

# CALENDAR

< PREVIOUS MONTH

## OCTOBER 2023

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
24	25	26	27	28	29	30
<b>1</b> 10:00 AM <u>Farmers Market</u>  11:00 AM <u>Sculpt &amp; Soak Workshop with Artemis Herber</u>  1:00 PM <u>Artful Afternoon Extravaganza</u>  5:00 PM <u>Advisory Board Annual Dinner</u>	<b>2</b> 7:30 PM <u>NO MEETING</u>	<b>3</b> 9:00 AM <u>Prince George's County Chamber of Commerce: Coffee Connections</u>  5:30 PM <u>Board of Elections Meeting, (Virtual)</u>  7:00 PM <u>Advisory Committee on Trees</u>  7:00 PM <u>Public Safety Advisory Committee Meeting</u>	<b>4</b> 9:00 AM <u>Coffee with a Cop</u>  2:20 PM <u>FEMA and FCC Nationwide Emergency Alert Test</u>  7:00 PM <u>Advisory Planning Board Meeting</u>  7:30 PM <u>NO MEETING</u>	<b>5</b> 10:00 AM <u>Free Flu Clinic</u>  7:00 PM <u>22nd District Legislators Host 6th Annual Prince George's County Ice Cream Social</u>	<b>6</b> 8:00 AM <u>Luminis Health Doctors Community Medical Center Annual Pink Ribbon Rally</u>	<b>7</b> 8:00 AM <u>Scrap Tire Drop Off Event</u>

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p><b>8</b></p> <p>10:00 AM <u>Farmers Market</u></p> <p>3:00 PM <u>Poetry in the Garden</u></p>	<p><b>9</b></p> <p>7:30 PM <u>Regular Meeting</u></p>	<p><b>10</b></p>	<p><b>11</b></p> <p>9:00 AM <u>Greenbelt Business Alliance - 1st Anniversary Celebration</u></p> <p>7:30 PM <u>Work Session - Public Safety Crime Status and Youth Programs</u></p>	<p><b>12</b></p> <p>1:00 PM <u>Free Flu Clinic</u></p> <p>5:30 PM <u>Board of Elections Meeting, (Virtual)</u></p> <p>7:00 PM <u>Community Relations Advisory Board (CRAB) Meeting</u></p>	<p><b>13</b></p> <p>10:30 AM <u>Pre-K Story Time (Bilingual)</u></p> <p>6:00 PM <u>Prince George's Goes PINK: Survivors Lounge</u></p>	<p><b>14</b></p> <p>8:00 AM <u>Free Document Shredding Event</u></p> <p>9:00 AM <u>Community Shred Day</u></p> <p>12:00 PM <u>City of Greenbelt Job Fair</u></p> <p>1:00 PM <u>Greenbelt's Senior Citizens Advisory Committee - Annual Open Forum</u></p>

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p><b>15</b></p> <p><u>MML Fall Conference (College Park)</u></p> <p>10:00 AM <u>Farmers Market</u></p> <p>1:25 PM <u>HUG Walk (Help Unite Greenbelt with a Little Kindness)</u></p> <p>1:30 PM <u>Family Fun Night at SHLRC</u></p>	<p><b>16</b></p> <p><u>MML Fall Conference (College Park)</u></p> <p><u>No Meeting</u></p>	<p><b>17</b></p> <p><u>MML Fall Conference (College Park)</u></p> <p>7:00 PM <u>Reparations Commission Meeting</u></p>	<p><b>18</b></p> <p><u>Special Meeting/Closed Session - To Consult with Legal Counsel regarding MAGLEV</u></p> <p>6:00 PM <u>Council Member Ingrid S. Watson - District 4 Homeowner's Association Roundtable</u></p> <p>6:00 PM <u>Listen. Learn. Lead Town Hall w/ PGCPSSuperintendent Millard House II</u></p> <p>7:00 PM <u>CANCELED: Park and Recreation Advisory Board Meeting</u></p> <p>7:10 PM <u>Advisory Board Interview</u></p> <p>7:30 PM <u>Work Session - Review Petitions and Requests and Council Action Report</u></p>	<p><b>19</b></p> <p>10:19 AM <u>ShakeOut: Earthquake Drill</u></p> <p>12:00 PM <u>Greenbelt West Free Produce Distribution</u></p> <p>1:00 PM <u>Free Produce Distribution</u></p> <p>7:00 PM <u>Mental Health and Suicide Prevention in Older Adults Webinar</u></p>	<p><b>20</b></p> <p>4:00 PM <u>Pumpkin Carving</u></p> <p>5:00 PM <u>Parent's Night Out</u></p> <p>5:00 PM <u>Parents Night Out</u></p>	<p><b>21</b></p> <p><u>Utopia Film Festival</u></p> <p>8:00 AM <u>Prince George's County Growing Green with Pride</u></p> <p>8:00 AM <u>Office of the State's Attorney: 4th Annual Purple Bike Ride [DATE CHANGE]</u></p> <p>2:00 PM <u>Fall Fest</u></p> <p>2:30 PM <u>Pumpkin Carving</u></p> <p>6:00 PM <u>Pumpkin Walk</u></p>

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p><b>22</b></p> <p><u>Utopia Film Festival</u></p> <p>10:00 AM <u>Farmers Market</u></p> <p>2:00 PM <u>Art Share</u></p> <p>2:00 PM <u>Art Shares</u></p>	<p><b>23</b></p> <p>11:00 AM <u>National Lead Poisoning Prevention Week Press Conference</u></p> <p>4:00 PM <u>Ethics Commission Meeting</u></p> <p>6:00 PM <u>Listen. Learn. Lead Town Hall w/ PGCPST Superintendent Millard House II (Virtual).</u></p> <p>7:10 PM <u>Advisory Board Interview</u></p> <p>7:30 PM <u>Regular Meeting</u></p>	<p><b>24</b></p> <p>6:30 PM <u>Advisory Committee on Education Meeting</u></p>	<p><b>25</b></p> <p><u>Special Meeting/Closed Session - Personnel and Pending Legal Matters</u></p> <p>10:00 AM <u>Greenbelt Police Department Meet &amp; Greet</u></p> <p>6:00 PM <u>From Twilight to Sunshine: Maryland LGBTQ+ History in the Library</u></p> <p>6:00 PM <u>Virtual Town Hall Wednesday with Superintendent House</u></p> <p>6:00 PM <u>Prince George's County Cable Television Commission Meeting</u></p> <p>7:30 PM <u>Work Session - City Manager's Quarterly Update</u></p>	<p><b>26</b></p> <p>7:00 PM <u>Four Cities Meeting.(New Carrollton).</u></p> <p>7:00 PM <u>Staying Strong Webinar</u></p> <p>7:00 PM <u>Forest Preserve Advisory Board Meeting</u></p>	<p><b>27</b></p> <p>3:30 PM <u>Pumpkin Carving</u></p> <p>4:30 PM <u>The Wild Rumpus</u></p> <p>5:00 PM <u>Trunk o' Treat at Franklin Park</u></p>	<p><b>28</b></p> <p>8:00 AM <u>Electronics Recycling and Household Hazardous Waste Disposal Day.</u></p> <p>9:00 AM <u>Electronics and Styrofoam Recycling Event</u></p> <p>10:00 AM <u>National Drug Take Back Day.</u></p> <p>12:00 PM <u>Prince George's Goes PINK: Men Who Cook in Pink Event</u></p>
<p><b>29</b></p> <p>10:00 AM <u>Farmers Market</u></p>	<p><b>30</b></p> <p>7:10 PM <u>Advisory Board Interview</u></p> <p>7:30 PM <u>Work Session - WSSC / Public Hearing</u></p>	<p><b>31</b></p> <p>3:30 PM <u>Senior Citizens Advisory Committee Meeting</u></p>	<p><b>1</b></p>	<p><b>2</b></p>	<p><b>3</b></p>	<p><b>4</b></p>

# CALENDAR

< PREVIOUS MONTH **NOVEMBER 2023**

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	<p>1</p> <p>8:00 AM <u>Nonprofit Empowerment Symposium</u></p> <p>7:00 PM <u>Movement for Reparations in the United States by Dr. Nkechi Taifa</u></p> <p>7:10 PM <u>Advisory Board Interview</u></p> <p>7:30 PM <u>Work Session - Municipal Building Architect Study</u></p>	2	<p>3</p> <p><u>PGCPS Calendar Reminder for 11/3/2023</u></p>	<p>4</p> <p>10:00 AM <u>Weed Warriors: Plant &amp; Pull</u></p> <p>2:00 PM <u>Emancipation Day Program</u></p>
<p>5</p> <p>10:00 AM <u>Farmers Market</u></p> <p>1:00 PM <u>Artful Afternoon</u></p> <p>1:00 PM <u>Artful Afternoon Workshop</u></p>	<p>6</p> <p><u>No Meeting</u></p>	<p>7</p> <p>7:00 AM <u>City Elections</u></p>	<p>8</p> <p><u>No Meeting</u></p>	9	<p>10</p> <p>5:00 PM <u>Parent's Night Out</u></p> <p>5:00 PM <u>Parents Night Out</u></p>	<p>11</p> <p>8:00 AM <u>Electronics Recycling and Household Hazardous Waste Disposal Day</u></p>

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>12</b> 10:00 AM <u>Farmers Market</u>	<b>13</b> 7:30 PM <u>Charter Meeting of New City Council</u>	<b>14</b> 10:00 AM <u>Alzheimer's Awareness Month Webinar Series</u>  7:00 PM <u>Advisory Committee on Trees Meeting</u>  7:00 PM <u>Arts Advisory Board Meeting</u>	<b>15</b> <u>No Meeting - NLC City Summit Conference (Atlanta, GA)</u>  11:00 AM <u>Durable Medical Equipment Donation Drive-Thru Drop Off</u>  1:00 PM <u>Family &amp; Unpaid Caregiver Resource Fair</u>  7:00 PM <u>Park and Recreation Advisory Board Meeting</u>  7:00 PM <u>Buddy Attick Park Master Plan Community Meeting</u>	<b>16</b> <u>No Meeting - NLC City Summit Conference (Atlanta, GA)</u>  12:00 PM <u>Greenbelt West Free Produce Distribution</u>  1:00 PM <u>Free Produce Distribution</u>	<b>17</b> <u>No Meeting - NLC City Summit Conference (Atlanta, GA)</u>  7:00 PM <u>Art Share</u>  7:00 PM <u>Art Shares</u>	<b>18</b> <u>No Meeting - NLC City Summit Conference (Atlanta, GA)</u>
<b>19</b>	<b>20</b> <u>Work Session - TBD</u>	<b>21</b>	<b>22</b> <u>Work Session - Beltsville agricultural Research Center (BARC)</u>	<b>23</b> 9:00 AM <u>Gobble Wobble</u>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b> 7:30 PM <u>Regular Meeting</u>	<b>28</b>	<b>29</b> <u>Work Session - Animal Services</u>	<b>30</b>	<b>1</b>	<b>2</b>



# City of Greenbelt

## Office of the City Manager Report for Week Ending October 27, 2023

### 1. City Manager's Office

- **Staff Meetings & Check-ins:**
  - Senior Staff Meeting.
  - Check-in: Willis Shafer.
  - Agenda Planning: Emmet/Josue/Bonita.
  - Check-in Public Works Assistant Director, Brian Townsend.
  - Check-in Assistant Director, Planning, Jaime Fearer.
- **Public Engagements:**
  - Health Center Groundbreaking. Kevin Simpson attended in representation of CM
  - Police Department Meet & Greet.
- **Internal Reviews & Discussions:**
  - Space Optimization - Conceptual Design Finance with Brian Kim.
  - Discussion of Bring Your Own Bag Ordinance.
- **Engagements with External Entities: Restoration Center Church.**
- **Miscellaneous:**
  - Scheduled Planning Meeting for Joint Municipal Legislative Dinner for District 22.
  - Bring Your Own Bag Ordinance (BYOBO) Marketing Materials Discussion.
  - Presentation and MBO's for the Quarterly CM work session.
  - Drafting and Review of Four Cities Meeting Agenda.
  - Review of GRH - Security Camera Upgrade proposal, no decision on security camera upgrades yet.
  - Review of Camera and video recording procedures for Council Meetings.
  - Legal review of MD DNR MOU for Car Wash completed, moving into implementation.
  - Met with the MB architect to review findings.
  - Worked with the PIO on developing ARPA InfoGraphics
- **Legislative & Council Engagements:**
  - Submitted Six Legislative Priorities for PGCMA Legislative Survey. (Bonita, Tim, Josue)
  - Submitted Request for extension to Comment Period for Review of the BWRR SCMaglev Project's Water Quality Certification Application.

