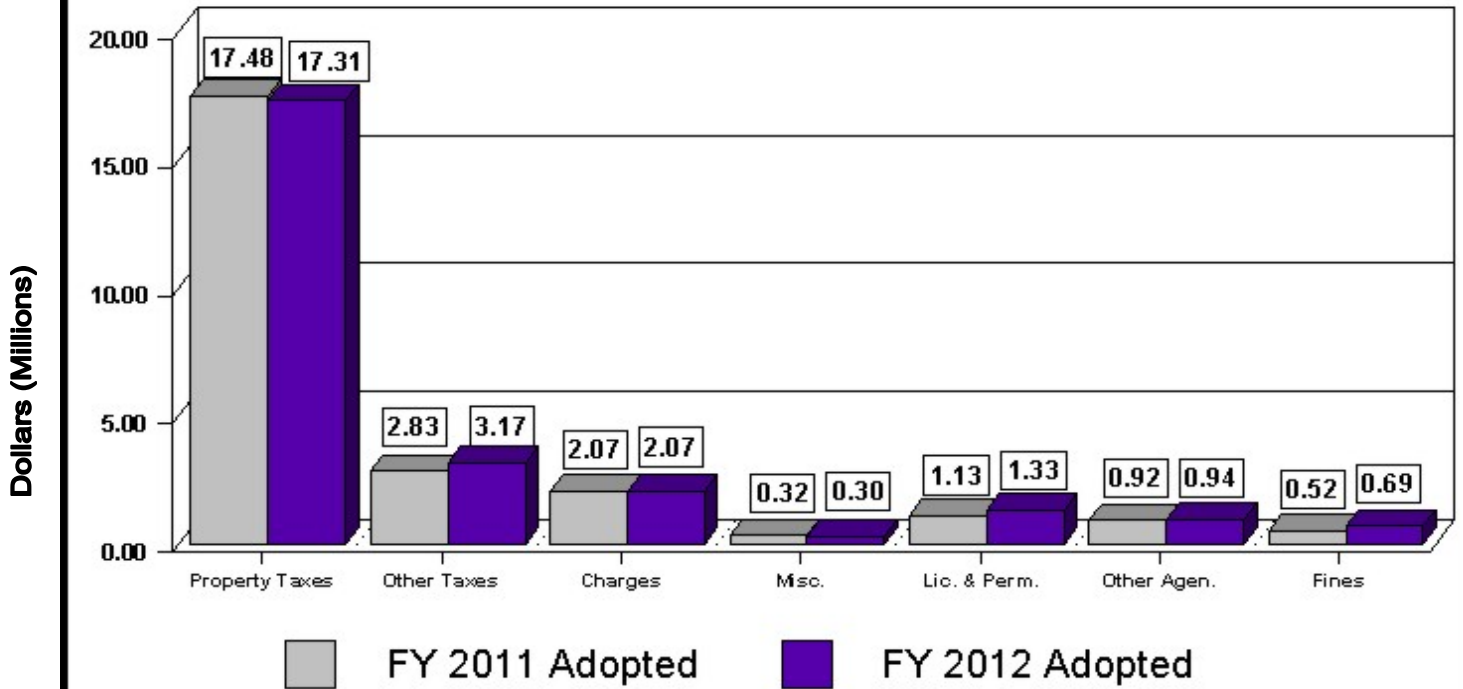


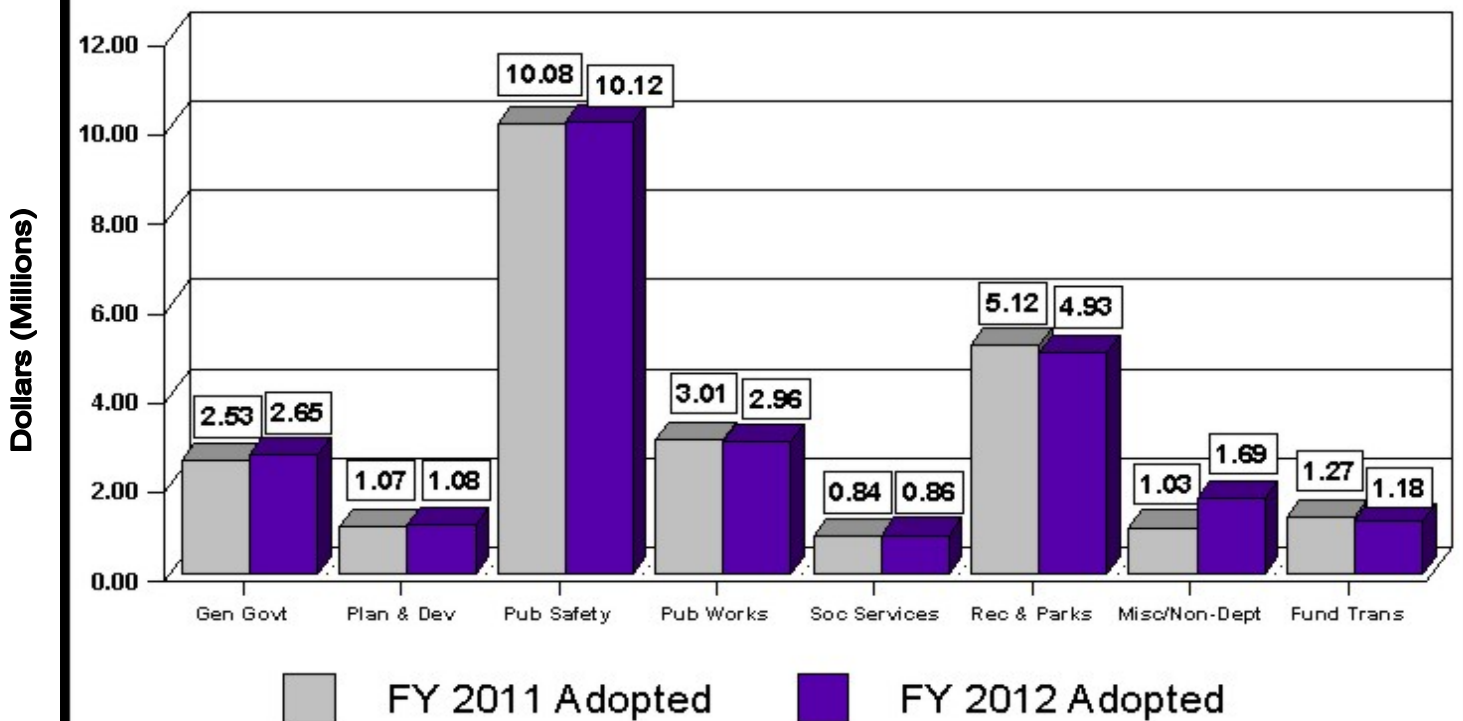
GENERAL FUND SUMMARY

FUND	FY 2009 Actual Trans.	FY 2010 Actual Trans.	FY 2011 Adopted Budget	FY 2011 Estimated Trans.	FY 2012 Proposed Budget	FY 2012 Adopted Budget
FUND BALANCE-As of July 1						
Undesignated and Unreserved	\$2,394,486	\$2,255,793	\$2,135,061	\$1,843,536	\$2,219,854	\$2,219,854
Designated and Reserved	231,044	191,961	200,000	372,618	300,000	300,000
TOTAL FUND BALANCE	\$2,625,530	\$2,448,754	\$2,335,061	\$2,216,154	\$2,519,854	\$2,519,854
REVENUES						
Taxes	\$19,371,183	\$20,044,742	\$20,312,100	\$19,952,000	\$20,360,700	\$20,480,700
Licenses and Permits	1,105,727	1,166,617	1,129,200	1,199,100	1,328,800	1,328,800
Revenue from Other Agencies	894,264	926,086	923,600	1,087,400	935,600	935,600
Service Charges	2,042,069	2,011,416	2,067,300	1,980,400	2,069,400	2,069,400
Fines and Forfeitures	559,140	599,899	518,000	563,000	688,000	688,000
Miscellaneous Revenue	281,778	332,603	240,500	308,600	237,300	197,300
Interfund Transfers	15,000	0	75,100	75,100	104,000	104,000
TOTAL REVENUE	\$24,269,161	\$25,081,363	\$25,265,800	\$25,165,600	\$25,723,800	\$25,803,800
EXPENDITURES						
General Government	\$2,567,661	\$2,692,633	\$2,533,400	\$2,587,600	\$2,609,000	\$2,646,900
Planning and Development	1,033,177	1,033,317	1,067,600	1,040,600	1,067,700	1,076,700
Public Safety	9,454,724	10,219,453	10,078,900	10,042,200	10,018,800	10,116,800
Public Works	2,989,110	3,314,587	3,008,200	3,015,400	2,978,500	2,961,500
Greenbelt CARES	711,180	804,586	840,200	862,200	854,000	862,000
Recreation and Parks	5,029,328	5,039,681	5,045,800	4,942,400	5,025,200	4,930,700
Miscellaneous	172,121	199,519	192,600	210,700	206,400	206,900
Non-Departmental	737,956	764,610	834,200	892,800	1,679,600	1,485,600
Fund Transfers	1,896,700	1,313,300	1,268,000	1,268,000	953,000	1,185,100
TOTAL EXPENDITURES	\$24,591,957	\$25,381,686	\$24,868,900	\$24,861,900	\$25,392,200	\$25,472,200
FUND BALANCE As of June 30						
Undesignated and Unreserved	\$2,255,793	\$1,843,536	\$2,531,961	\$2,219,854	\$2,551,454	\$2,551,454
Designated and Reserved	191,961	372,618	200,000	300,000	300,000	300,000
TOTAL FUND BALANCE	\$2,448,754	\$2,216,154	\$2,731,961	\$2,519,854	\$2,851,454	\$2,851,454
% Undesignated Fund Balance to Expenditures for Year	9.2%	7.3%	10.2%	8.9%	10.0%	10.0%

