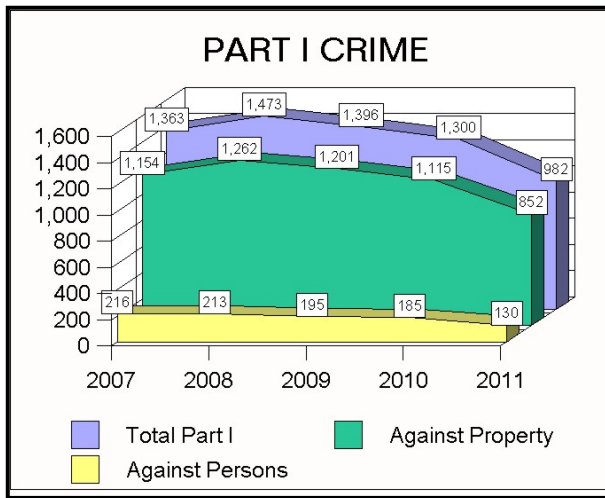


# PUBLIC SAFETY

## 2011 In Review



Serious crime, or UCR Part I, decreased 27% in 2011, from 1,300 reported incidents to 947. Serious crimes are defined as murder, rape, robbery, assault, burglary, theft and auto theft. By comparison, the Washington Metropolitan region of Montgomery and Prince George’s counties, known as UCR Region IV, experienced a 7% decrease according to the latest published Maryland State Police Uniform Crime Report (July 20, 2011).

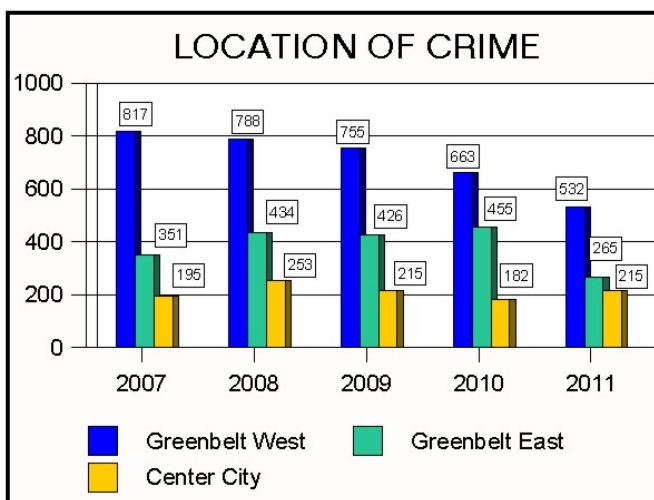
Violent crimes of murder, rape and aggravated assault involve the element of personal confrontation between the perpetrator and the victim; consequently they are considered more serious crimes than property crimes because of their very nature. These offenses accounted for 16% of all crime in Maryland. For

Greenbelt, violent crime comprised 14% of all Part I crimes indicating that Greenbelt falls in line with statewide violent crime trends. Crimes against persons declined 29.7% in 2011, from 185 incidents to 130.

Robbery, having dropped 15% from 106 to 90, remains the most prevalent violent crime in our community accounting for 9.5% of all Part I crimes. Forty-six percent (42) of the robberies occurred in Greenbelt West, 36% (33) in Greenbelt East and 17% (15) in Historic Greenbelt. In Maryland, robbery accounted for 35% of violent crime and 6% of the Part I crime index.

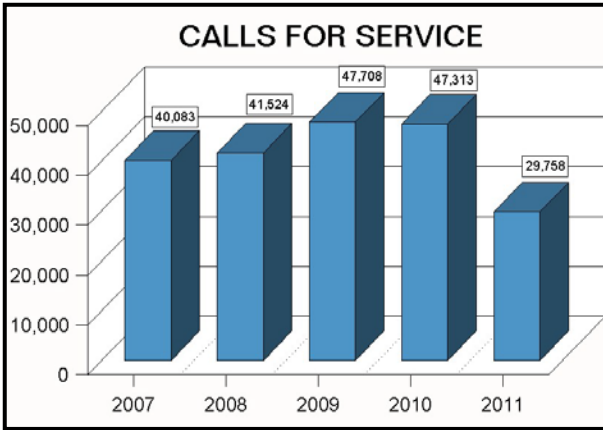
There were no homicides in 2011, after averaging one annually for the last five years.

The number of property crimes (852) was nearly 9 times greater than the number of violent crimes. As a group, property crime made up 90% of the total crime index in 2011. Property crimes decreased 28% overall. Breaking and entering, the sole category to show an increase, rose 15% from 221 reported incidents to 254. Seventy percent (178) of the offenses occurred in Greenbelt West. Motor vehicle theft, at 114, was down 14% from 133 to 114 in 2011.



Geographically, the majority of crime, 532 incidents or 56%, occurred in Greenbelt West. Greenbelt East experienced 28% of the total with 265 incidents while Historic Greenbelt accounted for 16% of the total with 215. These ratios remain historically proportional.

Each sector of the City experienced a drop in reported crime – Historic Greenbelt decreased 18%, Greenbelt East decreased 42% and Greenbelt West decreased 19%.



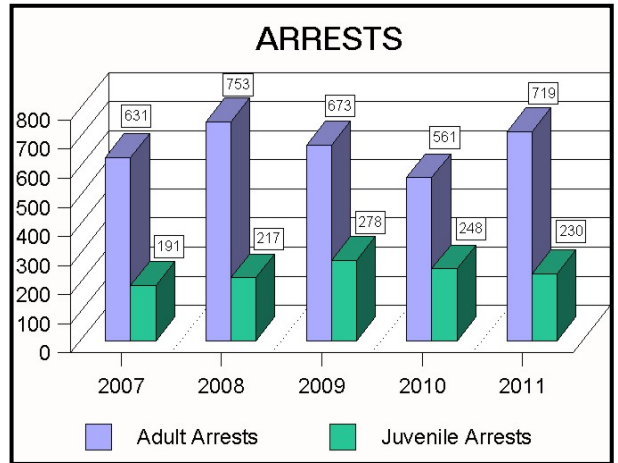
The Department responded to 29,758 calls for service in 2011. Due to the tracking system in the new CAD and RMS, comparison data for 2010 for calls for service and the number of incidents wherein reports were taken is not available.

Adult arrests increased 28% from 561 to 719 while juvenile arrests remained essentially steady from 248 to 230. Traffic citations, at 4,299, represented a 25% increase. The number of parking tickets declined 27% to 512. Warnings and vehicle repair orders increased 16% to 8,786.

Officers arrested 161 motor vehicle operators for driving while under the influence of drugs or alcohol, statistically equivalent to last year.

The Red Light Camera Program generated 2,567 violations, a 21% decline from 2010.

The number of property damage traffic crashes declined 11% from 991 to 882. Personal injury crashes remained statistically equivalent at 90 compared to 85 last year. There were three fatalities in 2011, the same as in 2010.



As reported in the latest published edition of the annual state Uniform Crime Report (July 20, 2010), the crime rate for Maryland was 3.5 victims for every 1,000 population. The rate for Prince George’s County was 5.1. Greenbelt’s rate was 6.1 per 1,000. Closer inspection of all jurisdictions within the county shows generally that jurisdictions inside the Beltway have a greater crime rate than those outside. Greenbelt’s rate has historically fallen in the middle reflecting the impact of regional forces.

The clearance rate for cases investigated by Greenbelt officers was 12% compared to 10% for all agencies in Prince George’s County and 14% in Maryland Region IV of the Washington metropolitan area. The statewide closure rate of all agencies in Maryland was 25%. A crime is cleared when the police have identified the offender, have evidence to charge and actually take the offender into custody. Solutions to crimes are also recorded in exceptional circumstances where some element beyond police control precludes formal charges against the offender, such as the victim’s refusal to prosecute or local prosecution is declined because the subject is being prosecuted elsewhere for a crime committed in that jurisdiction. The arrest of one person can clear several crimes or several persons may be arrested in the process of committing one crime.