- Submitted Thank you letter for extension to Comment Period for Review of the BWRR SCMaglev Project's Water Quality Certification Application.
- **Internal Reports & Financial Discussions:**
- Review and Approval of AP Checks and ACH for Week Ending 10/20/23.
- Review of FY2024 Q1 Financial Report

## 2. Human Resources

- Attended weekly Senior Staff Meeting
- Attended / Participated in the work session- City Manager Quarterly Update
- Attended meetings with possible HRIS System vendors
- Followed up with the Police Department regarding the Animal Control vacancy.
- Worked with Finance to schedule interviews for the Accounting Technician vacancy.
- Reviewed resumes for the HR Generalist I vacancy.
- Sent pre-employment information to the Police Department for Police Officer Candidates.
- Conducted new hire orientation for two Public Works employees.
- Sent out the electronic onboarding to two non-classified recreation employees.
- Assisted a staff member with adding their newborn child to the health insurance policy.
- Reviewed the Express Scripts bill for accuracy, then sent it to finance for processing.

## 3. Finance

- Attended Council's regular meeting.
- Participated in the City Manager's quarterly update to Council.
- Attended weekly senior staff meeting and directors' staff meeting.
- Met with Edmunds representatives to discuss the status of implementing the new financial management system. Also, attended a training on the new "online bill pay" feature that will be launched very soon.
- Sent out September 2023 financial statements to directors.
- Met with auditing team in person to review status of annual audit. We are still waiting for GFOA comments that need to be addressed and incorporated into the audited financial statements. GFOA website indicates their review is in "final processing".
- Began preparing the Management's Discussion and Analysis documents to be included in the City's Annual Comprehensive Financial Report for period ending June 30, 2023.
- Reviewed resumes for the Accounting Technician I/II position with plans to interview the second week of November.
- Processed purchase orders and vendor payments.

## 4. Information Technology

- Participated in a discussion with PIO re: a lobby TV for announcements
- Attend City Manager Quarterly Update - Council work session
- Prepare Comcast Franchise Agreement for signatures



- Facilitate Police office painting – hardware moves
- Attend COG CISO webinar for a CIS service demo - virtual
- Attend I-Net Executive Committee meeting - virtual

## **5. Economic Development**

- Issued award notifications to applicants of the Business Improvement Recovery Fund and Business Capital Infrastructure Grant Program
- Attended October 23 Regular Meeting for Economic Development Week Proclamation and discussed Maryland Main Street Affiliate Program
- Attended groundbreaking ceremony for new Prince George’s County healthcare facility (9001 Edmonston Road)
- Submitted application and was approved for the Neighborhood Champion Program for *Small Business Saturday* (November 26)
- Attended October 25 Work Session: City Manager’s Quarterly Update
- Attended administrative staff meeting
- Attended Constant Contact webinar: Digital Marketing Must-Haves to Attract, Engage & Grow

## **6. Public Information**

- Attended October 23 Council Regular meeting
- Attended October 25 Council Work Session: City Manager’s Quarterly Update
- Attended weekly senior and administrative staff meetings
- Attended ICMA High-Performance Leadership Academy meetings
- Attended I-NET Executive Committee meeting
- Attended meeting with the Director and Assistant Director of IT to discuss new communications initiatives
- Attended meeting with staff from CARES to discuss website updates
- Attended meeting with Greenbelt Amercian Legion representative to discuss Veterans Day event
- Prepared video/camera equipment for The Wild Rumpus event at Roosevelt Center
- Met with Contract Specialist, LLC vendor to facilitate studio hardware update
- Worked with vendor to troubleshoot Closed Captioning issue
- Continued to work with Granicus to fix the Meeting RSS feed on the cable channels and resolve website Hero dimensions
- Continued working with Meta/Facebook to gain full access to the Greenbelt Animal Shelter page
- Continued production of the Winter Recreation Guide and Winter City Connector
- Completed production of the weekly City Information & Events ad in the Greenbelt News Review
- Continued working on ongoing public information projects/events and administrative duties

- Updated City website, ARPA website, calendar, and social media channels with relevant content
- Recorded and broadcasted weekly Council meetings/Work Sessions via Zoom, Livestream and CableTV

## **7. Greenbelt CARES**

- Liz Park attended webinar: Combatting the Overdose Epidemic: Pioneering Strategies to save lives. The webinar covered analysis of the Latest Data, Legislative & Policy Update, Understanding the Opioid Settlements: Insights into the settlements, their significance for local governments, and strategies for impactful fund allocation and lifesaving local solutions: The launch of groundbreaking overdose response guidelines that can be implemented in every community and neighborhood across the nation.
- Deji Ayoku held a meeting with Hanah Lewis from ImpactTek. The purpose of the meeting was to discuss how the Information Technology services offered by ImpactTek can effectively cater to clients in the Greenbelt and Prince George's County region. The meeting was successful, and a follow-up meeting has been scheduled for two weeks from now.

## **8. Planning & Community Development**

### **CODE ENFORCEMENT**

#### **Commercials:**

- 7743 Belle Point Drive & 7335 C&D Hanover Parkway were inspected; 7227 B Hanover Parkway was re-inspected

#### **Complaints:**

- Four complaints were logged this week regarding rodent infestation, leaking appliances, an inoperable microwave, & possible mold; Three complaints were re-inspected
- One unlicensed rental letter was sent
- One unlicensed commercial letter was sent

#### **Construction Sediment Erosion Control:**

- Charles P. Johnson and Associates conducted inspections of the stormwater Pond Project on Hanover Parkway and Royal Farms site
- Staff met with CPJ inspector, DPIE inspectors, contractor and staff

#### **Permits:**

- Two permits were approved and issued

#### **Rentals:**

- Fourteen rentals were inspected; Three rentals were re-inspected

#### **Windshield Inspections:**

- Greenbrook Drive was observed for a possible rotten wood trim and Greenbelt Road was observed for possible illegal signs

#### **Meetings:**

- Code inspectors met with their Supervisor for their regular weekly meeting

## **PLANNING**

### **Meetings**

#### **Staff Attended:**

- Senior staff meeting
- Department staff meeting
- Meeting with Assistant City Manager to discuss non-profit grant project awarded to the Prince George's County Memorial Library System (Greenbelt Library)
- The Quarterly Maryland Bicycle and Pedestrian Advisory Committee (MBPAC) Meeting
- Meeting with Army Corp. of Engineer to discuss off-site road improvements for the Bureau of Printing and Engraving
- Meeting with Maryland DHCD on the renewal of Greenbelt's Sustainable Communities Certification
- Lunch meeting with new City Manager
- The American Planning Association—National Capital Area Chapter (APA-NCAC) – Community Engagement Committee meeting
- PHEAL Community of Practice meeting

#### **Met With:**

- APB Chair for bi-weekly check-in
- Director met with planning staff to discuss scheduled public hearing on departure application
- Assistant Director met with Planner for their regular weekly meeting

#### **Participated In:**

- Greenbelt East Trail Stakeholders call

#### **Projects:**

- Processed invoices for payment
- Addressed resident's concerns about property management
- Approved final invoice submitted by the contractor for the Buddy Attick Park parking lot project
- Issued bond release letter for Motiva development
- Reviewed utility permit applications
- Reviewed Staff's memo/report on Departure 23-008-DSDS for Greenbelt Honda
- Sent materials to APB in advance of the 11/1/23 Departure Hearing for Greenbelt Honda's application for a Departure from Sign Design Standards (Departure 23-008-DSDS)
- Spoke with engineering consultant about traffic calming study proposed to be funded by ARPA Pedestrian & Bicyclist Master Plan funding
- Submitted final Council priority letter on the Draft MDOT Consolidated Transportation Plan (CTP) for FY 2024-2029 to MDOT, et al.
- Communicated with DHCD staff on drafting the final Community Legacy grant report for the Community Gateway Signage
- Continued work on the PAMC-Strategic Wayfinding key sites list
- Reviewed materials in advance of 10/30/23 Council Work Session with WSCSC

- Completed final draft of Departure 23-008-DSDS
- Completed City Council resolution and PowerPoint for Departure 23-008-DSDS
- Took additional measurement in the field for sight distance study
- Setup ArcGIS Online system for future projects

## 9. Police

- Council Work Session
- Officer meet and greet @ Roosevelt Center
- Command meeting with FOP executive board
- Trunk or Treat event at Beltway Plaza
- Police/Dispatcher backgrounds
- Attended council meeting for Police Cadet program
- Rollkal Scheduling meeting

### Crisis Intervention Team Weekly Statistics

	<u>No. of Notes</u>
Assessment	4
Contacts	56
Contact Attempt	12
Stabilization Visit	4

## 10. Public Works

### Administration

- Completed 107 rides on the Greenbelt Connection (10/15 - 10/21).

### Environmental

- Worked with intern to build an ArcGIS survey for the Food Forest.

### Facility Maintenance

- Replaced carpets in four rooms at Police Station.
- Repaired heating system at Community Center.

### Fleet Maintenance

- Met with the Cities of Mount Rainier and Takoma Park to discuss trash trucks, equipment, and best maintenance practiced.

### Playgrounds

- Delivered woodchips and mulch to community gardens

### Horticulture

- Completed fall planting in all city beds.

### Refuse and recycling

- Collected 25.36 tons of refuse and 9.22 tons of recycling material.

### Street Maintenance

- Repaired seven signs at Greenbelt Station

## **11. Recreation**

### **ADMINISTRATION:**

- Portion of the Youth Center tile floor was cleaned and waxed. Remaining tile floors will be scheduled for a later date.
- Continued preparations for the 2023 Gobble Wobble 5K & Family Fun Run.
- Shared PO for Greenbelt Station shade structures with vendor. Scheduling of installation is TBD.
- Drafted procedures and schedule for 2023-2024 department weather and information hotline.
- Reviewed plans for outdoor pool sand filter replacement with GAFC Supervisor.
- Discussed personnel matters.
- Submitted maintenance requests to Public Works.
- Assisted staff with RecTrac inquiries/requests.
- Attended senior staff meeting
- Meet with City Treasure to review Recreation first quarter revenues and expenses.
- Attended staff meeting to discuss PGCML ARPA funded project and scheduled meeting with stakeholder.
- Hosted Maryland Municipal League – Parks and Recreation Association Business Meeting and workshop on ADA. 14 municipalities from around the state attended.
- Attended City Council Work Session - City Manager's update.

### **YOUTH CENTER/ SPRINGHILL LAKE RECREATION CENTER:**

- Springhill Lake Recreation Center gymnasium reopened after completion of annual floor refinishing.
- Staff attended a training on Unconscious Bias hosted by Maryland National Capital Park and Planning.
- Staff worked on promotional material for Greenbelt Littles Preschool and the 2023 Gobble Wobble.
- Staff worked on the 2024 Winter Activity Guide.

### **COMMUNITY CENTER:**

- The US flag was lowered to half-staff as a mark of respect for the victims of the senseless acts of violence perpetrated on October 25, 2023, in Lewiston, Maine.
- A pile of household trash was discovered outside of GFE Monday morning. It was determined the time frame was late Sunday night, unfortunately, current cameras did not provide details to identify the dumpers.
- There were fourteen reservations processed.
- There were twelve paying renter reservations.
- The facility provided free space to: Greenbelt Concert Band, Golden Age Club, Greenbelt Community Orchestra, GAIL, Greenbelt News Review, Greenbelt Astronomy, Greenwood Village HOA
- The facility is happy to welcome Friends of Old Time Banjo.

