

CALENDAR

< PREVIOUS MONTH **OCTOBER 2023**

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
24	25	26	27	28	29	30
1 10:00 AM <u>Farmers Market</u> 11:00 AM <u>Sculpt & Soak Workshop with Artemis Herber</u> 1:00 PM <u>Artful Afternoon Extravaganza</u> 5:00 PM <u>Advisory Board Annual Dinner</u>	2 7:30 PM <u>NO MEETING</u>	3 9:00 AM <u>Prince George's County Chamber of Commerce: Coffee Connections</u> 5:30 PM <u>Board of Elections Meeting, (Virtual).</u> 7:00 PM <u>Advisory Committee on Trees</u> 7:00 PM <u>Public Safety Advisory Committee Meeting</u>	4 9:00 AM <u>Coffee with a Cop</u> 2:20 PM <u>FEMA and FCC Nationwide Emergency Alert Test</u> 7:00 PM <u>Advisory Planning Board Meeting</u> 7:30 PM <u>NO MEETING</u>	5 10:00 AM <u>Free Flu Clinic</u> 7:00 PM <u>22nd District Legislators Host 6th Annual Prince George's County Ice Cream Social</u>	6 8:00 AM <u>Luminis Health Doctors Community Medical Center Annual Pink Ribbon Rally.</u>	7 8:00 AM <u>Scrap Tire Drop Off Event</u> 8:00 AM <u>Office of the State's Attorney: 4th Annual Purple Bike Ride</u>

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>8</p> <p>10:00 AM <u>Farmers Market</u></p> <p>3:00 PM <u>Poetry in the Garden</u></p>	<p>9</p> <p>7:30 PM <u>Regular Meeting</u></p>	<p>10</p>	<p>11</p> <p>9:00 AM <u>Greenbelt Business Alliance - 1st Anniversary Celebration</u></p> <p>7:30 PM <u>Work Session - Public Safety Crime Status and Youth Programs</u></p>	<p>12</p> <p>1:00 PM <u>Free Flu Clinic</u></p> <p>5:30 PM <u>Board of Elections Meeting, (Virtual)</u></p>	<p>13</p> <p>10:30 AM <u>Pre-K Story Time (Bilingual)</u></p> <p>6:00 PM <u>Prince George's Goes PINK: Survivors Lounge</u></p>	<p>14</p> <p>8:00 AM <u>Free Document Shredding Event</u></p> <p>9:00 AM <u>Community Shred Day</u></p> <p>12:00 PM <u>City of Greenbelt Job Fair</u></p> <p>1:00 PM <u>Greenbelt's Senior Citizens Advisory Committee - Annual Open Forum</u></p> <p>2:00 PM <u>Fall Fest</u></p> <p>2:00 PM <u>Trees of Schrom Hills Park Walking Tour</u></p> <p>2:30 PM <u>Pumpkin Carving</u></p> <p>6:00 PM <u>Pumpkin Walk</u></p>

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>15</p> <p><u>MML Fall Conference (College Park).</u></p> <p>10:00 AM <u>Farmers Market</u></p> <p>1:25 PM <u>HUG Walk (Help Unite Greenbelt with a Little Kindness).</u></p> <p>1:30 PM <u>Family Fun Night at SHLRC</u></p>	<p>16</p> <p><u>MML Fall Conference (College Park).</u></p> <p><u>No Meeting</u></p>	<p>17</p> <p><u>MML Fall Conference (College Park).</u></p>	<p>18</p> <p>7:30 PM <u>Work Session - Beltsville Agriculture Research Center (BARC), tent.</u></p>	<p>19</p> <p>1:00 PM <u>Free Produce Distribution</u></p>	<p>20</p> <p>4:00 PM <u>Pumpkin Carving</u></p> <p>5:00 PM <u>Parent's Night Out</u></p> <p>5:00 PM <u>Parents Night Out</u></p>	<p>21</p> <p><u>Utopia Film Festival</u></p> <p>8:00 AM <u>Prince George's County Growing Green with Pride</u></p> <p>6:00 PM <u>Pumpkin Walk</u></p>
<p>22</p> <p><u>Utopia Film Festival</u></p> <p>10:00 AM <u>Farmers Market</u></p> <p>2:00 PM <u>Art Share</u></p> <p>2:00 PM <u>Pre-Rumpus Workshop</u></p> <p>2:00 PM <u>Art Shares</u></p>	<p>23</p> <p>11:00 AM <u>National Lead Poisoning Prevention Week Press Conference</u></p> <p>7:30 PM <u>Regular Meeting</u></p>	<p>24</p> <p>6:30 PM <u>Advisory Committee on Education Meeting</u></p>	<p>25</p> <p><u>Special Meeting/Closed Session - Personnel and Pending Legal Matters</u></p> <p>7:30 PM <u>Work Session - City Manager's Quarterly Update</u></p>	<p>26</p> <p>7:00 PM <u>Four Cities Meeting (New Carrollton).</u></p>	<p>27</p> <p>3:30 PM <u>Pumpkin Carving</u></p> <p>4:30 PM <u>The Wild Rumpus</u></p> <p>5:00 PM <u>Trunk o' Treat at Franklin Park</u></p>	<p>28</p> <p>8:00 AM <u>Electronics Recycling and Household Hazardous Waste Disposal Day.</u></p> <p>12:00 PM <u>Prince George's Goes PINK: Men Who Cook in Pink Event</u></p>
<p>29</p> <p>10:00 AM <u>Farmers Market</u></p>	<p>30</p> <p>7:30 PM <u>Work Session - WSSC</u></p>	<p>31</p>	<p>1</p>	<p>2</p>	<p>3</p>	<p>4</p>

CALENDAR

< PREVIOUS MONTH **NOVEMBER 2023**

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1 <u>Work Session</u> - TBD	2	3	4 2:00 PM <u>Emancipation Day Program</u>
5 10:00 AM <u>Farmers Market</u> 1:00 PM <u>Artful Afternoon</u> 1:00 PM <u>Artful Afternoon Workshop</u>	6	7 7:00 AM <u>City Elections</u>	8	9	10 5:00 PM <u>Parent's Night Out</u> 5:00 PM <u>Parents Night Out</u>	11 8:00 AM <u>Electronics Recycling and Household Hazardous Waste Disposal Day</u>
12 10:00 AM <u>Farmers Market</u>	13 7:30 PM <u>Charter Meeting of New City Council</u>	14	15 7:30 PM <u>Work Session - Luminis Health Doctors Community Medical Center Development Update</u>	16 1:00 PM <u>Free Produce Distribution</u>	17 7:00 PM <u>Art Share</u> 7:00 PM <u>Art Shares</u>	18
19	20 <u>Work Session</u> - TBD	21	22 <u>Work Session</u> - TBD	23 9:00 AM <u>Gobble Wobble</u>	24	25
26	27 7:30 PM <u>Regular Meeting</u>	28	29 <u>Work Session</u> - TBD	30	1	2



City of Greenbelt

Office of the City Manager Report for Week Ending October 6, 2023

1. City Manager's Office

- **Program Reviews and Evaluations:**
 - Walk through of GAIL program Space to evaluate space concerns and needs
 - Business Capital Infrastructure Grant Program Evaluations and Recommended Fund Amount.
 - Phase II proposal review with Tribesy regarding Focus Group for Boards and Commissions.
 - Review Finance Reports in the Edmonds system.
 - Review the ARPA Funding Allocation.
- **Meetings/Check-in with Staff:**
 - Kevin Simpson, Economic Development Manager RE: Business Grants.
 - Dawane Martinez, HR Director, Review of HR Resource management system.
 - General Check-Ins: Bonita and Chondria.
 - Mike Moore - Meeting regarding American Legion Post 136 and City Activities.
- **Public Engagements and Outreach:**
 - Walk to School Day: Greenbelt Elementary School.
 - Coffee with a Cop event at Starbucks on Greenbelt Rd.
 - Flu/COVID Booster Clinic at GB Community Center.
- **Audits and Financial Reviews:**
 - Meetings with Auditors in the Council room.
 - Attended FY 2024 Tax Differential Presentation to Municipalities on Microsoft Teams.
- **Lease and Agreements:**
 - Review of Proposed lease agreement for Greenbelt News Review.
 - Review of MOU with GATe. Item was removed from Council Agenda, GATe is still reviewing MOU.
- **Miscellaneous Activities:**
 - Election information memo to employees.
 - Meeting with Auditors regarding FY23 Audit.
- Grant Coordinator attended mandatory meeting for CDBG PY49 grant recipients;
- Grant Coordinator attended Greater Washington Region Clean Cities Coalition (GWRCCC) Annual Conference;
- Grant Coordinator continued updating database with upcoming grants; notified staff of deadlines where applicable.

2. Human Resources

- Attended the weekly senior staff meeting.
- Sent out new hire onboarding documents to five non-classified staff for the Recreation Department.
- Completed the IT Security Awareness Training
- Worked with Finance to provide documentation for the City's Finance Auditors.