# ACCOMPLISHMENTS FOR FY 2012

## Administrative Initiatives

- ⌘ During the year, all officers were provided multiple hours of training that covered a variety of pertinent topics. These topics included, but were not limited to Combating Edged Weapons, Police Ethics, Survival Spanish, Incident Command System (ICS), Tactical Cover & Movement, ASP Baton Certification, Flashlight Baton Certification, CAD/RMS Familiarity, Setting up Perimeters, Building Approaches, Officer Safety, Firearms Qualification, CPR Certification, Automated External Defibrillators, Emergency First Aid and Legal Updates. Additionally, employees received training in the use and performance of various pieces of technology as each was put into service.
- ⌘ Once again, an annual audit conducted by the Governor's Office of Crime Control and Prevention indicated the Department is in full compliance with the federal Juvenile Justice and Delinquency Prevention Act (JJDP) of 1974.
- ⌘ The Department was also found to be in compliance with federal reporting standards as the result of an audit conducted by the Maryland State Police.
- ⌘ Finally, the Department successfully passed three separate financial audits. Federal, state and local auditors reviewed the use of funds received through five individual state and federal grants and found the department in compliance.

## Office of Professional Standards

- ⌘ The Department is nearing completion of the self-assessment cycle in preparation for its third accreditation certification through the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). Initially accredited in 2006, the Department received its second accreditation in November 2009 at the CALEA Fall conference in Salt Lake City, Utah. To maintain this prestigious three year certification, each agency must successfully prove that it continuously follows the rigorous standards set forth by the Commission. Pending a successful on-site, the Department hopes to be awarded accreditation at the November conference in Jacksonville, Florida.



- ⌘ Along with being reaccredited, the Department is hoping to receive the prestigious award of Accreditation with Excellence. This award provides agencies an opportunity to be further recognized for the effective use of accreditation as a role model for enhanced public safety service delivery. To receive this award, an agency must have a minimum of two prior consecutive accreditations with no conditions imposed, as well as having been found to be excellent in a number of other defined categories.

- ✧ Captain Schinner and Lieutenant Parker continue to serve, on their personal time, as assessors for CALEA. In 2011, the two conducted assessments in Florence, Alabama; Deerfield and Oswego, Illinois; and Cumberland, Rhode Island.

## **Operational Initiatives**

- ✧ Utilizing a combination of funds received through a federal grant, as well as local Greenbelt West Infrastructure funds, the final phase of the interoperable communications project was completed. The communications center was stripped down to bare walls, and completely rebuilt to meet the needs and demands of the community. Older, outdated technology was discarded and was replaced by state-of-the-art equipment capable of communicating with public safety agencies throughout the region.
- ✧ Upon the completion of an eight month review, members of the Department were able to select and recommend a vendor to provide a speed camera program throughout the community.

## **Patrol Squads**

- ✧ Patrol Squads continue to be the backbone of the Department. The men and women of the Patrol Division work tirelessly around the clock to ensure the safety and security of all who live, work, visit, or trade within the City.
- ✧ The vast majority of patrol officers perform additional specialty duties within the organization. Examples of these duties include participating as team members on the Emergency Response Unit, Crisis Negotiation Unit, Collision Analysis Reconstruction Unit, Homeland Security Unit and the Honor Guard. Further, patrol and other officers are vital to the success of the Department's in-service and pistol-range training programs.

## **Patrol Commander's Squad**

- ✧ The Patrol Commander's Squad (PCS), formed in 2009, although short staffed, continued its effort in fighting violent crime and intervening in quality of life issues throughout the City. PCS officers, supplemented by patrol officers and detectives, conducted 13 organized saturation details in which individuals were arrested for violations as minor as trespassing to complex investigations stemming from burglary arrests.
- ✧ PCS collaborated with the Department's Emergency Response Team to conduct two vacant unit sweeps in Franklin Park. Throughout the year, officers noticed that vacant units were repeatedly being burglarized by vagrants, as well as others involved in other various criminal activities. During the sweeps, five individuals were arrested and charged with burglary and trespassing.
- ✧ PCS, along with other Greenbelt patrol officers and detectives, and accompanied by 13 Prince George's County police officers, conducted a joint saturation detail in an effort to identify and arrest individuals that were participating in "border crimes" between the communities of Windsor Green and Chelsea Woods. The detail yielded two key arrests and the identification of 18 other individuals under suspicious circumstances. The saturation detail was followed up with a joint community walk and public meeting attended by commanders from both law enforcement agencies.

- ⊘ Bicycle trained officers spent a total of 100 hours performing bike patrol in 2011. Reassignment of bike-trained officers from the Commander's Squad to the Patrol Squads is the prime cause in the decline of hours. Further, Franklin Park has made available several golf carts for officers to use in Greenbelt West. The golf carts allow officers to carry more equipment, remain stealthy, and patrol the vast sidewalk system of the community. In Spring 2012, the Department will be hosting a Mountain Bike Training class in an effort to train several recently hired patrol officers.
- ⊘ License Plate Reader (LPR): The Department currently has three LPR's. During 2011, officers equipped with this technology located eight stolen motor vehicles, three stolen tags, and 188 suspended/revoked drivers. Further, 14 vehicles with chronic overdue parking fines were located and booted. In 2011, LPR's scanned approximately 97,000 licenses plates during routine and targeted patrols.
- ⊘ E-citations (Etix): The Department's electronic ticket (Etix) program went live in October 2011. During the final quarter of the year, officers issued 4,038 violation notices on citations, warnings and equipment repair orders compared to 1,699 in 2010. As part of the Maryland State Police's certification process, each officer was required to write 50 warnings prior to issuing any citations through the Etix software system. A grant from GOCCP provided 20 printer/scanner units, all of which are in the field. Upon completion of a traffic stop, data entered into Etix is immediately transmitted to the Law Enforcement Intelligence Network Exchange (LiNX), the District Court of Maryland, and a Department program designed to compile and track traffic stop data for later submission to the state.

## Public/Private Partnerships



- ⊘ MPO Edward Holland was selected in late 2011 as the Franklin Park Public/Private Partnership officer. Prior to his promotion and transfer, Corporal Timothy White continued to follow fluid crime trends, develop action plans to address those trends, and act as a liaison between the Department and Franklin Park Management.
- ⊘ In 2011, Corporal White assisted in organizing a joint Beltway Plaza/Franklin Park National Night Out event that was deemed a success by all participants. Corporal White also assisted in organizing a Community Block Party in Franklin Park that saw hundreds of residents conversing over hot dogs, sodas and games.

## Traffic Unit

- ⊘ DUI Enforcement: The Department arrested 159 persons for DUI/DWI in 2011. Two officers made twenty arrests or more making each of them eligible for next year's Mothers Against Drunk Driving/Maryland Highway Safety Office (MADD/MHSO) Impaired Driving Performance Award. The Department participated in several DUI Saturation Patrols funded by a MHSO grant. The patrols were focused during peak alcohol violation days



and times. (As an example, during a Saint Patrick's Day saturation event, officers arrested four individuals for driving while intoxicated, made more than 50 traffic stops, and issued 60 citations, warnings, and repair orders.)