### **AQUATICS:**

- Onboarded new Lifeguard and Pool Manager

- PW completed repair work of lighting in Fitness Wing
- PW completed lighting repairs in Chemical Storage area
- Continued work on Filter replacement projects

#### **ARTS:**

- The Washington Glass Studio has signed a contract with NRP Group for design and fabrication of a public art piece for the Motiva development entrance. Arts staff will continue to support the project, which will include opportunities for community participation in the creation of the artwork.
- On October 17 and 19, arts staff provided visual arts and dance workshops for all third-grade students from SHLES through field trip programs at the SHLRC. The activities were received with enthusiasm by students, classroom teachers, and volunteer chaperones.
- On October 27, arts program staff will host the Wild Rumpus in Roosevelt Center, starting at 4:30pm. In addition to trick-or-treating and a free movie at the Greenbelt Cinema, the event will include a flash mob dance taught in advance by instructor Lisa Pellittere, a performance by the Greenbelt SITY Stars, and an appearance by special guest monsters created by community members through the Wild Rumpus Giant Puppet Build.
- A new art exhibition opened this week at the Greenbelt Community Center featuring
- smoke drawings by Rachel Kerwin, the newest Artist in Residence at the Center. The exhibition will be on view through mid- December.
- Fall classes and open studio programs are in full swing. Winter activities and the winter
- Activity Guide are in development. Preparations are underway for a Sparkle Mart promotional campaign. Planning is ongoing for spring and summer camps.

#### **THERAPUETIC RECREATION:**

- Attended Maryland Municipal League ADA training and seminar.
- Researched implementing Inclusion program.
- Networked with other members of the TR and Inclusion community.
- Meeting with Brandon Morgan, TR Specialist.

#### **PARK RANGERS:**

- Participated in Pumpkin Festival 10/20
- Supported Fall Fest Event 10/21
- Served SHP community Building permit 10/22
- Reported damage to park fences at SHP and Ridge Parks.
- Promoted BAP Masterplan meeting

#### **MUSEUM:**

- Vintage Halloween display, "Hallow-Vintage-Ween," is ongoing and will be up through October 31.
- Planning underway for the annual evening museum holiday open house, Deco the Halls, scheduled for Friday, December 1.
- Planning ongoing for next lecture which will take place in February. Black history month theme is focused on African Americans and the arts. Reached out to potential lecturer to speak about a female black sculptor.
- Next Reparations Commission (RC) meeting on November 1 will be primarily an

educational program open to the public featuring reparations expert Nkechi Taifa. This will be followed by a discussion of the two facilitation firms being considered for recommendation to the city to hire to assist the RC with its work. Ongoing assistance including correspondence, administrative support, scheduling, and monitoring of emails.

- Ongoing work with UMD M.A. student who is doing a practicum with the Museum. Met with UMD undergrad volunteering to do research for the museum.
- FOGM - preparing end of year fundraising appeal which will be sent both electronically and via mail.
- Education/Volunteer Coordinator (EVC) ran the museum's open hours on Sunday with docent help. 10 visitors toured the house. Ongoing recruitment of volunteers.
- For more information about the Greenbelt Museum and the Friends of the Greenbelt Museum, please visit [www.greenbeltmuseum.org](http://www.greenbeltmuseum.org)

**12. ARPA/COVID**

Updates for ARPA are on the city's webpage. Please go to [engagegreenbelt.org](http://engagegreenbelt.org) to view updates.

**13. Petitions & Requests**

Attached is the listing of petitions and requests along with status updates.

cc: Department Heads  
Josue Salmeron, City Manager  
Tim George, Assistant City Manager  
Dawane Martinez, Director of Human Resources  
Bonita Anderson, City Clerk



## CITY OF GREENBELT

### MEMORANDUM

**DATE:** October 21, 2023

**TO:** Josue Salmeron  
City Manager

**FROM:** Bertha A. Gaymon  
City Treasurer

**RE:** FY2024 Financial Status Report and Forecast as of September 30, 2023

The Finance Department submits this memo and the accompanying financial schedules as an update to the FY2024 budget as of September 30, 2023—the end of the first quarter of the fiscal year. In summary, the City's financial status is stable and in sound condition as indicated in the enclosed reports.

There are several reports for your review. First, you will find the standard monthly financial reports that show the budget vs. actual variances and percentages of selected revenue and expenditure lines that compares them to the previous year and to historical percentages. Additionally, you will find the Quarterly Financial Schedule that lays out the financial information in the same format as contained in the budget document providing side-by-side comparisons of the major revenue and expenditure categories. While this document currently shows no significant variance(s) at the end of this first quarter, as it is early in the fiscal year, it will eventually show more in-depth information as we move through the fiscal year. The plan is to use this financial schedule to identify if, when and where adjustment may be needed in future quarterly reports.

All of the enclosed financial reports show that overall, the City is in sound financial condition. We have received/confirmed 67.16% of total revenue and expended 25.42% of expenditures in the first quarter of the fiscal year. This means income is coming in faster than fund are being spent. This is close to what occurred back in September of last year and staff believes this will continue and offers the following update on the major income and expense categories. Starting with the City's major revenue sources that include 1) real estate taxes, 2) personal property taxes, 3) other taxes i.e. hotel/motel and highway taxes; 4) income from other sources including licenses and permits, 5) fines and forfeitures and 6) other fees for services, the variances and assumptions are discussed in the next section of this memorandum.

### REVENUE

#### 1. Real Estate Taxes:

Overall real estate taxes (after reductions) represent \$22,505,200 or 62.37% of total income in FY2024. Actual receipts/confirmation of net real estate taxes total \$22,716,527 as of September 30, 2023—\$211,327 more than anticipated.

#### Forecast:

The increase is mainly due to low abatements. Staff continues to monitor real estate tax abatements and other possible reductions as property owners continues to receive decisions from the State regarding their



request to reduce their respective tax assessments. As the State grants lower assessments to any property owner, this will result in lower real estate tax revenue for the City.

## **2. Personal Property Taxes:**

Income from personal property taxes represents \$1,836,700 or 5.26% of total revenue in FY2024. Actual receipts of net property taxes total \$350, 295 as of September 30, 2023.

### **Forecast:**

As a point of comparison, last year in FY2023 this income source was budgeted the same as the current year and actual receipts were \$221,500 on September 30<sup>th</sup>. In FY2022, it was budgeted at \$1,848,700 and receipts were \$467,729. As you can see from this trend, payments fluctuate during the year; however, at year's end payments usually meet or exceed expectations. We believe the same will occur in FY2024 and therefore, no recommendation for change is needed at this time.

## **3. Other Taxes:**

Other taxes represent \$4,525,700 or 12.54% of total revenue in FY2024 and includes income taxes, admission and amusement, hotel/motel, and highway taxes. Actual receipts from these income sources total \$136,698 as of September 30, 2023.

### **Forecast:**

- a. Income Tax in this fiscal year is anticipated at \$3,360,000 and actual receipts to date are \$136,698. Last year at this time, this income source was budgeted at 3,200,00 and receipts to date were \$160,223. In FY2022, the budget was \$3,047,200 and actual receipts for this quarter was \$186,459. However, by the end of the year for both FY2023 and FY2022, actual receipts exceeded the budget. This trend seems to be continuing and as such, it is highly likely payments will reach the FY2024 budget amount as planned.
- b. There are no receipts for Admission & Amusement tax; hotel/motel tax or State Highway tax as these payments are made on a quarterly basis and the first payments are expected next month in October.

## **4. License and Permits**

License and Permit income represents \$1,297.600 or 3.60% of the FY2024 revenue budget and includes income from right-of-way permits, building permits, commercial licenses, rental licenses, and other payments i.e., cable television. Actual receipts from these income sources total \$62,069 which is slightly lower than the \$72,209 received this time last year.

### **Forecast:**

There is an established schedule for renewal of rental licenses for major apartment developments, and commercial and single-family rental license fees are due at varying months of the fiscal year. While some of the City's businesses experienced financial hardships during the pandemic, the majority are current on paying their annual licensing fees. Revenue from right-of-way and buildings permits is hard to forecast, but staff anticipates the budget estimates will be met. Income from these sources are received at varying periods of the fiscal year.

## **5. Revenue from Other Agencies (Intergovernmental)**

This revenue source represents \$1,360,300 or 3.77% in FY2024. Actual receipts are \$500 this quarter and includes grant income from Federal, State and County agencies. These payments are coming in at a slower pace than last year(\$3,412) this time last year and was \$41,200 at this time in FY2022.

### **Forecast:**

Grant payments are made in accordance with the terms and conditions of the respective grants. The majority of payments from this income source are usually received in the second and third quarters of the fiscal year. All payments were received by year's end for the last several years (even during the pandemic) and staff remain optimistic all payments will be received in FY2024.

## **6. Charges for Services**

Fees for services represents \$2,004,200 or 5.5% of total revenue in FY2024 and actual receipts through September 30, 2023 total \$554,558 from all line items. It is noteworthy to mention this income source was increased from last year's amount of 1,633,000 or 4.90% of the total FY2023 revenue budget and actual receipts from all income sources were \$438,821 for this quarter. Back in FY2022, actual receipts were \$231,927 and the budget was \$1,833,900. As a reminder, this income source includes charges for waste removal, recreational fees and other smaller fees/charges.

### **Forecast:**

- a. As usual, waste collection and disposal payments will begin to arrive next month in October as they are billed quarterly, and payments are due 30 days thereafter.
- b. The majority of payments received this quarter was from Recreation activities. Recreation income depends on the activities offered throughout the fiscal year and it is \$551,129 as of September 30<sup>th</sup>. Last year at quarter's end it was \$481,931 and in FY2022, the amount was \$229,225 and in FY2021, it was \$231,927. This year-to-year trend shows growth at each Septembers and staff projects this revenue source will continue to grow as long as the Recreation Department remains open.

## **7. Fines and Forfeitures**

This revenue source is budgeted at \$544,000 or 1.51% in FY2024 as a result of removing speed camera income and actual receipts as of September are \$181,823. This time last year, all sources totaled \$224,730. This income source now only includes payments from parking citations, red-light camera fees, false alarm and late fees.

### **Forecast:**

Fines for parking, false alarm fees as well as red light cameras total \$181,823 of which red light camera fees make up \$169,905. Last year, all categories totaled \$225,046 as of September. At the present time, this income source is trending close to last year's activities and staff believes all anticipated receipts will occur as planned in FY2024.

## **8. Interest Income**

Interest income continues to grow—it is \$150,947 due to the Federal Reserve Board increasing the interest rates multiple times. As of September, the actual amount exceeds the FY2024 budget amount of \$100,000 by \$50,947 and staff will continue to monitor and may want to update this line item in the near future.

With this, the first quarter revenue results, which ended September 30<sup>th</sup>, are within an acceptable range.

## **EXPENSES**

In FY2024, overall expenditures are budgeted at \$36,046,700 of which a total of \$9,162,849 have been expended as of September 30, 2023. Last year at this time, overall organizational expenses were slightly lower at \$8,241,335 of the \$33,372,600. Similar to revenue, it is too early in the fiscal year to begin identifying any specific program or activity that may require adjustments. However, we (City Manager and City Treasurer) plan to meet with each department director after each quarter ends—the first of such meetings will occur in the coming weeks. After these meetings, we will provide a more detailed overview of departmental expenditures and may also want to update some expenditures by preparing an ordinance to officially revise the FY2024 budget.

However, at this time, there are no recommendations for adjustments in the revenue stream or departmental spending plans. We will continue to monitor all revenue sources as well as the activities and trends and will keep you updated on a quarterly basis.

I hope you find this financial information useful. I look forward to further discussing the City's financial status with you at your convenience. In the meantime, please do not hesitate to contact me if you have any questions or concerns.

