

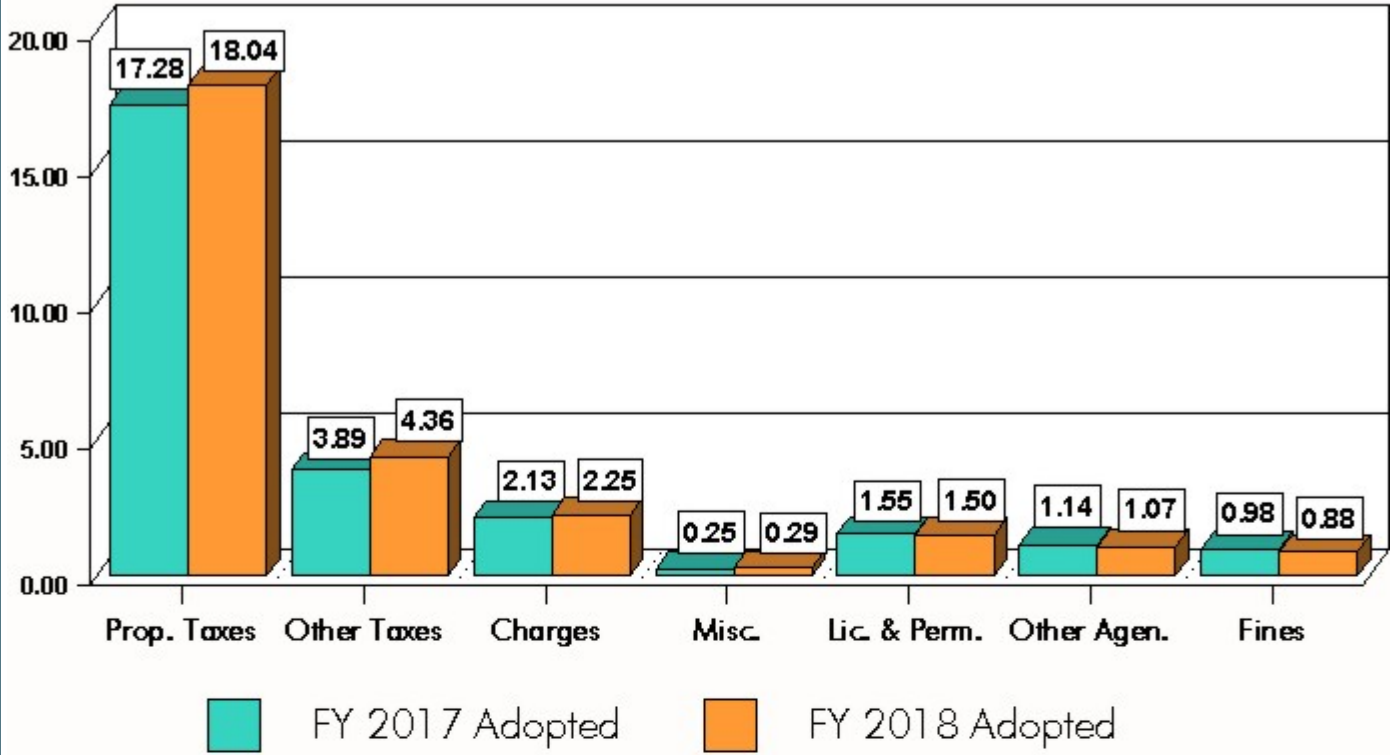


The GENERAL FUND accounts for all revenues and expenditures which are not accounted for in other funds. It is where the largest and most important accounting activity is recorded. Its primary support is from property tax revenues, though it receives a variety of other revenues, and finances a wide range of programs. Most of the City's operations are financed from this fund.