- ⊠ **DUI College:** Officer Gerald Potts III attended the prestigious University of Maryland Advanced Law Enforcement Studies DUI Course in 2011 and graduated with distinction. Corporal Scott Kaiser and Master Police Officers Scott Yankowy, David Marsh and Robert Defibaugh are DUI College alumni.
- ⊠ **Intoximeter:** The Department has ten breath technicians who conducted 186 Intoximeter tests in 2011. Twenty tests were for allied law enforcement agencies with the remaining 92 tests performed for Greenbelt officers. Aside from basic operator's training, all operators are required to attend annual retraining from the Maryland State Police.
- ⊠ **Smooth Operator:** The Smooth Operator Campaign is a National campaign that is held for one week during the months of June, July and August and two weeks in September. The Patrol Division placed a special emphasis on the Smooth Operator Campaign in 2011. As a result, officers increased their enforcement efforts toward motorists who drive aggressively. Greenbelt officers wrote 1,198 citations/warnings. During the months that encompass the campaign, there was a 14% drop in motor vehicle collisions compared to 2010. Corporal Scott Kaiser, MPO Scott Yankowy, and Officer Gerald Potts III all received awards from the Maryland Highway Safety Office for their diligence during the campaign.
- ⊠ **Toward Zero Deaths:** Throughout the month of August, Greenbelt Police officers participated in a new statewide traffic safety endeavor called Toward Zero Deaths. August is Maryland's deadliest month in terms of traffic-related fatalities. Using grant funding provided by the Maryland Highway Safety Office, officers aggressively sought out intoxicated, reckless and negligent drivers. The Toward Zero Deaths campaign yielded 582 citations, warnings and equipment repair orders, including 31 pedestrian violations. Ten (10) individuals were arrested for driving while intoxicated and there were no fatal collisions in the City during the month of August.
- ⊠ **Pedestrian Safety:** Speed enforcement continued in crosswalk areas throughout the City this past year. In addition to the speed enforcement, several officers participated in specific pedestrian enforcement details targeting pedestrian violators, not vehicle violations. These details were strategically selected near Eleanor Roosevelt High School, Beltway Plaza Mall and Greenbelt Metro. Violators were issued pedestrian and bike safety educational material as well as enforcement documents.
- ⊠ **Drug Recognition Expert (DRE) Program:** Trained DRE's conducted six drug evaluations in 2011. Throughout the year, evaluations were completed for Greenbelt officers as well as officers from Prince George's County, the University of Maryland and the Maryland State Police.
- ⊠ **Seat Belt Safety:** Seat Belt Enforcement Zones were deployed throughout the City in conjunction with a nationwide Click It or Ticket Campaign. Seat belt/safety seat messages were broadcast to the public through various media outlets to educate drivers on the importance of seat belt use and forewarn them of the proactive police enforcement campaign. Officers issued 666 citations and warnings during the campaign in an effort to ensure area residents buckle up.
- ⊠ **Child Safety Seat Inspection:** The Department currently has one certified child safety seat inspector certified to train parents how to properly install a child safety seat. This position is currently filled by a non-sworn member

of the Records Unit. During the year, this employee attended more than 70 hours of certification training and inspected more than 200 child safety seats.

- ✧ Commercial Vehicle: Corporal Scott Kaiser, MPO Scott Yankowy and MPO Craig Kayton conducted 119 inspections of commercial vehicles in 2011. Officers found 21% of the vehicles inspected to be too unsafe to continue operation on a public highway. Officers issued 251 citations, warnings and repair orders. Only 19 of the 119 vehicles inspected were found to be without any violations.
- ✧ Collision Analysis Reconstruction Unit (CARU): CARU investigated one fatal motor vehicle collision and one critical injury collision in 2011. Corporal Scott Kaiser is a member of the Maryland Crash Reconstruction Committee. The Committee is responsible for determining what training is needed to become a certified collision analyst in the State of Maryland. Three members of CARU attended the MCRC Conference in Linthicum and two attended the regional conference in Harrisburg, Pennsylvania.
- ✧ In 2011, the Department received \$17,700 in grant funding to defray the cost of the overtime for various traffic enforcement details, as well as to pay for educational conferences. The Department was awarded first place in the Law Enforcement Challenge for 2010 for agencies similar in size. As a result, we were awarded a \$5,000 equipment grant in FY 2012 for the purchase of traffic safety related equipment.



### **School Resource Officers' (SRO) Activities**

- ✧ Thirty eight students (Juniors and Seniors) completed the Introduction to Criminal Justice Class taught at Eleanor Roosevelt High School (ERHS).
- ✧ The SRO and Traffic units conducted a 'mock car crash' for the senior class at ERHS to graphically illustrate the dangers of drinking and driving.
- ✧ The SRO, in conjunction with MADD (Mothers Against Drunk Driving) and SADD (Students Against Destructive Decisions-ERHS Chapter), held two assemblies for seniors, discussing the importance of making 'correct' decisions relating to 'life choices'.
- ✧ SRO Unit officers conducted more than 200 hours of foot patrol at the Spellman Overpass and the adjacent residential community.

### **Homeland Security Unit (HSU)**

- ✧ Respirator Fit Testing was performed for members of patrol and ERU. The Unit continues to receive, review and analyze public domain, private industry and law enforcement sensitive information concerning terrorist threats, health-related events such as pandemics and other medical issues, as well as following and critiquing mass-casualty events, trends and training world-wide. The Unit reviews and tests specialized protective equipment and makes recommendations to the Department for the protection of its work force.

## **Emergency Response Unit (ERU)**

- ✧ Conducted two “Blue TIDE” Operations with Metro Transit Police at the Greenbelt Metro Station.
- ✧ Assisted the Metropolitan Area Drug Task Force (MADTF) with five (5) search and seizure warrants and one (1) controlled package delivery. The unit was also supported by Hyattsville, Laurel and Riverdale Park Police Departments with the service of four (4) search warrants.
- ✧ The team was activated and staged for a civil disturbance response in reference to protests at Beltway Plaza Mall.
- ✧ The Unit participated in a coordinated warrant sweep operation conducted with the Prince George’s County Sheriffs Department.
- ✧ Unit members participated in two (2) previously mentioned vacant unit sweep operations conducted in the Franklin Park Community.
- ✧ Four (4) members participated in a SWAT Iron Team challenge along with 32 teams from around the region.
- ✧ Two (2) of the Team’s Snipers participated in the annual Law Enforcement/Military Sniper Competition held at Ft. Meade, MD.
- ✧ Team supervisors sat as active members on the COG SWAT Subcommittee.
- ✧ One member attended a three (3) week basic SWAT School.
- ✧ The Greenbelt Police Department hosted an eighty (80) hour basic police sniper course that was attended by several outside agencies.

## **Crisis Negotiations Unit (CNU)**

- ✧ Although there were no critical incidents that would have required the services of this specialized group, the Crisis Negotiations Unit (CNU) continued to train and practice its skills in order to maintain proficiency and operational readiness.

## **Criminal Investigations Unit (CIU)**

- ✧ The Criminal Investigation Unit investigates the most serious and/or most complicated criminal cases reported to the Department. Throughout the year, a total of 188 major cases were assigned to and investigated by CIU.
- ✧ A successful conviction was obtained on Rydell Lee Estep who was sentenced in the Prince George’s County Circuit Court to life in prison plus 30 years with no possibility of parole for the murder of 16 year old Jericka Chambers. Ms. Chambers was fatally shot on May 31, 2010 in the Franklin Park apartment complex. CIU and Evidence Unit personnel received a Departmental Letter of Commendation for the investigation and arrests relating to this case.



## Evidence Unit

- ✧ The Evidence Unit increased productivity through use of its computerized bar coded evidence identification and tracking system. The Unit began using the system in November 2010 and has logged in every piece of evidence since using the bar code tracking method. Future plans include expanding the use of the system to log in and track all non-evidentiary property items as well.
- ✧ The Squad level evidence tech program continues to train officers who are interested in processing crime scenes in their current assignments and who have an interest in applying for full time slots in the Evidence Unit.
- ✧ MPO Keller took over primary evidence responsibilities of the Evidence Room with MPO Sullivan taking over primary responsibilities of the Evidence Lab. This was done to continue MPO Sullivan's training in the Evidence Unit and to prepare for future personnel replacements.

## Crime Prevention/Community Relations



- ✧ Efforts were made to increase the effectiveness of the Neighborhood Watch (NW) groups by hosting a joint meeting and training session for all of the City's NW members to attend. The goal was for community members to meet each other and begin to brainstorm ideas to increase and maintain membership. Members gave consideration to the idea of consolidating the groups into one, spearheaded by Old Greenbelt NW, until more members could be recruited.

- ✧ Efforts were increased to become more involved with the community by attending homeowner association meetings, as well as participating in National Night Out, Fall Fest at Schrom Hills and the annual Christmas Bazaar held at St. Hugh's Church. A total of 25 meetings were attended.
- ✧ MPO Lawson coordinated the Department's 8<sup>th</sup> annual International Walk to School Day. This event, which consists of a walk to promote pedestrian and motorist awareness to help protect school kids who walk to and from school, was expanded to include five meeting locations. Almost 200 students, teachers, parents, police officers and City officials participated.
- ✧ A booth was sponsored by the Police Department during the annual Labor Day Festival. The Department included the Community Emergency Response Team (CERT), Old Greenbelt Neighborhood Watch and the Greenbelt Volunteer Fire Department to promote other public safety groups of the City. Also shared by the Traffic Unit, the booth was stocked with many educational "give away" items and received thousands of visitors. A first place award was presented by the Labor Day Committee.