**City of Greenbelt**  
**Revenues - FY 2024 vs. FY 2023 & 5-Year Historical**  
**September 2023**

<b>Account Number</b>	<b>Description</b>	<b>FY 2024 Budget</b>	<b>Sep-23</b>	<b>% of FY 2023 Budget</b>	<b>% of FY 2023 Actual</b>	<b>Historical %</b>
<b>Taxes</b>						
411100	Real Estate	\$23,334,000	22,877,469	98.04%	100.43%	102.17%
411220	Real Estate Abatements	(700,000)	(135,757)	19.39%	1.24%	0.94%
411230	Homestead Credit	(76,100)	(14,333)	18.83%	25.48%	60.29%
411230	Homeowner's Credit	(52,700)	(10,852)	20.59%	7.87%	10.18%
	<b>Subtotal</b>	<b>\$22,505,200</b>	<b>\$22,716,527</b>	<b>100.94%</b>	<b>103.71%</b>	<b>0.00%</b>
<b>Personal Property</b>						
412100	Local	16,000	610	3.81%	2.99%	6.30%
412110	Utility	340,000	0	0.00%	0.00%	16.81%
412120	Corporate	1,400,000	323,611	23.12%	16.99%	0.00%
412140	Local - Prior Years	112,000	3,125	2.79%	0.00%	150.41%
412160	Corporate - Prior Years	(56,000)	(1,326)	2.37%	6.51%	25.25%
412200	Abatements	(50,000)	(64,844)	129.69%	14.37%	0.00%
413100	Penalty & Interest	40,000	0	0.00%	-0.97%	0.00%
414100	Payments in Lieu	94,700	0	0.00%	0.00%	0.00%
	<b>Subtotal</b>	<b>1,896,700</b>	<b>261,176</b>	<b>13.77%</b>	<b>12.06%</b>	<b>10.34%</b>
<b>Other Taxes</b>						
421200	Income Tax	3,360,000	136,698	4.07%	5.01%	0.00%
421210	Admission	\$100,000	0	0.00%	0.00%	0.52%
421300	Hotel/Motel Tax	350,000	0	0.00%	0.00%	0.00%
422100	State Highway	715,700	0	0.00%	0.00%	14.13%
	<b>Subtotal</b>	<b>4,525,700</b>	<b>136,698</b>	<b>3.02%</b>	<b>3.85%</b>	<b>1.20%</b>
<b>Licenses &amp; Permits</b>						
431000	Permits	928,100	51,695	5.57%	8.12%	4.17%
432000	Business Licenses	59,500	10,374	17.44%	0.00%	0.00%
433400	Cable	310,000	0	0.00%	0.00%	0.00%
	<b>Subtotal</b>	<b>\$1,297,600</b>	<b>\$62,069</b>	<b>4.78%</b>	<b>5.67%</b>	<b>0.00%</b>
<b>Grants - Federal</b>						
441105	HITDA	8,000	0	0.00%	0.00%	0.00%
441114	Service Coordinator	91,800	0	0.00%	0.00%	0.00%
<b>Grants - State</b>						
442101	Police	445,000	0	0.00%	0.00%	-0.12%
442102	Youth Service & Other	0	0	0.00%	0.00%	190.91%
442102	Other State Grants	245,900	0	0.00%	2.14%	49.44%
<b>Grants - County</b>						
443106	Landfill	57,700	0	0.00%	0.00%	16.32%
443102	Youth Service	105,000	0	0.00%	0.00%	26.15%
443108	MNCPPC	260,000	0	0.00%	0.00%	14.79%
443127	School Resource Ofc.	140,000	500	0.36%	0.00%	5.06%
443100	Other County Grants	6,900	0	0.00%	0.00%	0.00%
	<b>Subtotal</b>	<b>\$1,360,300</b>	<b>\$500</b>	<b>0.04%</b>	<b>0.28%</b>	<b>0.33%</b>

**City of Greenbelt**  
**Revenues - FY 2024 vs. FY 2023 & 5-Year Historical**  
**September 2023**

<b>Account Number</b>	<b>Description</b>	<b>FY 2024 Budget</b>	<b>Sep-23</b>	<b>% of FY 2023 Budget</b>	<b>% of FY 2023 Actual</b>	<b>Historical %</b>
	<b>Taxes</b>					
	Other					
451000	Refuse/Recycling	686,200	0	0.00%	0.28%	#DIV/0!
452200	Recreation	27,200	6,060	22.28%	51.02%	37.21%
480500	Museum	21,700	0	0.00%	0.00%	36.28%
453000	Aquatic & Fitness Center	467,800	199,763	42.70%	77.90%	16.30%
454000	Community Center	151,100	29,506	19.53%	15.57%	28.00%
455000	Recreation Programs	439,300	274,857	62.57%	0.00%	19.97%
457000	Arts	191,500	34,219	17.87%	0.00%	10.15%
458000	Other Charges/Fees	19,400	10,154	52.34%	9.88%	7.68%
460100	Fines/Forfeitures	44,000	11,918	27.09%	0.00%	0.00%
460200	Red Light Cameras	500,000	169,905	33.98%	37.78%	26.39%
470000	Interest	100,000	150,947	150.95%	190.11%	11.02%
480400	Miscellaneous	249,200	46,627	18.71%	5.73%	8.99%
490101	Interfund Transfers	1,600,000	121,979	7.62%	0.00%	0.00%
	<b>Subtotal</b>	<b>\$4,497,400</b>	<b>\$1,055,934</b>	<b>23.48%</b>	<b>22.00%</b>	<b>19.66%</b>
	<b>Total</b>	<b>\$36,082,900</b>	<b>\$24,232,904</b>	<b>67.16%</b>	<b>70.14%</b>	<b>69.52%</b>

**City of Greenbelt, Maryland**  
**Expenditures - FY 2024 vs. FY 2023 & 5-Year Historical**  
**September 2023**

Department	FY 2024 Budget	Aug-23	% of FY 2024 Budget	% of FY 2023 Actual	Historical %
<b>100 General Government</b>					
Salaries/Benefits	\$3,675,300	\$815,587	22.19%	20.84%	21.979'
Operating Expense	\$1,238,600	\$373,837	30.18%	15.45%	20.489'
Capital Outlay	\$10,000	\$0	0.00%	0.00%	0.00%
<b>Total General Gov't</b>	<b>\$4,923,900</b>	<b>\$1,189,424</b>	<b>24.16%</b>	<b>19.36%</b>	<b>21.54%</b>
<b>200 Planning &amp; Comm. Dev.</b>					
Salaries/Benefits	\$1,222,400	\$238,384	19.50%	18.48%	21.78%
Operating Expense	\$183,100	\$11,884	6.49%	8.49%	9.21%
Capital Outlay	\$0	\$0	0.00%	0.00%	0.00%
<b>Total Plan. &amp; Comm. Dev.</b>	<b>\$1,405,500</b>	<b>\$250,268</b>	<b>17.81%</b>	<b>17.05%</b>	<b>18.87%</b>
<b>300 Public Safety</b>					
Salaries/Benefits	\$9,914,500	\$2,471,701	24.93%	21.26%	20.99%
Operating Expense	\$1,518,500	\$581,697	38.31%	27.65%	25.34%
Capital Outlay	\$120,000	\$0	0.00%	0.00%	0.00%
<b>Total Public Safety</b>	<b>\$11,553,000</b>	<b>\$3,053,398</b>	<b>26.43%</b>	<b>20.63%</b>	<b>20.67%</b>
<b>400 Public Works Admin.</b>					
Salaries/Benefits	\$2,777,700	\$628,324	22.62%	23.26%	22.37"
Operating Expense	\$867,100	\$175,781	20.27%	26.83%	22.76"
Capital Outlay	\$11,000	\$0	0.00%	0.00%	0.00%
Total	\$3,655,800	\$804,105	22.00%	24.02%	22.44%
<b>450 Waste Collection</b>					
Salaries/Benefits	\$657,100	\$145,674	22.17%	24.73%	24.33%
Operating Expense	\$273,500	\$57,757	21.12%	30.72%	17.89%
Capital Outlay	\$0	\$0	0.00%	0.00%	0.00%
Total	\$930,600	\$203,431	21.86%	26.55%	22.58%
<b>Total Public Works</b>	<b>\$4,586,400</b>	<b>\$1,007,536</b>	<b>21.97%</b>	<b>24.50%</b>	<b>22.47%</b>
<b>500 Cares</b>					
Salaries/Benefits	\$1,530,000	\$329,367	21.53%	23.41%	21.66%
Operating Expense	\$76,300	\$20,933	27.44%	28.57%	22.58%
Capital Outlay	\$0	\$0	0.00%	0.00%	0.00%
<b>Total Cares</b>	<b>\$1,606,300</b>	<b>\$350,301</b>	<b>21.81%</b>	<b>23.65%</b>	<b>21.73%</b>
<b>600 Recreation</b>					
Salaries/Benefits	\$3,677,500	\$1,146,367	31.17%	34.41%	27.63%
Operating Expense	\$784,600	\$278,872	35.54%	29.47%	29.76%
Capital Outlay	\$0	\$0	0.00%	0.00%	100.00%
Total	\$4,462,100	\$1,425,239	31.94%	33.50%	28.20%

**City of Greenbelt, Maryland**  
**Expenditures - FY 2024 vs. FY 2023 & 5-Year Historical**  
**September 2023**

Department	FY 2024 Budget	Aug-23	% of FY 2024 Budget	% of FY 2023 Actual	Historical %
<b>650 Aquatic &amp; Fitness</b>					
Salaries/Benefits	\$1,028,000	\$329,763	32.08%	29.05%	25.40%
Operating Expense	\$396,800	\$131,324	33.10%	32.90%	23.57%
Capital Outlay	\$0	\$0	0.00%	0.00%	0.00%
<b>Total</b>	<b>\$1,424,800</b>	<b>\$461,087</b>	<b>32.36%</b>	<b>30.01%</b>	<b>24.84%</b>
<b>700 Parks</b>					
Salaries/Benefits	\$1,184,500	\$339,208	28.64%	28.17%	24.44"
Operating Expense	\$381,000	\$69,530	18.25%	79.36%	22.10%
Capital Outlay	\$0	\$0	0.00%	0.00%	0.00"
<b>Total Parks</b>	<b>\$1,565,500</b>	<b>\$408,738</b>	<b>26.11%</b>	<b>37.19%</b>	<b>24.02%</b>
<b>Total Recreation</b>	<b>\$7,452,400</b>	<b>\$2,295,064</b>	<b>30.80%</b>	<b>38.67%</b>	<b>46.99%</b>
<b>900 Miscellaneous</b>					
Salaries/Benefits	\$131,500	\$45,140	34.33%	27.86%	24.96"
Operating Expense	\$190,800	\$34,010	17.83%	59.61%	-0.12%
Capital Outlay	\$0	\$0	0.00%	0.00%	17.15%
<b>Total Miscellaneous</b>	<b>\$322,300</b>	<b>\$79,150</b>	<b>24.56%</b>	<b>55.02%</b>	<b>19.55%</b>
<b>Operating Expenditures</b>					
Salaries/Benefits	\$25,798,500	\$6,489,514	25.15%	23.87%	22.69%
Operating Expense	\$5,910,300	\$1,735,626	29.37%	34.54%	23.02%
Capital Outlay	\$141,000	\$0	0.00%	0.00%	4.09%
<b>Total Operating Exp.</b>	<b>\$31,849,800</b>	<b>\$8,225,141</b>	<b>25.82%</b>	<b>25.51%</b>	<b>22.34%</b>
<b>Reserves/Fund Transfers</b>					
990 Res. Appr./Non-Dept.	\$1,259,400	\$0	0.00%	0.00%	13.00%
990 IWIF Insurance	\$0	\$937,708	0.00%	0.00%	79.64%
999 Interfund Transfers	\$2,937,500	\$0	0.00%	0.00%	0.00%
<b>Total Reserves/Fund Trf.</b>	<b>\$4,196,900</b>	<b>\$937,708</b>	<b>22.34%</b>	<b>0.00%</b>	<b>16.15%</b>
<b>Total General Fund</b>	<b>\$36,046,700</b>	<b>\$9,162,849</b>	<b>25.42%</b>	<b>4.63%</b>	<b>21.57%</b>
<b>Recap</b>					
General Government	\$4,923,900	\$1,189,424	24.16%	4.01%	21.54%
Planning	\$1,405,500	\$250,268	17.81%	0.94%	18.87%
Public Safety	\$11,553,000	\$3,053,398	26.43%	4.64%	20.67%
Public Works	\$4,586,400	\$1,007,536	21.97%	5.77%	22.47%
Cares	\$1,606,300	\$350,301	21.81%	1.39%	21.73%
Recreation	\$7,452,400	\$2,295,064	30.80%	38.67%	26.64%
Miscellaneous	\$1,581,700	\$1,016,858	64.29%	1.85%	44.21%
Interfund Transfers	<u>\$2,937,500</u>	<u>\$0</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>
<b>Total</b>	<b>\$36,046,700</b>	<b>\$9,162,849</b>	<b>25.42%</b>	<b>4.63%</b>	<b>21.57%</b>

City of Greenbelt  
 FY2024 Financial Quarterly Report (Budget Format)  
 as of September 30, 2023