FY 2011 & FY 2012 REVENUES



FY 2011 & FY 2012 EXPENDITURES



FY 2012 Revenues



Property Taxes	Other Taxes	Service Charges	Lic. & Permits	Other Agen.	Fines	Misc. & Transfers
67.1¢	12.3¢	8.0¢	5.1¢	3.6¢	2.7¢	1.2¢

FY 2012 Expenditures



General Govt.	Planning & C.D.	Public Safety	Public Works	Gbelt CARES	Recreation & Parks	Misc. & NonDept	Fund Transfers
10.4¢	4.2¢	39.7¢	11.6¢	3.4¢	19.4¢	6.6¢	4.7¢

GENERAL FUND SUMMARY-REVENUES

Account Classification	FY 2009 Actual Trans.	FY 2010 Actual Trans.	FY 2011 Adopted Budget	FY 2011 Estimated Trans.	FY 2012 Proposed Budget	FY 2012 Adopted Budget
TAXES						
411000 Real Property						
411100 Real Property	\$16,798,720	\$18,886,209	\$18,602,000	\$16,625,500	\$16,864,000	\$16,864,000
411200 Real Prop. Abatement	(297,153)	(473,361)	(400,000)	(220,000)	(150,000)	(150,000)
411200 Real Prop. Abate. Prior Yr.	(228,038)	(168,369)	(100,000)	(120,000)	(150,000)	(150,000)
411220 Homestead Tax Credit	(2,103,887)	(2,679,562)	(2,320,000)	(898,900)	(800,000)	(800,000)
411230 Homeowners Tax Credit	(35,237)	(48,628)	(80,000)	(32,000)	(32,000)	(32,000)
412000 Personal Property						
412100 Personal Property - Local	31,502	26,783	27,000	24,000	23,000	23,000
412110 Public Utilities	254,445	294,322	270,000	290,000	290,000	290,000
412120 Ordinary Business Corp.	1,489,966	1,281,563	1,385,000	1,200,000	1,150,000	1,150,000
412140 Local Prior Year Taxes	1,071	0	200	200	200	200
412150 Utility Prior Year Taxes	5,017	0	0	0	0	0
412160 Ordinary Prior Year Taxes	33,680	40,295	30,000	40,000	40,000	40,000
412200 Abatements – Current	(17,645)	(22,234)	(20,000)	(50,000)	(20,000)	(20,000)
412210 Abatements – Prior Year	(19,336)	(47,131)	(20,000)	(20,000)	(20,000)	(20,000)
413100 Penalties & Interest	17,885	1,957	35,000	64,000	35,000	35,000
414100 Payment in Lieu	60,787	64,425	71,700	72,000	81,500	81,500
421000 Other Local Taxes						
421100 Income Taxes	2,043,458	2,090,560	2,040,000	2,120,000	2,160,000	2,160,000
421200 Admiss. & Amusements	225,713	183,886	210,000	180,000	180,000	180,000
421210 Admiss. & Amuse. Rebate	(145,986)	(85,468)	(60,000)	(60,000)	(15,000)	(15,000)
421300 Hotel/Motel Tax	699,586	648,428	590,000	670,000	700,000	700,000
422000 State Shared Taxes						
422100 Highway	556,635	51,064	51,000	67,200	24,000	144,000
TOTAL	<u>\$19,371,183</u>	<u>\$20,044,739</u>	<u>\$20,312,100</u>	<u>\$19,952,000</u>	<u>\$20,360,700</u>	<u>\$20,480,700</u>
LICENSES & PERMITS						
431000 Street Use						
431100 Street Permits	\$37,969	\$65,285	\$50,000	\$100,000	\$100,000	\$100,000
431200 Residential Prop. Fees	535,140	542,950	522,000	522,000	568,000	568,000
431300 Bldg. Construction	47,499	22,271	42,000	42,000	22,000	22,000
431400 Commercial Property	91,915	100,750	92,000	92,000	176,000	176,000
431500 Variance/Departure	100	0	100	100	100	100
431600 Dev. Review Fees	3,000	5,000	3,000	3,000	3,000	3,000
432000 Business Permits						
432100 Traders	47,339	29,868	35,000	35,000	35,000	35,000
432300 Liquor License	9,160	8,127	8,400	8,700	8,400	8,400
432400 Non-Residential Alarm	21,100	27,100	20,000	20,000	27,000	27,000
433000 Other Licenses & Permits						
433100 Animal	430	225	500	100	100	100
433200 Dog Park Fees	135	95	100	100	100	100
433300 Boats	33	51	100	100	100	100
433400 Cable Television	251,693	281,610	270,000	290,000	300,000	300,000
433402 Cable TV - Other	60,214	83,284	86,000	86,000	89,000	89,000
TOTAL	<u>\$1,105,727</u>	<u>\$1,166,616</u>	<u>\$1,129,200</u>	<u>\$1,199,100</u>	<u>\$1,328,800</u>	<u>\$1,328,800</u>

Account Classification	FY 2009 Actual Trans.	FY 2010 Actual Trans.	FY 2011 Adopted Budget	FY 2011 Estimated Trans.	FY 2012 Proposed Budget	FY 2012 Adopted Budget
REVENUE FROM OTHER AGENCIES						
441000 Grants from Federal Gov't						
441105 HIDTA	\$5,638	\$6,720	\$7,000	\$14,000	\$14,000	\$14,000
441109 Juvenile Delinquency	0	0	25,000	8,000	23,000	23,000
441114 Service Coordinator	59,119	53,343	55,000	55,000	56,000	56,000
441115 Storm Emergency	0	0	0	100,800	0	0
442000 Grants from State Gov't						
442101 Police Protection	459,326	402,430	382,000	402,000	402,000	402,000
442102 Youth Services Bureau	77,479	73,701	70,000	70,000	70,000	70,000
442109 Juvenile Delinquency	0	0	19,000	27,000	0	0
442118 Maryland State Arts	19,417	15,476	15,000	22,000	20,000	20,000
442199 Traffic Safety (SHA)	38,196	28,691	20,000	28,000	20,000	20,000
443000 Grants from County Gov't						
443102 Youth Services Bureau	0	2,500	2,000	2,000	2,000	2,000
443106 Landfill Disposal Rebate	57,652	57,652	57,700	57,700	57,700	57,700
443107 Code Enforcement	6,500	6,500	6,500	6,500	6,500	6,500
443108 M-NCPPC – Arts	24,000	0	0	0	0	0
443109 M-NCPPC –Community Ctr.	40,000	0	0	0	0	0
443110 Financial Corporation	437	874	400	400	400	400
443124 M-NCPPC – Rec. Asst.	20,000	0	0	0	0	0
443127 School Resource Officer	80,000	80,000	80,000	80,000	80,000	80,000
443128 M-NCPPC	0	184,000	184,000	184,000	184,000	184,000
443199 Misc. One-time funding	6,500	14,199	0	30,000	0	0
TOTAL	<u>\$894,264</u>	<u>\$926,086</u>	<u>\$923,600</u>	<u>\$1,087,400</u>	<u>\$935,600</u>	<u>\$935,600</u>
SERVICE CHARGES FOR SERVICES						
451000 Sanitation & Waste Removal						
451100 Waste Collection & Disposal	\$548,235	\$576,928	\$605,700	\$605,700	\$643,900	\$643,900
451200 Recycling Fee	4,662	5,930	7,800	7,800	8,200	8,200
452000 – 457000 Recreation						
452100 Recreation & Parks	7,054	8,338	6,100	7,000	7,000	7,000
452101 Therapeutic Recreation	21,537	20,636	20,000	20,600	20,600	20,600
452103 Tennis Court Lighting	319	396	500	400	400	400
452104 Recreation Centers	38,071	36,439	38,000	31,000	33,000	33,000
452105 Recreation Concessions	4,878	4,116	4,600	4,600	4,600	4,600
453000 Aquatic and Fitness Center	591,525	592,434	591,700	542,100	566,100	566,100
454000 Community Center	213,230	182,003	185,700	188,300	191,600	191,600
455000 Greenbelt's Kids	436,435	403,071	451,000	394,000	409,000	409,000
456000 Adult Fitness & Leisure	74,183	66,527	73,000	72,000	74,800	74,800
457000 Arts	77,033	75,334	69,100	76,000	80,000	80,000
458000 Other Charges/Fees						
458101 GED Co-pay	1,405	1,803	1,400	2,700	2,000	2,000
458102 Mgmt. Fee–Green Ridge House	6,666	6,666	6,700	6,700	6,700	6,700
458103 Bus Fares	5,403	6,420	6,000	6,500	6,500	6,500
458201 Post Office	11,433	24,377	0	0	0	0
458202 Pet Adoption	0	0	0	15,000	15,000	15,000
TOTAL	<u>\$2,042,069</u>	<u>\$2,011,418</u>	<u>\$2,067,300</u>	<u>\$1,980,400</u>	<u>\$2,069,400</u>	<u>\$2,069,400</u>