- Submitted four salary updates for staff members.
- Downloaded applications for the Accounting Tech 1 opening and submitted them to Finance for review.
- Updated the City's OSHA Log and completed the quarterly report.
- Followed up with the Police Department regarding their Animal Control Supervisor opening.
- Followed up with the Planning and Community Development Department regarding the opening of the Assistant Director of Community Development.
- Worked on updating the Annual Evaluation Form/ Process.

3. Finance

- Attended the monthly meeting (no longer weekly) with Hagerty Consulting to discuss latest information on ARPA fund uses and reporting.
- Worked with new auditing firm—representatives on-site to conduct their field work.
- Continues to introduce new City Manager to City' banking officials, auditor and others to ensure their awareness and appropriate documentation is on file.
- Attended the County's Office of Management and Budget's presentation on the Tax Differential Program for FY 2025.
- Created a new document for connecting Council goals with departmental activities and spending plans. This will be a work-in-progress as the team of department heads, City Manager and others confirm the contents and the best format for presenting this vital information. The finished product will answer questions posed by the GFOA budget review team and will help other stakeholders understand how the City's activities accomplish Council goals.
- Continued compiling various information needed to submit the next quarterly report on ARPA funds due on or before October 31, 2023.
- Processed purchase orders and vendor payments.

4. Information Technology

- Assist vendor with dashcam installs in PD vehicles
- Install cellular device at Schrom Hills Park
- Attend PTI peer Tech Talk event – virtual
- Begin gathering IT subscription information for the audit

5. Economic Development

- Met with members of the grant review team to finalize evaluations for the ARPA business grant programs
- Sent award letters to selected applicants of the Business Improvement Recovery Fund and Business Capital Infrastructure Grant Program
- Met with local business to discuss needs and share resources
- Completed preparations to onboard new Economic Development Specialist, who starts October 9
- Met with Public Information and Communications and Public Works staff, along with Green ACES Chair to discuss messaging and outreach to businesses for the City's Bag Ordinance
- Attended administrative and senior staff meetings

6. Public Information

- Attended meeting with the Economic Development Manager and representatives from the Green ACES team to discuss communications planning for the Bring Your Own Bag Ordinance.
- Continued working on ongoing public information projects/events and administrative duties

- Updated City website, ARPA website, calendar, and social media channels with relevant content
- Attended weekly senior staff meeting
- Attended the CARES flu clinic and captured photos
- Attended ICMA High Performance Leadership Academy

7. Greenbelt CARES

- Deji Ayoku and Natalie Garcia participated in the "Maryland Financial Day Professional Development Seminar," a two-day event hosted by the University of Maryland. Overall, it was a successful experience, providing valuable insights on how individuals can cultivate a financial mindset. We are enthusiastic about the prospect of bringing these informative training sessions to Greenbelt.
- The GAIL Community Nursing Program visits have begun for the fall. The GAIL program is partnering with Chamberlain University, Bowie State University and Catholic University to provide in-home nursing visits on Tuesdays and Wednesdays each week. Weekly visits include nursing head to toe assessments, vital sign monitoring and health care support guided by an individualized care plan. A total of 22 student nurses are providing services to over 30 residents in the community.

8. Planning & Community Development

CODE ENFORCEMENT

Alarms:

- Fourteen alarm renewal notices were mailed to businesses; Seven alarm renewal notices were mailed to alarm companies

Commercials:

- 6000 Greenbelt RD #65 & 7249 #D Hanover Parkway were inspected; 7223 #C & 7327 Hanover Parkway was re-inspected

Complaints:

- Six complaints were logged this week regarding cracks and leaks in a bathroom wall and ceiling, rodent & snake infestation, possible hoarding, possible mold, tall grass, and possible public right-of-way encroachment by garden; One complaint was re-inspected

Construction Sediment Erosion Control:

- Charles P. Johnson and Associates conducted inspections of the stormwater Pond Project on Hanover Parkway and Royal Farms site. Inspectors/staff are monitoring the clearing of the Royal Farms site and clearing is being done in accordance with approved plans and protection fencing is provided for around Toaping Castle

Permits:

- One permit was approved & issued

Rentals:

- Twenty-one rentals were inspected; Six rentals were re-inspected

Windshield Inspections:

- Greenbury Drive, Sunrise Court, & Winter Green Court were observed for possible tall grass/overgrown weeds, and a damaged fence
- Greenbelt Road, Greenbelt Station Parkway, & Mandan Road were observed for possible illegal signs

PLANNING

Meetings

Staff Attended:

- Senior staff meeting

- Meeting with city attorney and code enforcement staff to review a code case that is scheduled for court next week
- Advisory Planning Board meeting

Met With:

- American Planning Association staff to discuss the Health Equity & Planning interest group
- Director met with Assistant Director of Planning to discuss various projects
- Assistant Director met with Planner for their regular weekly meeting

Projects:

- Worked on final financial report for Prince George's County Stewardship Grant for the Buddy Attick Park Parking Lot project
- Reviewed materials for planning items on the City Council's agenda for Monday's regular meeting
- Worked on on-call engineering services contract for Charles P. Johnson and Associates
- Processed invoices for payment
- Addressed resident's concerns about property management
- Completed employee performance evaluation
- Worked on code revisions to the erosion and sediment control section
- Finalized and presented testimony for the National Capital Planning Commission meeting for the agenda item on the final site and building plans for Bureau of Engraving & Printing at BARC
- First phase of proposed ARPA spending for Pedestrian & Bicyclist Master Plan implementation presented to APB and submitted for the Council meeting
- Submitted staff memo and draft Council letter on the Draft MDOT Consolidated Transportation Plan (CTP) for FY 2024-2029 for the Council meeting
- Continued drafting the quarterly DHCD Grant Report for the Community Gateway Signage
- Continued work on the PAMC-Strategic Wayfinding key sites list and scope of work
Public works installed sidewalk and curb at the new Southway Community Gateway sign
- Planner familiarized himself with available GIS data and software; configured remote GIS access; found and organized old GIS data for Bike/Ped Master Plan
- Completed all notification documents for Departure application
- Coordinated with sign manufacturing company to order new public notification signs to post on properties
- Continued working on memo to address ADA pedestrian ramp compliance issues

Training:

- Completed the ongoing cybersecurity training

Other Items of Interest:

- Attended the National Capital Area Chapter annual planning conference

9. Police

- Public Safety Advisory Committee meeting
- Walk to School Day
- Coffee with a Cop
- MPCTC Instructor Awards
- Maryland Chiefs of Police meeting with Attorney General
- Training meeting with UMD Police Department
- Camera planning meeting

- Completed installation of in-vehicle cameras
- New officer and Dispatcher hiring process
- Legal Matters

Crisis Intervention Team Weekly Statistics

No. of Notes

Assessment	1
Contacts	47
Contact Attempt	8
Stabilization Visit	1

10. Public Works

Administration

- Completed 130 rides on the Greenbelt Connection (9/24 - 9/30).

Ballfield Maintenance

- Aerated and over seeded baseball and football fields.

Environmental

- Held quarterly SWPPP inspection; no major infractions were reported

Facility Maintenance

- Repaired water fountain near dance studio at the Community Center.

Horticulture

- Continued preparing for fall planting operations for trees and annuals.

Refuse and recycling

- Collected 28.97 tons of refuse and 9.97 tons of recycling material.

Sustainability

- Sustainability Coordinator held and attended EV event at Beltway Plaza with the Green Team. We had 67 attendants with 12 showing their vehicles (9/30).

11. Recreation

ADMINISTRATION:

- Attended Artful Afternoon Extravaganza.
- Collaborated with SCAC on logistical details for upcoming Open Forum and 2024 meeting schedule.
- Continued training staff covering TR Supervisor responsibilities.
- Attended Golden Age Club meeting.
- Coordinated with Prince Georges Community College SAGE staff on upcoming classes in Greenbelt.
- Provided promotional and logistical support for Black History & Culture Committee Emancipation Day event.
- Coordinated with Holy Cross Senior Fit Program Coordinator on next session of classes in Greenbelt.
- Provided information for DEI Audit.
- Continued planning for Pilot Program to address improved communication strategies with non-English speakers.
- Completed IT Security training.
- Met to discuss ARPA funds reallocation proposal.
- Managed personnel issues.
- Replied to community inquiries.
- Lakecrest Tennis/Pickleball Courts were reopened. Reopening was delayed as staff required a correction from the vendor. Courts now accommodate mixed play with two tennis courts and four pickleball courts.

- Met with staff to review plans to relocate raku kiln firing from outside the GAFC to Schrom Hills Park.
- Reviewed potential projects for reallocated ARPA funds.
- Held monthly meeting with Community Center Supervisor.
- Reviewed Greenbelt News Review lease document and forwarded to Director/City Manager for approval.
- Worked with Public Works staff to address issue with Youth Center fire alarm.
- Prepared monthly deferred revenue reports and submitted to Finance.
- Submitted maintenance requests to Public Works.
- Assisted staff with RecTrac inquiries/requests.

YOUTH CENTER/ SPRINGHILL LAKE RECREATION CENTER:

- Springhill Lake Recreation Center launched their intramural sports program in partnership with Greenbelt Middle School.
- Staff attended Cookies at the Bridge along with RUAK to promote the Youth Workforce Development Program.
- Staff met with an outside vendor to get information on an online training system.
- Springhill Lake Recreation Center served as the host site for the Youth Workforce Development Program.
- Staff worked on the 2024 Winter Activity Guide.