	FY2024 Adopted Budget	% of Budget	Actual as of Sept 30, 2023	Remaining Amount Budgeted for Oct 1, 2023 through June 30, 2024
<b>REVENUES</b>				
Real Estate Taxes	\$22,505,200	62.37%	\$22,716,527	(\$211,327) over
Personal Property Taxes	1,896,700	5.26%	261,176	1,635,524 under
Other Taxes	4,525,700	12.54%	136,698	4,389,002 under
Licenses and Permits	1,297,600	3.60%	62,069	1,235,531 under
Intergovernmental	1,360,300	3.77%	500	1,359,800 under
Charges for Services	2,004,200	5.55%	554,558	1,449,642 under
Fines and Forfeitures	544,000	1.51%	181,823	362,177 under
Interest	100,000	0.28%	150,947	-50,947 under
Miscellaneous Revenue	249,200	0.69%	46,627	202,573 under
Interfund Transfers	1,600,000	4.43%	121,979	1,478,021 under
<b>TOTAL REVENUES</b>	<b>\$36,082,900</b>	<b>100%</b>	<b>\$24,232,904</b>	<b>\$11,849,996</b>
<b>EXPENDITURES</b>				
General Government	\$4,923,900	13.66%	\$1,189,424	\$3,734,476 under
Planning and Development	1,405,500	3.90%	250,268	1,155,232 under
Public Safety	11,553,000	32.05%	3,053,398	8,499,602 under
Public Works	4,586,400	12.72%	1,007,536	3,578,864 under
Greenbelt CARES	1,606,300	4.46%	350,301	1,255,999 under
Recreation and Parks	7,452,400	20.67%	2,295,064	5,157,336 under
Miscellaneous	322,300	0.89%	79,150	243,150 over
Non-Departmental	1,259,400	3.49%	937,708	321,692 under
Fund Transfers	2,937,500	8.15%	0	2,937,500 under
<b>TOTAL EXPENDITURES</b>	<b>\$36,046,700</b>	<b>100%</b>	<b>\$9,162,849</b>	<b>\$26,883,851</b>
<b>FUND BALANCE - INCREASE / (DECREASE)</b>	<b>\$36,200</b>	<b>\$0</b>	<b>\$15,070,055</b>	<b>(\$15,033,855)</b>



<b>Regular Meeting 10/23/2023</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/Resident Follow-up Date</b>
10/23/2023	Bill Orleans	Requested that the City Council and/or the Planning & Community Development Department inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
10/23/2023	Bill Orleans	Requested information and clarity on the Council's closed meeting to authorize a bonus to the former Interim City Manager	Council	Taken under advisement	No Further Action
10/23/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Council	Response from the City Solicitor provided to Mr. Orleans	No Further Action
<b>Regular Meeting 10/09/2023</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/Resident Follow-up Date</b>
10/9/2023	Carl Kirk	Requested information on the status of the Business Capital Infrastructure Grant awards. Also questioned if the City was defining "capital" appropriately.	Admin	Mr. Salmeron spoke to him after the meeting	Completed
10/9/2023	Bill Orleans	Requested information and clarity on the Council's closed meeting to authorize a bonus to the former Interim City Manager	Council	Taken under advisement	No Further Action
10/9/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Council	Response from the City Solicitor provided to Mr. Orleans	No Further Action
10/9/2023	Bill Orleans	Requested that the City Council and/or the Planning & Community Development Department inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
<b>Regular Meeting 9/26/2023</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/Resident Follow-up Date</b>
9/26/2023	Bill Orleans	Requested information and clarity on the Council's closed meeting to authorize a bonus to the former Interim City Manager	Council	Taken under advisement	No Further Action
9/26/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Council	Response from the City Solicitor provided to Mr. Orleans	No Further Action
9/26/2023	Bill Orleans	Requested that the City Council and/or the Planning & Community Development Department inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
9/26/2023	Louise Weisman	Expressed her support for non-citizen voting in City elections.	Council	Council took action to add this to the 2023 ballot.	Completed
<b>Regular Meeting 9/11/2023</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/Resident Follow-up Date</b>
9/11/2023	Peggy Higgins	Presented the petition results from the Charter change challenge and requested the question be added to the 2023 ballot	Council	The issue was raised at the Oct 9 Regular meeting and Council voted against adding it to the ballot.	No Further Action
9/11/2023	Jenni Pompei	Shared concerns about the new management of Charlestown North and requested Council hold a work session with Charlestown North property management	Admin	Taken under advisement	Meeting will be requested/scheduled by staff
9/11/2023	Bill Orleans	Requested information and clarity on the Council's closed meeting to authorize a bonus to the former Interim City Manager	Council	Taken under advisement	No Further Action

9/11/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Council	Taken under advisement	No Further Action
9/11/2023	Bill Orleans	Requested that the City Council and/or the Planning & Community Development Department inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
<b>Regular Meeting 8/14/2023</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/Resident Follow-up Date</b>
8/14/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
8/14/2023	Bill Orleans	Requested that the City Council and/or the Planning & Community Development Department inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
<b>Regular Meeting 7/10/2023</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/Resident Follow-up Date</b>
7/10/2023	Lore Rosenthal	Expressed concerns about the City's friendliness with a surrounding apartment complex, Gates of Cipriano. She stated that the residents in the complex have been downgraded to non-residents and have to pay regular rates for the Greenbelt Aquatic & Fitness Center. She's looking forward to the new composting project with Compost Crew through the USDA grant. She was comparing and contrasting the two situations with the City's friendliness.	Admin	Taken under advisement	No Further Action
7/10/2023	Donna Peterson	Expressed concern about the Greenbelt Middle School roadway needing repair and resurfacing. She requests that the City Council send a letter of support to the PG County School Board requesting to resurface the road.	Admin/Council	Letter sent to the school board.	Completed
7/10/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
7/10/2023	Bill Orleans	Requested that the City Council and/or the Planning & Community Development Department inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
<b>Regular Meeting 6/20/2023</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/Resident Follow-up Date</b>
6/20/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
6/20/2023	Bill Orleans	Requested that the City Council and/or the Planning & Community Development Department inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action

6/20/2023	LaWann Stribling	Requested assistance with her HOA to allow her to get additional parking and pool passes. She stated the HOA said she is unable to receive additional passes unless she removes flowers planted in her front yard.	Planning & Community Development	Staff reached out to the HOA and they shared that the issues was resolved and Ms. Stribling was provided pool passes	Completed
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**Regular Meeting 6/5/2023**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/Resident Follow-up Date</b>
6/5/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
6/5/2023	Bill Orleans	Requested that the City Council inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
6/5/2023	Lore Rosenthal	Asked the status of Peggy Higgins's request to have the Charter Change on City Manager residency.	Council	Voted down, Oct 9	Completed

**Regular Meeting 5/22/2023**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/Resident Follow-up Date</b>
5/22/2023	Peggy Higgins	Presented the Council with signatures collected (814) in opposition to the Council's Charter Change re: City Manager residency.	Council	Discussed Oct 9, Voted down	Completed
5/22/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
5/22/2023	Bill Orleans	Requested that the City Council inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
5/22/2023	Bill Orleans	Mr. Orleans suggested changing the number of votes to change the City's Charter from a minimum of 4 to a minimum of 5.	Council	Taken under advisement	No Further Action
5/22/2023	Lore Rosenthal	Ms. Rosenthal opined that sending a question to referendum doesn't mean the question will pass; it would give a better understanding of those voting on the question. Requested that Council reconsider sending the Charter change to referendum.	Council	Discussed Oct 9	Completed
5/22/2023	Rick Ransom	Mr. Ransom stated he is in favor of the Charter change. He expressed concern that the Charter and/or City Code can be easily changed by a simple majority of the Council.	Council	Discussed Oct 10	Completed

**Regular Meeting 5/8/2023**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/Resident Follow-up Date</b>
5/8/2023	Bill Orleans	Requested a copy of the FY 2024 Proposed Budget	Admin	A copy of the document is available for Mr. Orleans to pick up at his leisure.	No Further Action
5/8/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action
5/8/2023	Bill Orleans	Requested that the City Council inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action

5/8/2023	John Voight	Presented a letter on April 21, 2023 from Green Ridge House that he is concerned about and shared it with the Interim City Manager (ICM). He would like the ICM to call him back.	Admin	ICM reached out	ACM will follow up
5/8/2023	Lore Rosenthal	City of Greenbelt's Plastic Bag Ban - encourages Council to vote in favor of the legislation.	Council	Voted in favor	Completed
5/8/2023	Lore Rosenthal	Greenbelt Road Site Plan - disappointed in the plan of using natural gas. Urged Council to accept the recommendation of GreenACES.	Council	Voted in favor, requested developer look into electric heat	Completed

**Regular Meeting 4/24/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department / Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
4/24/2023	Gwendolyn Pearson	Requested that someone look at the reports she has related to her rental unit	P & CD	Staff worked with Ms. Pearson to address her concerns	No Further Action
4/24/2023	Bill Orleans	Requested that the City Council inquire to Franklin Park at Greenbelt Station about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
4/24/2023	Bill Orleans	Requested the City stay focused on ensuring that the Tugwell Room resources are protected	Admin	Emailed Mr. Orleans the communication with the PGCMLS regarding the Tugwell Room assets	Completed

**Regular Meeting 4/11/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department / Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
4/11/2023	Bill Orleans	Stated the response from staff regarding his P&R requesting a Council apology was unsatisfactory and he will be following up	Admin/Council	No specific action requested	No Further Action
4/11/2023	Bill Orleans	Requested the City stay focused on ensuring that the Tugwell Room resources are protected	Admin	Taken under advisement	No Further Action

**Regular Meeting 3/28/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department / Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
3/28/2023	Lawrence Hawkins	Asked for volunteers to participate in a book reading project	N/A	No specific action requested	No Further Action
3/28/2023	Bill Orleans	Requested the City Council make the results of the City Manager search petition available to the public.	Admin	Results were posted on the City website 3/31/23	Completed
3/28/2023	Bill Orleans	Requested the City stay focused on ensuring that the Tugwell Room resources are protected	Admin	Staff has discussed this with the Library and is committed to ensuring resources are protected	No Further Action
3/28/2023	Bill Orleans	Requested the City Solicitor attend a Council meeting to address Mr. Orleans concerns that the response to his "Apology" petition did not meet his expectations.	Admin	Taken under advisement	No Further Action

**Regular Meeting 3/13/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department / Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
3/13/2023	Bill Orleans	Stated the response from staff regarding his P&R requesting a Council apology was unsatisfactory and he will be following up	Admin/Council	No specific action requested	No Further Action

**Regular Meeting 2/27/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department / Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
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2/27/2023	Robert Goldberg-Strassler	Requested Council consider adding a Koshar cemetery	Council	Staff reviewed the issue and report back. Staff followed up with RGS	Completed
2/27/2023	Brendan ____	Requested that the City include a waiver in the Bring Your Own Bag ordinance to exempt restaurants	Council	Council considered the request	No Further Action
2/27/2023	Ethan Sweep	Introduced himself and alerted Council and staff to Cong. Ivey's grant newsletter	Council/Admin	Staff will register for the newsletter	Complete

**Regular Meeting 2/13/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department / Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
2/13/2023	Louise Weissman	Requested Council to support CB-7	Council	Council supports this legislation and has signed-on to a letter of support handled by PGCMA.	Completed
2/13/2023	Bill Orleans	Requested that the City Council inquire to Greenbelt Station at Franklin Park about the homeless population survey they conducted.	Council	Staff confirmed via the meeting video that no such survey was conducted nor did FP representatives suggest an analysis of the homeless population had been conducted	No Further Action
2/13/2023	Bill Orleans	Requested an apology from Council for allegedly taking action during a closed session in violation of the Act	Council	In review with the City solicitor	No Further Action

**Regular Meeting 1/23/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department / Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
1/23/2023	Bob Rand	Requested that the City Council have the Public Safety Advisory Committee (PSAC) correspondences related to the Fair and Just Policing Act posted on the PSAC page of the City website.	Admin	Staff will follow up on posting correspondences to the website.	Completed
1/23/2023	Bob Rand	Requested that the PSAC recommendations be formally voted on at an upcoming council meeting on a resolution regarding the nine remaining police reform changes.	Council	Council has reviewed and approved the changes to the PD General Orders	Pending
1/23/2023	Bill Orleans	Requested that the City Council inquire to Greenbelt Station at Franklin Park about the homeless population survey they conducted.	Council	(see 2/13/23 above)	No Further Action