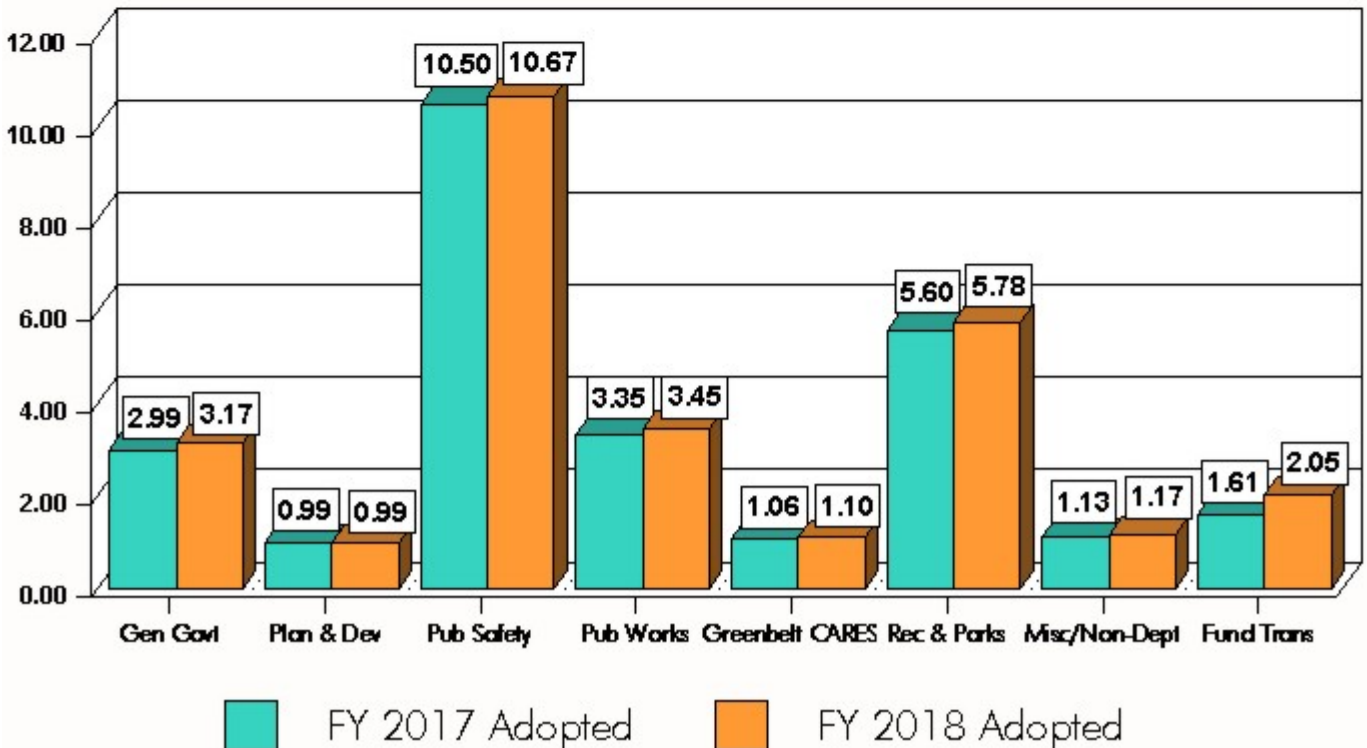
GENERAL FUND SUMMARY

| | FY 2015 Actual Trans. | FY 2016 Actual Trans. | FY 2017 Adopted Budget | FY 2017 Estimated Trans. | FY 2018 Proposed Budget | FY 2018 Adopted Budget |
|---|-----------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|------------------------------|
| FUND BALANCE AS OF JULY 1 | | | | | | |
| Unassigned | \$2,146,660 | \$4,038,599 | \$3,092,778 | \$4,584,183 | \$6,134,025 | \$7,454,925 |
| Nonspendable & Assigned | 1,319,767 | 1,319,767 | 300,000 | 763,042 | 750,000 | 750,000 |
| TOTAL FUND BALANCE | \$3,466,427 | \$5,358,366 | \$3,392,778 | \$5,347,225 | \$6,884,025 | \$8,204,925 |
| REVENUES | | | | | | |
| Real Estate Taxes | \$14,565,906 | \$14,002,303 | \$15,566,200 | \$15,502,500 | \$16,262,900 | \$16,262,900 |
| Personal Property Taxes | 1,758,841 | 1,649,258 | 1,711,200 | 1,751,200 | 1,776,700 | 1,776,700 |
| Other Taxes | 3,629,370 | 4,211,839 | 3,889,200 | 4,223,200 | 4,364,500 | 4,364,500 |
| Licenses and Permits | 1,687,559 | 1,488,187 | 1,551,100 | 1,494,700 | 1,502,700 | 1,502,700 |
| Intergovernmental | 1,153,280 | 1,072,405 | 1,143,600 | 1,256,000 | 1,068,600 | 1,068,600 |
| Charges for Services | 2,077,322 | 2,092,012 | 2,129,300 | 2,196,500 | 2,252,800 | 2,252,800 |
| Fines and Forfeitures | 1,075,770 | 1,082,071 | 982,000 | 893,000 | 890,000 | 880,000 |
| Miscellaneous Revenue | 332,488 | 221,316 | 220,000 | 208,800 | 255,000 | 255,000 |
| Interfund Transfers | 30,000 | 36,500 | 35,000 | 35,000 | 35,000 | 35,000 |
| TOTAL REVENUES | \$26,310,536 | \$25,855,891 | \$27,227,600 | \$27,560,900 | \$28,408,200 | \$28,398,200 |
| EXPENDITURES | | | | | | |
| General Government | \$2,779,243 | \$2,751,525 | \$2,993,400 | \$3,199,900 | \$3,103,800 | \$3,167,800 |
| Planning and Development | 1,103,516 | 1,026,005 | 987,200 | 935,500 | 974,000 | 998,000 |
| Public Safety | 10,069,006 | 10,213,522 | 10,504,000 | 10,167,200 | 10,530,900 | 10,672,300 |
| Public Works | 3,119,424 | 3,206,699 | 3,346,600 | 3,160,400 | 3,354,900 | 3,449,900 |
| Greenbelt CARES | 906,367 | 967,187 | 1,063,100 | 1,073,500 | 1,072,400 | 1,105,400 |
| Recreation and Parks | 5,135,711 | 5,526,104 | 5,603,300 | 5,650,100 | 5,685,500 | 5,781,700 |
| Miscellaneous | 230,330 | 430,791 | 234,800 | 232,500 | 315,800 | 326,800 |
| Non-Departmental | 0 | 0 | 20,000 | 0 | 0 | 846,300 |
| Fund Transfers | 1,075,000 | 1,745,200 | 1,605,000 | 1,605,000 | 2,050,000 | 2,050,000 |
| TOTAL EXPENDITURES | \$24,418,597 | \$25,867,032 | \$26,357,400 | \$26,024,100 | \$27,087,300 | \$28,398,200 |
| Fund Balance Increase/(Decrease) | \$1,891,939 | (\$11,141) | \$870,200 | \$1,536,800 | \$1,320,900 | \$0 |
| FUND BALANCE AS OF JUNE 30 | | | | | | |
| Unassigned | \$4,038,599 | \$4,584,183 | \$3,962,978 | \$6,134,025 | \$7,454,925 | \$7,454,925 |
| Nonspendable & Assigned | 1,319,767 | 763,042 | 300,000 | 750,000 | 750,000 | 750,000 |
| TOTAL FUND BALANCE | \$5,358,366 | \$5,347,225 | \$4,262,978 | \$6,884,025 | \$8,204,925 | \$8,204,925 |
| % Unassigned Fund Balance to Expenditures for the Year | 16.5% | 17.7% | 11.5% | 23.6% | 27.5% | 26.3% |

