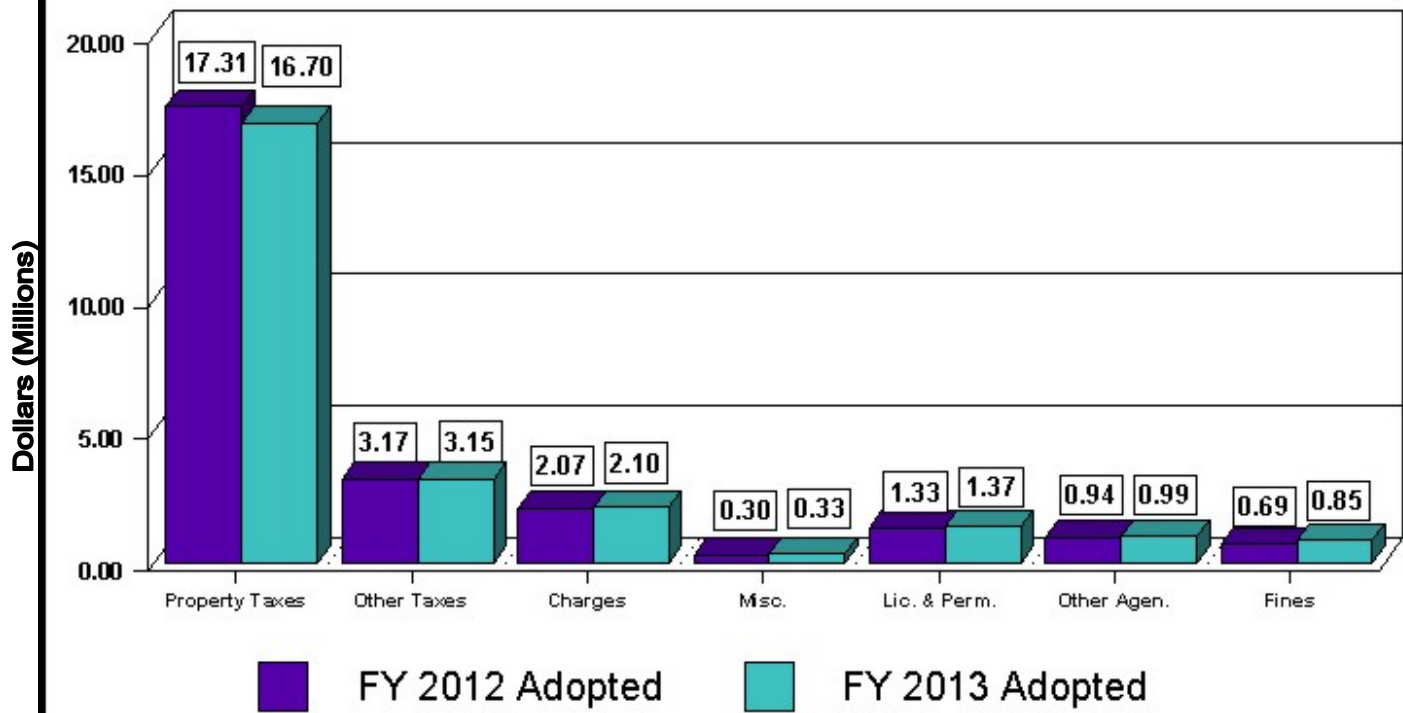


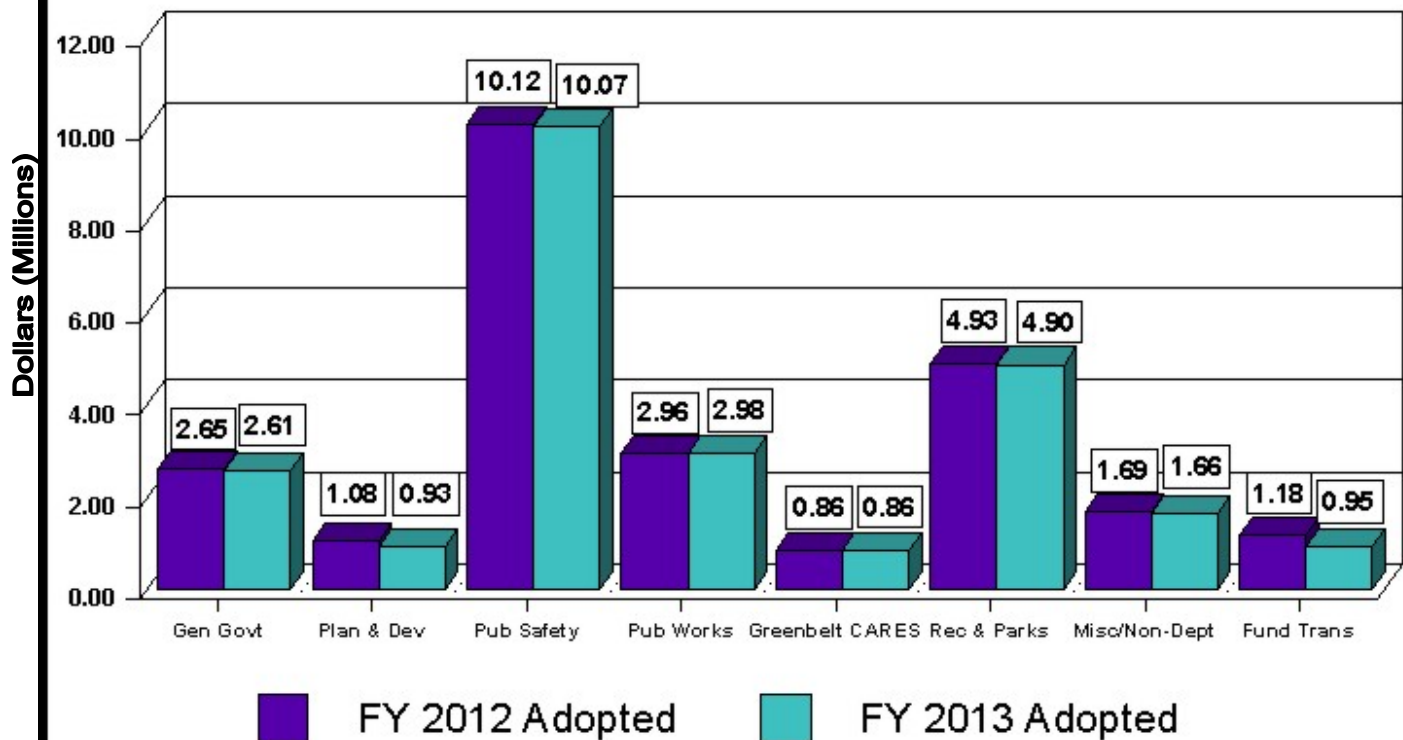
GENERAL FUND SUMMARY

FUND	FY 2010 Actual Trans.	FY 2011 Actual Trans.	FY 2012 Adopted Budget	FY 2012 Estimated Trans.	FY 2013 Proposed Budget	FY 2013 Adopted Budget
FUND BALANCE-As of July 1						
Undesignated and Unreserved	\$2,255,793	\$1,843,536	\$2,219,854	\$2,823,523	\$2,586,330	\$2,586,330
Designated and Reserved	191,961	372,618	300,000	274,207	300,000	300,000
TOTAL FUND BALANCE	\$2,448,754	\$2,216,154	\$2,519,854	\$3,097,730	\$2,886,330	\$2,886,330
REVENUES						
Taxes	\$20,044,742	\$20,181,587	\$20,480,700	\$19,552,600	\$19,851,500	\$19,851,500
Licenses and Permits	1,166,617	1,273,022	1,328,800	1,361,200	1,372,800	1,372,800
Revenue from Other Agencies	926,086	1,116,816	935,600	963,000	940,000	990,000
Service Charges	2,011,416	1,954,498	2,069,400	2,040,800	2,099,400	2,099,400
Fines and Forfeitures	599,899	546,562	688,000	361,000	948,000	848,000
Miscellaneous Revenue	332,603	395,806	197,300	229,600	217,000	217,000
Interfund Transfers	0	75,100	104,000	104,000	114,000	114,000
TOTAL REVENUE	\$25,081,363	\$25,543,391	\$25,803,800	\$24,612,200	\$25,542,700	\$25,492,700
EXPENDITURES						
General Government	\$2,692,633	\$2,565,019	\$2,646,900	\$2,624,800	\$2,578,300	\$2,605,900
Planning and Development	1,033,317	1,011,690	1,076,700	893,400	1,026,100	931,900
Public Safety	10,219,453	9,941,113	10,116,800	9,665,200	9,958,700	10,067,300
Public Works	3,314,587	3,028,397	2,961,500	2,898,700	2,938,300	2,983,700
Greenbelt CARES	804,586	856,428	862,000	863,300	834,000	857,300
Recreation and Parks	5,039,681	4,927,228	4,930,700	4,948,500	4,862,900	4,902,300
Miscellaneous	199,519	204,777	206,900	212,000	205,800	206,800
Non-Departmental	764,610	859,163	1,485,600	1,532,600	1,656,400	1,456,400
Fund Transfers	1,313,300	1,268,000	1,185,100	1,185,100	950,000	950,000
TOTAL EXPENDITURES	\$25,381,686	\$24,661,815	\$25,472,200	\$24,823,600	\$25,010,500	\$24,961,600
FUND BALANCE As of June 30						
Undesignated and Unreserved	\$1,843,536	\$2,823,523	\$2,551,454	\$2,586,330	\$3,118,530	\$3,117,430
Designated and Reserved	372,618	274,207	300,000	300,000	300,000	300,000
TOTAL FUND BALANCE	\$2,216,154	\$3,097,730	\$2,851,454	\$2,886,330	\$3,418,530	\$3,417,430
% Undesignated Fund Balance to Expenditures for Year	7.3%	11.4%	10.0%	10.4%	12.5%	12.5%