**Regular Meeting 1/9/2023**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department / Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
1/9/2023	Bill Orleans	Requested follow-up on the status of the Ethics Commission minutes and copies of same	Admin	Staff emailed the minutes to Mr. Orleans on 12/12/22.	Completed
1/9/2023	Bill Orleans	Requested an apology from Council for allegedly taking action during a closed session in violation of the Act	Council	Taken under advisement	No Further Action

**Regular Meeting 12/12/2022**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department / Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
12/12/2022	Bill Orleans	Requested follow-up on the status of the Ethics Commission minutes and copies of same	Admin	Staff emailed the minutes to Mr. Orleans on 12/12/22.	Completed
12/12/2022	Bill Orleans	Requested an apology from Council for allegedly taking action during a closed session in violation of the Act	Council	(see 2/13/23 above)	No Further Action
12/12/2022	Bill Orleans	Rent stabilization issue should be taken up by the city council.	Council	Taken under advisement	No Further Action

**Regular Meeting 11/28/2022**

<i>Date</i>	<i>Name</i>	<i>Petition/Request</i>	<i>Department / Staff</i>	<i>Resolution</i>	<i>Council/ Resident Follow-up Date</i>
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11/28/2022	Bob Rand	Include a Diversity, Equity & Inclusion section in each departments FY24 budget narrative	Admin/All	The City is in the process of hiring our first DEI Coordinator and they will develop both City-wide and departmental DEI statements	Completed
11/28/2022	Bill Orleans	Requested follow-up on the status of the Ethics Commission minutes and copies of same	Admin	Staff will follow up on the status of the minutes. Digital copies of approved minutes can be found publically available on the City's website.	Staff will confirm status of the Meeting minutes
11/28/2022	Bill Orleans	Requested an apology from Council for allegedly taking action during a closed session in violation of the Act	Council	(see 2/13/23 above)	No Further Action
11/28/2022	Xavier Courouble	Requested the City, and Greenbelt Co-op, be better organized, coordinated and have a plan to institute a plastic bag ban in the City.	Admin/ Sustainability Coordinator	Taken under advisement. This is a legislative priority and a priority of our Sustainability Coordinator and Green Team	Completed
11/28/2022	Bill Norwood	Read a letter to the Citizens of Greenbelt requesting they better support the Co-op. He suggested traffic/parking improvements to improve Co-op operations.	Admin	Taken under advisement	No further action
11/28/2022	Cindy Comproni	(Via Email dated 11/8/2022 sent to Council on 11/28/2022) Complaint regarding Public Safety Advisory Committee	Council	Council discussed this letter in closed session. No action was taken	No Further Action

**Regular Meeting 11/14/2022**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
11/14/2022	Gail Crichlow	Requesting a fair share of public announcements of events in the City of Greenbelt to be posted throughout the City in the same frequency and manner as Old Greenbelt	Recreation	Staff will review our SOP on advertising special events and ensure equitable distribution throughout Greenbelt going forward.	Completed
11/14/2022	Gail Crichlow	Requesting that the City take action and treat the areas with mice infestation.	Admin	This is a private property issue. We recommend reaching out to the Windsor Green HOA as this is a neighborhood wide issue.	Completed
11/14/2022	Ed Fallon	Requested that the City expand the distribution methods for the CM Survey to include all residents and to include Greenbelt business employees, patrons and visitors	Human Resources	Staff will review the distribution plan to maximize coverage of City residents. This will not include extending the survey to visitors or patrons to the City	Completed
11/14/2022	Bill Orleans	Asked why it has taken several meetings to request that the City Solicitor review the City's Ethics Code	Admin/Council	Ms. Davis explained that the Board of Ethics makes recommendations to the Council and does not direct staff. Council was considering that request later in this meeting.	Completed
11/14/2022	Bill Orleans	Requested information on the Board of Ethics minutes from the 11/2021 and 10/2022 meeting	Admin/Liaison	On October 10, 2022, the Ethics Commission approved the November 2, 2021, and October 6, 2022, minutes. The minutes have been posted on the City's website.	Completed
11/14/2022	Bill Orleans	Requested information about the Closed Session on October 24 where Council directed staff to issue a statement on the PSAC article	Admin/Council	Request taken under advisement	No Further Action

**Regular Meeting 10/24/2022**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
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10/24/2022	Bill Orleans	Asked when the minutes of the last two Ethics Commission meetings would be available	Admin	Checking with the staff Liaison and Commission.	See 11/14/22
10/24/2022	Michael Hartman	Asked if staff can look at mitigating the acoustic issues at Schrom Hill and SHLRC rooms	Rec/DPW	These are general purpose recreation spaces and not specifically designed for meetings. Staff will see if anything can be done.	Completed

### Regular Meeting 10/11/2022

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
10/11/2022	Bill Orleans	Inquired about the City Clerk	Admin	No action required	No further action
10/11/2022	Matt Sickle	Requested Council to prioritize and improve public safety by empowering the Greenbelt Police Department to be more competitive in hiring and encourage prosecutors to seek stronger sentences for people who commit crimes	Council/GPD/ Admin	Council approved a hiring bonus program and PD is constantly recruiting, including fully staffing Animal Control and Dispatch	Completed
10/11/2022	Lore Rosenthal	Requested that Council speak up during the meetings	Council	Taken under advisement	No further action
10/11/2022	Peggy Higgins	Requested Council to either establish a Council subcommittee or refer the matter of the Police Reform Resolution being substituted to the Ethics Commission to explore the circumstances	Council	Council met on 10/12/22. A statement was issued by Council and placed in the GNR	Completed
10/11/2022	Cathy Betulia	Requested Council pass a local plastic bag ban	Council	Council is scheduling a work session to discuss and working with the Four Cities Coalition	Completed

### Regular Meeting 9/27/2022

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
9/27/2022	Ed Fallon	Requested that the constructions of the little library boxes be constructed in Greenbelt West	DPW/Planning	These are being provided by a third party, that will maintain them. They live in Greenbelt Central, proximate to the location	Completed
9/27/2022	Tom LeMond	Requested that the Space Study recommendations be referred to the Arts Advisory Board for discussion	Admin/Council	Taken under advisement	Completed
9/27/2022	Bill Orleans	Inquired about the City Clerk and asked for information regarding the Mayor's signature added to the wrong Police Resolution	Admin	Taken under advisement	No further action
9/27/22	Lei Zong	Requested short term funding of \$3,000 - \$3,500 for the Pumpkin Walk, or for the City to take over the Pumpkin Walk for a long term solution	Admin/Rec	Council approved \$2,500 to assist with this year's activities. Recognition Group documents were shared with the Pumpkin Walk group for consideration in following years.	Completed
9/27/22	Susan Walker	Requested additional information regarding the Space Study	Admin/DPW	Information provided	Completed
9/27/22	Michael Hartman	Requested Public Works to re-enforce the soil around the trees near the fence line near the tennis courts	DPW	Public works has addressed the concern	Completed

### Regular Meeting 9/12/2022

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
9/12/22	Bill Orleans	Requested that the Ethics Commission review all candidate financials, not just the winners. He also requested an update on the Tugwell Room and stated that a City employee is no longer with the City regarding a recent ERB hearing.	Council	Ethics committee meeting is scheduled for Sept 19	Ethics reviewed

9/12/22	Shaymar Higgs	Requested funding from the City for The Space	Admin	Staff met with The SPACE to understand their needs. Staff is also developing a Non-Profit Grant program	Completed
<b>Regular Meeting 8/8/2022</b>					
8/8/22	Lois Rosado	Requested the business community, homeowner associations, and the Greenbelt Interfaith Leadership Association (GILA) be sent invitations to apply to be on the Reparations Commission. She also requested the application deadline be extended.	Admin/ Council	Emails were sent to all requested groups. Deadline was extended to 7/31/22	Completed
8/8/22	Lore Rosenthal	Requested that the Zoom "Question and Answer" feature be read during the meeting.		Taken under advisement	Completed
8/8/22	Michael Canavan	Requested that premium pay for Public Works employees for the first year of the pandemic by \$4,000, and \$2,000 for the second year.	Admin/ Council	Special Meeting to be held August 29, 2022.	Completed
8/8/22	Bill Orleans	Requested that the Ethics Commission review all candidate financials, not just the winners.	City Council/ Bonita	Ethics Commission reviewed all candidate financials on October 6, 2022.	Completed
<b>Regular Meeting 7/11/2022</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
7/11/22	Bill Orleans	Inquired about the status of the microfiche machine that was housed in the Tugwell Room at the Greenbelt Library.	Admin	Taken under advisement	Completed
7/11/22	Mayor Jordan	Requested staff to follow-up with Kevin F. about the HBCU Small City Challenge.	Admin	Staff program was accepted and we will meet with Pathway OZ on 11/16 to discuss the program and next steps	Completed
<b>Regular Meeting 6/27/2022</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
6/27/22	Bill Orleans	Requested that the Ethics Commission review all candidate financials, not just the winners.	City Council/ Bonita	Ethics Commission reviewed all candidate financials on October 6, 2022.	Completed
6/27/22	Bill Orleans	Requested that Council use the remaining \$10.88 million in ARPA funds (after \$10 million allowance) for people, not projects.	City Council	Taken under advisement	No further action
6/27/22	Mayor Jordan	Based on a comment made by Joel Rubenstein, have code enforcement look into a claim on roaches at Parkway Apartments.	Planning	Code reviewed the files and reached out to management and could find no evidence to support his claims	Completed
<b>Regular Meeting 6/6/2022</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
6/6/22	Bill Orleans	Requested a list of total ARPA funds to be spent in the FY 2023 budget along with a line by line listing of the funds.	Admin	Information is found in the FY23 budget available on-line	Completed
<b>Regular Meeting 5/23/2022</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
5/23/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Will be addressed at the next Ethics Commission meeting	Completed
5/23/22	Cathleen Stewart	Complained about Mr. Byrd and referenced the Council needing a Code of Ethics	Council	Taken under advisement	No further action
5/23/22	Johanson Montabello	Shared concern about an incident with a neighbor hitting golf balls and the GPD response	GPD/Admin	GPD is reviewed the incident and reached out to the resident	Completed



5/23/22	Douglas Payne	Requested the City provide assistance to him, and others, on hard times and facing eviction	CARES	Reviewed his case and found he received ERAP funds. CARES will reach out to provide non-monetary assistance	Completed
5/23/22	Johnny Smith	Requested the City provide assistance to him, and others, on hard times and facing eviction	Admin/CARE S	Taken under advisement and to be discussed at the ARPA meeting in June	Completed

**Regular Meeting 5/9/2022**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
5/9/22	Bob Rand	GPD response to the Plateau PI incident should be reviewed and referred to PSAC	Police	Conducting an investigation in tandem with the Maryland AG's office. Details are limited to protect the children in this case.	No further action
5/9/22	Bill Orleans	Stated that he objects to the meeting going into recess and the video turned off when the disruptive resident was removed	Council	Taken under advisement	No further action
5/9/22	Johnny Smith/CASA	Requested more ARPA funds be allocated to rental assistance	Council	Added to the ARPA funds list for consideration at the June 8 meeting	Completed

**Regular Meeting 4/25/2022**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
4/25/22	Daniel Gomez & Kevin Hammett	Improve the path and steps at Perwinkle Ct and Boxwood	Planning/DPW	DPW is looking into this request	Completed
4/25/22	Dr. Evelyn Crellin	1) consider not participating in the Mosquito Control Program 2) increase public awareness of mosquito prevention	PIO/Admin	Taken under advisement	No further action
4/25/22	Dr. Evelyn Crellin	Form a Mosquito Task Force	Council	Taken under advisement	No further action
4/25/22	Bob Rand	Asked for an update on the Police Reform progress and can the changes be called out and dated in the General Orders	GPD/Admin	Police update meeting scheduled for Aug 31 to address	Completed
4/25/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Will be addressed at the next Ethics Commission meeting	Completed
4/25/22	Bill Orleans	Requested the status of the Reparation Commission interviews and that they be open to the public	Council	Ms. Davis responded that the application has not been approved and thus no applications have been submitted or reviewed. There will be full transparency once the application process begins	No further action

**Regular Meeting 4/11/2022**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
4/11/22	Jeremy Lawson	Request that the City use ARPA funds to provide parks and recreation space in Greenbelt West, including purchasing Prince George's Scrap	Admin	Idea forwarded to Raftelis to be included in the ARPA concepts to be considered	Completed
4/11/22	Ana Rodriguez	Request that the City use ARPA funds to provide additional rental assistance and funds to support residents in need.	Admin	Idea forwarded to Raftelis to be included in the ARPA concepts to be considered	Completed

