

The City of Greenbelt, Department of Recreation

## Artist in Residence Program

# Application for Studio Use

**Applications are due by 4pm on Friday, April 19  
for residencies beginning in July, 2024.**

Application fee: \$20.00 (waived for current Artists in Residence).

**Program Contact:** Nicole DeWald, Arts Supervisor. 240-542-2057. [ndewald@greenbeltmd.gov](mailto:ndewald@greenbeltmd.gov).

**First-time applicants: please contact staff by April 1** to make an appointment for a studio tour before applying (required).

**Upload your completed application, resume, and photos to Dropbox using this link:**

<https://www.dropbox.com/request/i4ye11Xu0unWXzaNDgFz>

**Greenbelt's Artist in Residence Program** seeks to provide a mutually supportive and inspiring work environment for experienced visual artists. A diverse group of participants is sought whose work is thoughtful, original and of professional quality. Applicants should be able to demonstrate both a strong personal commitment to their own work and an interest in contributing to the cultural life of the local community. Artists working in any visual arts medium -- including fine crafts -- are welcome to apply. Participation is open to persons ages 18 and above. Special consideration will be given to Greenbelt residents if all other qualifications are deemed equivalent. Non-residents of Greenbelt are also encouraged to apply.

In the absence of a special accommodation (see section III-E), each participating artist is assigned a studio space occupying 1/3 of a room shared with other artists. Before applying, please be sure that you are comfortable with this arrangement, that the space would meet your needs, and that your work process would not adversely affect other participating artists. Each studio space measures approximately 10' X 17', excluding small storage cubbies and common areas.

All sections of this application should be prepared with equal care. Individual artistic and professional achievement are weighted equally with the applicant's potential to thrive as a member of a creative community and to engage the public at large through teaching and/or service projects.

Please limit your responses to the space provided. Unsolicited materials uploaded to Dropbox will not be considered.

**I. APPLICANT INFORMATION**

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Website: \_\_\_\_\_ Social media: \_\_\_\_\_

Telephone (cell preferred): \_\_\_\_\_

**A. Please summarize why you are seeking (re)admission to Greenbelt's Artist in Residence Program.**

**B. Financial responsibilities:** The current **monthly rent** for a standard studio space is \$220.92. Next year’s monthly rate has not yet been set, but is expected to be similar. Rent is due on the first of each month. A **security deposit** of one month's rent will be collected from new artists entering the program. Other financial responsibilities for program participants include the securing of \$100,000.00 in **liability insurance** from a carrier of your choice. Would you be able to meet these obligations? \_\_\_\_\_ . Monthly rent is subject to annual increases.

**C. Artist’s resume/profile. Please upload your document – not to exceed two pages. Use this file format, incorporating your last name (example): Ramirez\_resume.pdf.** Please do not upload “Pages” documents. Please include information such as: artistic training; organizational affiliations; history of exhibitions and fairs; grants and awards; publications; collections; lectures given; past residencies; commissions and other artwork for hire; community arts projects; participation in charitable events; teaching, curatorial or arts administration experience. All of these factors are of interest although none are strictly required. Please also feel free to include narrative biographical information, at your option; we are interested in getting to know you.

## II. ARTWORK

**A. Please upload images of five original works of art.** All works must have been completed by you within the past three years. Detail images may be provided at your option. Artwork will be evaluated based on originality, technical mastery, richness of content and evidence of ongoing development. Please complete the chart below with information pertaining to each work submitted:

	Title	Medium	Dimensions	Year of Completion
1.				
2.				
3.				
4.				
5.				

**Please save each digital file with the artist's last name and the number of the piece according to the list above. Example: Adamu\_1.jpg.** PNG files are also acceptable.

**B. If anyone other than you has played a significant role in the creation of your artwork,** please explain below the involvement of other individuals in your work. This would apply, for instance, if you have worked with an assistant or collaborator, if you design pieces which you do not yourself construct, if you construct pieces which you did not design, or if your work involves public participation.

### III. ARTISTIC INTENT AND WORK PROCESS

This section is intended to help us understand your interests and work process. If selected for participation, you will not be restricted to the processes, equipment, and materials described below.

**A. Please describe your work.** What ideas or technical challenges are you exploring currently? At your option, you may comment on specific projects or series.