FY 2012 & FY 2013 REVENUES



FY 2012 & FY 2013 EXPENDITURES



FY 2013 Revenues



Property Taxes	Other Taxes	Service Charges	Lic. & Permits	Other Agen.	Fines	Misc. & Transfers
65.4¢	12.3¢	8.2¢	5.4¢	3.7¢	3.7¢	1.3¢

FY 2013 Expenditures



General Govt.	Planning & C.D.	Public Safety	Public Works	Gbelt CARES	Recreation & Parks	Misc. & NonDept	Fund Transfers
10.4¢	3.7¢	40.3¢	12.1¢	3.4¢	19.6¢	6.7¢	3.8¢

GENERAL FUND SUMMARY-REVENUES

Account Classification	FY 2010 Actual Trans.	FY 2011 Actual Trans.	FY 2012 Adopted Budget	FY 2012 Estimated Trans.	FY 2013 Proposed Budget	FY 2013 Adopted Budget
TAXES						
411000 Real Property						
411100 Real Property	\$18,886,209	\$16,560,502	\$16,864,000	\$16,449,700	\$16,330,200	\$16,330,200
Prop. Abatement	(473,361)	(207,194)	(150,000)	(150,000)	(350,000)	(350,000)
411200 Real Prop. Abate. Prior Yr.	(168,369)	(90,623)	(150,000)	(800,000)	(420,000)	(420,000)
411220 Homestead Tax Credit	(2,679,562)	(898,879)	(800,000)	(690,000)	(520,000)	(520,000)
411230 Homeowners Tax Credit	(48,628)	(38,097)	(32,000)	(40,000)	(40,000)	(40,000)
412000 Personal Property						
412100 Personal Property - Local	26,783	18,850	23,000	17,500	17,500	17,500
412110 Public Utilities	294,322	306,541	290,000	275,000	275,000	275,000
412120 Ordinary Business Corp.	1,281,563	1,387,841	1,150,000	1,325,000	1,325,000	1,325,000
412140 Local Prior Year Taxes	0	131	200	2,200	200	200
412150 Utility Prior Year Taxes	0	0	0	4,500	0	0
412160 Ordinary Prior Year Taxes	40,295	80,827	40,000	51,000	40,000	40,000
412200 Abatements – Current	(22,234)	(51,170)	(20,000)	(65,000)	(40,000)	(40,000)
412210 Abatements – Prior Year	(47,131)	(21,785)	(20,000)	(75,000)	(40,000)	(40,000)
413100 Penalties & Interest	1,957	83,920	35,000	0	35,000	35,000
414100 Payment in Lieu	64,425	72,049	81,500	81,400	90,600	90,600
421000 Other Local Taxes						
421100 Income Taxes	2,090,560	2,117,044	2,160,000	2,160,000	2,190,000	2,190,000
421200 Admiss. & Amusements	183,886	171,538	180,000	165,000	165,000	165,000
421210 Admiss. & Amuse. Rebate	(85,468)	(79,495)	(15,000)	0	0	0
421300 Hotel/Motel Tax	648,428	690,641	700,000	700,000	700,000	700,000
422000 State Shared Taxes						
422100 Highway	51,064	78,946	144,000	141,300	93,000	93,000
TOTAL	<u>\$20,044,739</u>	<u>\$20,181,587</u>	<u>\$20,480,700</u>	<u>\$19,552,600</u>	<u>\$19,851,500</u>	<u>\$19,851,500</u>
LICENSES & PERMITS						
431000 Street Use						
431100 Street Permits	\$65,285	\$128,491	\$100,000	\$90,000	\$85,000	\$85,000
431200 Residential Prop. Fees	542,950	555,733	568,000	568,700	568,700	568,700
431300 Bldg. Construction	22,271	28,365	22,000	22,000	28,000	28,000
431400 Commercial Property	100,750	98,600	176,000	216,000	216,000	216,000
431500 Variance/Departure	0	1,050	100	100	100	100
431600 Dev. Review Fees	5,000	2,100	3,000	1,000	1,000	1,000
432000 Business Permits						
432100 Traders	29,868	35,520	35,000	35,000	35,000	35,000
432300 Liquor License	8,127	8,814	8,400	9,100	8,800	8,800
432400 Non-Residential Alarm	27,100	33,675	27,000	30,000	30,000	30,000
433000 Other Licenses & Permits						
433100 Animal	225	1,135	100	100	100	100
433200 Dog Park Fees	95	115	100	100	100	100
433300 Boats	51	36	100	100	100	100
433400 Cable Television	281,610	293,152	300,000	300,000	307,000	307,000
433402 Cable TV - Other	83,284	86,236	89,000	89,000	92,900	92,900
TOTAL	<u>\$1,166,616</u>	<u>\$1,273,022</u>	<u>\$1,328,800</u>	<u>\$1,361,200</u>	<u>\$1,372,800</u>	<u>\$1,372,800</u>

Account Classification	FY 2010 Actual Trans.	FY 2011 Actual Trans.	FY 2012 Adopted Budget	FY 2012 Estimated Trans.	FY 2013 Proposed Budget	FY 2013 Adopted Budget
REVENUE FROM OTHER AGENCIES						
441000 Grants from Federal Gov't						
441104 COPS Fast	\$0	\$103,186	\$0	\$0	\$0	\$0
441105 HIDTA	6,720	8,517	14,000	14,000	14,000	14,000
441108 CDBG	0	12,000	0	0	0	0
441109 Juvenile Delinquency	0	14,662	23,000	23,000	0	0
441114 Service Coordinator	53,343	82,951	56,000	56,000	56,000	56,000
442000 Grants from State Gov't						
442101 Police Protection	402,430	402,430	402,000	402,400	402,400	402,400
442102 Youth Services Bureau	73,701	68,976	70,000	68,000	68,000	68,000
442116 CARES Miscellaneous	0	11,805	0	0	0	0
442118 Maryland State Arts	15,476	22,482	20,000	21,000	21,000	21,000
442199 Traffic Safety (SHA)	28,691	31,218	20,000	20,000	20,000	20,000
443000 Grants from County Gov't						
443102 Youth Services Bureau	2,500	30,000	2,000	30,000	30,000	30,000
443106 Landfill Disposal Rebate	57,652	57,652	57,700	57,700	57,700	57,700
443107 Code Enforcement	6,500	6,500	6,500	6,500	6,500	6,500
443110 Financial Corporation	874	437	400	400	400	400
443127 School Resource Officer	80,000	80,000	80,000	80,000	80,000	80,000
443128 M-NCPPC	184,000	184,000	184,000	184,000	184,000	234,000
443199 Misc. One-time funding	14,199	0	0	0	0	0
TOTAL	<u>\$926,086</u>	<u>\$1,116,816</u>	<u>\$935,600</u>	<u>\$963,000</u>	<u>\$940,000</u>	<u>\$990,000</u>
SERVICE CHARGES FOR SERVICES						
451000 Sanitation & Waste Removal						
451100 Waste Collection & Disposal	\$576,928	\$587,363	\$643,900	\$644,200	\$649,200	\$649,200
451200 Recycling Fee	5,930	6,761	8,200	7,000	7,000	7,000
452000 – 457000 Recreation						
452100 Recreation & Parks	8,338	7,192	7,000	4,300	7,000	7,000
452101 Therapeutic Recreation	20,636	20,641	20,600	20,600	20,600	20,600
452103 Tennis Court Lighting	396	212	400	100	400	400
452104 Recreation Centers	36,439	30,288	33,000	22,000	28,000	28,000
452105 Recreation Concessions	4,116	4,344	4,600	3,200	4,000	4,000
453000 Aquatic and Fitness Center	592,434	533,973	566,100	556,000	576,000	576,000
454000 Community Center	182,003	187,241	191,600	188,500	197,400	197,400
455000 Greenbelt's Kids	403,071	415,276	409,000	436,000	445,000	445,000
456000 Fitness & Leisure	66,527	72,855	74,800	67,800	67,800	67,800
457000 Arts	75,334	71,883	80,000	68,100	74,000	74,000
458000 Other Charges/Fees						
458101 GED Co-pay	1,803	3,325	2,000	1,500	1,500	1,500
458102 Mgmt. Fee–Green Ridge House	6,666	6,666	6,700	0	0	0
458103 Bus Fares	6,420	6,478	6,500	6,500	6,500	6,500
458201 Post Office	24,377	0	0	0	0	0
458202 Pet Adoption	0	0	15,000	15,000	15,000	15,000
TOTAL	<u>\$2,011,418</u>	<u>\$1,954,498</u>	<u>\$2,069,400</u>	<u>\$2,040,800</u>	<u>\$2,099,400</u>	<u>\$2,099,400</u>