## Police Canine Unit

- ✧ Cpl. Musterman, MPO Byers, Cpl. Dewey and their K9 partners attended the annual United States Police Canine Association (USPCA) Field Trials which were held in Charles County, Maryland. Each team was awarded a Patrol Dog I certification.
- ✧ MPO Byers also attended the annual USPCA Detector Dog Trials which were held in Charles County. His team earned an additional certification in narcotic detection.
- ✧ All four Departmental K9 teams attended and participated in the USPCA Tracking Trials which were held in Centreville, MD. They each were awarded a certification in tracking.
- ✧ MPO Hur received the Officer of the Quarter Award for the apprehension of robbery suspects.
- ✧ MPO Byers was awarded the coveted Triple Crown Award by the USPCA for obtaining certifications in Patrol Dog, Narcotic Detection and Tracking within a calendar year.



## Honor Guard Unit



- ✧ The Honor Guard Unit served with distinction in a number of events in 2011, including:
  - ✧ The opening ceremonies for the Greenbelt Labor Day Festival and leading the Labor Day Parade.
  - ✧ Presented the colors at the Greenbelt American Legion's Police Officer and Firefighter of the Year Awards Banquet.
  - ✧ Presented the colors at the Prince George's County Chief's of Police Association Awards Breakfast in Glenarden, MD.
  - ✧ Presented the colors at the Naturalization Oath ceremony at the Greenbelt Community Center.
  - ✧ Participated in several area officers' funeral services.

## Task Force Accomplishments

- ✧ The Metropolitan Area Drug Task Force conducted investigations of two separate prostitution businesses in Greenbelt in 2011. Surveillance was used which observed "Johns" entering and exiting the establishments. The "Johns" were detained and interviews were conducted. Information received was used for probable cause to obtain search warrants for each location. These search warrants were served by the Department's Emergency Response Unit (ERU) and members of the Task Force which led to three (3) arrests and the seizure of over \$10,000. A Federal ICE Agent, who specializes in sex trade human trafficking cases, assisted in the operations.

- ✧ The Task Force also investigated a number of drug dealing locations throughout the City. Surveillance, along with other investigative means, was used during these operations. These investigations led to search warrants that resulted in a number of arrests and the seizure of over \$6,000. The suspects in these cases were charged with a number of violations including Distribution of Marijuana, Possession with the intent to distribute, Possession of a hand gun by a convicted felon and possession of CDS paraphernalia. Meth, Heroin and controlled prescription pills were also seized in these search warrant service operations. Warrants were served by the Department's Emergency Response Unit (ERU).
- ✧ Throughout the year, in operations primarily investigated in Prince George's and Montgomery Counties, a total of 355 drug-related criminal investigations were conducted. These investigations resulted in 168 search warrants being served, 92 criminals being arrested and a total of \$621,558 in cash being seized. Seventeen (17) miscellaneous firearms were also removed from the streets.
- ✧ The following drugs were also removed from within the community: 1,119 kilograms of marijuana, 11.5 kilograms of cocaine, 6.8 kilograms of heroin, 3 gallons of liquid PCP and 364.5 kilograms of K2 synthetic cannabis.

### Special Awards and Recognition

- ✧ Chief Craze was elected Vice President at Large of the International Association of Chiefs of Police (IACP) at its annual conference in October 2011. Chief Craze has served on the IACP Executive Committee, the Financial Review Committee and is a member of the IACP Foundation Board of Directors.



- ✧ Master Police Officer Gordon Rose was chosen as the Greenbelt Police Officer of the Year. MPO Rose was selected for his outstanding performance on a daily basis as a member of the Patrol Commander's Squad, as well as being a main player in the Department's IT initiatives. Those initiatives included the e-Citation Program (Etix), the License Plate Reader Program (LPR), the Lojack Auto Theft Recovery Program and continued enhancements to the mobile data terminals.

- ✧ Lieutenant James Parker received the Chief's Award for his work on the implementation of the Department's new multi-jurisdictional radio system. Lt. Parker also served as the project manager for the renovations of the Department's Communications Unit.
- ✧ Corporal Michael Dewey received the Chief's Award for his work on the research, installation and oversight of the Department's Computer Aided Dispatch system.
- ✧ In the summer of 2009, the Patrol Division instituted an award program entitled "Sheepdog of the Quarter." The book, *On Combat*, written by Army Lieutenant Colonel (Ret.) Dave Grossman, inspired this award. In the segment entitled, "Of Sheep, Wolves and Sheepdogs," Grossman states, "Just as sheepdogs protect the flock, so do police officers protect the public." Patrol Division sergeants have been given the task of nominating and



selecting those receiving the awards. Each recipient has his or her name engraved on the “Sheepdog” plaque that hangs in the hallway adjacent to the squad room. They also receive the coveted sheepdog statuette and a \$25 gift card to their favorite restaurant. This year’s awardees were Cpl. Timothy White, MPO Young Hur and Officer Gerald Potts III who received the award twice in one year, the first to do so.

- ✧ In the fall of 2010, the Patrol Division instituted an award program entitled “Communication Specialist of the Quarter.” The award is given to the Communication Specialist that displays a professional demeanor and goes the extra mile for citizens and officers. Each recipient has his or her name engraved on the “Communication Specialist of the Quarter” plaque that hangs in the Dispatch office. They also receive a \$25 gift card to their favorite restaurant. This year’s awardees were James “Joe” McManus, Jessica Houle, Angela Thompson and Lindsey Keifline.
  
- ✧ In November 2011, MPO Kelly Lawson and MPO Ryan Peck responded to the trail at Buddy Attick Park for the report of an unresponsive male. MPO Peck quickly began Cardiopulmonary Resuscitation (CPR) and deployed one shock from a departmentally issued Automated External Defibrillator (AED). MPO Lawson later joined MPO Peck in his lifesaving efforts. Both officers were awarded a departmental lifesaving award.
  
- ✧ The following individuals received Class 2 Commendations for exemplary law enforcement work:
  - ✧ MPO Barry Byers, MPO Robert Defibaugh and Officer Jason Cressman located a man wanted in a multi-jurisdiction manhunt for an armed robbery in the area of the Greenbelt Metro lot. The individual was apprehended by MPO Byers’ K9 partner, Leon. A handgun, knife and the property of three victims were located on the suspect.
  - ✧ Cpl. Timothy White located a suspect matching the description of a man involved in an attempted armed rape. The suspect was taken into custody and a replica handgun and other illicit property was seized.
  - ✧ Officer Gerald Potts III located an individual that attempted to sexually assault a minor. After a foot pursuit, the suspect was arrested and found to have committed similar heinous acts in the past.
  - ✧ MPO Barry Byers responded to assist officers from the Prince George’s County Police Department (PGPD) on a burglary in progress call in Westchester Park. Prior to the PGPD officers arriving, MPO Byers located and arrested the burglar. The arrest led to the closure of several burglaries within the City.
  
- ✧ The following individuals received written commendations for providing exceptional service to the citizens of Greenbelt.
  - ✧ Sgt. Gordon Pracht, Sgt. Thomas Moreland, Cpl. Scott Kaiser, MPO Marvin Marks, MPO Jermaine Gulledge, MPO Young Hur, PFC Jason Kelley, Officers Gerald Potts III, Mark Holden and Daniel Aguilar for arresting individuals selling illicit drugs in various locations of the City.
  - ✧ MPO/Det. Christopher Bladzinski, PFC Jason Kelley and Officer Gerald Potts III arrested individuals with handguns in various locations throughout the City. In one incident, Communication Specialists Marcia Brown and Joe McManus were instrumental in relaying information to the responding officers that led to the seizure of a firearm.
  - ✧ Cpl. Seung Lee, Cpl. Derrick Washington, Cpl. Scott Kaiser, Cpl. Carl Liu, MPO/Det. Michael Lanier, MPO Dominic Keys, MPO/Det. Jermaine Gulledge, MPO Gordon Rose, MPO Scott Yankow, MPO Tammy



Harris and Officer Gerald Potts III assisted in the apprehension of an armed assault suspect.