Account Classification	FY 2009 Actual Trans.	FY 2010 Actual Trans.	FY 2011 Adopted Budget	FY 2011 Estimated Trans.	FY 2012 Proposed Budget	FY 2012 Adopted Budget
FINES & FORFEITURES						
460000 Other Fines & Forfeitures						
460101 Parking Citations	\$160,502	\$132,321	\$140,000	\$130,000	\$130,000	\$130,000
460102 Citation Late Fees	21,555	20,460	20,000	20,000	20,000	20,000
460103 Impound Fees	8,080	10,275	8,000	8,000	8,000	8,000
460121 Municipal Infractions	36,123	63,750	35,000	155,000	20,000	20,000
460122 False Alarm Fees	54,050	57,480	35,000	35,000	35,000	35,000
460201 Red Light Camera Fines	278,830	315,613	280,000	215,000	275,000	275,000
460301 Speed Camera Fines	0	0	0	0	200,000	200,000
TOTAL	<u>\$559,140</u>	<u>\$599,899</u>	<u>\$518,000</u>	<u>\$563,000</u>	<u>\$688,000</u>	<u>\$688,000</u>
MISCELLANEOUS REVENUES						
470000 Interest & Dividends	\$48,281	\$6,163	\$20,000	\$6,000	\$2,000	\$2,000
480101 Rents & Concessions	550	540	500	500	500	500
480200 Sale of Recyclable Material	12,374	6,312	5,000	8,000	8,000	8,000
480301 Other	5,867	12,169	5,000	12,000	10,000	10,000
480401 Beltway Plaza Partnership	60,000	60,000	60,000	40,000	40,000	0
480403 Franklin Park Partnership	45,810	79,266	64,000	64,000	67,000	67,000
480404 Four-Cities Street Cleaning	45,797	69,791	57,300	57,800	65,100	65,100
480405 IWIF Reimbursement	25,964	70,588	10,000	100,000	25,000	25,000
480406 Green Ridge House Service Coord.	0	16,900	18,700	20,300	19,700	19,700
480499 Misc. Grants & Contributions	37,135	10,874	0	0	0	0
TOTAL	<u>\$281,778</u>	<u>\$332,603</u>	<u>\$240,500</u>	<u>\$308,600</u>	<u>\$237,300</u>	<u>\$197,300</u>
INTERFUND TRANSFERS						
490101 Interfund Transfer from Cemetery Fund	\$0	\$0	\$5,100	\$5,100	\$4,000	\$4,000
Special Projects Fund	0	0	70,000	70,000	100,000	100,000
Unemployment Fund	15,000	0	0	0	0	0
TOTAL	<u>\$15,000</u>	<u>\$0</u>	<u>\$75,100</u>	<u>\$75,100</u>	<u>\$104,000</u>	<u>\$104,000</u>
TOTAL GENERAL FUND REVENUES	\$24,269,161	\$25,081,361	\$25,265,800	\$25,165,600	\$25,723,800	\$25,803,800

ASSESSABLE BASE - DETAIL

<u>REAL PROPERTY</u>	Date of Finality	Actual and Estimated FY 2011		Adopted FY 2012	
		Assessment	Revenue Rate \$0.79	Assessment	Adopted Rate \$0.79
Full Year	January 1	\$2,103,822,800	\$16,620,200	\$2,134,303,800	\$16,861,000
¾ Year Additions	April 1	371,300	2,200	0	0
½ Year Additions	July 1	405,100	1,600	379,000	3,000
¼ Year Additions	October 1	759,500	1,500	0	0
Homestead Credit		(113,784,800)	(898,900)	(101,265,800)	(800,000)
Homeowners Credit		(4,050,600)	(32,000)	(4,050,600)	(32,000)
Abatements – Real Property		(18,987,300)	(150,000)	(18,987,300)	(150,000)
Total		<u>\$1,968,536,000</u>	<u>\$15,544,600</u>	<u>\$2,010,379,100</u>	<u>\$15,882,000</u>
<u>PERSONAL PROPERTY</u>	Date of Finality	Actual and Estimated FY 2011		Adopted FY 2012	
		Assessment	Revenue Rate \$1.70	Assessment	Adopted Rate \$1.70
Locally Assessed	January 1	\$1,411,800	\$24,000	\$1,352,900	\$23,000
Public Utilities	January 1	17,058,800	290,000	17,058,800	290,000
Business Corporations	January 1	70,588,200	1,200,000	67,647,100	1,150,000
Abatements – Personal Property	January 1	(2,941,200)	(50,000)	(1,176,500)	(20,000)
Total		<u>\$86,117,600</u>	<u>\$1,464,000</u>	<u>\$84,882,300</u>	<u>\$1,443,000</u>
TOTAL ASSESSABLE BASE/ PROPERTY TAXES					
One cent (1¢) on the Real Property Tax Rate Yields			\$196,800	\$201,000	
One cent (1¢) on the Personal Property Tax Rate Yields			8,600	8,500	
Total Yield for One cent (1¢) on the Real & Personal Prop. Tax Rates			\$205,400	\$209,500	
Note: Prior to FY 2001, real property was assessed at 40% of actual value. This accounts for the difference in tax rates between real and personal property.					

SOURCES OF REVENUE

In this section, revenue sources in the General Fund are explained with comparisons between previous years' actual receipts, the original budget and an estimate for the current year, along with the proposed revenue for the new fiscal year. Revenues are budgeted on a modified accrual basis which means they are recorded when revenues are measurable and available to spend. The major categories of revenue are:

- ① Real Property Tax
- ② Ordinary Business Corporations (Corporate Personal Property Tax)
- ③ State Shared Taxes
- ④ Licenses and Permits
- ⑤ Revenue from Other Agencies
- ⑥ Service Charges
- ⑦ Fines and Forfeitures
- ⑧ Miscellaneous

Economists report that the economy is no longer in recession. However, the point of view and circumstances of the average American can vary greatly. Nationally, there has been job creation every month for the most recent 13 months. Good news for folks getting back to work. However, there remain seven million people who lost jobs since the beginning of the recession who have not found employment. Unemployment in Prince George's County is approximately 7%, well below the national average of 8.9%.

Whether or not housing has found a bottom is in dispute. In Greenbelt, single family homes prices are generally higher than a couple of years ago. However, the condominium market was hit very hard during the housing downturn. Units selling for more than \$200,000 in 2008 can be found for less than \$100,000.

The presence of the Federal Government has historically tempered any recessionary impact in the Washington Metropolitan Area. While prior periods of prosperity were the result of wage increases which can increase and decrease quickly with the rolling tide of the economy, the economic prosperity of this latest recession was different. It was created by an unsustainable increase in property values.

As a result, individuals and governments experienced tremendous growth in the value of real property. Local governments used these increasing revenues to expand services. When the housing bubble burst, governments were left with the conundrum of how to pay for the expanded services with declining revenues as housing prices do not recover as quickly as a decline in wages.

In the two most recent fiscal years, the city has experienced large unexpected declines in its revenue stream. In FY 2010, the State of Maryland reduced the highway user tax shared with local governments by 90%. The result was a loss of more than \$500,000. In FY 2011, an error at the State Department of Assessments and Taxation (SDAT) reduced real estate taxes by \$600,000 from the amount originally reported to the city.

In both years, the city budgeted revenues to exceed expenditures because staff understood that real estate revenues would be impacted severely by the recession, specifically the downturn in housing. The city's conservative approach to financing its goals preserved the level of services that Greenbelt residents expect. In both FY 2010 and FY 2011, the city budgeted surpluses that were supposed to increase fund balance before the reduction in real estate taxes expected in FY 2012 only to have changes at the State level eliminate the surpluses.

REAL PROPERTY

In Maryland, real property is reassessed every three years and is based on the estimated actual value (or market value) of the property. FY 2012 is the second year of the current triennial assessment period for the city. All real property in Greenbelt was assessed in calendar year 2009 for fiscal years 2011, 2012 and 2013. The city relies upon information from the Maryland Department of Assessment and Taxation (MDAT) to estimate the actual value of real estate property in Greenbelt.

Real property tax is the City of Greenbelt's largest revenue source. It accounts for approximately 61% of all General Fund revenue in the proposed FY 2012 budget. The city's reliance upon real estate taxes has increased dramatically since FY 2003 when real estate taxes accounted for 42% of General Fund revenue.

Residential property that benefited from upward market pressures occurring in the final years of the past decade have now succumbed to downward market pressures as a result of the economic downturn. The real estate tax base is expected to remain essentially flat in FY 2012.

It is reasonable to expect that no significant development will occur in FY 2012. The only area of the city in which any substantial new residential construction could occur is in the area adjacent to the Greenbelt Metro Station. The area around the Metro Station is split into two areas; the north core closest to the Metro Station will consist of commercial property, and the south core will consist primarily of residential property. Three years ago, new residential construction in the south core was on track for residents to occupy by FY 2010. Local infrastructure has been constructed to support this development. The project stalled due to the economic slowdown. It is possible that development may occur in the near future. That said, the FY 2012 budget does not assume development in the south core at this time.

In Greenbelt West, the owners of the Springhill Lake Apartments in 2007, AIMCO, had proposed an \$800 million redevelopment of their property. AIMCO has since reconsidered that plan and sold the property to Empire American Holdings for \$280 million. The good news was that the purchase price exceeded the assessed value of the property. Difficulties managing the complex subsequently led to acquiring a business partner, Fieldstone Properties, to manage the property. Fieldstone Properties is reinvesting in the property.

Typically in the first year of the triennial assessment, homeowners are the group most likely to receive abatements to their assessment. Recent sales in a community give state assessors ample data on which to value residential property. Therefore, the valuation of a homeowner's assessment can be reviewed easily. In the downturn, market values of many homes have declined below the assessed value of the property. As a result, few abatement requests are anticipated.

