribution throughout Greenbelt going forward.	Responded 11/16/22
11/14/2022	Gail Crichlow	Requesting that the City take action and treat the areas with mice infestation.	Admin	This is a private property issue. We recommend reaching out to the Windsor Green HOA as this is a neighborhood wide issue.	Responded 11/16/22
11/14/2022	Ed Fallon	Requested that the City expand the distribution methods for the CM Survey to include all residents and to include Greenbelt business employees, patrons and visitors	Human Resources	Staff will review the distribution plan to maximize coverage of City residents. This will not include extending the survey to visitors or patrons to the City	No Further Action
11/14/2022	Bill Orleans	Asked why it has taken several meetings to request that the City Solicitor review the City's Ethics Code	Admin/Council	Ms. Davis explained that the Board of Ethics makes recommendations to the Council and does not direct staff. Council was considering that request later in this meeting.	No Further Action
11/14/2022	Bill Orleans	Requested information on the Board of Ethics minutes from the 11/2021 and 10/2022 meeting	Admin/Liaison	On October 10, 2022, the Ethics Commission approved the November 2, 2021, and October 6, 2022, minutes. The minutes have been posted on the City's website.	No Further Action
11/14/2022	Bill Orleans	Requested information about the Closed Session on October 24 where Council directed staff to issue a statement on the PSAC article	Admin/Council	Request taken under advisement	No Further Action

**Regular Meeting 10/24/2022**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
10/24/2022	Bill Orleans	Asked when the minutes of the last two Ethics Commission meetings would be available	Admin	Checking with the staff Liaison and Commission.	
10/24/2022	Michael Hartman	Asked if staff can look at mitigating the acoustic issues at Schrom Hill and SHLRC rooms	Rec/DPW	These are general purpose recreation spaces and not specifically designed for meetings. Staff will see if anything can be done.	No Further Action

**Regular Meeting 10/11/2022**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
10/11/2022	Bill Orleans	Inquired about the City Clerk	Admin	No action required	No further action
10/11/2022	Matt Sickle	Requested Council to prioritize and improve public safety by empowering the Greenbelt Police Department to be more competitive in hiring and encourage prosecutors to seek stronger sentences for people who commit crimes	Council/GPD/ Admin	Council approved a hiring bonus program and PD is constantly recruiting, including fully staffing Animal Control and Dispatch	No further action
10/11/2022	Lore Rosenthal	Requested that Council speak up during the meetings	Council	Taken under advisement	No further action
10/11/2022	Peggy Higgins	Requested Council to either establish a Council subcommittee or refer the matter of the Police Reform Resolution being substituted to the Ethics Commission to explore the circumstances	Council	Council met on 10/12/22. A statement was issued by Council and placed in the GNR	No further action
10/11/2022	Cathy Betulia	Requested Council pass a local plastic bag ban	Council	Council is scheduling a work session to discuss and working with the Four Cities Coalition	Upcoming work session, date TBD