COMMUNITY CENTER:

- Thanks to GATe for installing a display in the front lobby case. Check it out!
- Autobill for October fees and rents were processed.
- The US flag was raised after being at half-staff in honor of Senator Dianne Feinstein.
- Staff completed the Security Awareness Foundations training.
- Staff took a tour of GPD.
- Staff completed an American Red Cross Blood Borne Pathogen training.
- Staff complete the virtual component of the American Red Cross CPR/First Aid/AED training.
- The facility received a new AED.
- Supervisor attended a Greenbelt Golden Age Club Board meeting
- GAIL hosted a Flu Clinic out of GFE.
- Supervisor met with Assistant Director to review job responsibilities.
- There were fifteen reservations processed.
- There were sixteen paying renter reservations.
- The facility provided free space to: Greenbelt Concert Band, Golden Age Club, Greenbelt Community Orchestra, Tiger Den Pack #202, Girl Scout Troop #23021, Greenbelt Interfaith Leadership, Advisory Planning Board, Girl Scout Troop #23007

AQUATICS:

(Supervisor on leave)

ARTS:

- On Sunday, October 1, the Arts Program produced a successful Artful Afternoon/Art Studio Open House and Sale/Historic Greenbelt Art Walk in partnership with the Greenbelt Museum, GATe, the Greenbelt Arts Center, the New Deal Cafe, the Greenbelt Cinema, and the Greenbelt MakerSpace tool library.
- Preparations are underway for two days of arts field trip activities at SHLRC for the students of SHLES.
- Winter activities and the winter Activity Guide are in development.
- Preparations are ongoing for the Wild Rumpus afterschool Halloween celebration in Roosevelt Center on Friday, 10/27, at 4:30pm.

THERAPUETIC RECREATION:

- Worked with Assistant Director to input trips for the winter activity guide.
- reached out to and researched local eating spots.
- Met with Assistant Director for more training.

PARK RANGERS:

- Served permits at Schrom Hills Park on Saturday, September 30th, and Sunday October 1st.
- Ranger Staff participated in rescheduled PW National Public Lands Day Invasive Removal event at Buddy Attick Park on September 30th.
- Ranger Staff supported Greenbelt Station Moonlit Movie September 30th.
- Staff provided AV support for Ageless Grace program at YC Friday October 6th.

12. ARPA/COVID

- Updates for ARPA are on the city's webpage. Please go to engagegreenbelt.org to view updates.

13. Petitions & Requests

Attached is the listing of petitions and requests along with status updates.

cc: Department Heads
Josue Salmeron, City Manager
Tim George, Assistant City Manager
Dawane Martinez, Director of Human Resources
Bonita Anderson, City Clerk

Regular Meeting 8/14/2023					
Date	Name	Petition/Request	Department/Staff	Resolution	Council/Resident Follow-up Date
8/14/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
8/14/2023	Bill Orleans	Requested that the City Council and/or the Planning & Community Development Department inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
Regular Meeting 7/10/2023					
Date	Name	Petition/Request	Department/Staff	Resolution	Council/Resident Follow-up Date
7/10/2023	Lore Rosenthal	Expressed concerns about the City's friendliness with a surrounding apartment complex, Gates of Cipriano. She stated that the residents in the complex have been downgraded to non-residents and have to pay regular rates for the Greenbelt Aquatic & Fitness Center. She's looking forward to the new composting project with Compost Crew through the USDA grant. She was comparing and contrasting the two situations with the City's friendliness.	Admin	Taken under advisement	No Further Action
7/10/2023	Donna Peterson	Expressed concern about the Greenbelt Middle School roadway needing repair and resurfacing. She requests that the City Council send a letter of support to the PG County School Board requesting to resurface the road.	Admin/Council	Letter sent to the school board.	07/13/2023
7/10/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
7/10/2023	Bill Orleans	Requested that the City Council and/or the Planning & Community Development Department inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
Regular Meeting 6/20/2023					
Date	Name	Petition/Request	Department/Staff	Resolution	Council/Resident Follow-up Date
6/20/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
6/20/2023	Bill Orleans	Requested that the City Council and/or the Planning & Community Development Department inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
6/20/2023	LaWann Stribling	Requested assistance with her HOA to allow her to get additional parking and pool passes. She stated the HOA said she is unable to receive additional passes unless she removes flowers planted in her front yard.	Planning & Community Development		
Regular Meeting 6/5/2023					
Date	Name	Petition/Request	Department/Staff	Resolution	Council/Resident Follow-up Date
6/5/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action

6/5/2023	Bill Orleans	Requested that the City Council inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
6/5/2023	Lore Rosenthal	Asked the status of Peggy Higgins's request to have the Charter Change on City Manager residency.	Council		

Regular Meeting 5/22/2023

Date	Name	Petition/Request	Department/Staff	Resolution	Council/Resident Follow-up Date
5/22/2023	Peggy Higgins	Presented the Council with signatures collected (814) in opposition to the Council's Charter Change re: City Manager residency.	Council	Petition received by the City Clerk.	No Further Action
5/22/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
5/22/2023	Bill Orleans	Requested that the City Council inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
5/22/2023	Bill Orleans	Mr. Orleans suggested changing the number of votes to change the City's Charter from a minimum of 4 to a minimum of 5.	Council	Taken under advisement	No Further Action
5/22/2023	Lore Rosenthal	Ms. Rosenthal opined that sending a question to referendum doesn't mean the question will pass; it would give a better understanding of those voting on the question. Requested that Council reconsider sending the Charter change to referendum.	Council	Taken under advisement	No Further Action
5/22/2023	Rick Ransom	Mr. Ransom stated he is in favor of the Charter change. He expressed concern that the Charter and/or City Code can be easily changed by a simple majority of the Council.	Council	Taken under advisement	No Further Action

Regular Meeting 5/8/2023

Date	Name	Petition/Request	Department/Staff	Resolution	Council/Resident Follow-up Date
5/8/2023	Bill Orleans	Requested a copy of the FY 2024 Proposed Budget	Admin	A copy of the document is available for Mr. Orleans to pick up at his leisure.	No Further Action
5/8/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
5/8/2023	Bill Orleans	Requested that the City Council inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
5/8/2023	John Voight	Presented a letter on April 21, 2023 from Green Ridge House that he is concerned about and shared it with the Interim City Manager (ICM). He would like the ICM to call him back.	Admin		
5/8/2023	Lore Rosenthal	City of Greenbelt's Plastic Bag Ban - encourages Council to vote in favor of the legislation.	Council	Taken under advisement	No Further Action
5/8/2023	Lore Rosenthal	Greenbelt Road Site Plan - disappointed in the plan of using natural gas. Urged Council to accept the recommendation of GreenACES.	Council	Taken under advisement	No Further Action

Regular Meeting 4/24/2023

Date	Name	Petition/Request	Department/ Staff	Resolution	Council/ Resident Follow-up Date
4/24/2023	Gwendolyn Pearson	Requested that someone look at the reports she has related to her rental unit	P & CD	Staff is working with Ms. Pearson addressing her concerns	Staff follow-up with Ms. Pearson to follow
4/24/2023	Bill Orleans	Requested that the City Council inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
4/24/2023	Bill Orleans	Requested the City stay focused on ensuring that the Tugwell Room resources are protected	Admin	Emailed Mr. Orleans the communication with the PGCMLS regarding the Tugwell Room assets	No Further Action

Regular Meeting 4/11/2023

Date	Name	Petition/Request	Department/ Staff	Resolution	Council/ Resident Follow-up Date
4/11/2023	Bill Orleans	Stated the response from staff regarding his P&R requesting a Council apology was unsatisfactory and he will be following up	Admin/Council	No specific action requested	No Further Action
4/11/2023	Bill Orleans	Requested the City stay focused on ensuring that the Tugwell Room resources are protected	Admin	Taken under advisement	No Further Action

Regular Meeting 3/28/2023

Date	Name	Petition/Request	Department/ Staff	Resolution	Council/ Resident Follow-up Date
3/28/2023	Lawrence Hawkins	Asked for volunteers to participate in a book reading project	N/A	No specific action requested	No Further Action
3/28/2023	Bill Orleans	Requested the City Council make the results of the City Manager search petition available to the public.	Admin	Results were posted on the City website 3/31/23	No Further Action
3/28/2023	Bill Orleans	Requested the City stay focused on ensuring that the Tugwell Room resources are protected	Admin	Taken under advisement	No Further Action
3/28/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action

Regular Meeting 3/13/2023

Date	Name	Petition/Request	Department/ Staff	Resolution	Council/ Resident Follow-up Date
3/13/2023	Bill Orleans	Stated the response from staff regarding his P&R requesting a Council apology was unsatisfactory and he will be following up	Admin/Council	No specific action requested	No Further Action