- ✧ Sgt. Thomas Moreland observed two suspicious individuals “casing” apartments in Greenbelt West. With the assistance of Cpl. Timothy White, MPO/Det. Michael Lanier, MPO Edward Holland, MPO/Det. Jermaine Gullede, MPO Young Hur and MPO Michael Apgar, the suspects were located under suspicious circumstances in possession of burglar tools. The duo later confessed to their involvement in several residential burglaries in the area.
- ✧ Sgt. Marie Triesky observed a burglar exiting an apartment in Greenbelt West. A subsequent foot chase ensued and with the assistance of MPO Craig Kayton, MPO Marvin Marks, MPO/Det. Christopher Bladzinski and MPO Young Hur, the suspect was eventually subdued. A loaded .32 caliber handgun was found in the suspect’s waistband, along with drugs, burglar tools and items stolen during a recent burglary.
- ✧ Cpl. Scott Kaiser, MPO/Det. Michael Lanier, MPO Craig Kayton, MPO/Det. Christopher Bladzinski, MPO Ryan Peck and Officer Carlos Torres located and arrested a burglary suspect in Greenbelt West after an extensive manhunt. The search included laundry rooms of numerous apartment buildings.
- ✧ MPO Johnny Guy and MPO Robert Defibaugh, subsequent to a call for service of a burglary in progress, arrested an individual responsible for several burglaries in Greenbelt East.
- ✧ Communications Specialist Joe McManus noticed an individual on the Department’s in-house camera system “punting” items off the Spellman Overpass onto vehicles traveling on the Baltimore-Washington Parkway. Officer Mark Holden responded and through a subsequent investigation, located and charged the individual with reckless endangerment.
- ✧ MPO Scott Yankowy and City Mechanic James Keifline installed 65 police radios in the Department’s fleet of vehicles. This allowed the radio system to go live quickly.
- ✧ The Department participated in the 2011 Click It or Ticket campaign. Sgt. Gordon Pracht, Officer Jason Cressman and Officer Gerald Potts III distinguished themselves during the public safety event. The trio collectively issued 303 traffic citations, 108 warnings, arrested 34 individuals for various traffic offenses, arrested one (1) individual for DUI and made one (1) felony and one (1) misdemeanor criminal arrest.
- ✧ Communication Specialist Lindsey Keifline observed an individual arrested for child abuse on the Department’s in-house camera system attempting to hang herself in the prisoner processing area. C/S Keifline quickly alerted the arresting officer of the suicide attempt. MPO Jonathan Lowndes quickly intervened preventing the woman from self-inflicted physical harm.

### **Unit Citations**

- ✧ Patrol Squad 3, under the leadership of Sgt. Gordon Pracht, received its eighth consecutive Unit Citation for quantity of work in a calendar year. Squad 3 led the Department in virtually every statistical category.

### **Departmental Promotions**

- ✧ Corporal Thomas Moreland was promoted to the rank of Sergeant.
- ✧ MPO Scott Kaiser was promoted to the rank of Corporal.
- ✧ MPO John Dewey was promoted to the rank of Corporal.
- ✧ PFC Timothy White was promoted to the rank of Corporal.
- ✧ PFC Carl Liu was promoted to the rank of Corporal.



# ISSUES AND SERVICES FOR FY 2013

The rate of crime in Greenbelt has shown a 37% drop over the past four years and 27% from 2010 to 2011, the largest decline in any single year in memory. Last year's budget narrative included a footnote assessing crime trends at the time. It was noted that local police departments may institute crime prevention programs, community policing philosophies, directed patrol techniques and outright good police work that may have some bearing on crime rates; however, law enforcement agencies cannot influence the many social aspects that drive them. Social scientists and police executives alike acknowledge that unemployment rates, educational opportunity, the lack of a role model, geography, a burgeoning segment of the population 17-24 years of age that reflects the average criminal age and social mores ("don't snitch mentality") play an integral role in every community's crime rate.

The decline in the crime rate is indicative of nationwide and regional trends. According to the Maryland State Police, Crime in Maryland Uniform Crime Report dated July 11, 2011, the statewide crime rate declined 5% from the previous year and 9.4% in Region IV of the metropolitan region (Montgomery and Prince George's Counties). Greenbelt, with a declining rate approaching three times that of the region and over five times that of the state, compares very favorably.

One of the keys to success has been the team building the Department has achieved with its community crime fighting partners. Greenbelt West, largely represented by the Franklin Park apartment complex, has entered into a public/private partnership with the Department that has reduced the crime rate 24% from 2010. Mr. Joseph I. Kazrnovsky, owner, states:

"We see the partnership with Greenbelt as the fulfillment of the axiom that the whole is greater than the sum of its parts. We have contributed an enormous amount of sweat and treasure to fulfill our commitment to Greenbelt to make a significant improvement in the quality of life in Franklin Park. We have eliminated a great number of undesirable tenants, have made major improvements in housing quality so as to retain and attract quality tenants.

The Greenbelt Police Department under the dynamic leadership of Chief Craze and Captain Schinner along with Corporal Tim White have demonstrated the willingness and ability to make a difference at Franklin Park with aggressive patrolling, sweeps and other effective police tactics. This has resulted in an unprecedented reduction in crime in our area. This is not only beneficial to Franklin Park residents, it is also a great boon to Greenbelt as it develops its reputation as one of the safest areas in the region.

We thank the Greenbelt Police Department once again for its great efforts and look forward to continuing and enhancing our partnership into the future."

The following comment is added by Ms. Mary Blizzard, a resident of Greenbriar, who teamed with the Department to rid her neighborhood of nuisances that affected the area's quality of life:

"We have been experiencing a serious drug problem in our building and after contacting the Greenbelt Police Department, they met with the residents and worked with the residents and management company to address the problem. Through their diligence, the situation has much improved and the Greenbelt Police Department continues to stay in contact with the residents and is committed to working on this issue until it is completely

resolved. Greenbelt has a very professional, well trained Department with officers who understand the importance of working with the community.”

None of the combined efforts would be successful without the support of the court system, specifically the State’s Attorney’s Office. Assistant State’s Attorney Renee Battle-Brooks offers:

“The Community Prosecution Unit of the Office of the State’s Attorney values the great partnership that has been formed with the Police Department for the City of Greenbelt. Ensuring a safe environment for our citizens to work, live and play is an important goal for all of us to work towards. Our collaboration in working towards the common goal has seen measurable results. We look forward to this continued partnership.”

No law enforcement agency can single-handedly cause a reduction in a community’s crime rate. The positive social aspects noted earlier along with solid tactical application of public safety resources and tactics combined with community partnerships are essential to achieving a safer environment. The City’s declining crime rate seems to indicate that the right ingredients are in play.

The implementation of an automated speed enforcement system was listed as a fiscal year 2012 management objective. As of this writing, a recommendation has been submitted to Council for review and action. Assuming approval will be granted, it will be up to the Department to ensure the system meets the needs of Greenbelt.

Another FY 2012 management objective was to establish a partnership with the Prince George’s County Office of the Sheriff for the purpose of performing warrant sweeps throughout the community. History shows that criminals generally perform a multitude of crimes, much more than what is listed on the warrant. By becoming aggressive in its efforts to arrest those who are wanted, the Department can remove that segment of the community which chooses to victimize its neighbors.

The Department was given the objective to conduct an analysis of police vehicles currently on the market and to make a recommendation that will meet the needs of the City. As of this writing, that analysis has been completed and a recommendation has been submitted for review and action.