Account Classification	FY 2010 Actual Trans.	FY 2011 Actual Trans.	FY 2012 Adopted Budget	FY 2012 Estimated Trans.	FY 2013 Proposed Budget	FY 2013 Adopted Budget
FINES & FORFEITURES						
460000 Other Fines & Forfeitures						
460101 Parking Citations	\$132,321	\$137,599	\$130,000	\$100,000	\$150,000	\$150,000
460102 Citation Late Fees	20,460	19,400	20,000	13,000	20,000	20,000
460103 Impound Fees	10,275	8,600	8,000	8,000	8,000	8,000
460121 Municipal Infractions	63,750	157,451	20,000	10,000	10,000	10,000
460122 False Alarm Fees	57,480	16,208	35,000	35,000	35,000	35,000
460201 Red Light Camera Fines	315,613	207,304	275,000	195,000	225,000	225,000
460301 Speed Camera Fines	0	0	200,000	0	500,000	400,000
TOTAL	<u>\$599,899</u>	<u>\$546,562</u>	<u>\$688,000</u>	<u>\$361,000</u>	<u>\$948,000</u>	<u>\$848,000</u>
MISCELLANEOUS REVENUES						
470000 Interest & Dividends	\$6,163	\$5,875	\$2,000	\$1,500	\$1,500	\$1,500
480101 Rents & Concessions	540	580	500	500	500	500
480200 Sale of Recyclable Material	6,312	11,229	8,000	15,000	15,000	15,000
480301 Other	12,169	33,503	10,000	23,000	23,000	23,000
480401 Beltway Plaza Partnership	60,000	40,000	0	0	0	0
480403 Franklin Park Partnership	79,266	63,996	67,000	67,000	67,000	67,000
480404 Four-Cities Street Cleaning	69,791	65,897	65,100	61,900	60,300	60,300
480405 IWIF Reimbursement	70,588	141,049	25,000	35,000	30,000	30,000
480406 Green Ridge House Service Coord.	16,900	18,700	19,700	19,700	19,700	19,700
480499 Misc. Grants & Contri.	10,874	14,977	0	6,000	0	0
TOTAL	<u>\$332,603</u>	<u>\$395,806</u>	<u>\$197,300</u>	<u>\$229,600</u>	<u>\$217,000</u>	<u>\$217,000</u>
INTERFUND TRANSFERS						
490101 Interfund Transfer from Cemetery Fund	\$0	\$0	\$4,000	\$4,000	\$3,000	\$3,000
Special Projects Fund	0	75,100	100,000	100,000	111,000	111,000
TOTAL	<u>\$0</u>	<u>\$75,100</u>	<u>\$104,000</u>	<u>\$104,000</u>	<u>\$114,000</u>	<u>\$114,000</u>
TOTAL GENERAL FUND REVENUES	\$25,081,361	\$25,543,391	\$25,803,800	\$24,612,200	\$25,542,700	\$25,492,700

ASSESSABLE BASE - DETAIL

<u>REAL PROPERTY</u>	Date of Finality	Actual and Estimated FY 2012		Adopted FY 2013	
		Assessment	Revenue Rate \$0.79	Assessment	Adopted Rate \$0.79
Full Year	January 1	\$2,081,987,300	\$16,447,700	\$2,066,922,400	\$16,328,700
¾ Year Additions	April 1	253,200	2,000	0	0
½ Year Additions	July 1	0	0	379,700	1,500
¼ Year Additions	October 1	0	0	0	0
Homestead Credit		(87,341,800)	(690,000)	(65,822,800)	(520,000)
Homeowners Credit		(506,300)	(40,000)	(506,300)	(40,000)
Abatements – Real Property		(18,987,300)	(150,000)	(44,303,800)	(350,000)
Total		<u>\$1,975,405,100</u>	<u>\$15,569,700</u>	<u>\$1,956,669,200</u>	<u>\$15,420,200</u>
<u>PERSONAL PROPERTY</u>	Date of Finality	Actual and Estimated FY 2012		Adopted FY 2013	
		Assessment	Revenue Rate \$1.70	Assessment	Adopted Rate \$1.70
Locally Assessed	January 1	\$1,029,400	\$17,500	\$1,029,400	\$17,500
Public Utilities	January 1	16,176,500	275,000	16,176,500	275,000
Business Corporations	January 1	77,941,200	1,325,000	77,941,200	1,325,000
Abatements – Personal Property	January 1	(3,823,500)	(65,000)	(1,764,700)	(40,000)
Total		<u>\$91,323,600</u>	<u>\$1,552,500</u>	<u>\$92,794,200</u>	<u>\$1,577,500</u>
TOTAL ASSESSABLE BASE/ PROPERTY TAXES					
One cent (1¢) on the Real Property Tax Rate Yields			\$197,100	\$195,200	
One cent (1¢) on the Personal Property Tax Rate Yields			9,100	9,300	
Total Yield for One cent (1¢) on the Real & Personal Prop. Tax Rates			\$206,200	\$204,500	
Note: Prior to FY 2001, real property was assessed at 40% of actual value. This accounts for the difference in tax rates between real and personal property.					

SOURCES OF REVENUE

In this section, revenue sources in the General Fund are explained with comparisons between previous years' actual receipts, the original budget and an estimate for the current year, along with the proposed revenue for the new fiscal year. Revenues are budgeted on a modified accrual basis which means they are recorded when revenues are measurable and available to spend. The major categories of revenue are:

- ① Real Property Tax
- ② Ordinary Business Corporations (Corporate Personal Property Tax)
- ③ State Shared Taxes
- ④ Licenses and Permits
- ⑤ Revenue from Other Agencies
- ⑥ Service Charges
- ⑦ Fines and Forfeitures
- ⑧ Miscellaneous

While the "great recession" technically ended two years ago, individuals and families continue to feel the pinch of a sluggish economy. Nationally, there has been job creation every month for the most recent 23 months. Good news for folks getting back to work. However, there remain millions of people looking for work and millions more who would like to work but are no longer actively seeking employment. Unemployment in Prince George's County is 6.5%, a marked improvement over the 7.3% rate a year ago and well below the national average of 8.3%.

It would be comforting to say that the housing market in Greenbelt has found a bottom. With historically low interest rates and home prices at or near the bottom, sales should be showing signs of improvement. The presence of the Federal Government has historically tempered any recessionary impact of a down economy in the Washington Metropolitan Area. While prior periods of prosperity were the result of wage increases which can increase and decrease quickly with the rolling tide of the economy, the economic prosperity prior to this latest recession was different. It was created by an unsustainable increase in property values.

In recent fiscal years, the City budgeted revenues to exceed expenditures because staff understood that real estate revenues would be impacted severely by the recession, specifically the downturn in housing. The City's conservative approach to financing preserved the level of services that Greenbelt residents expect.

REAL PROPERTY

Real property tax is the City of Greenbelt's largest revenue source. It accounts for approximately 59% of all General Fund revenue in the proposed FY 2013 budget. The City's reliance upon real estate taxes has increased dramatically since FY 2003 when real estate taxes accounted for 42% of General Fund revenue. However, it should be noted that real estate taxes net of abatements and credits have accounted for approximately 60% for several years now. It is believed that the ratio of real estate taxes versus other revenue has stabilized which is a positive sign for Greenbelt.

In Maryland, real property is reassessed every three years and is based on the estimated actual value (or market value) of the property. FY 2013 is the third year of the current triennial assessment period for the City. All real property in Greenbelt is being reassessed in 2012 which will set the assessment for fiscal years 2014, 2015 and 2016.

The City relies upon information from the State Department of Assessment and Taxation (SDAT) to estimate the actual value of real estate property in Greenbelt. Prior to FY 2011, SDAT's annual assessment estimates had been within one-half percent of

actual revenue in any given fiscal year. However, in FY 2011, SDAT overestimated real estate assessments during the budget process. As a result, the City's FY 2011 budget for real estate taxes was \$600,000 higher than actual assessments could support.

In FY 2012, real property assessments were misreported again to the City. The result was a reduction of approximately \$350,000 in real estate tax revenue from the adopted budget which was based upon the SDAT estimate. In addition, abatements from prior fiscal years (FY 2010 and FY 2011) will be \$650,000 over the adopted budget. The result is a \$1.1 million shortfall for this revenue source.

Total assessed value in Greenbelt peaked in FY 2010 at \$2.40 billion. Declines in assessed value of 12.3% and 1.0% in FY 2011 and FY 2012 respectively will be followed by a third decline of 0.7% in FY 2013. The assessed value of residential properties (owner occupied and rental) is expected to increase just 0.2% in FY 2013 after adjusting for the homestead property tax credit. Commercial property is not eligible for the homestead credit and is expected to decline 6.6% in FY 2013.