Regular Meeting 2/27/2023

Date	Name	Petition/Request	Department/ Staff	Resolution	Council/ Resident Follow-up Date
2/27/2023	Robert Goldberg-Strassler	Requested Council consider adding a kosher cemetery	Council	Staff will review the issue and report back	
2/27/2023	Brendan _____	Requested that the City include a waiver in the Bring Your Own Bag ordinance to exempt restaurants	Council	Taken under advisement	No Further Action
2/27/2023	Ethan Sweet	Introduced himself and alerted Council and staff to Cong. Ivey's grant newsletter	Council/Admin	Staff will register for the newsletter	Complete

Regular Meeting 2/13/2023

Date	Name	Petition/Request	Department/ Staff	Resolution	Council/ Resident Follow-up Date
2/13/2023	Louise Weissman	Requested Council to support CB-7	Council	Council supports this legislation and has signed-on to a letter of support handled by PGCMA.	No Further Action
2/13/2023	Bill Orleans	Requested that the City Council inquire to Greenbelt Station at Franklin Park about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action

2/13/2023	Bill Orleans	Requested an apology from Council for allegedly taking action during a closed session in violation of the Act	Council	In review with the City solicitor	
Regular Meeting 1/23/2023					
Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
1/23/2023	Bob Rand	Requested that the City Council have the Public Safety Advisory Committee (PSAC) correspondences related to the Fair and Just Policing Act posted on the PSAC page of the City website.	Admin	Staff will follow up on posting correspondences to the website.	No Further Action
1/23/2023	Bob Rand	Requested that the PSAC recommendations be formally voted on at an upcoming council meeting on a resolution regarding the nine remaining police reform changes.	Council	Taken under advisement	No Further Action
1/23/2023	Bill Orleans	Requested that the City Council inquire to Greenbelt Station at Franklin Park about the homeless population survey they conducted.	Council	(see 2/13/23 above)	No Further Action
Regular Meeting 1/9/2023					
Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
1/9/2023	Bill Orleans	Requested follow-up on the status of the Ethics Commission minutes and copies of same	Admin	Staff emailed the minutes to Mr. Orleans on 12/12/22.	No Further Action
1/9/2023	Bill Orleans	Requested an apology from Council for allegedly taking action during a closed session in violation of the Act	Council	Taken under advisement	No Further Action
Regular Meeting 12/12/2022					
Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
12/12/2022	Bill Orleans	Requested follow-up on the status of the Ethics Commission minutes and copies of same	Admin	Staff emailed the minutes to Mr. Orleans on 12/12/22.	Staff will confirm status of the Meeting minutes
12/12/2022	Bill Orleans	Requested an apology from Council for allegedly taking action during a closed session in violation of the Act	Council	(see 2/13/23 above)	No Further Action
12/12/2022	Bill Orleans	Rent stabilization issue should be taken up by the city council.	Council	Taken under advisement	No Further Action
Regular Meeting 11/28/2022					
Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
11/28/2022	Bob Rand	Include a Diversity, Equity & Inclusion section in each departments FY24 budget narrative	Admin/All	The City is in the process of hiring our first DEI Coordinator and they will develop both City-wide and departmental DEI statements	No Further Action
11/28/2022	Bill Orleans	Requested follow-up on the status of the Ethics Commission minutes and copies of same	Admin	Staff will follow up on the status of the minutes. Digital copies of approved minutes can be found publically available on the City's website.	Staff will confirm status of the Meeting minutes
11/28/2022	Bill Orleans	Requested an apology from Council for allegedly taking action during a closed session in violation of the Act	Council	(see 2/13/23 above)	No Further Action
11/28/2022	Xavier Courouble	Requested the City, and Greenbelt Co-op, be better organized, coordinated and have a plan to institute a plastic bag ban in the City.	Admin/ Sustainability Coordinator	Taken under advisement. This is a legislative priority and a priority of our Sustainability Coordinator and Green Team	Petition/ request forwarded to the Co-op. No further action
11/28/2022	Bill Norwood	Read a letter to the Citizens of Greenbelt requesting they better support the Co-op. He suggested traffic/parking improvements to improve Co-op operations.	Admin	Taken under advisement	No further action
11/28/2022	Cindy Comproni	(Via Email dated 11/8/2022 sent to Council on 11/28/2022) Complaint regarding Public Safety Advisory Committee	Council		
Regular Meeting 11/14/2022					

Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
11/14/2022	Gail Crichlow	Requesting a fair share of public announcements of events in the City of Greenbelt to be posted throughout the City in the same frequency and manner as Old Greenbelt	Recreation	Staff will review our SOP on advertising special events and ensure equitable distribution throughout Greenbelt going forward.	Responded 11/16/22
11/14/2022	Gail Crichlow	Requesting that the City take action and treat the areas with mice infestation.	Admin	This is a private property issue. We recommend reaching out to the Windsor Green HOA as this is a neighborhood wide issue.	Responded 11/16/22
11/14/2022	Ed Fallon	Requested that the City expand the distribution methods for the CM Survey to include all residents and to include Greenbelt business employees, patrons and visitors	Human Resources	Staff will review the distribution plan to maximize coverage of City residents. This will not include extending the survey to visitors or patrons to the City	No Further Action
11/14/2022	Bill Orleans	Asked why it has taken several meetings to request that the City Solicitor review the City's Ethics Code	Admin/Council	Ms. Davis explained that the Board of Ethics makes recommendations to the Council and does not direct staff. Council was considering that request later in this meeting.	No Further Action
11/14/2022	Bill Orleans	Requested information on the Board of Ethics minutes from the 11/2021 and 10/2022 meeting	Admin/Liaison	On October 10, 2022, the Ethics Commission approved the November 2, 2021, and October 6, 2022, minutes. The minutes have been posted on the City's website.	No Further Action
11/14/2022	Bill Orleans	Requested information about the Closed Session on October 24 where Council directed staff to issue a statement on the PSAC article	Admin/Council	Request taken under advisement	No Further Action

Regular Meeting 10/24/2022

Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
10/24/2022	Bill Orleans	Asked when the minutes of the last two Ethics Commission meetings would be available	Admin	Checking with the staff Liaison and Commission.	
10/24/2022	Michael Hartman	Asked if staff can look at mitigating the acoustic issues at Schrom Hill and SHLRC rooms	Rec/DPW	These are general purpose recreation spaces and not specifically designed for meetings. Staff will see if anything can be done.	No Further Action

Regular Meeting 10/11/2022

Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
10/11/2022	Bill Orleans	Inquired about the City Clerk	Admin	No action required	No further action
10/11/2022	Matt Sickle	Requested Council to prioritize and improve public safety by empowering the Greenbelt Police Department to be more competitive in hiring and encourage prosecutors to seek stronger sentences for people who commit crimes	Council/GPD/ Admin	Council approved a hiring bonus program and PD is constantly recruiting, including fully staffing Animal Control and Dispatch	No further action
10/11/2022	Lore Rosenthal	Requested that Council speak up during the meetings	Council	Taken under advisement	No further action
10/11/2022	Peggy Higgins	Requested Council to either establish a Council subcommittee or refer the matter of the Police Reform Resolution being substituted to the Ethics Commission to explore the circumstances	Council	Council met on 10/12/22. A statement was issued by Council and placed in the GNR	No further action
10/11/2022	Cathy Betulia	Requested Council pass a local plastic bag ban	Council	Council is scheduling a work session to discuss and working with the Four Cities Coalition	Upcoming work session, date TBD

Regular Meeting 9/27/2022

Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
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9/27/2022	Ed Fallon	Requested that the constructions of the little library boxes be constructed in Greenbelt West	DPW/Planning	These are being provided by a third party, that will maintain them. They live in Greenbelt Central, proximate to the location	No further action
9/27/2022	Tom LeMond	Requested that the Space Study recommendations be referred to the Arts Advisory Board for discussion	Admin/Council	Taken under advisement	No further action
9/27/2022	Bill Orleans	Inquired about the City Clerk and asked for information regarding the Mayor's signature added to the wrong Police Resolution	Admin	Taken under advisement	No further action
9/27/22	Lei Zong	Requested short term funding of \$3,000 - \$3,500 for the Pumpkin Walk, or for the City to take over the Pumpkin Walk for a long term solution	Admin/Rec	Council approved \$2,500 to assist with this year's activities. Recognition Group documents were shared with the Pumpkin Walk group for consideration in following years.	No further action
9/27/22	Susan Walker	Requested additional information regarding the Space Study	Admin/DPW		No further action
9/27/22	Michael Hartman	Requested Public Works to re-enforce the soil around the trees near the fence line near the tennis courts	DPW	Public works has addressed the concern	No further action
Regular Meeting 9/12/2022					No further action
Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
9/12/22	Bill Orleans	Requested that the Ethics Commission review all candidate financials, not just the winners. He also requested an update on the Tugwell Room and stated that a City employee is no longer with the City regarding a recent ERB hearing.	Council	Ethics committee meeting is scheduled for Sept 19	No further action
9/12/22	Shaymar Higgs	Requested funding from the City for The Space	Admin	Staff met with The SPACE to understand their needs. Staff is also developing a Non-Profit Grant program	No further action
Regular Meeting 8/8/2022					
8/8/22	Lois Rosado	Requested the business community, homeowner associations, and the Greenbelt Interfaith Leadership Association (GILA) be sent invitations to apply to be on the Reparations Commission. She also requested the application deadline be extended.	Admin/ Council	Emails were sent to all requested groups. Deadline was extended to 7/31/22	No further action
8/8/22	Lore Rosenthal	Requested that the Zoom "Question and Answer" feature be read during the meeting.		Taken under advisement	No further action
8/8/22	Michael Canavan	Requested that premium pay for Public Works employees for the first year of the pandemic by \$4,000, and \$2,000 for the second year.	Admin/ Council	Special Meeting to be held August 29, 2022.	No further action
8/8/22	Bill Orleans	Requested that the Ethics Commission review all candidate financials, not just the winners.	City Council/ Bonita	Ethics Commission reviewed all candidate financials on October 6, 2022.	No further action
Regular Meeting 7/11/2022					
Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
7/11/22	Bill Orleans	Inquired about the status of the microfiche machine that was housed in the Tugwell Room at the Greenbelt Library.	Admin	Taken under advisement	No further action
7/11/22	Mayor Jordan	Requested staff to follow-up with Kevin F. about the HBCU Small City Challenge.	Admin	Staff program was accepted and we will meet with Pathway OZ on 11/16 to discuss the program and next steps	Meeting 11/16/22
Regular Meeting 6/27/2022					
Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
6/27/22	Bill Orleans	Requested that the Ethics Commission review all candidate financials, not just the winners.	City Council/ Bonita	Ethics Commission reviewed all candidate financials on October 6, 2022.	No further action