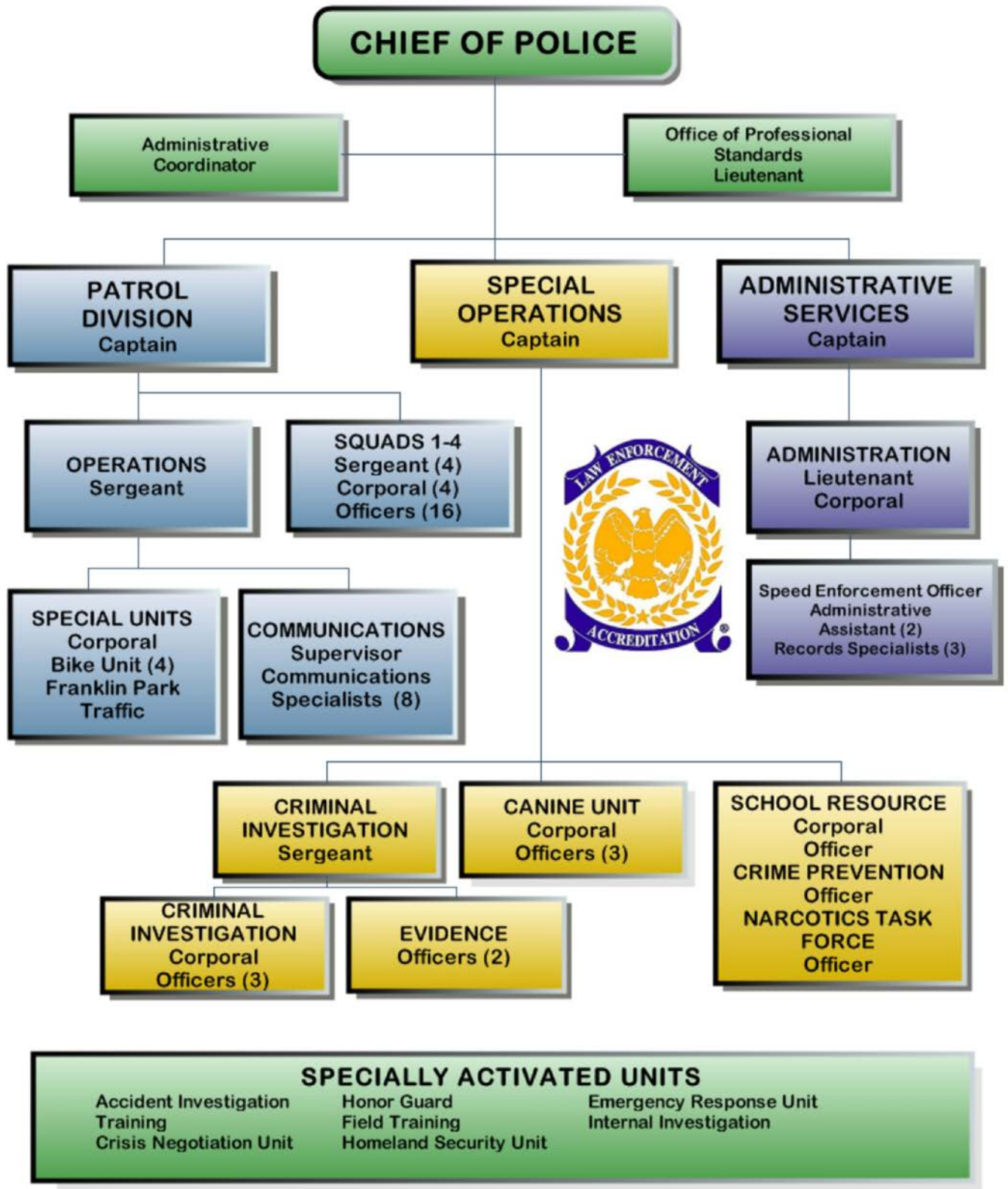
Finally, the Department needs to give more consideration to the number of officers who are retirement-eligible, as well as the vacancies that will occur in the near future. In calendar year 2012, two officers have already been hired to fill vacant positions. As of the first quarter of the year, one existing vacancy remains and two more will occur through attrition. If the speed camera position is approved, a fourth vacancy will open up to fill the void created by the speed camera system. This will leave a total of nine (9) officers remaining who have already entered the Deferred Retirement Option Program (DROP). Including those who have entered the DROP, there are a total of 17 officers who can opt to retire today if they so choose. By calendar year 2014, that number increases to 20. As has been noted in previous years, the department could experience the retirement of a sizeable number of officers in the coming years. To date, the transition has been manageable.

# PERSONNEL STAFFING

PERSONNEL STAFFING	Grade	Auth. FY 2011	Auth. FY 2012	Prop. FY 2013	Auth. FY 2013
<b>Police Officers</b>					
Chief	n/a	1	1	1	1
Captains	n/a	3	3	3	3
Lieutenants	n/a	2	2	2	2
Sergeants	n/a	6	6	6	6
Corporals	n/a	9	9	9	9
Master Patrol Officers}					
Police Officer 1 <sup>st</sup> Class}	n/a	33	33	34	34
Police Officer}					
Police Officer Candidate}					
Total FTE		54	54	55	55
<b>Other Personnel</b>					
Communications Supervisor	GC-18	1	1	1	1
Administrative Coordinator	GC-14	1	1	1	1
Administrative Assistant II	GC-13	2	2	2	2
Communications Specialist I & II	GC-13 & 14	8	8	8	8
Records Specialist II	GC-13	3	3	3	3
Total FTE		15	15	15	15
Total Public Safety - FTE		69	69	70	70

The proposed increase in staffing is to add an officer for the speed camera program. State law requires a sworn officer certify each citation.

# POLICE







# POLICE



The city provides a full-service Police Department, unlike most municipalities in the County. Services include around-the-clock patrol, K9 patrol, communications support, criminal investigation, narcotics investigation, crime prevention, traffic enforcement and two school resource officers.

## Performance Measures

Election Survey Scores (Last 4 Elections)	<u>2005</u>	<u>2007</u>	<u>2009</u>	<u>2011</u>
Police Presence	3.86	3.80	4.00	4.07
Police Responsiveness	4.11	4.04	4.18	4.20
Dispatcher Responsiveness	n/a	3.81	4.00	4.00
Parking Enforcement	3.67	3.63	3.67	3.80
Overall Performance	4.04	4.00	4.08	4.10

## Five Year Statistics

<u>Class I Offenses</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
Homicide	2	2	0	3	0
Rape	10	10	8	11	5
Robbery	132	152	127	106	90
Assault	65	49	60	66	35
B & E Burglary	130	122	212	221	254
Theft	768	870	823	761	449
Auto Theft	256	270	166	133	114
Total Offenses	1,363	1,475	1,396	1,300	947
Criminal Arrests					
Adults	631	753	673	561	719
Juveniles	191	217	278	248	230
Closure Rate	19%	19%	16%	14%	12%
Calls for Service	40,083	41,524	47,708	47,313	29,024
Police Reports	10,471	11,139	11,994	12,063	2,962
Motor Vehicle Accidents	1,136	1,090	1,211	1,079	975
Traffic Summons	3,705	4,694	3,741	3,417	4,299
Parking Tickets	945	978	738	705	512

Full Time Equivalents (FTE)	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>
	71	69	69	69	70

## Management Objectives

- ☒ Implement speed cameras within the city and monitor operation.
- ☒ Review and update the City's Emergency Operations Plan.

## Budget Comments

- 1) The salary and benefits line items, Police Officers, line 03, and Employee Benefits, line 28, are lower due to officers retiring and being replaced with new officers at a lower salary, officers entering the Law Enforcement Officers Pension System DROP plan, and a 13.2% percent drop in the pension system payment (\$134,000).
- 2) The Professional Services budget, line 30, is higher than budgeted in FY 2012 due to the cost of the assessment process to promote Sergeants and Corporals.
- 3) As noted in the General Fund Summary section, Insurance – LGIT costs, line 33, are estimated to be lower than budgeted in FY 2012 due to LGIT (Local Government Insurance Trust) obtaining lower rates and providing credits to members for their longevity and safety records. The same cost is anticipated for FY 2013.
- 4) The amount budgeted for Motor Equipment Maintenance, line 50, Repairs and Maintenance (\$144,200) calculates to just over \$2,100 per Police vehicle. If the cost for radio maintenance (\$22,100) and tires (\$12,000) are deducted, the maintenance and repair cost is \$1,600 per vehicle. The increase in Motor Equipment Maintenance, line 50, Motor Vehicle Fuel is due to increases in fuel cost, not increased mileage.
- 5) The increase in Departmental Equipment, line 52, in FY 2012 is because the City received twice the funds it normally receives to replace body armor.
- 6) Computer Expenses, line 53, includes the annual software maintenance expense (\$94,000) for the new computer aided dispatch and records management system.
- 7) K-9 Expenses, line 57, will exceed the FY 2012 budget because a dog had to be purchased for a new handler.
- 8) The increase in Special Programs, line 58, in FY 2012 is due to the purchase of radar units. These costs were offset by grants the Department won in the Chief's Challenge. In FY 2013, \$3,000 is provided for CERT (Community Emergency Response Team).