**Regular Meeting 9/27/2022**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
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9/27/2022	Ed Fallon	Requested that the constructions of the little library boxes be constructed in Greenbelt West	DPW/Planning	These are being provided by a third party, that will maintain them. They live in Greenbelt Central, proximate to the location	No further action
9/27/2022	Tom LeaMond	Requested that the Space Study recommendations be referred to the Arts Advisory Board for discussion	Admin/Council	Taken under advisement	No further action
9/27/2022	Bill Orleans	Inquired about the City Clerk and asked for information regarding the Mayor's signature added to the wrong Police Resolution	Admin	Taken under advisement	No further action
9/27/22	Lei Zong	Requested short term funding of \$3,000 - \$3,500 for the Pumpkin Walk, or for the City to take over the Pumpkin Walk for a long term solution	Admin/Rec	Council approved \$2,500 to assist with this year's activities. Recognition Group documents were shared with the Pumpkin Walk group for consideration in following years.	No further action
9/27/22	Susan Walker	Requested additional information regarding the Space Study	Admin/DPW		No further action
9/27/22	Michael Hartman	Requested Public Works to re-enforce the soil around the trees near the fence line near the tennis courts	DPW	Public works has addressed the concern	No further action
<b>Regular Meeting 9/12/2022</b>					No further action
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/ Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
9/12/22	Bill Orleans	Requested that the Ethics Commission review all candidate financials, not just the winners. He also requested an update on the Tugwell Room and stated that a City employee is no longer with the City regarding a recent ERB hearing.	Council	Ethics committee meeting is scheduled for Sept 19	No further action
9/12/22	Shaymar Higgs	Requested funding from the City for The Space	Admin	Staff met with The SPACE to understand their needs. Staff is also developing a Non-Profit Grant program	No further action
<b>Regular Meeting 8/8/2022</b>					
8/8/22	Lois Rosado	Requested the business community, homeowner associations, and the Greenbelt Interfaith Leadership Association (GILA) be sent invitations to apply to be on the Reparations Commission. She also requested the application deadline be extended.	Admin/ Council	Emails were sent to all requested groups. Deadline was extended to 7/31/22	No further action
8/8/22	Lore Rosenthal	Requested that the Zoom "Question and Answer" feature be read during the meeting.		Taken under advisement	No further action
8/8/22	Michael Canavan	Requested that premium pay for Public Works employees for the first year of the pandemic by \$4,000, and \$2,000 for the second year.	Admin/ Council	Special Meeting to be held August 29, 2022.	No further action
8/8/22	Bill Orleans	Requested that the Ethics Commission review all candidate financials, not just the winners.	City Council/ Bonita	Ethics Commission reviewed all candidate financials on October 6, 2022.	No further action
<b>Regular Meeting 7/11/2022</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/ Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
7/11/22	Bill Orleans	Inquired about the status of the microfiche machine that was housed in the Tugwell Room at the Greenbelt Library.	Admin	Taken under advisement	No further action
7/11/22	Mayor Jordan	Requested staff to follow-up with Kevin F. about the HBCU Small City Challenge.	Admin	Staff program was accepted and we will meet with Pathway OZ on 11/16 to discuss the program and next steps	Meeting 11/16/22
<b>Regular Meeting 6/27/2022</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/ Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
6/27/22	Bill Orleans	Requested that the Ethics Commission review all candidate financials, not just the winners.	City Council/ Bonita	Ethics Commission reviewed all candidate financials on October 6, 2022.	No further action



6/27/22	Bill Orleans	Requested that Council use the remaining \$10.88 million in ARPA funds (after \$10 million allowance) for people, not projects.	City Council	Taken under advisement	<i>No further action</i>
6/27/22	Mayor Jordan	Based on a comment made by Joel Rubenstein, have code enforcement look into a claim on roaches at Parkway Apartments.	Planning	Code reviewed the files and reached out to management and could find no evidence to support his claims	<i>No further action</i>

**Regular Meeting 6/6/2022**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
6/6/22	Bill Orleans	Requested a list of total ARPA funds to be spent in the FY 2023 budget along with a line by line listing of the funds.	Admin	Information is found in the FY23 budget available on-line	<i>No further action</i>

**Regular Meeting 5/23/2022**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
5/23/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Will be addressed at the next Ethics Commission meeting	<i>No further action</i>
5/23/22	Cathleen Stewart	Complained about Mr. Byrd and referenced the Council needing a Code of Ethics	Council	Taken under advisement	<i>No further action</i>
5/23/22	Johanson Montabello	Shared concern about an incident with a neighbor hitting golf balls and the GPD response	GPD/Admin	GPD is reviewed the incident and reached out to the resident	<i>No further action</i>
5/23/22	Douglas Payne	Requested the City provide assistance to him, and others, on hard times and facing eviction	CARES	Reviewed his case and found he received ERAP funds. CARES will reach out to provide non-monetary assistance	<i>No further action</i>
5/23/22	Johnny Smith	Requested the City provide assistance to him, and others, on hard times and facing eviction	Admin/CARES	Taken under advisement and to be discussed at the ARPA meeting in June	<i>No further action</i>

**Regular Meeting 5/9/2022**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
5/9/22	Bob Rand	GPD response to the Plateau PI incident should be reviewed and referred to PSAC	Police	Conducting an investigation in tandem with the Maryland AG's office. Details are limited to protect the children in this case.	<i>No Further Action</i>
5/9/22	Bill Orleans	Stated that he objects to the meeting going into recess and the video turned off when the disruptive resident was removed	Council	Taken under advisement	<i>No Further Action</i>
5/9/22	Johnny Smith/CASA	Requested more ARPA funds be allocated to rental assistance	Council	Added to the ARPA funds list for consideration at the June 8 meeting	<i>No Further Action</i>