Business property is more difficult to assess because it is generally based on the ability of a property to produce income. Typically, abatements to owners of business property are not processed in the first year of the triennial assessment. These abatements have been typically granted in years two and three of the triennial assessment. In FY 2008, the total of real estate abatement notices received from the State was \$9,358. Abatements in FY 2009 increased to \$525,191. The most notable abatement that year was to Beltway Plaza for \$354,000. The largest abatement in FY 2010 was received by Greenbelt Homes, Inc. (GHI) for \$411,000. \$340,000 is budgeted for abatements compared to \$410,000 in FY 2011.

Residential property, including apartment buildings, account for approximately 67% of the total assessed value for real estate. Commercial property accounts for the remaining 33%. The State of Maryland's estimate for the total value of real estate property in the City of Greenbelt is \$2.13 billion. A tax credit is granted to homeowners when their assessments increase more than 10% a year. This reduction in a homeowner's tax bill is called the "Homestead Property Tax Credit." The State assessment office estimates that these reductions in FY 2012 will be \$101 million. These assessment reductions will result in Homestead Property Tax Credits of \$800,000 in FY 2012.

The State of Maryland has a second tax credit based upon a homeowner's income that limits the amount of property taxes owed. The city has "piggybacked" on this credit to homeowners in Greenbelt who qualify for the State credit.

This additional credit is limited to 25% of the amount of the State credit. Greenbelt homeowners qualify for the Greenbelt credit when they apply for the State credit.

PERSONAL PROPERTY

This designation contains three types of personal property: (1) Locally Assessed, (2) Public Utility and (3) Ordinary Business Corporation. The Personal Property tax (PPT) is an ad valorem tax levied annually on all stock in business, which includes furniture and equipment. Locally Assessed personal property tax comes from unincorporated operations (e.g. sole proprietorships and partnerships). The Public Utility portion is a tax paid by public utilities on the value of stock and materials (e.g. poles and substations) owned by electric, communication and water companies located in Greenbelt. The Ordinary Business Corporation portion is paid by corporations doing business in Greenbelt. All companies operating in Greenbelt on January 1st are assessed in the subsequent fiscal year.

Corporate personal property taxes peaked in FY 2006 at \$1.9 million. Since that fiscal year, this revenue has declined more than \$700,000 or the equivalent of 3.5 cents on the tax rate. There have been significant business movements over the past four fiscal years that account for the decline. In FY 2008, Northrop Grumman vacated its Greenbelt offices in an effort to consolidate its Washington D.C. operations and moved to Gaithersburg. The result was the loss of personal property tax revenues of \$135,000. In FY 2009, Value City vacated its space at Beltway Plaza resulting in lost revenues of \$35,000. AT&T Wireless and Siemens Credit Corporation paid \$39,000 and \$10,000, respectively, in property taxes in FY 2010 down from \$144,000 and \$42,000 in FY 2007. It is important to note that the 70 largest companies in Greenbelt paid approximately \$50,000 less personal property taxes in FY 2011 than a year ago. As the economic downturn continues, companies are reducing the size of their inventories in an effort to reduce their cost to do business. The FY 2012 budget shows this trend continuing.

Utility personal property taxes are expected to end FY 2011 at \$290,000, \$20,000 higher than the adopted budget. This amount has been carried forward to FY 2012.

STATE SHARED TAXES

Income Tax - The State of Maryland Comptroller's office controls the flow of income tax receipts to counties and municipalities in Maryland. The State receives monies withheld from taxpayer's pay checks throughout the year. However, the Comptroller's office must hold back a reserve from income tax receipts in order to pay for refunds due residents. In addition, these reserves are released just after the close of the fiscal year. Because of this practice, it is difficult to know the level of income revenue until the city's financial report is nearly complete. Despite these limitations, certain assumptions can be made regarding income tax revenue; however, it should be noted that income growth for Greenbelt residents does not increase in good times as fast as the State average, nor does it decline as dramatically during economic downturns.

Income tax receipts peaked at \$2,112,000 in FY 2007. Income tax receipts declined 3% in FY 2008 and remained at that level in FY 2009. After growing 2.3% in FY 2010, the statistical model developed to estimate income tax revenues shows that FY 2011 revenues are tracking toward \$2,120,000 and supports the belief that income tax revenue found a bottom a few years ago. The FY 2012 budget shows a 1.9% increase to \$2,160,000.

Admissions and Amusement Taxes are levied by municipalities on the gross receipts of a wide variety of entertainment and amusement activities which take place within their jurisdictions. The city taxes gross receipts from these activities at the maximum rate of 10%.

This revenue is elastic in that it is sensitive to economic trends. There was a dramatic decline in admission and amusement (A&A) revenues in the past decade. It began with A&A revenues of \$658,136 in FY 2000 and ended with revenues of \$225,713 in FY 2009. Increased competition from movie theaters in Bowie and Hyattsville and the economic downturn have taken their toll on this revenue source.

Approximately 75% of this revenue is derived from the admissions to theaters. The addition of stadium theaters in nearby communities, and the closing of six theaters and renovation of the surviving eight theaters at Beltway Plaza

had a severe impact on this revenue source. Understanding that the theaters were very important to the success of Beltway Plaza, City Council approved an A&A tax rebate to assist the theater owners to keep the theaters open. The rebate expires at the end of FY 2011. However, there is \$15,000 budgeted in FY 2012 for the rebate as the final payment will not be issued until after FY 2011 ends.

Admission and amusement revenue continues to decline. Down more than \$40,000 in FY 2010, the revenue is expected to remain flat at \$180,000 in FY 2011 and FY 2012.

Hotel/Motel taxes are levied upon the room rates charged visitors staying at Greenbelt's five hotels. The conventional wisdom has been that Greenbelt's convenient location between Washington, DC and Baltimore was the reason that hotel revenues tended to flatten out during economic downturns rather than decline.

A year ago, the city estimated that hotel/motel taxes would end FY 2010 at \$590,000 as that was the level of receipts for calendar year 2009. However, the final two quarters in FY 2010 were markedly higher than a year earlier. FY 2010 ended the year at \$648,428. Receipts for the first two quarters of FY 2011 are \$21,500 higher than a year ago, therefore, the estimate for FY 2011 and budget for FY 2012 are \$670,000 and \$700,000, respectively.

Highway User Taxes are collected by the State and shared with counties and municipalities. This revenue must be expended for the construction, reconstruction and/or maintenance of roads or streets. The Maryland Department of Transportation (MDOT) makes estimates based on expected vehicle and gasoline sales, and vehicle registrations.

Because of the State of Maryland's budget difficulties in recent years, this revenue has been reduced 95%. The State announced that the disbursement for FY 2012 will be \$24,000, far below the \$556,635 received in FY 2009.

LICENSES AND PERMITS

Street Permit revenue represents fees paid by property owners to the city whenever improvements are made to the public right-of-way. The majority of these fees are paid by businesses developing areas within the city. Receipts from street permits are based upon the value of the improvement to the property.

Development of the south core of Greenbelt West is the area in which most new development is likely to occur in the near future. The south core will be predominantly residential while the north core closest to the Greenbelt Metro Station will be a commercial area. There are currently four active street construction permits. To keep a permit active requires an annual fee of 25% of the original permit fee. If the permit is allowed to lapse, the property owner would be required to open a new permit which is generally more costly than keeping a permit active. It is estimated that FY 2011 and FY 2012 permit fees will be \$100,000 for both fiscal years.

Residential and Commercial Property Fees support the city's code enforcement program. The city raised the fees charged to owners of rental property most recently in FY 2009 in order to stay in line with other area jurisdictions when the fee was increased from \$85 to \$100. It is proposed to increase the fee again in FY 2012 to \$110. Apartment rental licenses comprise the largest portion of these fees. The increase will generate an additional \$46,000.

Commercial entities located in Greenbelt are also subject to inspection fees. Businesses are currently required to pay a fee of \$100 to \$1,200 each fiscal year. The fee, which is set in three tiers, is determined by the space occupied by the business. Because the fee has not changed since FY 2005, city staff recently completed a cost/fee analysis that determined the cost to inspect commercial property was significantly greater than the license fee currently levied. Proposed changes in this licensing fee is expected to generate approximately \$84,000 in additional revenue in FY 2012.

Cable Television Franchise Fees - The city receives a franchise fee from cable TV operators that provide service to Greenbelt residents and businesses. The fee is based on 5% of annual gross subscriber revenues during the period of the franchise operation. The City Council agreed to a 15 year franchise agreement with Comcast in FY 1999. This agreement also called for an additional 3% fee that is used to upgrade the system.

In FY 2007, the city granted a second franchise agreement to Verizon which enables greater choice and competition for residents and businesses. Most increases to Verizon's franchise fees will likely come at the expense of Comcast. There appears to be some upward pressure for this revenue source. Possibly entertainment dollars spent attending movie theaters are being allocated to services provided by Comcast and Verizon. The city is estimating revenue in FY 2011 and FY 2012 of \$290,000 and \$300,000, respectively.

REVENUE FROM OTHER AGENCIES

State Aid for Police Protection is allocated to counties and municipalities that have annual expenditures for police protection of at least \$5,000 and employ at least one qualified full-time police officer. The grant has three funding mechanisms. First, a \$1,800 municipal per officer grant is transferred for every certified officer employed as of June 30 each fiscal year. The second funding mechanism is a \$2.50 per capita grant. The final funding mechanism is expenditure driven. Grant funding is divided between a county and its municipalities on a pro rata basis of police expenditures for the immediate preceding fiscal year. Grant revenue for FY 2012 will be based upon actual expenditures for FY 2011. All expenditures from eligible agencies are combined and each government's share is determined.