**B. Please provide a list of the tools and equipment** which you anticipate using. Due to the shared nature of the space and other activities taking place in the building, the potential for noise and/or dust will be considered.

**C. Please provide a list of materials** with which you plan to work. For health and safety reasons, the potential for fumes will be considered.

**D.** All Artists in Residence are expected to spend at least 30 hours per month actively working in their studios – an average of around 8 hrs/wk. **How many hours per week would you anticipate working in your studio?** \_\_\_\_\_. On what days of the week and at what times of day do you prefer to work (mornings, afternoons, nights)? \_\_\_\_\_.

**E.** In some instances, applicants may be offered a studio space larger than 1/3 of a classroom in order to better accommodate their working process. Monthly rent is based on square footage. Should it become available, please indicate if you would like to be considered for:

- A double studio (approximately 17' X 20')
- A triple studio (approximately 17' X 30')

If applicable, please explain **why you would prefer a larger space**. Awarding a larger space to one artist means that fewer artists in total can be accommodated; a strong case needs to be made.

**If 1/3 of a classroom is all that is available to you, would you accept this offer?** Yes \_\_\_/ No\_\_\_.

**F.** **Would the studio spaces at the Greenbelt Community Center meet your needs as they are presently configured?** Yes \_\_\_/ No\_\_\_. If you answered no, please describe any modifications that you would want to make to your studio space if accepted into this program.

#### **IV. COMMUNITY ENRICHMENT**

The Artist in Residence Program is intended to benefit the community at large, in addition to the participating artists themselves. The program is best suited for artists who welcome occasional or regular public engagement, and who are able to serve as positive representatives for the program as a whole.

**A. Artists are required to participate in studio open houses.** These typically occur on the first Sunday afternoon in October and May from 1-4pm. Would you be able to participate in these events? \_\_\_\_\_.

**B.** The Greenbelt Recreation Department coordinates extensive arts education programs throughout the year. Artists in Residence are not required to teach. However, several Artists in Residence have been hired as instructors. Would you be interested in being interviewed for possible, paid teaching? If so, **what would you like to teach?**

\_\_\_\_\_.

What **age groups** would you be interested in teaching? \_\_\_\_\_.

**C. Each artist is asked to complete a project or activity each year offering public benefit.** Projects should involve at least 8 hours of volunteer service. Proposals are subject to staff approval and guidance. A modest budget is provided. In some cases, volunteer support may also be available. Possibilities include, but are not limited to: leadership of a make-and-take community art workshop; engagement of community members in a public art project; contribution of your own artistic skills to a public art project, city special event, theatrical production (making sets, props and costumes), or Labor Day Parade entry. **Please describe any prior experience you may have which is relevant to this community arts challenge.**

**D. Please describe one or more ideas for a project** which you might wish to undertake during the coming year, benefitting the broader community. Be as specific as possible. If selected for the Artist in Residence Program, you will not be held to these initial proposals. Projects should be feasible to implement for \$500 or less with funds provided by the City. You need not provide a project budget at this time. Innovative and impactful projects are especially appreciated.

**E. Please provide the name and email address of one or more references** (not family members) who can attest to any of the following: your reliability in fulfilling professional or service commitments; your reliability in meeting financial obligations; your ability to maintain positive working relationships with others; your effectiveness as an instructor; your skills with public interaction.

1. Name \_\_\_\_\_ Email \_\_\_\_\_

Relationship \_\_\_\_\_

2. Name \_\_\_\_\_ Email \_\_\_\_\_

Relationship \_\_\_\_\_

3. Name \_\_\_\_\_ Email \_\_\_\_\_

Relationship \_\_\_\_\_

**V. CHECKLIST**

I have taken a studio tour with the Arts Supervisor (first time applicants only).

I have uploaded images of my artwork, labeled as instructed.

I have uploaded my artist's resume/profile, labeled as instructed.

I have contacted the Greenbelt Community Center business office at 301-397-2208 and paid my \$20 non-refundable application fee (waived for current Artists in Residence). If you are accepted into the program, this fee will be applied to your first month's rent.

**VI. ELECTRONIC SIGNATURE**

By signing this application, the applicant attests to the truthfulness of all information contained herein, and declares their intention to abide by all financial and other obligations associated with the Artist in Residence Program pending the applicant's approval for participation.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date