It is reasonable to expect that no significant development will occur in FY 2013. The only area of the City in which any substantial new residential construction could occur is the area adjacent to the Greenbelt Metro Station. The area around the Metro Station is split into two areas; the north core closest to the Metro Station will consist of commercial property, and the south core will consist primarily of residential property. The project stalled three years ago due to the economic slowdown, but there is renewed interest in the property. The FY 2013 budget does not assume development in the south core.

The City of Greenbelt's real property consists of three types: individual homeowners (consisting of single family homes, townhouses, and condominiums), rental property, and commercial business property. Each type is approximately one third of the total. Typically in the first year of the triennial assessment, homeowners are the group most likely to receive abatements to their assessment. Recent sales in a community give state assessors ample data on which to value residential property. Therefore, the valuation of a homeowner's assessment can be reviewed easily.

Rental and business properties are more difficult to assess because they are generally based on the ability of a property to produce income. Typically, abatements to owners of these types of properties are not processed in the first year of the triennial assessment. These abatements have been typically granted in years two and three of the triennial assessment. This delay creates a multiplier effect when several years of abatements are granted at the same time. It is estimated that commercial real estate properties will receive approximately \$950,000 in abatements in FY 2012. Most of these abatements, \$800,000, relate to FY 2010 and FY 2011.

Residential property, including apartment buildings, account for approximately 67% of the total assessed value for real estate. Commercial property accounts for the remaining 33%. The State of Maryland's FY 2013 estimate for the total value of real estate property in the City of Greenbelt is \$2.067 billion. A tax credit is granted to homeowners to ensure that the assessment increase to their property will not increase more than 10% a year. This limit to a homeowner's assessment is called the "Homestead Property Tax Credit." The State assessment office estimates that these reductions in FY 2013 will be \$65.8 million and will result in credits of \$520,000 in FY 2013.

The State of Maryland has a second tax credit based upon a homeowner's income that limits the amount of property taxes owed. The City has "piggybacked" on this credit to homeowners in Greenbelt who qualify for the State credit. This additional credit is limited to 25% of the amount of the State credit. Greenbelt homeowners qualify for the Greenbelt credit when they apply for the State credit. It is estimated that this credit will be \$40,000 in FY 2013.

PERSONAL PROPERTY

This designation contains three types of personal property: (1) Locally Assessed, (2) Public Utility and (3) Ordinary Business Corporation. The Personal Property tax (PPT) is an ad valorem tax levied annually on all stock in business, which includes furniture and equipment. Locally Assessed personal property tax comes from unincorporated operations (e.g. sole proprietorships and partnerships). The Public Utility portion is a tax paid by public utilities on the value of stock and materials

(e.g. poles and substations) owned by electric, communication and water companies located in Greenbelt. The Ordinary Business Corporation portion is paid by corporations doing business in Greenbelt. All companies owning business personal property and operating in Greenbelt on January 1st are assessed in the subsequent fiscal year beginning July 1st.

It is important to note that the 70 largest companies in Greenbelt paid approximately \$50,000 less personal property taxes in FY 2012 than a year earlier. Corporate personal property tax revenue increased in FY 2011 to \$1,387,841. It was the first increase for this revenue source since its peak in FY 2007 when it ended the year at \$1,927,041. Corporate personal property receipts are 4.4% lower in FY 2012. It is estimated that FY 2012 and FY 2013 revenue will be \$1,325,000.

Utility personal property taxes are expected to end FY 2012 at \$275,000, slightly less than the adopted budget. This amount has been carried forward to FY 2013. The two largest utilities Pepco and Verizon paid \$148,400 and \$68,500 respectively in FY 2012. Their share represents four-fifths of the total for this revenue source.

STATE SHARED TAXES

Income Tax - The State of Maryland Comptroller's office controls the flow of income tax receipts to counties and municipalities in Maryland. The State receives monies withheld from taxpayer's pay checks throughout the year. However, the Comptroller's office must hold back a reserve from income tax receipts in order to pay for refunds due residents. In addition, these reserves are released just after the close of the fiscal year. Because of this practice, it is difficult to know the level of income revenue until the City's financial report is nearly complete. Despite these limitations, certain assumptions can be made regarding income tax revenue; however, it should be noted that income growth for Greenbelt residents does not increase in good times as fast as the State average, nor does it decline as dramatically during economic down turns.

This revenue has showed a steady increase since FY 2009 up 2.3% in FY 2010 and 1.3% in FY 2011. It is estimated that FY 2012 income tax revenue will meet the adopted budget of \$2,160,000 which would represent a 2.0% increase. A conservative 1.5% growth rate is projected for FY 2013. It is estimated that income tax revenue will be \$2,190,000.

Admissions and Amusement Taxes are levied by municipalities on the gross receipts of a wide variety of entertainment and amusement activities which take place within their jurisdictions. The City taxes gross receipts from these activities at the maximum rate of 10%. Approximately 75% of this revenue is derived from the admissions to theaters. It is estimated that A&A taxes will be \$165,000 in FY 2012 and FY 2013.

Hotel/Motel taxes are levied upon the room rates charged visitors staying at Greenbelt's five hotels. After declining approximately \$90,000 in FY 2009, this revenue increased to \$690,641 just below the five-year average of \$698,633. Hotel/motel taxes are tracking to the FY 2012 adopted budget of \$700,000. The proposed budget for FY 2013 has been held steady at \$700,000.

Highway User Taxes are collected by the State and shared with counties and municipalities. This revenue must be expended for the construction, reconstruction and/or maintenance of roads or streets. The Maryland Department of Transportation (MDOT) makes estimates based on expected vehicle and gasoline sales, and vehicle registrations. Because of the State of Maryland's budget difficulties in recent years, the formula to share this revenue has been abandoned. As a result, the City's share of this revenue has been reduced 92%. FY 2009 revenue was \$556,665. One year later, the revenue was only \$51,064. The State Highway Administration informed the City that the disbursements for FY 2012 and FY 2013 will be \$141,300 and \$93,000 respectively.

LICENSES AND PERMITS

Street Permit revenue represents fees paid by property owners to the City whenever improvements are made to the public right-of-way. The majority of these fees are paid by businesses developing areas within the City. Receipts from street permits are based upon the value of the improvement to the property.

As noted development of the south core of Greenbelt Station is the area in which most new development is likely to occur. The south core will be predominantly residential while the north core will be a commercial area. There are currently eleven active street construction permits. To keep a permit active requires an annual fee of 25% of the original permit fee. If the permit is allowed to lapse, the property owner would be required to open a new permit which is generally more costly than keeping a permit active. It is estimated that FY 2012 and FY 2013 permit fees will be \$90,000 and \$85,000, respectively.

Residential and Commercial Property Fees support the City's code enforcement program. The City raised the fees charged to owners of rental property most recently in FY 2012 in order to stay in line with other area jurisdictions. The fee was increased from \$100 to \$110. Apartment rental licenses comprise the largest portion of these fees.

Commercial entities located in Greenbelt are also subject to inspection fees. The fee, which is set in three tiers, is determined by the space occupied by the business. This fee was also increased in FY 2012. It is estimated at \$216,000.

Cable Television Franchise Fees - The City receives a franchise fee from cable TV operators that provide service to Greenbelt residents and businesses. The fee is based on 5% of annual gross subscriber revenues during the period of the franchise operation. The City Council agreed to a 15 year franchise agreement with Comcast in FY 1999. This agreement also called for an additional 3% fee that is used to upgrade the system.

In FY 2007, the City granted a second franchise agreement to Verizon which enables greater choice and competition for residents and businesses. While most increases to Verizon's franchise fees will likely come at the expense of Comcast, there appears to be some upward movement in this revenue source. Possibly entertainment dollars spent attending movie theaters are being allocated to services provided by Comcast and Verizon. The City is estimating revenue in FY 2012 and FY 2013 of \$300,000 and \$307,000, respectively.

REVENUE FROM OTHER AGENCIES

State Aid for Police Protection has been allocated to counties and municipalities that have annual expenditures for police protection of at least \$5,000 and employ at least one qualified full-time police officer. The grant has three funding mechanisms. First, a \$1,950 per officer grant is transferred for every certified officer employed as of June 30 each fiscal year. The second funding mechanism is a \$2.50 per capita grant. The final funding mechanism is expenditure driven. Grant funding is divided between a county and its municipalities on a proportionate basis of police expenditures for the immediate preceding fiscal year.

As of FY 2010, the State appears to have abandoned its long standing formula to allocate aid for police protection in favor of a flat dollar grant to local police agencies. This grant was \$402,400 in FY 2011 and quarterly payments in FY 2012 are tracking to this amount as well. The City believes that this grant will remain at the current funding level for FY 2013.

Landfill Disposal Rebate - The County accepts solid waste from municipalities as well as private contractors. Municipalities receive a rebate of collected landfill fees. This rebate has been \$57,700 since 1996.

SERVICE CHARGES

Refuse Collection and Recycling - The City charges a fee for the collection of household refuse. It should be noted that 83% of the City's cost to provide refuse service is fixed. Salaries, benefits, equipment maintenance, insurance, etc. do not vary as a result of new or lost customers.