The city's share of State Police Aid was cut approximately \$80,000 in FY 2010 by the State as a result of its budget shortfall. The city does not expect further cuts to this grant from the State. The city is estimating this grant to be \$402,000 in both FY 2011 and FY 2012.

Landfill Disposal Rebate - The County accepts solid waste from municipalities as well as private contractors. Municipalities receive a rebate of collected landfill fees based on population. Revenue from this source was \$166,338 in FY 1995. However, in FY 1996, this revenue was reduced by almost two thirds to \$57,700 by Prince George's County and has remained at that level since.

SERVICE CHARGES

Refuse Collection and Recycling - The city charges a fee for the collection of household refuse. It should be noted that the Refuse budget in Public Works shows a deficit annually. This is due to the city being the largest refuse customer and as such does not charge itself for service. It should be noted that 83% of the city's cost to provide refuse service is fixed. Salaries, benefits, equipment maintenance, insurance, etc. do not vary as a result of new or lost customers.

The two variable costs are the tipping fee for refuse and the recycling fee. The refuse tipping fee is \$59/ton. The good news is that the County's charge for collecting recyclable material dropped and is currently \$0, down from \$30/ton. In order to maintain a reasonable revenue to expenditure ratio, it is proposed to increase refuse fees \$16 per year, or 6.3% in FY 2012.

Recreation Department - The City of Greenbelt Recreation Department charges user fees to participants of its programs. These user fees can be susceptible to economic pressures because of their discretionary nature. Estimated recreation revenues for FY 2011 are \$1,336,000 which is \$103,700 or 7.2% lower than the adopted budget. Proposed revenues for FY 2012 are \$1,387,100, an increase of \$51,100 over the FY 2011 estimate.

Aquatic and Fitness Center - User fees for the city's fitness center and swimming pools are accounted for here. It should be noted that until FY 2011 total revenues for the facility have stayed in a tight range around \$600,000 despite increasing fees annually for many years. A sharp decline will occur in FY 2011 for two reasons. First, the facility was closed for one month due to the installation of new equipment necessary to maintain air temperature and humidity. Second, the facility faces tough competition from newer facilities and a continuing stagnant economy. No pass fee increase is proposed in FY 2012. It is also proposed to reduce non-resident daily admission fees during the summer to promote higher usage from the larger community. The estimated and proposed revenue for the center in FY 2011 and FY 2012 is \$542,100 and \$566,100, respectively.

Community Center - User fees and an annual grant from M-NCPPC of \$40,000 are expected to support approximately 30% of the cost to operate the facility. There are no tenant vacancies currently; however, revenue from daily use rentals has declined over the past couple of years. A religious group that had rented the multi purpose room and a couple of class rooms on Sunday mornings for several hours recently purchased a building for their use. As a result, rental fees have declined. It should be noted that the Community Center opened in 1996 with the expectation that user fees would fund 25% of the operating cost of the facility.

Greenbelt's Kids - This budget accounts for all revenues generated by programming focused toward children in Greenbelt. This includes all spring and summer camps, after school programs and miscellaneous classes. The majority of these revenues are earned through summer camps.

Early registration for the spring and summer camps for FY 2012 is slightly weaker than a year ago. The Recreation Department has set up meetings with local PTA's and youth groups to bolster registration. The age groups have been tweaked to accommodate the highest number of children possible. Camp Pine Tree I and II serve children age 6 to 8 and 9 to 11, respectively. The oldest age group, "Youth on the Go" or YOGO, will accommodate children 12 and 13 years old.

A practice to increase camp fees every other year was implemented in FY 2009. It should be noted that the Recreation Department's goal is to achieve a revenue to expenditure ratio of 125%. However, the ratio for FY 2011 and FY 2012 is projected to be only 109% and 110%, respectively. The ratio for these years is short of the stated goal. It is our sense that people feel better about their prospects, but do not feel confident that the economy will continue to grow. Revenues for Greenbelt's Kids are driven primarily by the results of the summer camps. The revenue goal of 125% of expenditures is not likely to be achieved until families feel that the economy is on sounder footing.

Fitness & Leisure – Estimated revenues for FY 2011 are \$72,000 which is more than 10% higher than a year ago. After several years of trying to attract basketball teams to Greenbelt, winter basketball began anew in FY 2011. The renewed interest was a welcome accomplishment. Proposed revenues are \$74,800 for FY 2012.

Arts – The Arts revenue budget accounts for ceramic and visual arts classes. Ceramic classes are the most popular and provide more than 70% of all arts revenue. FY 2011 revenue from ceramic classes is expected to increase 13% over a year ago. Arts revenue in FY 2011 is estimated to be \$76,000. The budget proposed for FY 2012 is \$80,000.

FINES AND FORFEITURES

This category is comprised of the fines imposed by the Police and Community Development departments for parking violations, impound fees, false fire alarm fines and municipal infractions.

Red Light Cameras – The city initiated its Red Light Camera Program in FY 2002. This program is designed to reduce the number of traffic signal violations and increase traffic safety within Greenbelt. Red light camera revenue peaked in FY 2003, the second year of the program, at \$609,698. Since that time, revenue has declined considerably, a clear indication that the cameras deter motorists from running red lights, though highway construction has also caused various cameras to be out of service for periods of time. For example, revenue is down considerably in FY 2011 as a result of road construction on Kenilworth Avenue where historically there have been a high number of violations. It is estimated that red light camera revenue for FY 2011 and FY 2012 will be \$215,000 and \$280,000, respectively.

Parking Tickets – The fine for parking tickets was increased from \$25 to \$40 in FY 2006. FY 2011 parking ticket revenue is estimated to end the year at \$130,000 plus an additional \$20,000 for late fees. This is only a slight reduction from the \$132,321 collected in FY 2010. Parking ticket fines and late fees have been kept level in FY 2012.

False Alarm Fines for non-residential false burglar alarms were established in FY 1998. These fines did not generate significant revenues early in the program. The city sought compliance from its business community, not revenue. Police response to false burglar alarms significantly reduced the effectiveness of the Patrol Division of the Police Department. Therefore, the city changed its approach to this program by enforcing higher fines for habitual non-compliance. Fines are on track with estimated revenues of \$35,000 in FY 2011 and FY 2012.

Municipal Infractions are imposed when a company or individual violates sections of the City Code that provide for a penalty or fine. The amount of these fines dramatically rose in FY 2010 and FY 2011 as a result of violations at Empirian Village Apartments. The managing partner at Empirian Village has changed, as has the name, now Franklin Park at Greenbelt Station.

It is estimated these fines will fall below historical levels in FY 2012 due to reinvestment efforts at Franklin Park. For FY 2012, it is estimated that municipal infractions will be \$20,000.

MISCELLANEOUS

Interest Revenue – The city invests most of its available monies not required to pay current expenditures at the Maryland Local Government Investment Pool (MLGIP). Rates at MLGIP rise and fall in line with the actions of the Federal Reserve Board (FRB). As a result of the recession and subsequent actions by the FRB, interest rates have dropped causing a reduction in Interest Revenue. In comparison, interest revenue in FY 2007, FY 2008, FY 2009 and FY 2010 was \$155,140, \$130,451, \$48,281 and \$6,163, respectively. It is estimated that interest revenue will decline to \$6,000 in FY 2011.

Because interest rates are expected to remain near zero in FY 2012, the city will be holding more of its funds with its banking partner. The result will be reduced income from the investment pool but this loss will be offset with reduced banking fees as the city's cash balance will accrue a credit against banking fees incurred. The result will be a small savings to the city.

Partnerships - The city has three relationships that provide additional services to the residents of Greenbelt. The first two are public private partnerships to provide additional police support at the Franklin Park Apartments and Beltway Plaza. In FY 2012, the payment from Franklin Park will be \$67,000.

The Police Department experienced several retirements in FY 2012. New recruits will be completing their academy work early in FY 2012. However, the result is that the Police Department does not have the staff available in the short term to dedicate an officer for the final four months of FY 2011 and the first four months of FY 2012. Beltway Plaza will contribute \$40,000 to support the partnership in FY 2011 and FY 2012.

The third partnership is to provide improved street cleaning services to residents of the "Four Cities." An expenditure budget to account for the related expenditures is shown in the Public Works budget. It is estimated that the share of expenditures from Berwyn Heights, College Park and New Carrollton will be \$65,100 in FY 2012.

Fund Balance represents the accumulated total of revenues over expenditures. The fund balance has two parts. An undesignated balance is held without a specific purpose. These "reserves" are necessary to fund unexpected expenditures or revenue shortfalls that could occur. The second part of fund balance is designated for specific initiatives.

The General Fund Summary sheet shows the allocation of monies that have been designated for a specific use within the city's total fund balance. This portion of fund balance complements the remaining funds which are undesignated and unreserved. Examples of designated fund balance include funds set aside for inventories and encumbrances for obligations due in subsequent fiscal years. These funds must be used for the designated purpose.

SUMMARY OF CHANGES TO GENERAL FUND EXPENDITURE LINE ITEMS

This section will explain changes that are common to many of the city's operating budgets. The information is consolidated here for your convenience.

Line 01 through 26 - Salaries: The proposed FY 2012 budget includes a pay adjustment set aside in the Non-Departmental section of the General Fund for a two (2) percent COLA for all employees. The cost of this measure is \$244,000. No funds have been budgeted for a performance pay/merit increase.

Line 28 - Benefits: In FY 2006, the city separated prescription drugs from its comprehensive health care insurance program as a cost saving measure. The program has been a success, saving more than \$300,000 for employees. However, participating retirees have cost the city approximately \$200,000 during the life of the program. Thus the result is a net savings of \$100,000.