6/27/22	Bill Orleans	Requested that Council use the remaining \$10.88 million in ARPA funds (after \$10 million allowance) for people, not projects.	City Council	Taken under advisement	No further action
6/27/22	Mayor Jordan	Based on a comment made by Joel Rubenstein, have code enforcement look into a claim on roaches at Parkway Apartments.	Planning	Code reviewed the files and reached out to management and could find no evidence to support his claims	No further action

Regular Meeting 6/6/2022

Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
6/6/22	Bill Orleans	Requested a list of total ARPA funds to be spent in the FY 2023 budget along with a line by line listing of the funds.	Admin	Information is found in the FY23 budget available on-line	No further action

Regular Meeting 5/23/2022

Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
5/23/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Will be addressed at the next Ethics Commission meeting	No further action
5/23/22	Cathleen Stewart	Complained about Mr. Byrd and referenced the Council needing a Code of Ethics	Council	Taken under advisement	No further action
5/23/22	Johanson Montabello	Shared concern about an incident with a neighbor hitting golf balls and the GPD response	GPD/Admin	GPD is reviewed the incident and reached out to the resident	No further action
5/23/22	Douglas Payne	Requested the City provide assistance to him, and others, on hard times and facing eviction	CARES	Reviewed his case and found he received ERAP funds. CARES will reach out to provide non-monetary assistance	No further action
5/23/22	Johnny Smith	Requested the City provide assistance to him, and others, on hard times and facing eviction	Admin/CARES	Taken under advisement and to be discussed at the ARPA meeting in June	No further action

Regular Meeting 5/9/2022

Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
5/9/22	Bob Rand	GPD response to the Plateau PI incident should be reviewed and referred to PSAC	Police	Conducting an investigation in tandem with the Maryland AG's office. Details are limited to protect the children in this case.	No Further Action
5/9/22	Bill Orleans	Stated that he objects to the meeting going into recess and the video turned off when the disruptive resident was removed	Council	Taken under advisement	No Further Action
5/9/22	Johnny Smith/CASA	Requested more ARPA funds be allocated to rental assistance	Council	Added to the ARPA funds list for consideration at the June 8 meeting	No Further Action

Regular Meeting 4/25/2022

Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
4/25/22	Daniel Gomez & Kevin Hammett	Improve the path and steps at Perwinkle Ct and Boxwood	Planning/DPW	DPW is looking into this request	
4/25/22	Dr. Evelyn Crellin	1) consider not participating in the Mosquito Control Program 2) increase public awareness of mosquito prevention	PIO/Admin		
4/25/22	Dr. Evelyn Crellin	Form a Mosquito Task Force	Council		
4/25/22	Bob Rand	Asked for an update on the Police Reform progress and can the changes be called out and dated in the General Orders	GPD/Admin	Police update meeting scheduled for Aug 31 to address	Meeting on 8/31
4/25/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Will be addressed at the next Ethics Commission meeting	No further action
4/25/22	Bill Orleans	Requested the status of the Reparation Commission interviews and that they be open to the public	Council	Ms. Davis responded that the application has not been approved and thus no applications have been submitted or reviewed. There will be full transparency once the application process begins	No further action

Regular Meeting 4/11/2022

Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
4/11/22	Jeremy Lawson	Request that the City use ARPA funds to provide parks and recreation space in Greenbelt West, including purchasing Prince George's Scrap	Admin	Idea forwarded to Rafelis to be included in the ARPA concepts to be considered	No further action
4/11/22	Ana Rodriguez	Request that the City use ARPA funds to provide additional rental assistance and funds to support residents in need.	Admin	Idea forwarded to Rafelis to be included in the ARPA concepts to be considered	No further action
Regular Meeting 3/28/2022					
Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
3/28/22	Frank Gervasi	Requested that the City acquire available GHI housing for refugee emergency housing	Council/Admin	Taken under advisement	No further action
3/28/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Taken under advisement	No further action
3/28/22	Bill Orleans	Requested the Council send a letter of support for Ukraine to Russian Embassy	Mayor/Council	Proclamation done March 30, 2022.	No further action
3/28/22	Bill Orleans	Requested that the Mayor's planned meeting with Mr. Nottor of Rep Hoyer's staff to discuss earmarks.	Council	This is not a public meeting subject to the Open Meetings Act	No further action
3/28/22	Bill Orleans	Requested that Steny Hoyer be called to come before the City Council.	Council	Taken under advisement	No further action
Regular Meeting 3/14/2022					
Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
3/14/22	Lore Rosenthal	Requested that the Manager's report on the agenda have a link to the report document	Admin	A link will be added to future Regular meeting agenda	No further action
3/14/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Taken under advisement	No further action
3/14/22	Bill Orleans	Requested the Council send a letter of support for Ukraine to Washington DC	Mayor/Council	Proclamation done March 30, 2022.	No further action
Regular Meeting 2/28/2022					
Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
2/28/22	Fred Gasper	Requested the City fund bicycle/pedestrian access/safety improvements in Greenbelt East	Admin	Taken under advisement	No further action
2/28/22	Lore Rosenthal	Requested that the Manager's report on the agenda have a link to the report document	Admin	A link was added to future Regular meeting agenda	No further action
2/28/22	Lore Rosenthal	Requested Council consider add funding to the Rental Assistance program	Council	Council has asked this be placed on the 3/14 agenda	No further action
2/28/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Taken under advisement	No further action
2/28/22	Bill Orleans	Requested the information and disclosure of the conversations between himself and Council	Mayor/Council	Taken under advisement	No further action
2/28/22	Mayor Jordan	Asked for a status update on the repairs/resurfacing to the base of the Mother and Child statue	Planning	Staff follow-up with MD Historic Trust	
2/28/22	Mayor Jordan	Ridge Road, Synagogue crossing	Planning		
2/28/22	Mayor Jordan	Inquired about the status of the Hanover Parkway bike project	Planning		
2/28/22	Silke Pope	Raised concerns about excessive trash along SR193	DPW	Staff will follow-up with SHA	
2/28/22	Silke Pope	Asked about the status of the WSSC chlorine check at Buddy Attick Park	DPW	Staff will follow-up with WSSC and report back	
2/28/22	Silke Pope	Asked about Verizon boxes and providing a contact for residents	PIO	Staff will add a "report an issue" to the How Do I website	
2/28/22	Colin Byrd	When preparing the budget, staff should consider a line item amount for the Reparations Commission	Planning	Staff will present a recommendation to Council	
Regular Meeting 2/14/2022					
Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date

2/14/22	Dr. Rosado	Requested that all in-person City Council meetings also be carried on Zoom	Admin	Meeting with Granicus on 2/18/22 to discuss next steps	
2/14/22	Lore Rosenthal	Requested that the on-line P&R be brought up to date	Admin		
2/14/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Taken under advisement	No further action
2/14/22	Bill Orleans	Requested the information and disclosure of the conversations between himself and Council	Mayor/Council	Taken under advisement	No further action
2/14/22	Bill Orleans	Requested that state legislation on Environmental Rights (check on this) be added for Council support	Council	Taken under advisement	No further action