The two variable costs are the tipping fee for refuse and the recycling fee. The refuse tipping fee is \$59/ton. The good news is that the County's charge for collecting recyclable material was reduced to \$0 for FY 2012, down from \$30/ton. No fee increase is believed necessary for residential customers to support waste collection services in FY 2013. However, staff is recommending commercial fees be increased.

Recreation Department - The City's Recreation Department charges user fees for many of its programs. These user fees can be susceptible to economic pressures because of their discretionary nature. Estimated recreation revenues for FY 2012 are \$1,360,600 which is \$103,700 or 1.9% lower than the adopted budget. Proposed revenues for FY 2013 are \$1,370,500, an increase of \$9,900 (0.7%) over the FY 2012 estimate.

Aquatic and Fitness Center - User fees for the City's fitness center and swimming pools are accounted for here. It should be noted that until FY 2011 total revenues for the facility stayed in a tight range around \$600,000 despite increasing fees annually for many years. A sharp decline occurred in FY 2011 as a result of closing the facility one month due to installing new equipment to maintain air temperature and humidity. Revenues ended FY 2011 at \$533,973. It is estimated that FY 2012 revenue will end the fiscal year at \$556,000 which is \$10,000 short of the adopted budget.

A 3% pass fee increase is included in the proposed budget for FY 2013. Class fees have not been adjusted for several years. It is proposed to increase class fees 10% in FY 2013. Most classes would cost a resident or pass holder between \$4 and \$6 per class to participate.

Community Center - User fees and grants support approximately 30% of the cost to operate the facility. Tenant rents will increase 3% in FY 2013, in line with the increase of the Consumer Price Index. An increase of \$5 per hour is proposed for facility rental fees which have not been adjusted in six to nine years. It is estimated that these changes will generate an additional \$9,000 in revenue for the facility.

Greenbelt's Kids - This budget accounts for all revenues generated by programming focused toward children in Greenbelt. This includes all spring and summer camps, after school programs and miscellaneous classes. The majority of these revenues are earned through summer camps. Early registration for the spring and summer camps for FY 2012 is slightly stronger than a year ago. The Recreation Department has met with local PTA's, HOA's, and youth groups to bolster registration. Revenues for Greenbelt's Kids are driven primarily by the results of the summer camps. Camp fees account for 83% of Greenbelt's Kids revenue. Non-resident camp fees were increased 5% in FY 2011 and FY 2012 to ensure that their rate is 20% higher than the resident rate. The Recreation Department's goal is to achieve a ratio of revenues to expenditures of 125%. The ratio for FY 2012 and FY 2013 is projected to be only 114% and 113%, respectively. Therefore, the ratio for these years is short of the stated goal. By most measures, the larger economy is better than a year ago. However, it is believed that the revenue goal of 125% of expenditures is not likely to be achieved until families feel that the economy is on sounder footing.

FINES AND FORFEITURES

This category is comprised of the fines imposed by the Police and Community Development departments for parking violations, impound fees, false fire alarm fines and municipal infractions.

Red Light Cameras - The City initiated its Red Light Camera Program in FY 2002. This program is designed to reduce the number of traffic signal violations and increase traffic safety within Greenbelt. Red light camera revenue peaked in FY 2003, the second year of the program, at \$609,698. Since that time, revenue has declined considerably due to better compliance, but

also some cameras have been out of service as a result of roadway construction. It is estimated that red light camera revenue in FY 2013 will increase \$30,000 in FY 2012 to \$225,000.

Parking Tickets – The fine for parking tickets was increased from \$25 to \$40 in FY 2006. FY 2012 parking ticket revenue is estimated to end the year at \$100,000 plus an additional \$13,000 for late fees. Both of these revenues are down from historical results because of vacancies in parking enforcement personnel. These vacancies have been filled. It is estimated that parking ticket fines and late fees increase to \$150,000 and \$20,000 respectively in FY 2013.

False Alarm Fines for non-residential false burglar alarms were established in FY 1998. Police response to false burglar alarms significantly reduces the effectiveness of the Patrol Division of the Police Department. Therefore, the City adopted this program to enforce higher compliance. It is estimated that revenue for false fire alarms will meet the budget of \$35,000 for both FY 2012 and FY 2013.

Municipal Infractions are imposed when a company or individual violates sections of the City Code that provide for a penalty or fine. The amount of these fines dramatically rose in FY 2010 and FY 2011 as a result of violations at Empirian Village Apartments. The managing partner at Empirian Village has changed, as has the name, now Franklin Park at Greenbelt Station. These fines have dropped considerably in FY 2012 due to better compliance. For FY 2013, it is estimated that municipal infractions will be \$10,000.

MISCELLANEOUS

Interest Revenue – The City invests most of its available monies at the Maryland Local Government Investment Pool (MLGIP). Rates at MLGIP rise and fall in line with the actions of the Federal Reserve Board (FRB). As a result of the recession and subsequent actions by the FRB, interest rates have dropped to near zero causing a reduction in interest revenue. By comparison, interest revenue in FY 2007 was \$155,140. It is estimated that interest revenue will be only \$1,500 in FY 2013.

Because interest rates are expected to remain near zero in FY 2013, the City will be holding more of its funds with its banking partner. The result will be reduced income from the investment pool but this loss will be offset with reduced banking fees.

Partnerships - The City has two active relationships that provide additional services to the residents of Greenbelt. The first is a public private partnership to provide additional police support at the Franklin Park Apartments. In FY 2013, the payment from Franklin Park will be \$67,000.

The second partnership is to provide improved street cleaning services to residents of the “Four Cities.” An expenditure budget to account for the related expenditures is shown in the Public Works budget. It is estimated that the share of expenditures from Berwyn Heights, College Park and New Carrollton will be \$60,300 in FY 2013.

Fund Balance represents the accumulated total of revenues over expenditures. The fund balance has two parts. An undesignated balance is held without a specific purpose. These “reserves” are necessary to fund unexpected expenditures or revenue shortfalls that could occur. The second part of fund balance is designated for specific initiatives.

The General Fund Summary sheet shows the allocation of monies that have been designated for a specific use within the City’s total fund balance. This portion of fund balance complements the remaining funds which are undesignated and unreserved. Examples of designated fund balance include funds set aside for inventories and encumbrances for obligations due in subsequent fiscal years. These funds must be used for the designated purpose.

SUMMARY OF CHANGES TO GENERAL FUND EXPENDITURE LINE ITEMS

This section will explain changes that are common to many of the City's operating budgets. The information is consolidated here for your convenience.

Line 01 through 26 - Salaries: The proposed FY 2013 budget includes a pay adjustment set aside of \$200,000 in the Non-Departmental section of the General Fund. The proposal could pay for a 1½% COLA type pay adjustment, a 3% merit pay increase, or a hybrid of the two types of pay adjustments.

Line 28 - Benefits: CareFirst is the City's health insurance carrier. Their most recent premium increase of 5% was in FY 2009. Since then, premiums were held steady in FY 2010 and FY 2011 and decreased 2% in FY 2012. However, CareFirst is proposing a 29% increase for FY 2013. The most recent experience report does not support an increase of that size. Funds to support a 10% increase is proposed. The City is looking into other options in an effort to control costs including a self-insurance option through the Local Government Insurance Trust.

The City reviewed its health care program for employees in FY 2006 and determined that self insuring prescription drugs would reduce expenditures without reducing the employee benefit. The cost of prescription drugs in FY 2005 was one-third of the total cost for health care. In FY 2013, it is estimated that expenditures for prescription drugs will be \$182,000, or one-seventh of the total cost of health care.

Line 33 - Insurance: The City places most of its general insurance needs with the Local Government Insurance Trust (LGIT). The Trust is owned by local governments and operated by professional staff. It is the ownership and cooperative aspect of the Trust that keeps insurance costs down. Because there are no profits to be distributed to shareholders, excess premiums are either held in reserve for future losses or returned to participating governments as credits against premiums. Favorable experience in recent years has allowed LGIT to reduce premiums significantly by way of premium credits. To illustrate the savings, FY 2007 premiums were \$283,649 compared to \$100,200 in FY 2012. It is estimated that LGIT premiums will be \$117,200 in FY 2013.

The City's other insurance carrier is the Injured Workers Insurance Fund (IWIF). The City has experienced approximately 50 work place injuries in the past several years. While most of the injuries are minor, the costs incurred recently and the estimated cost to provide care into the future has been affected by a few serious injuries. Worker compensation insurance was \$434,190 and \$597,244 in FY 2010 and FY 2011 respectively. This cost more than doubled to \$1,268,500 in FY 2012. Because of the dramatic increase, worker compensation insurance expenditures have been pulled out of individual departmental budgets and are being shown in the Non-Departmental budget. An early estimate from IWIF allowed the City to reduce the FY 2013 budget to \$1,050,000. This is good news, but this level remains more than \$600,000 higher than in FY 2010. If good experience in FY 2012 continues, further reductions may occur in subsequent fiscal years.

Line 39 - Utilities: The City entered into a two-year agreement with Clean Currents to stabilize the cost of electricity that began July 2011. While the cost of electricity is stable with this agreement, the cost to deliver the electricity is not. The new contract lowered the cost of electricity by \$100,000. Actual expenditures in FY 2011 were \$634,581. It is estimated that expenditures will be \$534,000 in both FY 2012 and FY 2013.