Despite the negative effect of the retirees on the program, premiums were reduced in FY 2008 and again in FY 2009. Premiums were held flat in FY 2010 and reduced 20% in FY 2011. A change in the employee contribution rate from 15% to 20% is proposed for FY 2012. The prescription drug plan is now less than one-sixth of the total cost of health insurance compared to one-third in FY 2005.

Since FY 2008, health insurance premiums have increased only once. The budget for health insurance is based upon no increase to premiums in FY 2012. However, the employee contribution rate proposed for health insurance is the same as the prescription drug coverage which will reduce the city's cost by approximately \$60,000.

Line 33 - Insurance: The city places most of its general insurance needs with the Local Government Insurance Trust (LGIT). The Trust is owned by local governments and operated by professional staff. It is the ownership and cooperative aspect of the Trust that keeps insurance costs down. Because there are no profits to be distributed to shareholders, excess premiums are either held in reserve for future losses or returned to participating governments as credits against premiums. Favorable experience for Greenbelt and the cooperative over the past couple of years have allowed premiums to be kept level. Premiums are estimated to be \$243,500 in FY 2012.

The city's other insurance carrier is the Injured Workers Insurance Fund (IWIF). The city has experienced between 42 and 55 work place injuries over the most recent four fiscal years. While most of the injuries are minor, the costs incurred recently and the estimated cost to provide care into the future has been affected by a few serious injuries. Worker compensation insurance was \$434,190 and \$597,244 in FY 2010 and FY 2011 respectively. It is estimated that this cost will almost double to \$1,155,900 in FY 2012. Because of the dramatic increase, worker compensation insurance expenditures have been pulled out of individual departmental budgets and are being shown in the Non-Departmental budget.

Line 39 - Utilities: The city entered into a two-year agreement with Clean Currents to stabilize the cost of electricity that begins July 2011. While the cost of electricity is stable with this agreement, the cost to deliver the electricity is not. The new contract lowers the cost of electricity by \$100,000. The FY 2012 estimate is \$549,400.

In the same manner that the cost of electricity can be locked in for a specific period, so can the cost of natural gas. The total cost of natural gas for the city has remained in a tight range since FY 2006. The four-year average for the period ended FY 2009 is \$165,300. The city's current contract with Washington Gas expires October 2011. A new two-year contract will take affect with a 10% reduction in the cost of natural gas when it expires. Therefore, the cost of natural gas should be stable throughout FY 2013. The estimate for FY 2012 is \$145,700.

Line 50 - Motor Equipment Maintenance: Because of bulk purchasing of vehicle fuel, the city pays approximately 30 cents less per gallon than prices seen at local gas stations. Typically, motor vehicle fuel declines in the fall and winter months as demand declines and increases in the spring and summer. However, world events now have the

ability to create instability that can cause severe price increases at any time during the year. Therefore, the task of estimating fuel prices is extremely difficult.

There are two factors to consider when developing the total cost of motor vehicle fuel, number of gallons and cost per gallon. The number of gallons used by city vehicles is estimated by comparing historical usage and considering possible changes to workload. City vehicles require approximately 100,000 gallons of fuel annually. It is estimated that the average per gallon cost for motor vehicle fuel in FY 2011 and FY 2012 will be \$2.87 and \$3.25, respectively.

**GENERAL FUND SUMMARY
EXPENDITURES**

	FY 2009 Actual Budget	FY 2010 Actual Budget	FY 2011 Adopted Budget	FY 2011 Estimated Trans.	FY 2012 Proposed Trans.	FY 2012 Adopted Budget
GENERAL GOVERNMENT						
110 City Council						
Personnel Expenses	\$64,794	\$83,373	\$91,500	\$94,300	\$94,300	\$94,300
Other Operating Expenses	26,644	35,649	36,800	37,600	38,400	40,400
Total	<u>\$91,438</u>	<u>\$119,022</u>	<u>\$128,300</u>	<u>\$131,900</u>	<u>\$132,700</u>	<u>\$134,700</u>
120 Administration						
Personnel Expenses	\$536,151	\$553,058	\$560,600	\$566,700	\$566,500	\$575,500
Other Operating Expenses	68,710	59,873	54,800	53,600	54,700	54,700
Total	<u>\$604,861</u>	<u>\$612,931</u>	<u>\$615,400</u>	<u>\$620,300</u>	<u>\$621,200</u>	<u>\$630,200</u>
130 Elections						
Other Operating Expenses	\$0	\$45,102	\$0	\$0	\$45,000	\$45,000
Total	<u>\$0</u>	<u>\$45,102</u>	<u>\$0</u>	<u>\$0</u>	<u>\$45,000</u>	<u>\$45,000</u>
140 Finance & Administrative Services						
Personnel Expenses	\$630,577	\$687,466	\$685,200	\$705,700	\$709,900	\$718,900
Other Operating Expenses	160,528	184,593	163,200	157,000	149,700	149,700
Total	<u>\$791,105</u>	<u>\$872,059</u>	<u>\$848,400</u>	<u>\$862,700</u>	<u>\$859,600</u>	<u>\$868,600</u>
145 Information Technology						
Personnel Expenses	\$312,871	\$340,275	\$327,100	\$352,800	\$350,300	\$350,300
Other Operating Expenses	105,547	89,412	90,600	79,200	82,200	82,200
Capital Outlay	30,506	22,811	23,000	23,200	23,000	23,000
Total	<u>\$448,924</u>	<u>\$452,498</u>	<u>\$440,700</u>	<u>\$455,200</u>	<u>\$455,500</u>	<u>\$455,500</u>
150 Legal Counsel						
Other Operating Expenses	\$229,626	\$161,833	\$94,000	\$106,000	\$89,000	\$89,000
Total	<u>\$229,626</u>	<u>\$161,833</u>	<u>\$94,000</u>	<u>\$106,000</u>	<u>\$89,000</u>	<u>\$89,000</u>
180 Municipal Building						
Personnel Expenses	\$22,584	\$29,797	\$22,400	\$22,400	\$22,400	\$22,400
Other Operating Expenses	61,567	44,846	56,700	61,500	48,700	48,700
Total	<u>\$84,151</u>	<u>\$74,643</u>	<u>\$79,100</u>	<u>\$83,900</u>	<u>\$71,100</u>	<u>\$71,100</u>
190 Community Promotion						
Personnel Expenses	\$111,513	\$127,214	\$116,200	\$115,400	\$117,900	\$117,900
Other Operating Expenses	157,942	176,844	162,000	164,700	167,700	184,000
Total	<u>\$269,455</u>	<u>\$304,058</u>	<u>\$278,200</u>	<u>\$280,100</u>	<u>\$285,600</u>	<u>\$301,900</u>
195 Public Officers Association						
Other Operating Expenses	\$48,101	\$50,487	\$49,300	\$47,500	\$49,300	\$50,900
Total	<u>\$48,101</u>	<u>\$50,487</u>	<u>\$49,300</u>	<u>\$47,500</u>	<u>\$49,300</u>	<u>\$50,900</u>
TOTAL GENERAL GOVERNMENT	<u>\$2,567,661</u>	<u>\$2,692,633</u>	<u>\$2,533,400</u>	<u>\$2,587,600</u>	<u>\$2,609,000</u>	<u>\$2,646,900</u>