<b>REVENUE SOURCES</b>	<b>FY 2010 Actual Trans.</b>	<b>FY 2011 Actual Trans.</b>	<b>FY 2012 Adopted Budget</b>	<b>FY 2012 Estimated Trans.</b>	<b>FY 2013 Proposed Budget</b>	<b>FY 2013 Adopted Budget</b>
Grants for Police Protection						
State Police	\$402,430	\$402,430	\$402,000	\$402,400	\$402,400	\$402,400
State Highway Administration	28,691	31,218	20,000	20,000	20,000	20,000
Federal (e.g. – HIDTA)	6,720	8,517	14,000	14,000	14,000	14,000
School Resource Officer	80,000	80,000	80,000	80,000	80,000	80,000
Parking Citations/Late Fees	152,781	156,999	150,000	113,000	170,000	170,000
Red Light Camera Fines	315,613	207,304	275,000	195,000	225,000	225,000
Speed Camera Fines	0	0	200,000	0	500,000	400,000
General City Revenue	8,847,556	8,622,748	8,556,900	8,397,300	8,123,200	8,326,800
Total	\$9,833,791	\$9,509,216	\$9,697,900	\$9,221,700	\$9,534,600	\$9,638,200

- 9) Red Light Camera Expenses, line 76, have been lower since FY 2011 when work began to rebuild the Kenilworth Avenue bridge over the Capital Beltway. There are two cameras directly adjacent to the bridge which have been out of service since the project began. This project is expected to be completed in October 2012 at which time the cameras will be re-activated.
- 10) It is proposed to purchase 12 police vehicles for replacement in FY 2013 at a total cost of \$441,000. The Police Department is recommending the City purchase Chevrolet Caprices instead of Impalas. This change will delay the FY 2012 vehicle purchase into FY 2013. Therefore, no vehicles will be purchased in FY 2012. The \$55,000 in FY 2012 relates to equipment for vehicles purchased in FY 2011. The per vehicle cost with equipment and MDT is \$36,750.

<b>POLICE DEPARTMENT Acct. No. 310</b>	<b>FY 2010 Actual Trans.</b>	<b>FY 2011 Actual Trans.</b>	<b>FY 2012 Adopted Budget</b>	<b>FY 2012 Estimated Trans.</b>	<b>FY 2013 Proposed Budget</b>	<b>FY 2013 Adopted Budget</b>
<b>PERSONNEL EXPENSES</b>						
03 Police Officers	\$4,233,338	\$4,207,192	\$4,228,200	\$4,086,300	\$4,104,400	\$4,190,300
04 Records & Communications	679,449	704,783	721,300	737,900	721,300	721,300
06 Repair/Maintain Buildings	67,812	76,724	60,000	55,000	70,000	70,000
25 Repair/Maintain Vehicles	99,270	92,020	90,000	93,000	93,000	93,000
27 Overtime	821,335	710,173	750,000	710,000	700,000	700,000
28 Employee Benefits	2,377,825	2,434,585	2,433,600	2,275,900	2,220,600	2,238,300
Total	\$8,279,029	\$8,225,447	\$8,283,100	\$7,958,100	\$7,909,300	\$8,012,900
<b>OTHER OPERATING EXPENSES</b>						
30 Professional Services	\$36,012	\$28,412	\$32,000	\$48,000	\$38,000	\$38,000
33 Insurance - LGIT	125,090	96,305	146,300	69,800	69,800	69,800
34 Other Services	6,450	6,405	3,200	2,500	2,500	2,500
38 Communications	75,065	60,888	75,700	59,000	59,000	59,000
39 Utilities						
Electrical Service	47,969	60,930	52,200	49,000	49,000	49,000
Gas Service	8,998	7,467	8,300	7,500	7,500	7,500
Water & Sewer	3,503	2,648	3,000	3,000	3,000	3,000
43 Equipment Rental	5,049	4,816	6,300	6,300	6,300	6,300
45 Membership & Training	57,608	46,630	50,000	57,900	50,100	50,100
46 Maintain Building & Structures	44,289	48,865	43,900	43,900	43,900	43,900
48 Uniforms	68,092	66,684	64,000	64,000	66,000	66,000
49 Tools	11,348	5,968	4,800	4,800	4,800	4,800
50 Motor Equipment Maintenance						
Repairs & Maintenance	144,688	173,724	145,800	148,000	144,200	144,200
Motor Vehicle Fuel	136,176	147,862	193,000	200,000	216,000	216,000
52 Departmental Equipment	62,924	75,254	70,500	79,500	70,500	70,500
53 Computer Expenses	24,147	9,632	85,000	99,800	99,800	99,800
55 Office Expenses	40,837	45,884	42,000	42,000	42,000	42,000
57 K-9 Expenses	13,505	10,572	14,000	22,900	14,900	14,900
58 Special Program Expenses	12,917	12,807	9,200	17,700	12,400	12,400
69 Awards	1,148	1,993	1,200	1,200	1,200	1,200
76 Red Light Camera Expenses	245,770	178,641	214,400	181,400	204,400	204,400
Total	\$1,171,585	\$1,092,388	\$1,264,800	\$1,208,200	\$1,205,300	\$1,205,300
<b>CAPITAL OUTLAY</b>						
91 New Equipment	\$383,177	\$191,350	\$150,000	\$55,000	\$420,000	\$420,000
93 Major Maintenance	0	0	0	0	0	0
Total	\$383,177	\$191,350	\$150,000	\$55,000	\$420,000	\$420,000
<b>TOTAL POLICE DEPARTMENT</b>	<b>\$9,833,791</b>	<b>\$9,509,216</b>	<b>\$9,697,900</b>	<b>\$9,221,300</b>	<b>\$9,534,600</b>	<b>\$9,638,200</b>

# TRAFFIC CONTROL



In this budget, the city provides for the lining of city streets, crosswalks, stop lines, and parking stalls on city streets.

On newly paved or surfaced streets, plastic tape is being used for centerlines where feasible. This material is more expensive – but lasts longer than paint and retains its reflective quality. By reducing labor cost, it is more cost-effective in the long run. The city has other centerline work that is painted. This work is typically contracted out.

<b>Performance Measures</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Estimated</b>	<b>FY 2013 Estimated</b>
Election Survey Scores (Last 4 Elections)	<u>2005</u>	<u>2007</u>	<u>2009</u>	<u>2011</u>
Traffic Control	3.73	3.79	3.88	3.99
Miles of streets center-lined	6.0	5.1	5.0	5.0
Miles of shoulder lined	8.4	4.7	4.0	4.0
Number of Crosswalks				
# Painted Annually	55	40	35	32
# Thermo-taped	40	10	6	6

## Management Objectives

- ☒ Maintain centerlines, crosswalks, stop lines and other street markings to appropriate safety levels.
- ☒ Inventory and upgrade street signs in compliance with the Manual of Uniform Traffic Control Devices (MUTCD).

## Budget Comments

- 1) The funds for Electrical Service, line 39, pay for power for the traffic lights at Hanover Parkway and Ora Glen Drive, Ridge Road at Green Ridge House, and the school crossing signals.
- 2) A \$5,000 increase was budgeted in Traffic Signs & Paint, line 59, in FY 2011 to fund additional crosswalks along Hanover Parkway and in Windsor Green that were called for in the Greenbelt East traffic calming study. This work was completed and the funds have been removed in FY 2012.