The City has managed successfully its cost of natural gas by locking into a series of two-year agreements that holds the cost of the commodity steady during the term of each agreement. The two-year agreement ended September 2011 guaranteed the cost of natural gas at 70.4 cents per therm. The cost of natural gas in the current contract ending September 2013 is 60.9 cents per therm, a 13.5% reduction. In January 2012, staff recognized that the cost of natural gas was near a ten year low and locked in a

two-year agreement ending September 2015 at a cost of 49.9 cents per therm, a further reduction of 19.7% that will benefit fiscal years 2014 and 2015. It is estimated that expenditures for natural gas will be \$128,700 in both FY 2012 and FY 2013.

Line 50 - Motor Equipment Maintenance: Because of bulk purchasing of vehicle fuel, the City pays approximately 30 cents less per gallon than prices seen at local gas stations. Motor vehicle fuel tends to decline in the fall and winter months as demand declines and increases in the spring and summer. World events now have the ability to create instability that can cause severe price increases at any time during the year.

In recent months, some experts have hypothesized a gallon of gasoline could reach \$5 or \$6 this calendar year. Others have guessed that if tensions in the Middle East subside, the fundamentals of supply and demand would drive the cost down to well below \$3 per gallon. The City must take a pragmatic approach and budget this expenditure based upon a likely scenario. In the short term, it is believed that the cost of motor vehicle fuel will be higher in FY 2013 than in FY 2012.

There are two factors to consider when developing the total cost of motor vehicle fuel, number of gallons and cost per gallon. The number of gallons used by City vehicles is estimated by comparing historical usage and considering possible changes to workload. It is important to note that a one cent increase or decrease in the average price of motor vehicle fuel will cost or save the City an additional \$1,000. City vehicles require approximately 100,000 gallons of fuel annually. It is estimated that the average per gallon cost for motor vehicle fuel in FY 2012 and FY 2013 will be \$3.22 and \$3.45, respectively.

**GENERAL FUND SUMMARY
EXPENDITURES**

	FY 2010 Actual Budget	FY 2011 Actual Budget	FY 2012 Adopted Budget	FY 2012 Estimated Trans.	FY 2013 Proposed Trans.	FY 2013 Adopted Budget
GENERAL GOVERNMENT						
110 City Council						
Personnel Expenses	\$83,373	\$94,943	\$94,300	\$94,400	\$94,700	\$94,700
Other Operating Expenses	35,649	45,100	40,400	34,600	36,100	36,100
Total	<u>\$119,022</u>	<u>\$140,043</u>	<u>\$134,700</u>	<u>\$129,000</u>	<u>\$130,800</u>	<u>\$130,800</u>
120 Administration						
Personnel Expenses	\$553,058	\$555,731	\$575,500	\$568,100	\$556,300	\$568,100
Other Operating Expenses	59,873	49,742	54,700	54,500	79,100	79,100
Total	<u>\$612,931</u>	<u>\$605,473</u>	<u>\$630,200</u>	<u>\$622,600</u>	<u>\$635,400</u>	<u>\$647,200</u>
130 Elections						
Other Operating Expenses	\$45,102	\$0	\$45,000	\$37,700	\$0	\$0
Total	<u>\$45,102</u>	<u>\$0</u>	<u>\$45,000</u>	<u>\$37,700</u>	<u>\$0</u>	<u>\$0</u>
140 Finance & Administrative Services						
Personnel Expenses	\$687,466	\$695,754	\$718,900	\$710,300	\$693,700	\$709,500
Other Operating Expenses	184,593	153,245	149,700	144,200	136,000	136,000
Total	<u>\$872,059</u>	<u>\$848,999</u>	<u>\$868,600</u>	<u>\$854,500</u>	<u>\$829,700</u>	<u>\$845,500</u>
145 Information Technology						
Personnel Expenses	\$340,275	\$344,814	\$350,300	\$371,100	\$358,400	\$358,400
Other Operating Expenses	89,412	76,304	82,200	78,800	86,200	86,200
Capital Outlay	22,811	22,743	23,000	23,000	7,000	7,000
Total	<u>\$452,498</u>	<u>\$443,861</u>	<u>\$455,500</u>	<u>\$472,900</u>	<u>\$451,600</u>	<u>\$451,600</u>
150 Legal Counsel						
Other Operating Expenses	\$161,833	\$119,791	\$89,000	\$86,000	\$106,000	\$106,000
Total	<u>\$161,833</u>	<u>\$119,791</u>	<u>\$89,000</u>	<u>\$86,000</u>	<u>\$106,000</u>	<u>\$106,000</u>
180 Municipal Building						
Personnel Expenses	\$29,797	\$22,039	\$22,400	\$21,000	\$22,000	\$22,000
Other Operating Expenses	44,846	59,793	48,700	44,700	46,200	46,200
Total	<u>\$74,643</u>	<u>\$81,832</u>	<u>\$71,100</u>	<u>\$65,700</u>	<u>\$68,200</u>	<u>\$68,200</u>
190 Community Promotion						
Personnel Expenses	\$127,214	\$117,516	\$117,900	\$120,800	\$117,800	\$117,800
Other Operating Expenses	176,844	159,587	184,000	185,000	187,300	187,300
Total	<u>\$304,058</u>	<u>\$277,103</u>	<u>\$301,900</u>	<u>\$305,800</u>	<u>\$305,100</u>	<u>\$305,100</u>
195 Public Officers Association						
Other Operating Expenses	\$50,487	\$47,917	\$50,900	\$50,400	\$51,500	\$51,500
Total	<u>\$50,487</u>	<u>\$47,917</u>	<u>\$50,900</u>	<u>\$50,400</u>	<u>\$51,500</u>	<u>\$51,500</u>
TOTAL GENERAL GOVERNMENT	<u>\$2,692,633</u>	<u>\$2,565,019</u>	<u>\$2,646,900</u>	<u>\$2,624,600</u>	<u>\$2,578,300</u>	<u>\$2,605,900</u>