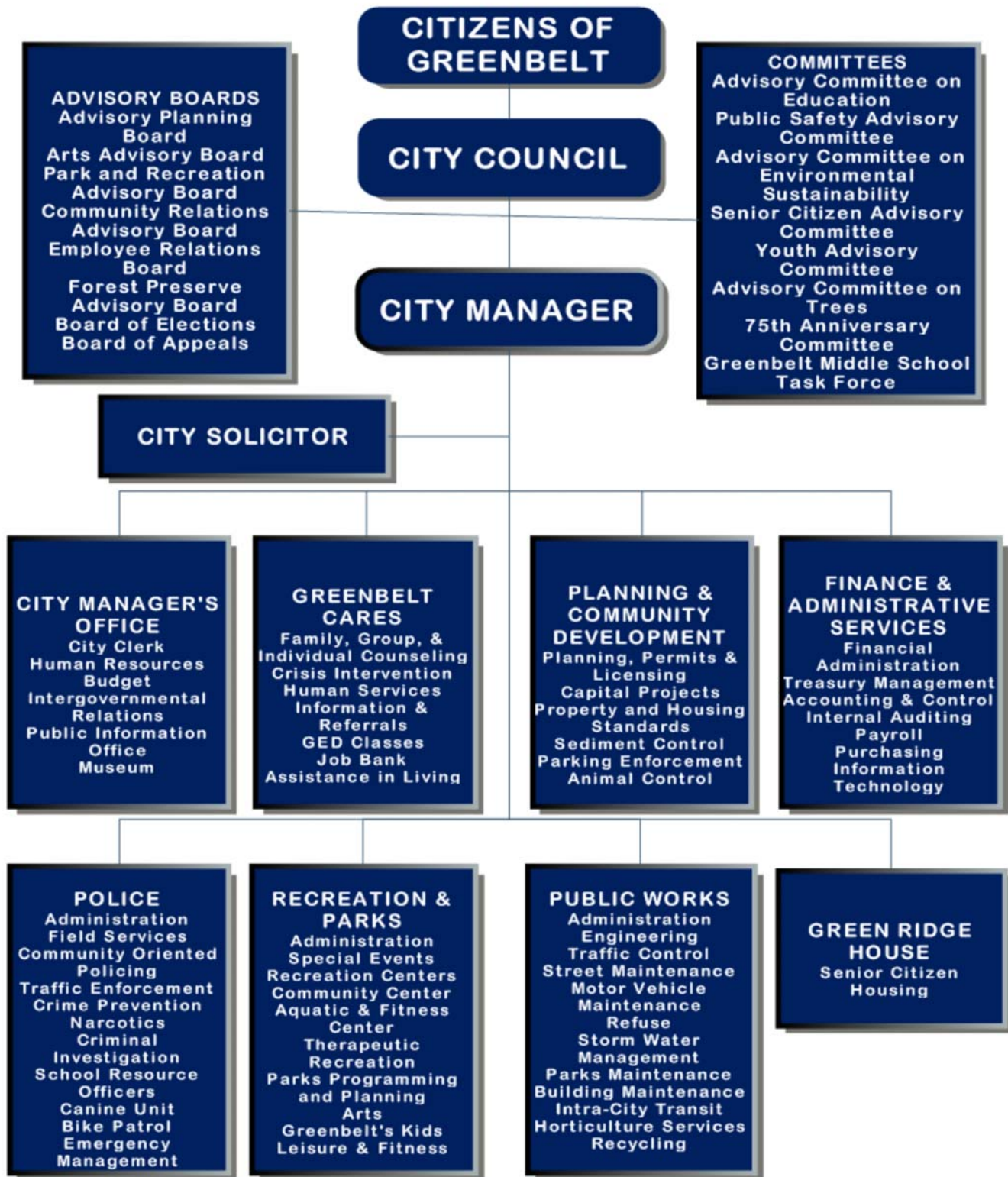
	FY 2009 Actual Budget	FY 2010 Actual Budget	FY 2011 Adopted Budget	FY 2011 Estimated Trans.	FY 2012 Proposed Trans.	FY 2012 Adopted Budget
PLANNING & COMMUNITY DEVELOPMENT						
210 Planning						
Personnel Expenses	\$316,262	\$342,278	\$346,200	\$303,400	\$355,200	\$359,200
Other Operating Expenses	10,724	12,153	12,700	9,400	11,700	11,700
Total	<u>\$326,986</u>	<u>\$354,431</u>	<u>\$358,900</u>	<u>\$312,800</u>	<u>\$366,900</u>	<u>\$370,900</u>
220 Community Development						
Personnel Expenses	\$600,986	\$595,913	\$620,200	\$630,100	\$613,600	\$618,600
Other Operating Expenses	105,205	82,973	88,500	97,700	87,200	87,200
Total	<u>\$706,191</u>	<u>\$678,886</u>	<u>\$708,700</u>	<u>\$727,800</u>	<u>\$700,800</u>	<u>\$705,800</u>
TOTAL PLANNING & COMMUNITY DEVELOPMENT	<u>\$1,033,177</u>	<u>\$1,033,317</u>	<u>\$1,067,600</u>	<u>\$1,040,600</u>	<u>\$1,067,700</u>	<u>\$1,076,700</u>
PUBLIC SAFETY						
310 Police Department						
Personnel Expenses	\$7,712,907	\$8,279,029	\$8,319,000	\$8,298,500	\$8,208,100	\$8,283,100
Other Operating Expenses	1,264,468	1,171,585	1,197,800	1,113,600	1,264,800	1,264,800
Capital Outlay	92,174	383,177	215,900	215,900	150,000	150,000
Total	<u>\$9,069,549</u>	<u>\$9,833,791</u>	<u>\$9,732,700</u>	<u>\$9,628,000</u>	<u>\$9,622,900</u>	<u>\$9,697,900</u>
320 Traffic Control						
Personnel Expenses	\$94,712	\$79,793	\$60,000	\$94,500	\$95,000	\$95,000
Other Operating Expenses	30,384	31,246	40,000	39,800	34,600	34,600
Total	<u>\$125,096</u>	<u>\$111,039</u>	<u>\$100,000</u>	<u>\$134,300</u>	<u>\$129,600</u>	<u>\$129,600</u>
330 Animal Control						
Personnel Expenses	\$122,166	\$156,049	\$142,000	\$152,600	\$148,400	\$148,400
Other Operating Expenses	39,913	30,574	34,200	47,300	47,900	47,900
Total	<u>\$162,079</u>	<u>\$186,623</u>	<u>\$176,200</u>	<u>\$199,900</u>	<u>\$196,300</u>	<u>\$196,300</u>
340 Fire and Rescue Service						
Other Operating Expenses	\$10,000	\$0	\$10,000	\$20,000	\$10,000	\$5,000
Capital Outlay	88,000	88,000	60,000	60,000	60,000	88,000
Total	<u>\$98,000</u>	<u>\$88,000</u>	<u>\$70,000</u>	<u>\$80,000</u>	<u>\$70,000</u>	<u>\$93,000</u>
TOTAL PUBLIC SAFETY	<u>\$9,454,724</u>	<u>\$10,219,453</u>	<u>\$10,078,900</u>	<u>\$10,042,200</u>	<u>\$10,018,800</u>	<u>\$10,116,800</u>
PUBLIC WORKS						
410 Public Works Administration						
Personnel Expenses	\$875,875	\$972,373	\$966,500	\$970,000	\$964,800	\$938,800
Other Operating Expenses	165,671	162,426	164,100	157,100	151,800	171,800
Total	<u>\$1,041,546</u>	<u>\$1,134,799</u>	<u>\$1,130,600</u>	<u>\$1,127,100</u>	<u>\$1,116,600</u>	<u>\$1,110,600</u>

	FY 2009 Actual Budget	FY 2010 Actual Budget	FY 2011 Adopted Budget	FY 2011 Estimated Trans.	FY 2012 Proposed Trans.	FY 2012 Adopted Budget
420 Equipment Maintenance						
Personnel Expenses	\$145,358	\$154,481	\$152,600	\$144,900	\$157,400	\$157,400
Other Operating Expenses	126,193	141,632	109,400	114,700	127,700	127,700
Capital Outlay	1,895	0	0	0	0	0
Total	<u>\$273,446</u>	<u>\$296,113</u>	<u>\$262,000</u>	<u>\$259,600</u>	<u>\$285,100</u>	<u>\$285,100</u>
440 Street Maintenance						
Personnel Expenses	\$464,091	\$656,911	\$416,500	\$420,300	\$404,000	\$408,000
Other Operating Expenses	289,230	309,274	293,400	302,800	273,900	258,900
Total	<u>\$753,321</u>	<u>\$966,185</u>	<u>\$709,900</u>	<u>\$723,100</u>	<u>\$677,900</u>	<u>\$666,900</u>
445 Four Cities Street Cleaning						
Personnel Expenses	\$50,113	\$48,393	\$56,900	\$49,300	\$58,200	\$58,200
Other Operating Expenses	27,609	29,863	15,900	27,800	28,600	28,600
Total	<u>\$77,722</u>	<u>\$80,339</u>	<u>\$72,800</u>	<u>\$77,100</u>	<u>\$86,800</u>	<u>\$86,800</u>
450 Waste Collection & Disposal						
Personnel Expenses	\$506,023	\$551,690	\$542,600	\$542,500	\$541,200	\$541,200
Other Operating Expenses	183,700	196,573	212,000	193,900	189,200	189,200
Total	<u>\$689,723</u>	<u>\$748,263</u>	<u>\$754,600</u>	<u>\$736,400</u>	<u>\$730,400</u>	<u>\$730,400</u>
460 City Cemetery						
Personnel Expenses	\$922	\$5,930	\$3,000	\$3,000	\$3,000	\$3,000
Other Operating Expenses	1,628	2,050	2,100	2,100	2,100	2,100
Total	<u>\$2,550</u>	<u>\$7,980</u>	<u>\$5,100</u>	<u>\$5,100</u>	<u>\$5,100</u>	<u>\$5,100</u>
470 Roosevelt Center						
Personnel Expenses	\$57,069	\$60,073	\$59,300	\$59,900	\$60,100	\$60,100
Other Operating Expenses	17,615	20,835	13,900	27,100	16,500	16,500
Total	<u>\$74,684</u>	<u>\$80,908</u>	<u>\$73,200</u>	<u>\$87,000</u>	<u>\$76,600</u>	<u>\$76,600</u>
TOTAL PUBLIC WORKS	<u>\$2,989,110</u>	<u>\$3,314,587</u>	<u>\$3,008,200</u>	<u>\$3,015,400</u>	<u>\$2,978,500</u>	<u>\$2,961,500</u>
GREENBELT CARES						
510 Youth Services Bureau						
Personnel Expenses	\$454,104	\$493,856	\$529,100	\$540,800	\$538,500	\$546,500
Other Operating Expenses	47,332	57,768	54,700	55,800	46,000	46,000
Total	<u>\$501,436</u>	<u>\$551,624</u>	<u>\$583,800</u>	<u>\$596,600</u>	<u>\$584,500</u>	<u>\$592,500</u>
520 Greenbelt Assistance in Living						
Personnel Expenses	\$140,672	\$170,654	\$175,900	\$180,500	\$183,000	\$183,000
Other Operating Expenses	6,501	10,637	9,800	9,800	10,300	10,300
Total	<u>\$147,173</u>	<u>\$181,291</u>	<u>\$185,700</u>	<u>\$190,300</u>	<u>\$193,300</u>	<u>\$193,300</u>
530 Service Coordination Program						
Personnel Expenses	\$57,007	\$64,755	\$64,000	\$68,700	\$69,700	\$69,700
Other Operating Expenses	5,564	6,916	6,700	6,600	6,500	6,500
Total	<u>\$62,571</u>	<u>\$71,671</u>	<u>\$70,700</u>	<u>\$75,300</u>	<u>\$76,200</u>	<u>\$76,200</u>
TOTAL GREENBELT CARES	<u>\$711,180</u>	<u>\$804,586</u>	<u>\$840,200</u>	<u>\$862,200</u>	<u>\$854,000</u>	<u>\$862,000</u>