<b>TRAFFIC CONTROL Acct. No. 320</b>	<b>FY 2010 Actual Trans.</b>	<b>FY 2011 Actual Trans.</b>	<b>FY 2012 Adopted Budget</b>	<b>FY 2012 Estimated Trans.</b>	<b>FY 2013 Proposed Budget</b>	<b>FY 2013 Adopted Budget</b>
<b>PERSONNEL EXPENSES</b>						
01 Salaries	\$79,793	\$109,213	\$95,000	\$100,000	\$100,000	\$100,000
Total	\$79,793	\$109,213	\$95,000	\$100,000	\$100,000	\$100,000
<b>OTHER OPERATING EXPENSES</b>						
33 Insurance	\$189	\$120	\$100	\$100	\$100	\$100
34 Other Services	6,874	6,329	6,000	6,000	6,000	6,000
39 Utilities						
Electrical Service	2,688	3,427	2,900	2,900	2,900	2,900
49 Tools	1,451	1,001	1,700	1,700	1,700	1,700
59 Traffic Signs & Paints	20,044	32,695	23,900	23,900	23,900	23,900
Total	\$31,246	\$43,572	\$34,600	\$34,600	\$34,600	\$34,600
<b>TOTAL TRAFFIC CONTROL</b>	<b>\$111,039</b>	<b>\$152,785</b>	<b>\$129,600</b>	<b>\$134,600</b>	<b>\$134,600</b>	<b>\$134,600</b>



# ANIMAL CONTROL



Animal Control provides regular patrol and on-call services in order to enforce city animal regulations as well as sheltering for the care of lost or abandoned, but adoptable animals.

<b>Performance Measures</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Estimated</b>	<b>FY 2013 Estimated</b>
Election Survey Scores (Last 4 Elections)	<u>2005</u>	<u>2007</u>	<u>2009</u>	<u>2011</u>
Animal Control Services	3.85	4.07	3.88	3.91
Animals Running at Large	75	113	100	100
Adoptions/Placed Animals	270	312	350	350
Adoption Shows	26	21	27	24
Events Sponsored	4	4	4	4
Funds Raised	-	-	\$25,000	\$15,000
Animals impounded and returned to owner	37	42	40	40
Cruelty reports handled and corrected	18	43	25	25
Dog Park complaints about dogs	2	3	3	3
Bite reports	32	51	40	40
Injured animals taken to Wildlife Sanctuary	36	75	45	40
Dead animals collected	256	375	350	350
Criminal Neglect/Animal Cruelty cases	2	4	3	3
Trap, Neuter & Release (Cats)	46	37	40	35
Noise complaints	24	37	30	30
Wildlife calls	214	225	248	250
Pet Expo (attendees)	250	350	300	300
Full Time Equivalentents (FTE)	2.5	2.5	2.5	2.5

## Management Objectives

- ☒ Study the value of the city implementing in-house spay/neuter clinics.
- ☒ Concentrate Trap/Neuter/Release efforts on city boundaries.
- ☒ Operate a model municipal Animal Control program which encourages responsible pet ownership.

## Budget Comments

- 1) The Overtime expenses, line 27, are caused by extra effort put towards the adoption and other programs. This expense may be the cost of running the program. To meet the proposed budget figures will likely result in program cuts.
- 2) Starting in FY 2012, a revenue account was set up for Adoption Fees. Previously, these fees were credited against Animal Control Expense, line 57. Setting up the revenue account will provide clearer tracking of the adoption program and show the full extent of expenses in line 57, which are largely veterinarian expenses. The objective is to limit the net expenses to \$20,000.

<b>ANIMAL CONTROL Acct. No. 330</b>	<b>FY 2010 Actual Trans.</b>	<b>FY 2011 Actual Trans.</b>	<b>FY 2012 Adopted Budget</b>	<b>FY 2012 Estimated Trans.</b>	<b>FY 2013 Proposed Budget</b>	<b>FY 2013 Adopted Budget</b>
<b>PERSONNEL EXPENSES</b>						
01 Salaries	\$116,069	\$115,043	\$112,200	\$122,000	\$114,000	\$114,000
25 Vehicle Maintenance	0	654	700	700	700	700
27 Overtime	5,478	5,333	1,000	10,000	1,000	1,000
28 Employee Benefits	34,502	31,220	34,500	36,200	34,100	34,100
<b>Total</b>	<b>\$156,049</b>	<b>\$152,250</b>	<b>\$148,400</b>	<b>\$168,900</b>	<b>\$149,800</b>	<b>\$149,800</b>
<b>OTHER OPERATING EXPENSES</b>						
33 Insurance	\$599	\$319	\$900	\$600	\$600	\$600
38 Communications	565	578	600	600	600	600
39 Utilities						
Electrical Service	2,688	4,788	3,900	3,900	3,900	3,900
Water	455	387	500	500	500	500
45 Membership & Training	210	3,266	1,700	1,300	1,500	1,500
46 Building Maintenance	2,447	1,158	1,100	1,700	1,000	1,000
48 Uniforms	1,158	705	800	800	800	800
50 Motor Equipment Maintenance						
Repairs & Maintenance	0	6,652	600	600	600	600
Motor Vehicle Fuel	574	120	800	600	800	800
57 Animal Control Expense	19,995	26,733	35,000	34,400	34,400	34,400
58 Special Programs	1,883	2,156	2,000	2,000	2,000	2,000
<b>Total</b>	<b>\$30,574</b>	<b>\$46,862</b>	<b>\$47,900</b>	<b>\$47,000</b>	<b>\$46,700</b>	<b>\$46,700</b>
<b>TOTAL ANIMAL CONTROL</b>	<b>\$186,623</b>	<b>\$199,112</b>	<b>\$196,300</b>	<b>\$215,900</b>	<b>\$196,500</b>	<b>\$196,500</b>
<b>REVENUE SOURCES</b>						
Animal Control Licenses	\$225	\$1,135	\$100	\$100	\$100	\$100
Dog Park Fees	95	115	100	100	100	100
Adoption Fees	0	0	15,000	15,000	15,000	15,000
General City Revenue	186,303	197,862	181,100	200,700	181,300	181,300
<b>Total</b>	<b>\$186,623</b>	<b>\$199,112</b>	<b>\$196,300</b>	<b>\$215,900</b>	<b>\$196,500</b>	<b>\$196,500</b>

# FIRE AND RESCUE



Funds are included in this account to establish a reserve to assist with the replacement of fire and rescue equipment for the Greenbelt Volunteer Fire Department and Rescue Squad, Inc. These funds may be used when other funding sources are determined by the City Council to be insufficient. The funds are held by the city until approved for expenditure by the City Council.

## Performance Measures

Election Survey Scores (Last 4 Elections)	<u>2005</u>	<u>2007</u>	<u>2009</u>	<u>2011</u>
Fire & Rescue	4.52	4.46	4.37	4.35

## Budget Comments

- 1) For the first time in FY 2009, \$10,000 was approved for contributions to the Berwyn Heights and West Lanham Hills Fire Departments (\$5,000 each) in recognition of their service to Greenbelt. Contributions, line 68, is double the normal contribution amount in FY 2011 due to the contribution budgeted in FY 2010 for Berwyn Heights and West Lanham Hills Fire Departments not being made. In FY 2012, a contribution was only approved for Berwyn Heights. The same is proposed for FY 2013.
- 2) Once approved, the funds budgeted here are transferred to the City's Agency Funds. In FY 2006, the city paid out \$329,500, the entire balance, towards the purchase of a new vehicle. In FY 2008 and 2009, \$152,227 was paid out for the purchase of an ambulance. With the proposed FY 2013 set aside, there will be a total of \$392,773 available.

FIRE & RESCUE SERVICE Acct. No. 340	FY 2010 Actual Trans.	FY 2011 Actual Trans.	FY 2012 Adopted Budget	FY 2012 Estimated Trans.	FY 2013 Proposed Budget	FY 2013 Adopted Budget
OTHER OPERATING EXPENSES						
68 Contributions	\$0	\$20,000	\$5,000	\$5,000	\$5,000	\$10,000
Total	\$0	\$20,000	\$5,000	\$5,000	\$5,000	\$10,000
CAPITAL OUTLAY						
94 Interfund Transfer – Agency Fund	\$88,000	\$60,000	\$88,000	\$88,000	\$88,000	\$88,000
Total	\$88,000	\$60,000	\$88,000	\$88,000	\$88,000	\$88,000
<b>TOTAL FIRE &amp; RESCUE SERVICE</b>	<b>\$88,000</b>	<b>\$80,000</b>	<b>\$93,000</b>	<b>\$93,000</b>	<b>\$93,000</b>	<b>\$98,000</b>