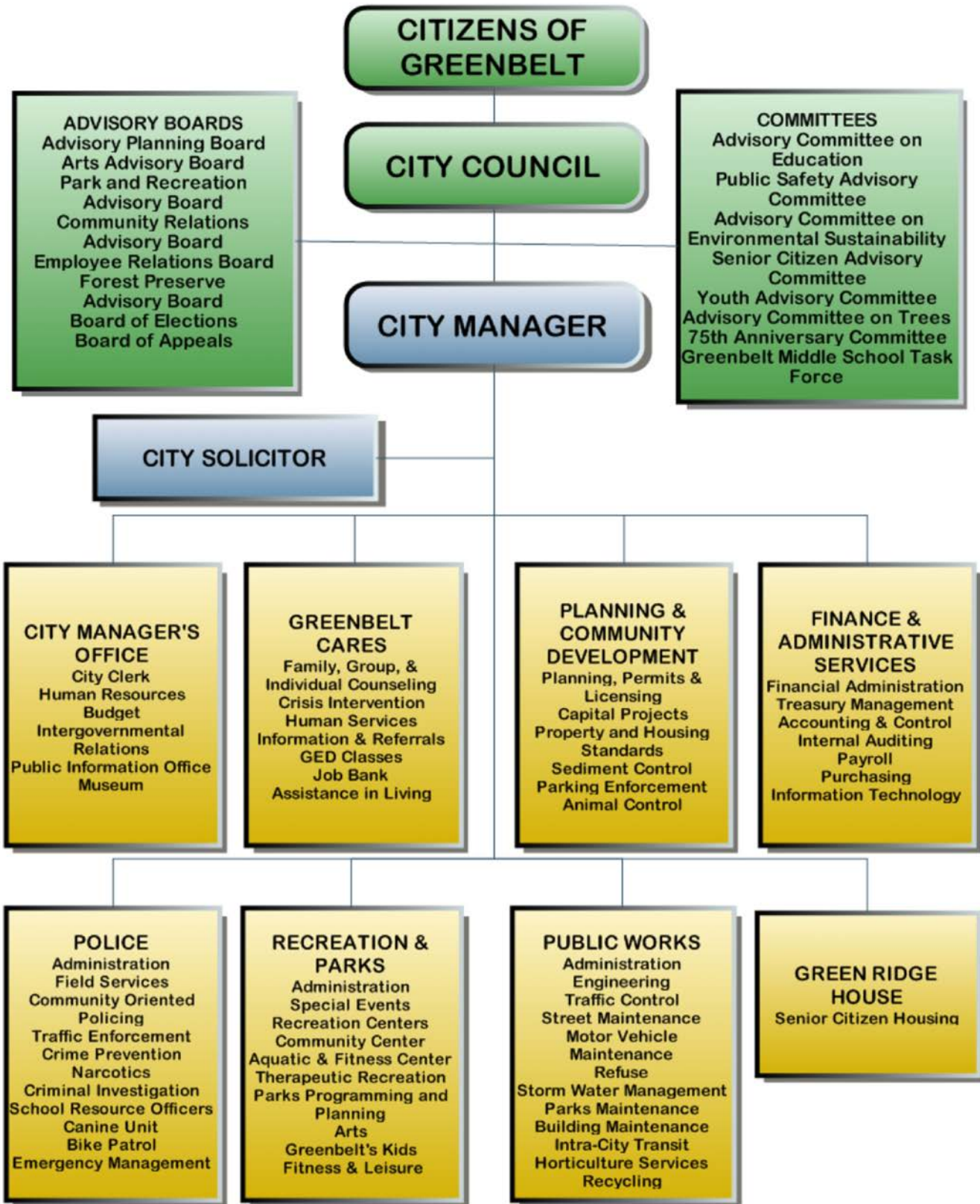
	FY 2010 Actual Budget	FY 2011 Actual Budget	FY 2012 Adopted Budget	FY 2012 Estimated Trans.	FY 2013 Proposed Trans.	FY 2013 Adopted Budget
PLANNING & COMMUNITY DEVELOPMENT						
210 Planning						
Personnel Expenses	\$342,278	\$300,241	\$359,200	\$343,600	\$348,700	\$353,500
Other Operating Expenses	12,153	10,629	11,700	9,600	11,200	11,200
Total	<u>\$354,431</u>	<u>\$310,870</u>	<u>\$370,900</u>	<u>\$353,200</u>	<u>\$359,900</u>	<u>\$364,700</u>
220 Community Development						
Personnel Expenses	\$595,913	\$593,403	\$618,600	\$430,400	\$572,100	\$473,100
Other Operating Expenses	82,973	107,417	87,200	109,800	94,100	94,100
Total	<u>\$678,886</u>	<u>\$700,820</u>	<u>\$705,800</u>	<u>\$540,200</u>	<u>\$666,200</u>	<u>\$567,200</u>
TOTAL PLANNING & COMMUNITY DEVELOPMENT	<u>\$1,033,317</u>	<u>\$1,011,690</u>	<u>\$1,076,700</u>	<u>\$893,400</u>	<u>\$1,026,100</u>	<u>\$931,900</u>
PUBLIC SAFETY						
310 Police Department						
Personnel Expenses	\$8,279,029	\$8,225,447	\$8,283,100	\$7,958,100	\$7,909,300	\$8,012,900
Other Operating Expenses	1,171,585	1,092,388	1,264,800	1,208,600	1,205,300	1,205,300
Capital Outlay	383,177	191,350	150,000	55,000	420,000	420,000
Total	<u>\$9,833,791</u>	<u>\$9,509,216</u>	<u>\$9,697,900</u>	<u>\$9,221,700</u>	<u>\$9,534,600</u>	<u>\$9,638,200</u>
320 Traffic Control						
Personnel Expenses	\$79,793	\$109,213	\$95,000	\$100,000	\$100,000	\$100,000
Other Operating Expenses	31,246	43,572	34,600	34,600	34,600	34,600
Total	<u>\$111,039</u>	<u>\$152,785</u>	<u>\$129,600</u>	<u>\$134,600</u>	<u>\$134,600</u>	<u>\$134,600</u>
330 Animal Control						
Personnel Expenses	\$156,049	\$152,250	\$148,400	\$168,900	\$149,800	\$149,800
Other Operating Expenses	30,574	46,862	47,900	47,000	46,700	46,700
Total	<u>\$186,623</u>	<u>\$199,112</u>	<u>\$196,300</u>	<u>\$215,900</u>	<u>\$196,500</u>	<u>\$196,500</u>
340 Fire and Rescue Service						
Other Operating Expenses	\$0	\$20,000	\$5,000	\$5,000	\$5,000	\$10,000
Capital Outlay	88,000	60,000	88,000	88,000	88,000	88,000
Total	<u>\$88,000</u>	<u>\$80,000</u>	<u>\$93,000</u>	<u>\$93,000</u>	<u>\$93,000</u>	<u>\$98,000</u>
TOTAL PUBLIC SAFETY	<u>\$10,219,453</u>	<u>\$9,941,113</u>	<u>\$10,116,800</u>	<u>\$9,665,200</u>	<u>\$9,958,700</u>	<u>\$10,067,300</u>
PUBLIC WORKS						
410 Public Works Administration						
Personnel Expenses	\$972,373	\$993,117	\$938,800	\$933,500	\$967,700	\$992,900
Other Operating Expenses	162,426	141,487	171,800	145,000	138,400	138,400
Total	<u>\$1,134,799</u>	<u>\$1,134,604</u>	<u>\$1,110,600</u>	<u>\$1,078,500</u>	<u>\$1,106,100</u>	<u>\$1,131,300</u>

	FY 2010 Actual Budget	FY 2011 Actual Budget	FY 2012 Adopted Budget	FY 2012 Estimated Trans.	FY 2013 Proposed Trans.	FY 2013 Adopted Budget
420 Equipment Maintenance						
Personnel Expenses	\$154,481	\$160,577	\$157,400	\$159,000	\$160,000	\$160,000
Other Operating Expenses	141,632	104,340	127,700	124,800	124,700	124,700
Total	<u>\$296,113</u>	<u>\$264,917</u>	<u>\$285,100</u>	<u>\$283,800</u>	<u>\$284,700</u>	<u>\$284,700</u>
440 Street Maintenance						
Personnel Expenses	\$656,911	\$423,469	\$408,000	\$388,100	\$401,200	\$411,800
Other Operating Expenses	309,274	290,002	258,900	257,600	260,300	260,300
Total	<u>\$966,185</u>	<u>\$722,471</u>	<u>\$666,900</u>	<u>\$645,700</u>	<u>\$661,500</u>	<u>\$672,100</u>
445 Four Cities Street Cleaning						
Personnel Expenses	\$48,393	\$48,293	\$58,200	\$57,000	\$57,400	\$57,400
Other Operating Expenses	29,863	26,127	28,600	25,500	23,000	23,000
Total	<u>\$80,339</u>	<u>\$74,420</u>	<u>\$86,800</u>	<u>\$82,500</u>	<u>\$80,400</u>	<u>\$80,400</u>
450 Waste Collection & Disposal						
Personnel Expenses	\$551,690	\$540,073	\$541,200	\$530,900	\$532,600	\$542,200
Other Operating Expenses	196,573	207,999	189,200	199,700	194,300	194,300
Total	<u>\$748,263</u>	<u>\$748,072</u>	<u>\$730,400</u>	<u>\$730,600</u>	<u>\$726,900</u>	<u>\$736,500</u>
460 City Cemetery						
Personnel Expenses	\$5,930	\$591	\$3,000	\$2,000	\$2,000	\$2,000
Other Operating Expenses	2,050	2,149	2,100	4,800	2,000	2,000
Total	<u>\$7,980</u>	<u>\$2,740</u>	<u>\$5,100</u>	<u>\$6,800</u>	<u>\$4,000</u>	<u>\$4,000</u>
470 Roosevelt Center						
Personnel Expenses	\$60,073	\$54,802	\$60,100	\$56,400	\$56,300	\$56,300
Other Operating Expenses	20,835	26,371	16,500	14,400	18,400	18,400
Total	<u>\$80,908</u>	<u>\$81,173</u>	<u>\$76,600</u>	<u>\$70,800</u>	<u>\$74,700</u>	<u>\$74,700</u>
TOTAL PUBLIC WORKS	<u>\$3,314,587</u>	<u>\$3,028,397</u>	<u>\$2,961,500</u>	<u>\$2,898,700</u>	<u>\$2,938,300</u>	<u>\$2,983,700</u>
GREENBELT CARES						
510 Youth Services Bureau						
Personnel Expenses	\$493,856	\$537,423	\$546,500	\$545,600	\$519,500	\$542,800
Other Operating Expenses	57,768	51,967	46,000	45,300	48,800	48,800
Total	<u>\$551,624</u>	<u>\$589,390</u>	<u>\$592,500</u>	<u>\$590,900</u>	<u>\$568,300</u>	<u>\$591,600</u>
520 Greenbelt Assistance in Living						
Personnel Expenses	\$170,654	\$178,065	\$183,000	\$184,900	\$181,000	\$181,000
Other Operating Expenses	10,637	11,976	10,300	11,100	9,400	9,400
Total	<u>\$181,291</u>	<u>\$190,041</u>	<u>\$193,300</u>	<u>\$196,000</u>	<u>\$190,400</u>	<u>\$190,400</u>
530 Service Coordination Program						
Personnel Expenses	\$64,755	\$69,018	\$69,700	\$70,000	\$68,900	\$68,900
Other Operating Expenses	6,916	7,979	6,500	6,400	6,400	6,400
Total	<u>\$71,671</u>	<u>\$76,997</u>	<u>\$76,200</u>	<u>\$76,400</u>	<u>\$75,300</u>	<u>\$75,300</u>
TOTAL GREENBELT CARES	<u>\$804,586</u>	<u>\$856,428</u>	<u>\$862,000</u>	<u>\$863,300</u>	<u>\$834,000</u>	<u>\$857,300</u>