**Regular Meeting 4/25/2022**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department/Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
4/25/22	Daniel Gomez & Kevin Hammett	Improve the path and steps at Perwinkle Ct and Boxwood	Planning/DPW	DPW is looking into this request	
4/25/22	Dr. Evelyn Crellin	1) consider not participating in the Mosquito Control Program 2) increase public awareness of mosquito prevention	PIO/Admin		
4/25/22	Dr. Evelyn Crellin	Form a Mosquito Task Force	Council		
4/25/22	Bob Rand	Asked for an update on the Police Reform progress and can the changes be called out and dated in the General Orders	GPD/Admin	Police update meeting scheduled for Aug 31 to address	<i>Meeting on 8/31</i>
4/25/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Will be addressed at the next Ethics Commission meeting	<i>No further action</i>
4/25/22	Bill Orleans	Requested the status of the Reparation Commission interviews and that they be open to the public	Council	Ms. Davis responded that the application has not been approved and thus no applications have been submitted or reviewed. There will be full transparency once the application process begins	<i>No further action</i>

**Regular Meeting 4/11/2022**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
4/11/22	Jeremy Lawson	Request that the City use ARPA funds to provide parks and recreation space in Greenbelt West, including purchasing Prince George's Scrap	Admin	Idea forwarded to Raftelis to be included in the ARPA concepts to be considered	<i>No further action</i>
4/11/22	Ana Rodriguez	Request that the City use ARPA funds to provide additional rental assistance and funds to support residents in need.	Admin	Idea forwarded to Raftelis to be included in the ARPA concepts to be considered	<i>No further action</i>
<b>Regular Meeting 3/28/2022</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
3/28/22	Frank Gervasi	Requested that the City acquire available GHI housing for refugee emergency housing	Council/Admin	Taken under advisement	<i>No further action</i>
3/28/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Taken under advisement	<i>No further action</i>
3/28/22	Bill Orleans	Requested the Council send a letter of support for Ukraine to Russian Embassy	Mayor/Council	Proclamation done March 30, 2022.	<i>No further action</i>
3/28/22	Bill Orleans	Requested that the Mayor's planned meeting with Mr. Notter of Rep Hoyer's staff to discuss earmarks.	Council	This is not a public meeting subject to the Open Meetings Act	<i>No further action</i>
3/28/22	Bill Orleans	Requested that Steny Hoyer be called to come before the City Council.	Council	Taken under advisement	<i>No further action</i>
<b>Regular Meeting 3/14/2022</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
3/14/22	Lore Rosenthal	Requested that the Manager's report on the agenda have a link to the report document	Admin	A link will be added to future Regular meeting agenda	<i>No further action</i>
3/14/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Taken under advisement	<i>No further action</i>
3/14/22	Bill Orleans	Requested the Council send a letter of support for Ukraine to Washington DC	Mayor/Council	Proclamation done March 30, 2022.	<i>No further action</i>
<b>Regular Meeting 2/28/2022</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
2/28/22	Fred Gasper	Requested the City fund bicycle/pedestrian access/safety improvements in Greenbelt East	Admin	Taken under advisement	<i>No further action</i>
2/28/22	Lore Rosenthal	Requested that the Manager's report on the agenda have a link to the report document	Admin	A link was added to future Regular meeting agenda	<i>No further action</i>
2/28/22	Lore Rosenthal	Requested Council consider add funding to the Rental Assistance program	Council	Council has asked this be placed on the 3/14 agenda	<i>No further action</i>
2/28/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Taken under advisement	<i>No further action</i>
2/28/22	Bill Orleans	Requested the information and disclosure of the conversations between himself and Council	Mayor/Council	Taken under advisement	<i>No further action</i>
2/28/22	Mayor Jordan	Asked for a status update on the repairs/resurfacing to the base of the Mother and Child statue	Planning	Staff follow-up with MD Historic Trust	
2/28/22	Mayor Jordan	Ridge Road, Synagogue crossing	Planning		
2/28/22	Mayor Jordan	Inquired about the status of the Hanover Parkway bike project	Planning		
2/28/22	Silke Pope	Raised concerns about excessive trash along SR193	DPW	Staff will follow-up with SHA	
2/28/22	Silke Pope	Asked about the status of the WSSC chlorine check at Buddy Attick Park	DPW	Staff will follow-up with WSSC and report back	
2/28/22	Silke Pope	Asked about Verizon boxes and providing a contact for residents	PIO	Staff will add a "report an issue" to the How Do I website	
2/28/22	Colin Byrd	When preparing the budget, staff should consider a line item amount for the Reparations Commission	Planning	Staff will present a recommendation to Council	
<b>Regular Meeting 2/14/2022</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>