Regular Meeting 1/24/2022

Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
1/24/22	Bill Orleans	Requested who called for the Special Meeting on Nov 1	Admin	Meeting was called by Ms. Pope, (Mr. Putens, Ms. Mach & Mr. Jordan) to address the resignation of Mr. Roberts	Emailed Mr. Orleans 1/25/22 with email background
1/24/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Ethics Commission reviewed all candidate financials on October 6, 2022.	No further action
1/24/22	Bill Orleans	Requested the information and disclosure of the conversations between himself and Council	Mayor/Council		
1/24/22	Bill Orleans	Requested the Council return to the regular Zoom format	Council/Admin	Taken under advisement	No further action
1/24/22	Susan Barnett	Requested that Rep. Hoyer be invited to a City Council Work Session to discuss the Patuxent Research Refuge South Tract land transfer.	Admin	Taken under advisement	No further action
1/24/22	Daniel Theise	Stated concern that the GARE project adversely effect the reparations discussion	Admin	Taken under advisement	No further action
1/24/22	Michael Hartman	Spoke to concerns about the City clearing "curb cuts" of ice/snow when plowing City streets	DPW	Addressed the concern with DPW on 1/25. Emailed Hartman on 1/26.	No further action
1/24/22	Michael Hartman	Requested that we add instructions/clarify the "Contact Us" process on the website	PIO	Contact Us page is being updated to add links and clarity. Responded to resident 1/26	No further action

Regular Meeting 1/10/2022

Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
1/10/22	Bob Rand	Asked for an update on the status of the City's Reparations Committee	City Council	Request to Council taken under advisement	
1/10/22	Bob Rand	Asked when we were going to update the Petitions and Requests on the website	Admin/PIO	Working towards updating the website and bringing the P&R current	No further action
1/10/22	Bob Rand	Asked of a summary of the GARE program and and update on activities	HR-Dawane/PIO	Presentation planned for 1/24. Monthly updates to Council and the City website	No further action
1/10/22	Bill Orleans	Read an excerpt that the News Review did not publish regarding notification of meetings and action taken during Closed Sessions.	Admin	No action required	No further action

Regular Meeting 12/13/2021

Date	Name	Petition/Request	Department/Staff	Resolution	Council/ Resident Follow-up Date
12/13/21	Bill Orleans	Requested who called for the Special Meeting on Nov 1	Admin	Meeting was called by Ms. Pope, (Mr. Putens, Ms. Mach & Mr. Jordan) to address the resignation of Mr. Roberts	Emailed Mr. Orleans 1/25/22 with email background
12/13/21	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Ethics Commission reviewed all candidate financials on October 6, 2022.	No further action
12/13/21	Daniel Thies	Requested that Council refrain from speaking during Petitions and Requests and assign the meeting host duties to staff to eliminate perceived oppression	City Council	Request to Council taken under advisement	No further action

12/13/21	Ruth White	Requested improvements to Branden Field	City Council	Council asked that she submit her request in writing	No further action
12/13/21	Lore Rosenthal	Requested information on the status of the Reparations Committee	City Council/Admin	Council voted to form Commission, 3/28/2022	No further action
12/13/21	Lore Rosenthal	Suggested we remove CC from the Zoom feed on the TV broadcast because it is duplicative	PIO	The CC cannot be removed. Staff is looking to modify it to be more legible	Emailed a response, 12/15/21
12/13/21	Renauld Brown	Asked for information on the status of Ms. Ard	City Council	Request to Council taken under advisement	No further action
12/13/21	Michael Hartman	Doesn't feel like the GreenAces, or other Advisory Reports, should go straight to consent	Admin/Clerk	Green Aces is scheduled for a February Work Session. Work Session held 2/7/22.	No further action
12/13/21	John Lippert	Agreed with the P&R from L.Rosenthal and M.Hartman	none	Request to Council taken under advisement	No further action
12/13/21	Fred Gasper	Has a presentation he would like to make to Council but will start with the APB Board	none	Request to Council taken under advisement	No further action
12/13/21	J. Davis	Only use the terms Greenbelt East, Greenbelt West and Greenbelt Historic	Admin	ACM followed up with admin and Senior Staff, 12/14/21	No further action
12/13/21	R Roberts	Asked why we keep dumping hazardous materials (road millings) at Northway Park	DPW	Material will be removed.	No further action
12/13/21	K Weaver	Likes the new ARPA updates and requested that it be posted online and in the GNR	PIO/Admin	New ARPA webpage being developed. ARPA webpage currently active.	No further action
12/13/21	E Jordan	He would like the PD Crime Report revised to include more data like before	PD/Bowers	PD is working on refining the report.	12/16/21
12/13/21	J Davis	Asked for the PD report to be revised, specifically to remove jargon/acronyms and make it more readable	PD/Bowers	PD is working on refining the report.	12/16/21
12/13/21	E Jordan	Asked to be kept in the loop with the Electec contract.		Updated the Mayor 1/14/22.	1/21/22
12/13/21	E Jordan	Status of CRAB referral questions	ACM/Admin	Staff liaison forwarded concerns to the CRAB co-chairs	No further action
Regular Meeting 11/22/2021					
Date	Name	Petition/Request	Department/ Staff	Resolution	Council/ Resident Follow-up Date
11/22/21	Lore Rosenthal	Asked if the space study can indicate which buildings are currently using gas.	DPW - Jim/Brian K	City staff already has a list of buildings with gas service.	Replied to Ms. Rosenthal 12/8
11/22/21	Bill Orleans	Requested that the Ethics Commission review all candidate financials, not just the winners.	City Council/ Bonita	Ethics Commission reviewed all candidate financials on October 6, 2022.	No further action
11/22/21	Ed Fallon	Can the City add evictions to the Monthly Administrative Reports?	Liz and/or Terri	Information will be added as received	No further action
11/22/21	Daniel Theise	What is the status of the Reparations Committee?	City Council	Council voted to form Commission, 3/28/2022	No further action
11/22/21	J Davis	What is Pepco doing with the vegetation management plan	DPW, Brian Townsend	There is no scheduled Pepco work	Replied to Council 12/8/21
11/22/21	J Davis	Status of the Space Study, 2nd reading	DPW, Brain Kim and ACM George	The 2nd Reading and approval occurred on 10/25. Met with consultant on May 12, 2022.	Completed - Emailed Council
11/22/21	J Davis	Inquiry on status of ARPA plan and spending	Admin, ACM George	Draft Engagement Plan Work session on 12/20	Completed - ARPA Meeting Scheduled for 12/20
11/22/21	J Davis	Davis - Green ACES, School Boundaries and School Redistricting opinions	Staff Liaison	Added to the list of meetings to schedule in February. Work Session held 2/7/22 with Green ACES.	

**GREENBELT POLICE DEPARTMENT
CFS - Weekly Summary**

9/25/2023

To

**10/2
/202
3**

Date	Time	Incident Type	Disposition	Location	Beat	Narrative
09/25/2023	05:27	VANDALISM	Report Written	6200 Breezewood Dr	GB2	2023 White Kia Rio damaged window and ignition.
09/25/2023	05:40	STOLEN VEH	Report Written	5800 Cherrywood Ter	GB2	White Ford Van bearing MD license plate 2DH5598 was stolen.
09/25/2023	06:39	THEFT FROM AUTO	Report Written	6100 Springhill Ter	GB2	2007 Dodge Sprinter, damaged window and tools were stolen from the vehicle.
09/25/2023	06:40	THEFT FROM AUTO	Report Written	9200 Edmonston Rd	GB2	Five vandalized vehicles with damaged windows; 2018 Burgundy, Chevrolet Malibu, 2013 Orange Dodge Dart, 2019 White Chrysler Pacifica, 2014 Blue Chevy Cruze, 2019 Blue Chevy Equinox,
09/25/2023	06:50	VANDALISM	Report Written	9100 Springhill Ln	GB2	2018 Blue, Honda Civic, damaged window
09/25/2023	06:51	STOLEN VEH	Report Written	6001 Cherrywood Ct	GB2	2017 Hyundai Elantra, damaged window and ignition.
09/25/2023	07:22	THEFT FROM AUTO	Report Written	9100 Edmonston Rd	GB2	2008 White, Ford ES 250, was broken into, and several power tools missing.
09/25/2023	07:38	CIT ROBBERY COMBINED	Report Written	11 Crescent Rd	GB1	The victim stated he was walking on the sidewalk in front of the library (11 Crescent Road) around 7:00 a.m. when he was approached by two young black males. Both males were around 6 feet tall, one was skinny and the other one had a heavy build, both had black hoodies with blue jeans, and one had purple in his shoes. The victim was pulled down to the ground and kicked, one had a knife in his hand (intimidation only) and threatened him. His cell phone was taken and both males ran towards University Square Apartments. Police checked the area for the suspects and the victim was transported to receive medical treatment for his injuries.
09/25/2023	10:18	STOLEN VEH	Report Written	6000 Springhill Dr	GB2	2013 Red, KIA Soul, damaged window and ignition.
09/25/2023	14:11	TRESPASSING COMPL	Report Written	6100 Greenbelt Rd Wb	GB2	An officer responded to 6100 Greenbelt Road, for a repeating trespasser. Upon arrival, he met with the witness who stated that the subject had just left the store with a cart of merchandise and vanished into the parking lot. Officers located the subject and all items were accounted for. The store declined to prosecute charges against the subject because the stolen merchandise was returned.
09/25/2023	14:48	VANDALISM	Report Written	6400 Ivy Ln	GB2	The victim stated he parked his trailer in the parking lot upon his return he observed the two rear door locks broken. The victim advised that no items were stolen from inside the trailer.
09/25/2023	17:27	STOLEN VEH	Report Written	400 Ridge Rd	GB1	A brown 2014 Nissan Altima (No plates) was stolen from in front of victims residence. He advised that he was in the process of selling the vehicle, and had left the keys in the glove box after showing it to a potential driver.
09/25/2023	19:28	MISSING PERSON	Report Written	9100 Edmonston Ct	GB2	Mother and son were having an argument when he left home. The mother stated that her son regularly runs from home and spends the night with friends, but attempts to contact him were negative as he had left without his phone and the usual friends he stays with had not seen him.
09/25/2023	23:19	THEFT FROM AUTO	Report Written	5900 Cherrywood Ter	GB2	2021 Black Jeep Gladiator stolen MD license plate 8DF3911.
09/25/2023	23:57	STOLEN VEH	Report Written	7800 Mandan Rd	GB3	The owner of the vehicle advised his Gray 2016 Acura was stolen but a vehicle check with dispatch determined that the vehicle was repossessed.
09/26/2023	07:03	CHECK WELFARE COMBINED	Report Written		GB2	Mental Health Diversion.
09/26/2023	09:13	THEFT FROM AUTO	Report Written	6060 Springhill Dr	GB2	Victim reported a stolen handicap placard from her vehicle, a silver Chev Spark.
09/26/2023	15:16	MISSING PERSON	Report Written	9200 Edmonston Rd	GB2	Mother advised that her son was missing, later that evening, the son returned home.