**Regular Meeting 3/28/2022**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
3/28/22	Frank Gervasi	Requested that the City acquire available GHI housing for refugee emergency housing	Council/Admin	Taken under advisement	<b>No further action</b>
3/28/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Taken under advisement	Completed
3/28/22	Bill Orleans	Requested the Council send a letter of support for Ukraine to Russian Embassy	Mayor/Council	Proclamation done March 30, 2022.	Completed
3/28/22	Bill Orleans	Requested that the Mayor's planned meeting with Mr. Notter of Rep Hoyer's staff to discuss earmarks.	Council	This is not a public meeting subject to the Open Meetings Act	No further action
3/28/22	Bill Orleans	Requested that Steny Hoyer be called to come before the City Council.	Council	Taken under advisement	No further action

**Regular Meeting 3/14/2022**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
3/14/22	Lore Rosenthal	Requested that the Manager's report on the agenda have a link to the report document	Admin	A link will be added to future Regular meeting agenda	Completed
3/14/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Taken under advisement, 10/6	No further action
3/14/22	Bill Orleans	Requested the Council send a letter of support for Ukraine to Washington DC	Mayor/Council	Proclamation done March 30, 2022.	Completed

**Regular Meeting 2/28/2022**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
2/28/22	Fred Gasper	Requested the City fund bicycle/pedestrian access/safety improvements in Greenbelt East	Admin	Mr. Gasper participated in updates	No further action
2/28/22	Lore Rosenthal	Requested that the Manager's report on the agenda have a link to the report document	Admin	A link was added to future Regular meeting agenda	Completed
2/28/22	Lore Rosenthal	Requested Council consider add funding to the Rental Assistance program	Council	Council has asked this be placed on the 3/14 agenda	Completed
2/28/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Taken under advisement	Completed
2/28/22	Bill Orleans	Requested the information and disclosure of the conversations between himself and Council	Mayor/Council	Taken under advisement	No further action
2/28/22	Mayor Jordan	Asked for a status update on the repairs/resurfacing to the base of the Mother and Child statue	Planning	Repairs were not part of the grant funded project. Staff has contacted a specialist recommended by MHT and is awaiting a response	In progress
2/28/22	Mayor Jordan	Ridge Road, Synagogue crossing	Planning	Addressed in approved ARPA Ped/Bike spending plan	Completed
2/28/22	Mayor Jordan	Inquired about the status of the Hanover Parkway bike project	Planning	First phase of feasibility study complete. As resources allow staff will pursue grant funding to move engineering forward	Completed
2/28/22	Silke Pope	Raised concerns about excessive trash along SR193	DPW	Staff will follow-up with SHA	Completed
2/28/22	Silke Pope	Asked about the status of the WSSC chlorine check at Buddy Attick Park	DPW	Staff will follow-up with WSSC and report back	Completed

2/28/22	Silke Pope	Asked about Verizon boxes and providing a contact for residents	PIO	Staff will add a "report an issue" to the How Do I website	Completed
2/28/22	Colin Byrd	When preparing the budget, staff should consider a line item amount for the Reparations Commission	Admin	Staff will present a recommendation to Council	Completed

**Regular Meeting 2/14/2022**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
2/14/22	Dr. Rosado	Requested that all in-person City Council meetings also be carried on Zoom	Admin	Meeting with Granicus on 2/18/22 to discuss next steps	Completed
2/14/22	Lore Rosenthal	Requested that the on-line P&R be brought up to date	Admin		Completed
2/14/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Taken under advisement	Completed
2/14/22	Bill Orleans	Requested the information and disclosure of the conversations between himself and Council	Mayor/Council	Taken under advisement	No further action
2/14/22	Bill Orleans	Requested that state legislation on Environmental Rights (check on this) be added for Council support	Council	Taken under advisement	No further action

**Regular Meeting 1/24/2022**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
1/24/22	Bill Orleans	Requested who called for the Special Meeting on Nov 1	Admin	Meeting was called by Ms. Pope, (Mr. Putens, Ms. Mach & Mr. Jordan) to address the resignation of Mr. Roberts	Emailed Mr. Orleans 1/25/22 with email background
1/24/22	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Ethics Commission reviewed all candidate financials on October 6, 2022.	Completed
1/24/22	Bill Orleans	Requested the information and disclosure of the conversations between himself and Council	Mayor/Council	Taken under advisement	No further action
1/24/22	Bill Orleans	Requested the Council return to the regular Zoom format	Council/Admin	Taken under advisement	No further action
1/24/22	Susan Barnett	Requested that Rep. Hoyer be invited to a City Council Work Session to discuss the Patuxent Research Refuge South Tract land transfer.	Admin	Taken under advisement	No further action
1/24/22	Daniel Theise	Stated concern that the GARE project adversely effect the reparations discussion	Admin	Taken under advisement	No further action
1/24/22	Michael Hartman	Spoke to concerns about the City clearing "curb cuts" of ice/snow when plowing City streets	DPW	Addressed the concern with DPW on 1/25. Emailed Hartman on 1/26.	Completed
1/24/22	Michael Hartman	Requested that we add instructions/clarify the "Contact Us" process on the website	PIO	Contact Us page is being updated to add links and clarity. Responded to resident 1/26	Completed

**Regular Meeting 1/10/2022**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
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1/10/22	Bob Rand	Asked for an update on the status of the City's Reparations Committee	City Council	Request to Council taken under advisement	No further action
1/10/22	Bob Rand	Asked when we were going to update the Petitions and Requests on the website	Admin/PIO	Working towards updating the website and bringing the P&R current	No further action
1/10/22	Bob Rand	Asked for a summary of the GARE program and update on activities	HR-Dawane/PIO	Presentation planned for 1/24. Monthly updates to Council and the City website	Completed
1/10/22	Bill Orleans	Read an excerpt that the News Review did not publish regarding notification of meetings and action taken during Closed Sessions.	Admin	No action required	No further action

**Regular Meeting 12/13/2021**

<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
12/13/21	Bill Orleans	Requested who called for the Special Meeting on Nov 1	Admin	Meeting was called by Ms. Pope, (Mr. Putens, Ms. Mach & Mr. Jordan) to address the resignation of Mr. Roberts	Completed
12/13/21	Bill Orleans	Requested the Ethics Commission review all candidates financial disclosures	Council	Ethics Commission reviewed all candidate financials on October 6, 2022.	Completed
12/13/21	Daniel Thies	Requested that Council refrain from speaking during Petitions and Requests and assign the meeting host duties to staff to eliminate perceived oppression	City Council	Request to Council taken under advisement	No further action
12/13/21	Ruth White	Requested improvements to Branden Field	City Council	Council asked that she submit her request in writing	No further action
12/13/21	Lore Rosenthal	Requested information on the status of the Reparations Committee	City Council/Admin	Council voted to form Commission, 3/28/2022	Completed
12/13/21	Lore Rosenthal	Suggested we remove CC from the Zoom feed on the TV broadcast because it is duplicative	PIO	The CC cannot be removed. Staff is looking to modify it to be more legible	Completed
12/13/21	Renauld Brown	Asked for information on the status of Ms. Ard	City Council	Request to Council taken under advisement	No further action
12/13/21	Michael Hartman	Doesn't feel like the GreenAces, or other Advisory Reports, should go straight to consent	Admin/Clerk	Green Aces is scheduled for a February Work Session. Work Session held 2/7/22.	Completed
12/13/21	John Lippert	Agreed with the P&R from L.Rosenthal and M.Hartman	none	Request to Council taken under advisement	No further action
12/13/21	Fred Gasper	Has a presentation he would like to make to Council but will start with the APB Board	none	Request to Council taken under advisement	No further action
12/13/21	J. Davis	Only use the terms Greenbelt East, Greenbelt West and Greenbelt Historic	Admin	ACM followed up with admin and Senior Staff, 12/14/21	Completed
12/13/21	R Roberts	Asked why we keep dumping hazardous materials (road millings) at Northway Park	DPW	Material will be removed.	Completed
12/13/21	K Weaver	Likes the new ARPA updates and requested that it be posted online and in the GNR	PIO/Admin	New ARPA webpage being developed. ARPA webpage currently active.	Completed
12/13/21	E Jordan	He would like the PD Crime Report revised to include more data like before	PD/Bowers	PD is working on refining the report.	Completed

12/13/21	J Davis	Asked for the PD report to be revised, specifically to remove jargon/acronyms and make it more readable	PD/Bowers	PD is working on refining the report.	Completed
12/13/21	E Jordan	Asked to be kept in the loop with the Electec contract.		Updated the Mayor 1/14/22.	Completed
12/13/21	E Jordan	Status of CRAB referral questions	ACM/Admin	Staff liaison forwarded concerns to the CRAB co-chairs	Completed
<b>Regular Meeting 11/22/2021</b>					
<b>Date</b>	<b>Name</b>	<b>Petition/Request</b>	<b>Department / Staff</b>	<b>Resolution</b>	<b>Council/ Resident Follow-up Date</b>
11/22/21	Lore Rosenthal	Asked if the space study can indicate which buildings are currently using gas.	DPW - Jim/Brian K	City staff already has a list of buildings with gas service.	Replied to Ms. Rosenthal 12/8
11/22/21	Bill Orleans	Requested that the Ethics Commission review all candidate financials, not just the winners.	City Council/ Bonita	Ethics Commission reviewed all candidate financials on October 6, 2022.	Completed
11/22/21	Ed Fallon	Can the City add evictions to the Monthly Administrative Reports?	Liz and/or Terri	Information will be added as received	Completed
11/22/21	Daniel Theise	What is the status of the Reparations Committee?	City Council	Council voted to form Commission, 3/28/2022	Completed
11/22/21	J Davis	What is Pepco doing with the vegetation management plan	DPW, Brian Townsend	There is no scheduled Pepco work	Replied to Council 12/8/21
11/22/21	J Davis	Status of the Space Study, 2nd reading	DPW, Brain Kim and ACM George	The 2nd Reading and approval occurred on 10/25. Met with consultant on May 12, 2022.	Completed - Emailed Council
11/22/21	J Davis	Inquiry on status of ARPA plan and spending	Admin, ACM George	Draft Engagement Plan Work session on 12/20	Completed - ARPA Meeting Scheduled for 12/20
11/22/21	J Davis	Davis - Green ACES, School Boundaries and School Redistricting opinions	Staff Liaison	Added to the list of meetings to schedule in February. Work Session held 2/7/22 with Green ACES.	Completed