2/14/22	Dr. Rosado	Requested that all in-person City Council meetings also be carried on Zoom	Admin	Meeting with Granicus on 2/18/22 to discuss next steps	
2/14/22	Lore Rosenthal	Requested that the on-line P&R be brought up to date	Admin		
2/14/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Taken under advisement	<i>No further action</i>
2/14/22	Bill Orleans	Requested the information and disclosure of the conversations between himself and Council	Mayor/Council	Taken under advisement	<i>No further action</i>
2/14/22	Bill Orleans	Requested that state legislation on Environmental Rights (check on this) be added for Council support	Council	Taken under advisement	<i>No further action</i>

**Regular Meeting 1/24/2022**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/ Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
1/24/22	Bill Orleans	Requested who called for the Special Meeting on Nov 1	Admin	Meeting was called by Ms. Pope, (Mr. Putens, Ms. Mach & Mr. Jordan) to address the resignation of Mr. Roberts	<i>Emailed Mr. Orleans 1/25/22 with email background</i>
1/24/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Ethics Commission reviewed all candidate financials on October 6, 2022.	<i>No further action</i>
1/24/22	Bill Orleans	Requested the information and disclosure of the conversations between himself and Council	Mayor/Council		
1/24/22	Bill Orleans	Requested the Council return to the regular Zoom format	Council/Admin	Taken under advisement	<i>No further action</i>
1/24/22	Susan Barnett	Requested that Rep. Hoyer be invited to a City Council Work Session to discuss the Patuxent Research Refuge South Tract land transfer.	Admin	Taken under advisement	<i>No further action</i>
1/24/22	Daniel Theise	Stated concern that the GARE project adversely effect the reparations discussion	Admin	Taken under advisement	<i>No further action</i>
1/24/22	Michael Hartman	Spoke to concerns about the City clearing "curb cuts" of ice/snow when plowing City streets	DPW	Addressed the concern with DPW on 1/25. Emailed Hartman on 1/26.	<i>No further action</i>
1/24/22	Michael Hartman	Requested that we add instructions/clarify the "Contact Us" process on the website	PIO	Contact Us page is being updated to add links and clarity. Responded to resident 1/26	<i>No further action</i>

**Regular Meeting 1/10/2022**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/ Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
1/10/22	Bob Rand	Asked for an update on the status of the City's Reparations Committee	City Council	Request to Council taken under advisement	
1/10/22	Bob Rand	Asked when we were going to update the Petitions and Requests on the website	Admin/PIO	Working towards updating the website and bringing the P&R current	<i>No further action</i>
1/10/22	Bob Rand	Asked of a summary of the GARE program and and update on activities	HR-Dawane/ PIO	Presentation planned for 1/24. Monthly updates to Council and the City website	<i>No further action</i>
1/10/22	Bill Orleans	Read an excerpt that the News Review did not publish regarding notification of meetings and action taken during Closed Sessions.	Admin	No action required	<i>No further action</i>

**Regular Meeting 12/13/2021**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/ Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
12/13/21	Bill Orleans	Requested who called for the Special Meeting on Nov 1	Admin	Meeting was called by Ms. Pope, (Mr. Putens, Ms. Mach & Mr. Jordan) to address the resignation of Mr. Roberts	<i>Emailed Mr. Orleans 1/25/22 with email background</i>
12/13/21	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Ethics Commission reviewed all candidate financials on October 6, 2022.	<i>No further action</i>
12/13/21	Daniel Thies	Requested that Council refrain from speaking during Petitions and Requests and assign the meeting host duties to staff to eliminate perceived oppression	City Council	Request to Council taken under advisement	<i>No further action</i>