	FY 2009 Actual Budget	FY 2010 Actual Budget	FY 2011 Adopted Budget	FY 2011 Estimated Trans.	FY 2012 Proposed Trans.	FY 2012 Adopted Budget
RECREATION AND PARKS						
610 Recreation Administration						
Personnel Expenses	\$533,609	\$552,434	\$509,600	\$449,200	\$543,200	\$493,200
Other Operating Expenses	134,676	129,676	70,800	68,800	68,000	68,000
Total	<u>\$668,285</u>	<u>\$682,110</u>	<u>\$580,400</u>	<u>\$518,000</u>	<u>\$611,200</u>	<u>\$561,200</u>
620 Recreation Centers						
Personnel Expenses	\$376,055	\$381,046	\$421,000	\$379,200	\$415,000	\$395,000
Other Operating Expenses	138,220	122,623	134,300	137,100	124,400	124,400
Capital Outlay	7,258	0	0	0	0	0
Total	<u>\$521,533</u>	<u>\$503,669</u>	<u>\$555,300</u>	<u>\$516,300</u>	<u>\$539,400</u>	<u>\$519,400</u>
650 Aquatic and Fitness Center						
Personnel Expenses	\$596,040	\$588,708	\$633,500	\$611,400	\$620,800	\$614,800
Other Operating Expenses	415,727	384,991	398,300	376,100	366,700	366,700
Total	<u>\$1,011,767</u>	<u>\$973,699</u>	<u>\$1,031,800</u>	<u>\$987,500</u>	<u>\$987,500</u>	<u>\$981,500</u>
660 Community Center						
Personnel Expenses	\$468,036	\$519,338	\$505,900	\$528,700	\$529,000	\$503,000
Other Operating Expenses	273,137	248,061	270,700	272,200	247,300	247,300
Total	<u>\$741,173</u>	<u>\$767,399</u>	<u>\$776,600</u>	<u>\$800,900</u>	<u>\$776,300</u>	<u>\$750,300</u>
665 Greenbelt's Kids						
Personnel Expenses	\$308,708	\$285,796	\$285,200	\$278,700	\$282,000	\$282,000
Other Operating Expenses	93,258	92,379	89,500	95,900	104,300	104,300
Total	<u>\$401,966</u>	<u>\$378,175</u>	<u>\$374,700</u>	<u>\$374,600</u>	<u>\$386,300</u>	<u>\$386,300</u>
670 Therapeutic Recreation						
Personnel Expenses	\$135,075	\$141,231	\$140,600	\$139,100	\$139,200	\$139,200
Other Operating Expenses	29,030	25,388	27,500	27,600	27,600	27,600
Total	<u>\$164,105</u>	<u>\$166,619</u>	<u>\$168,100</u>	<u>\$166,700</u>	<u>\$166,800</u>	<u>\$166,800</u>
675 Leisure & Fitness						
Personnel Expenses	\$82,714	\$81,144	\$80,500	\$81,700	\$83,400	\$83,400
Other Operating Expenses	31,438	28,144	29,100	32,100	33,100	33,100
Total	<u>\$114,152</u>	<u>\$109,288</u>	<u>\$109,600</u>	<u>\$113,800</u>	<u>\$116,500</u>	<u>\$116,500</u>
685 Arts						
Personnel Expenses	\$152,493	\$153,830	\$155,400	\$155,000	\$157,800	\$157,800
Other Operating Expenses	33,192	25,891	31,000	27,600	28,800	28,800
Total	<u>\$185,685</u>	<u>\$179,721</u>	<u>\$186,400</u>	<u>\$182,600</u>	<u>\$186,600</u>	<u>\$186,600</u>
690 Special Events						
Personnel Expenses	\$65,872	\$74,286	\$73,300	\$60,400	\$62,900	\$62,900
Other Operating Expenses	123,522	125,329	107,700	111,700	108,400	107,900
Total	<u>\$189,394</u>	<u>\$199,615</u>	<u>\$181,000</u>	<u>\$172,100</u>	<u>\$171,300</u>	<u>\$170,800</u>

	FY 2009 Actual Budget	FY 2010 Actual Budget	FY 2011 Adopted Budget	FY 2011 Estimated Trans.	FY 2012 Proposed Trans.	FY 2012 Adopted Budget
700 Parks						
Personnel Expenses	\$804,925	\$834,054	\$852,400	\$849,100	\$851,100	\$859,100
Other Operating Expenses	226,343	245,332	229,500	260,800	232,200	232,200
Total	<u>\$1,031,268</u>	<u>\$1,079,386</u>	<u>\$1,081,900</u>	<u>\$1,109,900</u>	<u>\$1,083,300</u>	<u>\$1,091,300</u>
TOTAL RECREATION & PARKS	<u>\$5,029,328</u>	<u>\$5,039,681</u>	<u>\$5,045,800</u>	<u>\$4,942,400</u>	<u>\$5,025,200</u>	<u>\$4,930,700</u>
MISCELLANEOUS, DEBT SERVICE AND RESERVES						
910 Grants and Contributions						
Other Operating Expenses	\$2,800	\$2,800	\$4,000	\$4,000	\$2,000	\$2,500
Total	<u>\$2,800</u>	<u>\$2,800</u>	<u>\$4,000</u>	<u>\$4,000</u>	<u>\$2,000</u>	<u>\$2,500</u>
920 Intra-City Transit Service						
Personnel Expenses	\$72,640	\$90,776	\$88,000	\$98,900	\$99,500	\$99,500
Other Operating Expenses	10,604	14,946	8,400	13,400	12,100	12,100
Total	<u>\$83,244</u>	<u>\$105,722</u>	<u>\$96,400</u>	<u>\$112,300</u>	<u>\$111,600</u>	<u>\$111,600</u>
930 Museum						
Personnel Expenses	\$81,135	\$83,380	\$85,300	\$84,000	\$85,900	\$85,900
Other Operating Expenses	4,942	7,617	6,900	10,400	6,900	6,900
Total	<u>\$86,077</u>	<u>\$90,997</u>	<u>\$92,200</u>	<u>\$94,400</u>	<u>\$92,800</u>	<u>\$92,800</u>
TOTAL MISCELLANEOUS	<u>\$172,121</u>	<u>\$199,519</u>	<u>\$192,600</u>	<u>\$210,700</u>	<u>\$206,400</u>	<u>\$206,900</u>
990 Non-Departmental						
Unemployment Comp.	\$0	\$0	\$12,000	\$18,000	\$12,000	\$12,000
Insurance	474,722	458,380	477,600	597,300	1,155,900	1,155,900
Miscellaneous	14,823	11,149	50,000	43,000	18,000	68,000
Building Maintenance	19,725	20,943	0	0	10,000	10,000
Reserve Appropriations	20,634	60,951	80,000	20,000	264,000	20,000
Retirement Plan Payment	208,052	213,187	214,600	214,500	219,700	219,700
TOTAL NON- DEPARTMENTAL	<u>\$737,956</u>	<u>\$764,610</u>	<u>\$834,200</u>	<u>\$892,800</u>	<u>\$1,679,600</u>	<u>\$1,485,600</u>
999 Fund Transfers						
Building Capital Res. Fund	\$0	\$75,000	\$75,000	\$75,000	\$100,000	\$100,000
Capital Improvements	280,000	255,000	300,000	300,000	300,000	300,000
Debt-Service Fund Payment	788,700	780,300	760,000	760,000	450,000	682,100
Replacement Fund Reserve	203,000	203,000	133,000	133,000	103,000	103,000
2001 Bond Fund	625,000	0	0	0	0	0
TOTAL FUND TRANSFERS	<u>\$1,896,700</u>	<u>\$1,313,300</u>	<u>\$1,268,000</u>	<u>\$1,268,000</u>	<u>\$953,000</u>	<u>\$1,185,100</u>
TOTAL DEPARTMENTS	<u>\$24,591,957</u>	<u>\$25,381,686</u>	<u>\$24,939,250</u>	<u>\$24,861,900</u>	<u>\$25,392,200</u>	<u>\$25,472,200</u>

CITY OF GREENBELT ORGANIZATIONAL CHART



PERSONNEL STAFFING

		Auth. FY 2009	Auth. FY 2010	Auth. FY 2011	Prop. FY 2012	Auth. FY 2012
120	Administration	5.0	5.0	5.0	5.0	5.0
140	Finance & Administrative Services	7.5	7.5	7.0	7.0	7.0
145	Information Technology	4.0	4.0	4.0	4.0	4.0
190	Community Promotion	2.5	1.5	1.5	1.5	1.5
200	Planning & Community Development	15.0	14.0	14.0	14.0	14.0
300	Police Department	71.0	69.0	69.0	69.0	69.0
400	Public Works Department	51.95	53.5	51.5	50.5	50.5
500	Social Services	8.5	8.2	8.7	8.7	8.7
600	Recreation Department	59.8	59.8	59.4	59.4	59.4
930	Museum	1.0	1.0	1.0	1.0	1.0
TOTAL FTE		<u>226.25</u>	<u>223.5</u>	<u>221.1</u>	<u>220.1</u>	<u>220.1</u>

NOTE: The Personnel Staffing schedules express all positions including non-classified in terms of Full Time Equivalent (FTE) expressed to the nearest tenth of a full time position (2,080 hours). Thus a part time employee working 600 hours a year would be reported as .3 FTE and 4 employees working 600 hours would be reported as 1.2 FTE.