09/26/2023	16:34	REPORTED CIT ROBBERY	Report Written	6000 Greenbelt Rd Wb	GB2	A juvenile male advised that he was assaulted and robbed for his cell phone at Beltway Plaza Mall. The victim stated that he was approached by two unknown males who asked to use his cell phone, he handed his phone over and one of the males demanded his phone's password. After attempting to take his phone back he advised that he was assaulted and pushed to the ground. One of the suspects was older approximately 20 years of age and the other was around 13. They drove off in a jeep, both suspects were wearing medical masks.
09/26/2023	19:19	THEFT REPORT	Report Written	6000 Greenbelt Rd Wb	GB2	Commercial theft. The suspect left the store without paying for his shoes.
09/26/2023	19:19	FRAUD	Report Written	2 Research Rd	GB1	The complainant advised that her young son was contacted by an unknown female online. The young son sent images to this unknown person who then demanded gift cards in exchange for not posting images online.
09/26/2023	19:42	PEDESTRIAN STRUCK COMBINED	Report Written	Kenilworth Ave Nb / Greenbelt Rd Eb	GB2	A driver, who stayed on the scene, called for emergency services after advising that he had hit a pedestrian with his vehicle. The driver stated that the man had been running across the highway when he was struck. Officers responded and located a body on the highway near westbound MD 193. The unknown older black male victim displayed severe external trauma and was unresponsive. Berwyn Heights Fireboard responded shortly after and a paramedic pronounced the victim deceased on scene.
09/26/2023	21:38	SHOPLIFTING	Report Written	6000 Greenbelt Rd Wb	GB2	Commercial theft. Four individuals left the store with approximately ten jackets. The store's Asset Protection confronted them but they became unruly and fled.
09/26/2023	22:22	SUSPICIOUS AUTO	Report Written	7300 Hanover Pkwy	GB3	A 2016 Silver Hyundai Elantra was a recovered stolen vehicle, located with a damaged window and ignition. The owner of the vehicle was notified and instructed on how to recover the vehicle.
09/26/2023	22:31	DOMESTIC COMBINED	02 - Arrest		GB2	Domestic
09/27/2023	04:16	STOLEN VEH	Report Written	8300 Canning Ter	GB3	A 2016 white Hyundai Tucson bearing SC registration VRX985. Stolen vehicle
09/27/2023	06:28	DOMESTIC COMBINED	Mental Health Diverson		GB2	Domestic
09/27/2023	07:44	DOMESTIC	02 - Arrest		GB1	Domestic
09/27/2023	09:04	THEFT FROM AUTO J O	Report Written	9100 Edmonston Ter	GB2	2018 white Hyundai Sonata, The victim also advised that the vehicle was rummaged through, but nothing was taken.
09/27/2023	10:33	ASSAULT	Report Written	7600 Mandan Rd	GB3	The female victim is a student at Eleanor Roosevelt High School, a group of girls attacked her at a nearby playground.
09/27/2023	12:20	THEFT REPORT	Report Written	8000 Mandan Rd	GB3	A residential package theft from the victim's front door.
09/27/2023	13:14	DOMESTIC	Report Written		GB3	Domestic
09/27/2023	15:16	MISSING PERSON	Report Written	5800 Cherrywood Ln	GB2	The complainant (daughter) advised that she had not seen her father for a few days when he left in a grey sweatsuit to "see the doctor for a toothache". She stated that her father regularly nods off at the residence and may have sleep apnea. Calls were made to his cell phone, and it rang without answer.
09/27/2023	16:30	STOLEN VEH	Report Written	9 Lakeside Dr	GB1	A red 2013 Hyundai had damaged the window and ignition after someone attempted to steal the vehicle.
09/27/2023	20:07	REPORTED T/A ROBBERY	Report Written	5910 Greenbelt Rd Wb	GB2	The store manager advised that moments before officers arrived an unknown suspect entered and gathered multiple items, before heading towards the exit without paying. The manager advised him to return the goods and the subject threatened to stab him with a knife. The manager backed away to avoid being harmed and the suspect left the store and entered a black Nissan Altima, bearing DC tags, and drove away.
09/27/2023	20:33	THEFT REPORT	Report Written	7607 Greenbelt Rd Eb	GB3	Commercial theft, the manager stated a male grabbed a pack of toilet paper rolls and fled in a vehicle.
09/27/2023	21:01	MISSING PERSON	Report Written	9200 Edmonston Rd	GB2	The mother advised that her son was missing, he has a history of running away and is regularly defiant.

09/28/2023	09:17	STOLEN VEH	Report Written	9100 Springhill Ln	GB2	A gray 2011 Hyundai Elantra (MD Registration: 5FJ1370) stolen vehicle.
09/28/2023	13:37	VANDALISM	Report Written	6801 Green Crescent Ct	GB3	The victim stated that all 4 of her vehicle's tires were slashed on her 2014 Grey Toyota Rav4 while it was inside the garage. The victim believes that her son is responsible for slashing the tires.
09/28/2023	15:04	THEFT FROM AUTO	Report Written	14 Hillside Ct	GB1	2016 Ford Transit Connect had work tools stolen from the vehicle.
09/28/2023	15:54	SHOPLIFTING	Report Written	7500 Greenbelt Rd Eb	GB3	Commercial theft.
09/28/2023	18:18	SUSPICIOUS PERSON	02 - Arrest	6200 Greenbelt Rd Wb	GB2	An officer responded to Beltway Plaza Mall for a black male in a black jacket and blue jeans panhandling. Upon arrival, the suspect was located and identified. The male was issued a criminal citation for trespass on private property and released.
09/28/2023	18:35	THEFT REPORT	Report Written	7500 Greenbelt Rd Eb	GB3	Commercial theft, Five black females and 2 black males walked into the store and stole 46 candles before fleeing in a Black Dodge Charger.
09/29/2023	00:51	CARJACKING REPORT COMBINED	Report Written	9100 Edmonston Ct	GB2	The victim advised he observed a black vehicle parked behind his car with approximately three to four male subjects standing around the car. As he continued walking towards his vehicle a black male with a black mask pointed a long gun and said, Give me your car keys. The victim threw his car keys and ran and the suspects fled in an unknown direction. (Several hours later that vehicle crashed into a tree and caught fire. All four passengers are deceased)
09/29/2023	07:20	FIGHT	Report Written	7500 Greenbelt Rd Eb	GB3	An employee was followed into the store and bumped intentionally by an unknown black female, causing her to spill her coffee. In reaction, the victim pushed the unknown female, and the female swung with a closed fist and struck her in the face. A fight ensued, with coffee being thrown at each other. Both parties left after a witness advised that she was calling the cops.
09/29/2023	08:40	STOLEN VEH	Report Written	9100 Edmonston Ter	GB2	A black 2015 Chevrolet Equinox (MD Registration: 5CC7922) Stolen vehicle.
09/29/2023	08:40	THEFT FROM AUTO	Report Written	6300 Golden Triangle Dr	GB1	A black 2011 Nissan X Terra, damaged window
09/29/2023	09:15	THEFT FROM AUTO	Report Written	6300 Golden Triangle Dr	GB1	2008 GMC Sierra pickup truck damaged window. Watch, sneakers, and jacket were stolen.
09/29/2023	10:00	STOLEN VEH	Report Written	7700 Hanover Pkwy	GB3	A light blue Hyundai ELANTRA (Unregistered) stolen vehicle.
09/29/2023	13:14	VANDALISM	Report Written	9100 Springhill Ln	GB2	A black 2015 BMW 535 had key scratches on the side of the vehicle and on the hood, the scratches were in the shape of a middle finger.
09/29/2023	13:44	FRAUD	Report Written	9000 Breezewood Ter	GB2	The victim stated that he had lost his debit card. The victim then discovered that \$1500 was spent from his account at the Walmart Super Center in Laurel MD. Bank was notified.
09/29/2023	14:11	FOUND	Report Written	22 Ridge Rd	GB1	A White 2014 Kia Rio, which was reported stolen through PG County Police was located with a broken window and ignition damage. PG Police were notified.
09/29/2023	18:24	ASSAULT REPORT	Report Written	7600 Hanover Pkwy	GB3	The complainant advised that her daughter was assaulted during the JV Soccer game at Rosevelt HS. The victim advised that during the game, an unknown Hispanic female player on the Bowie JV Soccer team slapped her causing a laceration and a welt.
09/29/2023	19:43	THEFT REPORT	Report Written	7400 Greenbelt Rd Eb	GB3	Commercial theft, a black male suspect entered the store picked up eight jackets, and left the store fleeing in a white SUV.
09/29/2023	20:26	DEATH REPORT	Report Written		GB1	Death report
09/30/2023	07:21	DISORDERLY	02 - Arrest	7900 Good Luck Rd	GB3	Officers responded that a black male was in a store and had exposed himself as he took a banana. Officers approached the subject and placed him in custody.
09/30/2023	10:57	THEFT REPORT	Report Written	6000 Greenbelt Rd Wb	GB2	Commercial theft, The manager stated that a black male entered the store and stole several wireless headphones before fleeing the scene.
09/30/2023	12:42	THEFT REPORT	Report Written	5910 Greenbelt Rd Wb	GB2	Commercial theft, The store manager, stated that a Hispanic male stole cleaning products before fleeing the scene on a black bicycle.
09/30/2023	15:58	STOLEN VEH	Report Written	6400 Cherrywood Ln	GB2	a 2016 Green Kia Soul, vandalized attempted stolen, damaged window and ignition.
09/30/2023	16:09	THEFT FROM AUTO	Report Written	5800 Cherrywood Ln	GB2	The victim stated that his vehicle was being towed from the parking lot because it did not have tags. The vehicle is registered and the tags were stolen.