12/13/21	Ruth White	Requested improvements to Branden Field	City Council	Council asked that she submit her request in writing	<i>No further action</i>
12/13/21	Lore Rosenthal	Requested information on the status of the Reparations Committee	City Council/Admin	Council voted to form Commission, 3/28/2022	<i>No further action</i>
12/13/21	Lore Rosenthal	Suggested we remove CC from the Zoom feed on the TV broadcast because it is duplicative	PIO	The CC cannot be removed. Staff is looking to modify it to be more legible	<i>Emailed a response, 12/15/21</i>
12/13/21	Renauld Brown	Asked for information on the status of Ms. Ard	City Council	Request to Council taken under advisement	<i>No further action</i>
12/13/21	Michael Hartman	Doesn't feel like the GreenAces, or other Advisory Reports, should go straight to consent	Admin/Clerk	Green Aces is scheduled for a February Work Session. Work Session held 2/7/22.	<i>No further action</i>
12/13/21	John Lippert	Agreed with the P&R from L.Rosenthal and M.Hartman	none	Request to Council taken under advisement	<i>No further action</i>
12/13/21	Fred Gasper	Has a presentation he would like to make to Council but will start with the APB Board	none	Request to Council taken under advisement	<i>No further action</i>
12/13/21	J. Davis	Only use the terms Greenbelt East, Greenbelt West and Greenbelt Historic	Admin	ACM followed up with admin and Senior Staff, 12/14/21	<i>No further action</i>
12/13/21	R Roberts	Asked why we keep dumping hazardous materials (road millings) at Northway Park	DPW	Material will be removed.	<i>No further action</i>
12/13/21	K Weaver	Likes the new ARPA updates and requested that it be posted online and in the GNR	PIO/Admin	New ARPA webpage being developed. ARPA webpage currently active.	<i>No further action</i>
12/13/21	E Jordan	He would like the PD Crime Report revised to include more data like before	PD/Bowers	PD is working on refining the report.	<i>12/16/21</i>
12/13/21	J Davis	Asked for the PD report to be revised, specifically to remove jargon/acronyms and make it more readable	PD/Bowers	PD is working on refining the report.	<i>12/16/21</i>
12/13/21	E Jordan	Asked to be kept in the loop with the Electec contract.		Updated the Mayor 1/14/22.	<i>1/21/22</i>
12/13/21	E Jordan	Status of CRAB referral questions	ACM/Admin	Staff liaison forwarded concerns to the CRAB co-chairs	<i>No further action</i>
<b>Regular Meeting 11/22/2021</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department/ Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
11/22/21	Lore Rosenthal	Asked if the space study can indicate which buildings are currently using gas.	DPW - Jim/Brian K	City staff already has a list of buildings with gas service.	<i>Replied to Ms. Rosenthal 12/8</i>
11/22/21	Bill Orleans	Requested that the Ethics Commission review all candidate financials, not just the winners.	City Council/ Bonita	Ethics Commission reviewed all candidate financials on October 6, 2022.	<i>No further action</i>
11/22/21	Ed Fallon	Can the City add evictions to the Monthly Administrative Reports?	Liz and/or Terri	Information will be added as received	<i>No further action</i>
11/22/21	Daniel Theise	What is the status of the Reparations Committee?	City Council	Council voted to form Commission, 3/28/2022	<i>No further action</i>
11/22/21	J Davis	What is Pepco doing with the vegetation management plan	DPW, Brian Townsend	There is no scheduled Pepco work	<i>Replied to Council 12/8/21</i>
11/22/21	J Davis	Status of the Space Study, 2nd reading	DPW, Brian Kim and ACM George	The 2nd Reading and approval occurred on 10/25. Met with consultant on May 12, 2022.	<i>Completed - Emailed Council</i>
11/22/21	J Davis	Inquiry on status of ARPA plan and spending	Admin, ACM George	Draft Engagement Plan Work session on 12/20	<i>Completed - ARPA Meeting Scheduled for 12/20</i>
11/22/21	J Davis	Davis - Green ACES, School Boundaries and School Redistricting opinions	Staff Liaison	Added to the list of meetings to schedule in February. Work Session held 2/7/22 with Green ACES.	