	FY 2010 Actual Budget	FY 2011 Actual Budget	FY 2012 Adopted Budget	FY 2012 Estimated Trans.	FY 2013 Proposed Trans.	FY 2013 Adopted Budget
RECREATION AND PARKS						
610 Recreation Administration						
Personnel Expenses	\$552,434	\$431,429	\$493,200	\$438,200	\$434,100	\$452,200
Other Operating Expenses	83,240	71,209	68,000	68,200	67,600	67,600
Total	<u>\$635,674</u>	<u>\$502,638</u>	<u>\$561,200</u>	<u>\$506,400</u>	<u>\$501,700</u>	<u>\$519,800</u>
620 Recreation Centers						
Personnel Expenses	\$381,046	\$394,764	\$395,000	\$430,300	\$380,800	\$380,800
Other Operating Expenses	122,623	143,353	124,400	137,100	126,300	126,300
Total	<u>\$503,669</u>	<u>\$538,117</u>	<u>\$519,400</u>	<u>\$567,400</u>	<u>\$507,100</u>	<u>\$507,100</u>
650 Aquatic and Fitness Center						
Personnel Expenses	\$588,708	\$609,716	\$614,800	\$627,900	\$616,300	\$620,300
Other Operating Expenses	384,991	396,305	366,700	352,600	355,600	355,600
Total	<u>\$973,699</u>	<u>\$1,006,021</u>	<u>\$981,500</u>	<u>\$980,500</u>	<u>\$971,900</u>	<u>\$975,900</u>
660 Community Center						
Personnel Expenses	\$519,338	\$530,069	\$503,000	\$531,400	\$517,700	\$522,700
Other Operating Expenses	248,061	284,536	247,300	241,300	244,800	244,800
Total	<u>\$767,399</u>	<u>\$814,605</u>	<u>\$750,300</u>	<u>\$772,700</u>	<u>\$762,500</u>	<u>\$767,500</u>
665 Greenbelt's Kids						
Personnel Expenses	\$285,796	\$270,829	\$282,000	\$282,700	\$284,900	\$284,900
Other Operating Expenses	92,379	91,387	104,300	105,800	110,500	110,500
Total	<u>\$378,175</u>	<u>\$362,216</u>	<u>\$386,300</u>	<u>\$388,500</u>	<u>\$395,400</u>	<u>\$395,400</u>
670 Therapeutic Recreation						
Personnel Expenses	\$141,231	\$135,434	\$139,200	\$135,800	\$136,400	\$136,400
Other Operating Expenses	25,388	27,226	27,600	27,100	27,100	27,100
Total	<u>\$166,619</u>	<u>\$162,660</u>	<u>\$166,800</u>	<u>\$162,900</u>	<u>\$163,500</u>	<u>\$163,500</u>
675 Fitness & Leisure						
Personnel Expenses	\$81,144	\$84,718	\$83,400	\$84,500	\$82,700	\$82,700
Other Operating Expenses	28,144	39,136	33,100	36,400	37,700	37,700
Total	<u>\$109,288</u>	<u>\$123,853</u>	<u>\$116,500</u>	<u>\$120,900</u>	<u>\$120,400</u>	<u>\$120,400</u>
685 Arts						
Personnel Expenses	\$153,830	\$151,279	\$157,800	\$148,600	\$155,000	\$155,000
Other Operating Expenses	25,891	25,810	28,800	28,300	28,000	28,000
Total	<u>\$179,721</u>	<u>\$177,089</u>	<u>\$186,600</u>	<u>\$176,900</u>	<u>\$183,000</u>	<u>\$183,000</u>
690 Special Events						
Personnel Expenses	\$74,286	\$59,935	\$62,900	\$59,900	\$59,900	\$59,900
Other Operating Expenses	125,329	113,120	107,900	110,500	112,500	110,600
Total	<u>\$199,615</u>	<u>\$173,055</u>	<u>\$170,800</u>	<u>\$170,400</u>	<u>\$172,400</u>	<u>\$170,500</u>

	FY 2010 Actual Budget	FY 2011 Actual Budget	FY 2012 Adopted Budget	FY 2012 Estimated Trans.	FY 2013 Proposed Trans.	FY 2013 Adopted Budget
700 Parks						
Personnel Expenses	\$834,054	\$815,743	\$859,100	\$861,500	\$862,000	\$876,200
Other Operating Expenses	228,984	251,231	232,200	240,400	223,000	223,000
Total	<u>\$1,063,038</u>	<u>\$1,066,974</u>	<u>\$1,091,300</u>	<u>\$1,101,900</u>	<u>\$1,085,000</u>	<u>\$1,099,200</u>
TOTAL RECREATION & PARKS	<u>\$4,976,897</u>	<u>\$4,927,228</u>	<u>\$4,930,700</u>	<u>\$4,948,500</u>	<u>\$4,862,900</u>	<u>\$4,902,300</u>
MISCELLANEOUS, DEBT SERVICE AND RESERVES						
910 Grants and Contributions						
Other Operating Expenses	\$2,800	\$3,500	\$2,500	\$2,500	\$2,000	\$3,000
Total	<u>\$2,800</u>	<u>\$3,500</u>	<u>\$2,500</u>	<u>\$2,500</u>	<u>\$2,000</u>	<u>\$3,000</u>
920 Intra-City Transit Service						
Personnel Expenses	\$90,776	\$97,038	\$99,500	\$97,900	\$97,300	\$97,300
Other Operating Expenses	14,946	13,658	12,100	13,200	14,000	14,000
Total	<u>\$105,722</u>	<u>\$110,696</u>	<u>\$111,600</u>	<u>\$111,100</u>	<u>\$111,300</u>	<u>\$111,300</u>
930 Museum						
Personnel Expenses	\$83,380	\$85,189	\$85,900	\$86,300	\$84,900	\$84,900
Other Operating Expenses	7,617	5,392	6,900	12,100	7,600	7,600
Total	<u>\$90,997</u>	<u>\$90,581</u>	<u>\$92,800</u>	<u>\$98,400</u>	<u>\$92,500</u>	<u>\$92,500</u>
TOTAL MISCELLANEOUS	<u>\$199,519</u>	<u>\$204,777</u>	<u>\$206,900</u>	<u>\$212,000</u>	<u>\$205,800</u>	<u>\$206,800</u>
990 Non-Departmental						
Unemployment Comp.	\$0	\$0	\$12,000	\$0	\$0	\$0
Insurance	458,380	578,780	1,155,900	1,268,500	1,050,000	1,050,000
Miscellaneous	11,149	52,059	68,000	200	0	0
Building Maintenance	20,943	0	10,000	10,000	10,000	10,000
Special Programs	0	0	0	0	5,000	5,000
Reserve Appropriations	60,951	13,895	20,000	34,500	370,000	170,000
Retirement Plan Payment	213,187	214,429	219,700	219,400	221,400	221,400
TOTAL NON-DEPARTMENTAL	<u>\$764,610</u>	<u>\$859,163</u>	<u>\$1,485,600</u>	<u>\$1,532,600</u>	<u>\$1,656,400</u>	<u>\$1,456,400</u>
999 Fund Transfers						
Building Capital Res. Fund	\$75,000	\$75,000	\$100,000	\$100,000	\$150,000	\$150,000
Capital Improvements	255,000	300,000	300,000	300,000	300,000	300,000
Debt-Service Fund Payment	780,300	760,000	682,100	682,100	300,000	300,000
Replacement Fund Reserve	203,000	133,000	103,000	103,000	150,000	150,000
2001 Bond Fund	0	0	0	0	50,000	50,000
TOTAL FUND TRANSFERS	<u>\$1,313,300</u>	<u>\$1,268,000</u>	<u>\$1,185,100</u>	<u>\$1,185,100</u>	<u>\$950,000</u>	<u>\$950,000</u>
TOTAL DEPARTMENTS	<u>\$25,381,686</u>	<u>\$24,661,815</u>	<u>\$25,472,200</u>	<u>\$24,823,400</u>	<u>\$25,010,500</u>	<u>\$24,961,600</u>

CITY OF GREENBELT ORGANIZATIONAL CHART



PERSONNEL STAFFING

		Auth. FY 2010	Auth. FY 2011	Auth. FY 2012	Prop. FY 2013	Auth. FY 2013
120	Administration	5.0	5.0	5.0	5.0	5.0
140	Finance & Administrative Services	7.5	7.0	7.0	7.0	7.0
145	Information Technology	4.0	4.0	4.0	4.0	4.0
190	Community Promotion	1.5	1.5	1.5	1.5	1.5
200	Planning & Community Development	14.0	14.0	14.0	14.0	13.0
300	Police Department	69.0	69.0	69.0	70.0	70.0
400	Public Works Department	53.5	51.5	50.5	50.5	50.5
500	Greenbelt CARES	8.2	8.7	8.7	9.0	9.0
600	Recreation Department	59.8	59.4	59.4	59.4	59.4
930	Museum	1.0	1.0	1.0	1.0	1.0
TOTAL FTE		<u>223.5</u>	<u>221.1</u>	<u>220.1</u>	<u>221.4</u>	<u>220.4</u>

NOTE: The Personnel Staffing schedules express all positions including non-classified in terms of Full Time Equivalent (FTE) expressed to the nearest tenth of a full time position (2,080 hours). Thus a part time employee working 600 hours a year would be reported as .3 FTE and 4 employees working 600 hours would be reported as 1.2 FTE.