**GREENBELT POLICE DEPARTMENT  
CFS - Weekly Summary**

**10/16/2023**

To

**10/23/2023**

Date	Time	Incident Type	Disposition	Location	Beat	Narrative
10/16/2023	00:10	SUICIDE	Service Rendered		GB2	Attempted Suicide
10/16/2023	08:00	STOLEN VEH	Report Written	147 Westway	GB1	A silver 2016 Acura sedan (MD: 7FC8131) was reported stolen, the victim advised that she may have left the vehicle unlocked.
10/16/2023	13:59	THEFT REPORT	Warrant Service	7455 Greenbelt Rd Eb	GB3	Commercial theft - The store manager observed four black females run out of the store with bags of stolen clothes. When they saw the officer, they dropped the bags and attempted to flee. Officers captured all four and a check of their information revealed that three of the suspects had open warrants. All four were banned from the property, arrested and transported to the Upper Marlboro Department of Corrections.
10/16/2023	20:14	THEFT J O	Report Written	5910 Greenbelt Rd Wb	GB2	Commercial theft - An employee noticed two subjects enter the store and then leave, pushing a cart filled with items. No one was found during the search.
10/16/2023	21:29	STOLEN VEH	Report Written	7300 Morrison Dr	GB3	Stolen vehicle - a gray 2012 Audi A4 (DC Registration EZ2017) The victim had left the vehicle parked with the engine running while he went to retrieve something from inside the house.
10/16/2023	21:57	ACCIDENT	Accident Report	3 Lakecrest Cir	GB1	DUI Arrest - Police responded to an accident of a car striking a parked vehicle. Upon making contact with the driver, the officer detected the odor of alcohol emanating from his breath. The driver admitted that he had been drinking and consented to taking Standardized Field Sobriety Tests. During the testing, the driver displayed multiple signs of impairment and was arrested for Driving Under the Influence.
10/16/2023	22:00	THEFT FROM AUTO	Report Written	8000 Mandan Rd	GB3	Vandalism - Damaged window and steering wheel, owner advised nothing was missing.
10/17/2023	08:33	STOLEN VEH	Report Written	5800 Cherrywood Ter	GB2	Stolen Vehicle - A Black Lexus LS (VA TSN9826) observed broken glass where the vehicle was parked.
10/17/2023	10:17	STOLEN VEH	Report Written	7200 Morrison Dr	GB3	Attempted stolen vehicle - A 2015 Kia Forte had a damaged window and ignition.
10/17/2023	13:56	SUSPICIOUS PERSON	Service Rendered	6200 Greenbelt Rd Wb	GB2	Suspicious person - A witness stated that a strange white male wearing a ski mask was standing beside the Drive-Thru ATM when she was attempting to use it. She became frightened, rolled up her window, and exited the ATM area, leaving her card. She then entered the Bank and reported the incident. The male did not say anything related to taking money from her or attempt to take any money. The banking staff was able to retrieve her card from the ATM machine.
10/17/2023	14:26	VANDALISM	Report Written	1 Southway	GB1	Vandalism - A Black Hyundai Santa Fe had a damaged window.
10/17/2023	16:31	CIT ROBBERY COMBINED	02 - Arrest	5800 Cherrywood Ter	GB2	Officers responded to a reported strong-arm robbery in the 5800 block of Cherrywood Terrace. The juvenile victim was walking home when he was attacked by several juveniles. They slammed him to the ground and stole his backpack and shoes before fleeing the scene in two vehicles. A witness gave the description of the vehicle, and when officers attempted to stop one of the vehicles, it sped away, crashing into a parked vehicle. As the vehicle fled, the front-seat passenger attempted to run from the vehicle but was quickly apprehended by officers. The vehicle was later found abandoned in Berwyn Heights with the victim's property inside. The vehicle used by the suspects was reported stolen out of College Park. The juvenile suspect apprehended by officers was a known repeat offender. The Department of Juvenile Services determined they would not take custody of the juvenile suspect, and he was released back to his guardian.

10/17/2023	19:09	MISSING PERSON	REPORT WRITTEN	5800 Cherrywood Ln	GB2	Missing Juvenile - The officer responded to a call for a missing juvenile female, and a check of the area was conducted. Later that same day she was confirmed to have returned home.
10/17/2023	20:23	SHOPLIFTING	Report Written	7595 Greenbelt Rd Eb	GB3	Commercial theft - The Loss Prevention officer advised a black male grabbed an arm full of products and ran out of the store, a check of the area located the stolen products but not the suspect.
10/17/2023	21:02	THEFT REPORT	Report Written	8000 Greenbelt Station Pkwy	GB2	Residential package theft - Ring camera footage showed packages being delivered and also when his packages were stolen. The suspect was a light-complexioned male with a long bushy ponytail and a full goatee, last seen walking further up Greenbelt Station Parkway.
10/17/2023	21:18	ASSIST	Report Written	7501 Greenbelt Rd Eb	GB3	At the Greenway Shopping Center entrance, a pedestrian walking across the roadway (not in the crosswalk) was struck by a motor vehicle and later declared deceased. PG Police crash investigators responded and took over the investigation.
10/18/2023	09:53	ASSAULT COMBINED	Report Written	7601 Hanover Pkwy	GB3	A high school student walking home was assaulted near Springhill Lane by five males wearing black. He fought back and was able to run away suffering only minor injuries. He stated that he did not know who or why he was attacked.
10/18/2023	14:36	THEFT REPORT	Report Written	7599 Greenbelt Rd Eb	GB3	Commercial theft - The store manager stated that a Hispanic male and female stole laundry detergent and a soda. Officers located and stopped the suspects who admitted that they stole items. Both items were unopened and were returned, the manager did not want to prosecute but wanted them banned from returning.
10/18/2023	15:20	FRAUD	Report Written	7600 Ora Glen Dr	GB3	Fraud report - A victim stated that she noticed an unfamiliar charge to her bank account and immediately called her Bank. The investigation into this unauthorized charge showed that an unauthorized check was cashed. The bank provided a copy of the check and the victim did not know anyone by that name.
10/18/2023	17:37	THEFT REPORT	Report Written	6000 Greenbelt Rd Wb	GB2	Commercial Theft - The manager stated that two black females entered the store and proceeded to steal multiple clothing items. Once outside the females jumped into a black SUV and drove off.
10/18/2023	17:59	THEFT REPORT	Report Written	8100 Miner St	GB2	Residential Package theft - The victim stated that her delivered package was stolen from her front door.
10/18/2023	18:46	DOMESTIC COMBINED	Report Written		GB2	Domestic Arrest
10/19/2023	03:09	CHECK WELFARE COMBINED	Field Observation Report		GB3	Mental Health Diversion
10/19/2023	10:05	FOUND	Report Written		GB2	Check welfare - Child Protective Services notified
10/19/2023	10:52	REPORTED CIT ROBBERY	02 - Arrest	Springhill Dr / Springhill Ln	GB2	Robbery - The victim stated that he was approached at the bus stop by two black males who surrounded him and asked if he had any money. The victim ran away in fear, and while being chased, he dropped his AirPods, which one of the males took. Once he was safe, he contacted the police and tracked his airpods. When officers approached one of the male suspects, he fled on foot and was quickly captured with the tracked AirPods on him. The victim also positively identified him as one of the suspects who had approached and chased him. The suspect was arrested and charged.
10/19/2023	12:19	THEFT REPORT	02 - Arrest	6100 Greenbelt Rd Wb	GB2	Commercial Theft - Officers were dispatched to Target for a reported known shoplifter. Police were provided with a description of the suspect and upon arrival, witnessed the suspect pushing a shopping cart of stolen items in the rear parking lot. Officers identified the suspect as an individual who is known for prior trespassing and shoplifting in the area. The stolen items were returned and the suspect was arrested, he also had an open warrant through the county and officers transported him to the Prince George's County Dept of Corrections.
10/19/2023	16:54	STOLEN VEH	Report Written	7800 Hanover Pkwy	GB3	Stolen vehicle - A 2020 Hyundai Elantra (MA reg 1MBM27) stolen vehicle.
10/19/2023	17:01	SEXUAL ASALT REPORT	Report Written		GB2	Sexual Assault

10/19/2023	19:26	THEFT REPORT	Report Written	7900 Mandan Rd	GB3	Residential package theft - The victim stated that she received notification that her package was delivered to her residence and when she arrived home the package was not at her front door. She watched her front door surveillance footage and observed that a male subject wearing a hoodie and joggers grabbed the package and fled.
10/19/2023	22:21	VANDALISM	Report Written	7480 Greenway Center Dr	GB3	Vandalism - The victim advised that somebody had removed some of the adhesive rhinestone strips she had decorated her vehicle with.
10/19/2023	23:02	DOMESTIC	Warrant Service		GB3	Domestic - with warrant arrest.
10/20/2023	08:15	DOMESTIC	02 - Arrest		GB2	Domestic assault with arrest.
10/20/2023	11:02	VEHICLE ACCIDENT	IMPOUND	Southway / Greenbelt Rd Eb	GB1	Accident - Officers located a Gray Hyundai Sonata on the roadway involved in a hit and run, the vehicle had a broken window and ignition. A check revealed that the vehicle was not listed as stolen.
10/20/2023	16:38	FRAUD	Report Written	7700 Mandan Rd	GB3	Fraud report - The victim stated that last year she and her husband's wages were garnished by a bank for an unknown loan, and when they contacted the bank they were reimbursed. Now their wages are being garnished again, they have hired a lawyer and have gone to court with the company that the original loan was under for the matter, which is still in litigation.
10/21/2023	00:27	ACCIDENT	IMPOUND	7800 Mandan Rd	GB3	Accident with DUI Arrest - Officers responded to the 7800 block of Mandan Rd, Greenbelt, MD, for a reported accident. Upon arrival, they observed a black 2017 Toyota Corolla unoccupied, facing opposite the traffic flow. There was damage to the front bumper of the vehicle, which had struck a white truck and dented its rear driver's side tire. Inside the vehicle was a purse containing a Maryland Driver's License with a local address. When officers went to the address on the license they made contact with the driver who admitted that she drove the vehicle involved in the accident. The driver also stated that she had a few drinks and became upset when officers attempted to ask for more information. Based on her admitting to leaving the scene of the accident, the odor of an alcoholic beverage, and her statements that she drank earlier, she was placed under arrest for suspicion of DUI.
10/21/2023	03:41	ASSIST	Report Written		GB1	Domestic
10/21/2023	07:37	THEFT FROM AUTO	Report Written	7800 Walker Dr	GB1	Theft from auto - The victim stated he was walking towards his vehicle, a 2022 black Honda Civic when he observed all four of the vehicle's tires/wheels missing.
10/21/2023	16:26	THEFT REPORT	Report Written	7500 Mandan Rd	GB3	Residential package theft - The victim, advised that she had a package delivered to her residence and that it was gone when she arrived home. She checked around the area and located the empty box.
10/21/2023	17:10	THEFT REPORT	Report Written	7405 Greenbelt Rd Eb	GB3	Commercial Theft - The suspect ate food at a restaurant and then walked out without paying.
10/21/2023	20:29	REPORTED CARJACKING	Service Rendered	7600 Greenbelt Rd Eb	GB3	Armed Carjacking - The victim who was driving a Uhaul box truck stated that when he stopped to get gas, two black males approached him wearing ski masks and demanded the vehicle at gunpoint. He complied and they drove off, they also took his cell phone.
10/22/2023	01:32	STOLEN VEH	Report Written	6227 Springhill Ct	GB2	Stolen Vehicle - A Blue 2020 Honda CR-V (TX registration RWX1509) Stolen.
10/22/2023	01:46	THEFT REPORT	Report Written	8100 S Channel Dr	GB2	Residential package theft - The victim's Ring camera footage showed a male approaching his front door and taking his package.
10/22/2023	03:05	CHECK WELFARE COMBINED	Report Written	5900 Cherrywood Ln	GB2	Medical emergency - Officers responded for a female who was unconscious and unresponsive, lying in the parking lot. It was later determined that the subject was having a diabetic crisis and she was transported to the hospital for treatment.
10/22/2023	04:31	STOLEN VEH	Report Written	7700 Hanover Pkwy	GB3	Attempted Stolen vehicle report - A 2017 Kia Optima with a damaged window and ignition.
10/22/2023	12:33	VANDALISM	Report Written	7901 Mandan Rd	GB3	Vandalism - A red 2011 Hyundai Elantra had a damaged window.
10/22/2023	12:44	THEFT FROM AUTO	Report Written	7600 Hanover Pkwy	GB3	Theft from auto - A gray 2019 Kia Soul license plate was stolen. (DC GB7030)
10/22/2023	15:05	VANDALISM	Report Written	7801 Mandan Rd	GB3	Vandalism - a gray 2013 Hyundai Sonata had been keyed all around
10/22/2023	15:55	THEFT REPORT	Report Written	6000 Greenbelt Rd Wb	GB2	Theft - The victim was shopping when she noticed that her backpack/purse was stolen from her cart. Twenty minutes after the theft, she received a notification that her Bank Debit Card was being used, she locked her card and the transaction was declined, no money was deducted from her account.



10/22/2023	16:57	FRAUD	Report Written	20 Ridge Rd	GB1		Fraud report - The victim received a call from someone claiming to be from Amazon. She was told that people were hacking her account and she needed to buy gift cards in order for them to stop it. She purchased several cards and transferred the information to the fake representative. The victim was informed that she could try and file a report with her bank but they most likely will not return the funds due to her authorizing the funds.
10/22/2023	17:06	STOLEN VEH	Report Written	5800 Cherrywood Ln	GB2		Stolen vehicle - a white 2015 Lexus IS (MD: 79231CK) Stolen vehicle.
10/22/2023	20:08	DOMESTIC W/ WEAPON	Report Written		GB3		Domestic - weapon displayed, no injuries.
10/22/2023	21:39	STOLEN VEH	Report Written	6300 Ivy Ln	GB2		Stolen Vehicle - A 1995 gold Honda Accord (MD: 8FJ6058) stolen vehicle.