09/30/2023	19:40	THEFT REPORT	Report Written	6000 Greenbelt Rd Wb	GB2	The store manager stated that an unknown black male, approximately 60 years of age, entered the store and stole various clothing items. Once spotted, he quickly left the store and into the mall toward an unknown exit.
09/30/2023	20:15	THEFT REPORT	Report Written	107 Centerway	GB1	The victim stated he left his black electric bike in the back of Generous Joes. When he returned the bike was gone.
09/30/2023	21:24	DOMESTIC	DUI Arrest		GB3	Domestic
10/01/2023	05:11	ROBBERY	Report Written	5500 Cherrywood Ln	GB2	The victim advised that he was at a party near Springhill Elementary School when he was assaulted and his wallet was taken. He refused to give any further information about the subject. He advised that he did not need medical attention, and he left in a cab with his friends.
10/01/2023	06:52	VANDALISM	Report Written	9100 Springhill Ln	GB2	A 2014 Blue Kia SUV damaged window, victim stated nothing was taken from the vehicle.
10/01/2023	07:59	VANDALISM	Report Written	7810 Walker Dr	GB1	2015 Chevy Suburban damaged window. The victim advised after checking the vehicle nothing was missing.
10/01/2023	08:56	THEFT REPORT	Report Written	9100 Edmonston Ct	GB2	Residential package theft.
10/01/2023	13:21	FOUND	Report Written	172 Westway	GB1	Officers located a vehicle reported stolen through PG County Police. The vehicle is a 2015 Nissan Altima, PG Police notified owner.
10/01/2023	13:22	VEHICLE ACCIDENT COMBINED	IMPOUND	9100 Edmonston Rd	GB2	A witness stated that his girlfriend's 2011 Gold Hyundai Elantra was stolen from their residence. He saw the vehicle pull out of the parking lot and hit a 2015 GMC Truck. A black male wearing a black and red jacket fled from the scene.
10/01/2023	15:02	FOUND	Report Written	6200 Greenbelt Rd Wb	GB2	Officers located a White 2022 Mercedes-Benz, that was reported stolen through Laurel police. The victim was advised of the vehicle's location and how to obtain it.
10/01/2023	15:34	STOLEN VEH	Report Written	9200 Springhill Ln	GB2	A 2017 White, Kia Optima, a damaged window and ignition.
10/01/2023	18:10	SIGNAL 100	Mental Health Diverson		GB3	Mental Health Diversion.
10/01/2023	19:42	MISSING PERSON	Report Written	6400 Cherrywood Ln	GB2	An officer responded to a call for a missing person with Autism, and upon arriving he was advised by a family member that he is a highly functional Autistic male. He was involved in a verbal argument, which caused him to become angry and leave the residence. The male returned later that day and he appeared to be OK.
10/01/2023	20:01	THEFT REPORT	Report Written	6100 Greenbelt Rd Wb	GB2	Commercial theft, jewelry store manager, stated three young black males came into the store to look at a silver and gold watch, after they left he noticed the watch the males were looking at had been switched with a fake. Detectives sent the video.

**City of Greenbelt Maryland
Memorandum**



To: Josue Salmeron, City Manager
Via: Willis Shafer, Director of Public Works
From: John McMillan, Horticultural Supervisor
Date: 9/21/2023
Re: Fall 2023 Tree Planting Operations

Public Works Horticulture is responsible for the planting of park, memorial, and street trees in the city of Greenbelt. Our fall 2023 tree planting schedule accounts for more than 50 trees planted across east, center, and west Greenbelt. Trees planted this fall will be to both replace trees damaged by storms and new plantings in areas of need. These more than 50 trees are not included in the 90 replacement trees that will be planted by both PEPCO and the horticulture crew in the spring of 2024. Tree planting operations are expected to begin in the middle of October and be completed by the middle of November. The species of tree that will be planted in each location will be determined by, previous tree species planted within the vicinity of the tree, and environmental factors that will affect the tree's ability to thrive. The species of tree that will be considered for planting in a particular location will be based on guidance provided by the Greenbelt Advisory Committee for Trees (ACT) which maintains a list of species that are best suited for the Greenbelt area. To facilitate accomplishing planting these trees, quotes have been sought from local landscaping companies for both planting and maintaining 15- 20 of these new plantings. The exact number of contacted trees will be based on quotes, and the percent of new tree planting budget expended.



MEMORANDUM

October 06, 2023

To: Council
From: Josué Salmerón, City Manager
Re: Status Update on Membership Dues for City's Affiliated Associations

Dear Council,

Councilmember J. Davis requested a status update on membership dues for the City's affiliated Associations.

For this fiscal year, the City is a member of five associations:

Maryland Municipal League (MML) - Dues of \$26,000

Council of Governments (COG) – Dues of \$33,000

Prince George's County Municipal Association (PGCMA) - Dues of \$3,200

Anacostia Trails Heritage Area (ATHA)- Dues of \$6,000

National League of Cities (NLC) -Dues of \$2,000

As of September 27, 2023, all association membership dues for the current fiscal year have been paid, with the final payment to the Prince George's County Municipal Association (PGCMA) currently being processed and will be cleared within the week.

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MEMORANDUM

October 06, 2023

To: Council
From: Josué Salmerón, City Manager
Re: Recommendation for Phase IA Focus Groups for Boards and Commission

Dear Council,

Councilmember J. Davis requested the addition of Boards and Commissions in the DEI assessment that is currently underway. We met with Tribesy to discuss a proposal to fulfill the request made by Councilmember J. Davis.

As part of our ongoing efforts to ensure inclusive decision-making and uphold justice, equity, diversity, and inclusion (JEDI) principles, we have been discussing with Tribesy for a comprehensive community assessment. Tribesy has proposed an amendment to the current project where Phase IA would include members of the various Boards and Commissions for \$2,000.00 and a proposal for Phase II Community Impact Assessment at \$44,000.00. I am writing to recommend moving forward with Phase IA, explicitly adding the focus groups for our Boards and Commission.

While the proposal for Phase II is thorough and aligns with our goals, we have not allocated funds for this in the FY24 Budget. Consequently, we do not have the budget authority to cover the expense for Phase II. The Phase IA assessment, explicitly focusing on the Boards and Commission, comes at an additional cost of \$2,000. Tribesy has designed this phase to run concurrently with Phase I, offering in-person and virtual focus group sessions and providing a separate report of observations and recommendations.

Please note that if we choose to proceed with Phase IA now, the subsequent cost (should Council approve Phase II) for Phase II will be reduced to \$42,000, providing some cost savings for the city.

Community Impact Assessment: Phase II Details:

Tribesy's approach to the Community Impact Assessment is rooted in its four pillars, emphasizing the importance of involving the community in the JEDI decision-making process. Their methodology encompasses the following:

- Listening, involving, collaborating, and empowering the community.
- Facilitating community engagement, particularly with historically marginalized groups, to understand their experiences, needs, and levels of trust in the city's policies and practices.
- Establishing sustainable JEDI principles based on extensive stakeholder input.

Recommendation:

Given our current budget constraints and the importance of the assessment, I recommend that we move forward with Phase IA for the focus groups. This will provide valuable insights into our Boards and Commission.

I am available to discuss this further during the Council Meeting.