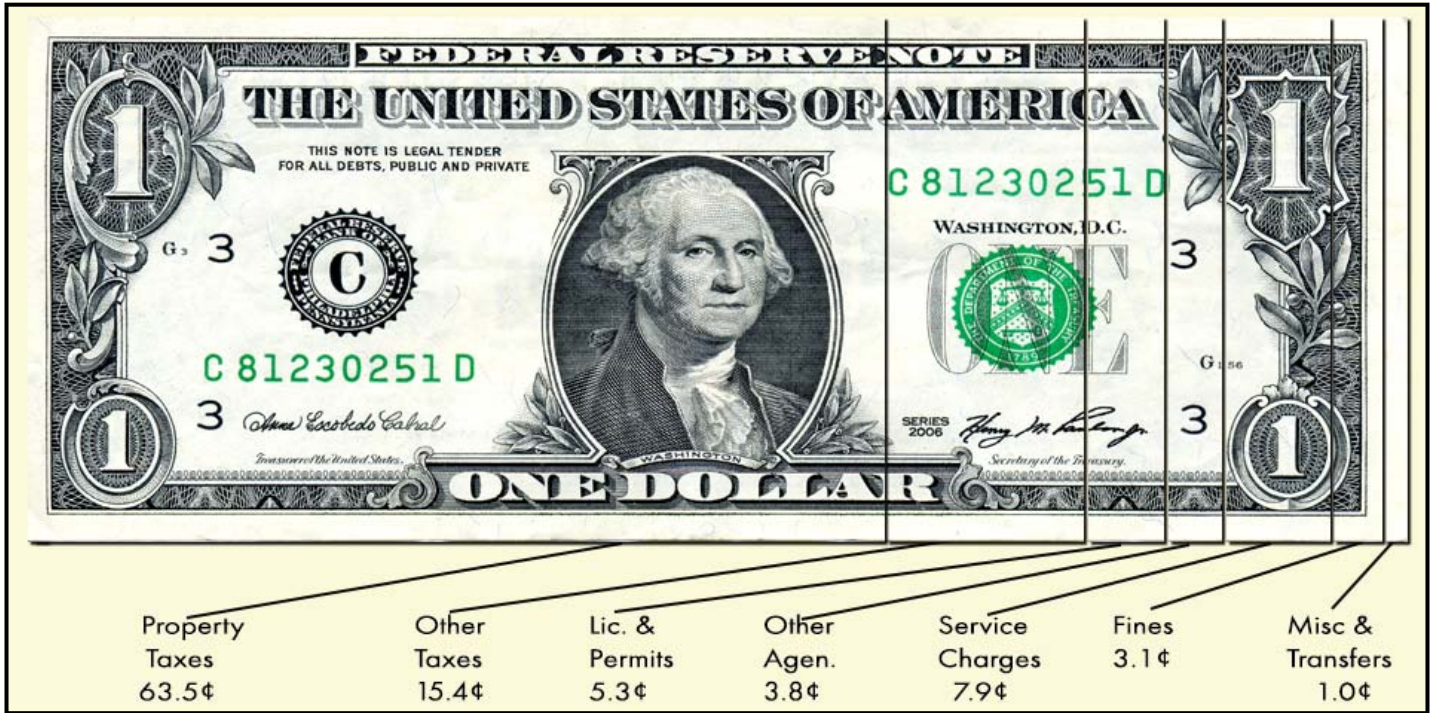
FY 2017 & FY 2018 REVENUES



FY 2017 & FY 2018 EXPENDITURES



FY 2018 Revenues



FY 2018 Expenditures



GENERAL FUND SUMMARY - REVENUES

| Account Classification | FY 2015 Actual Trans. | FY 2016 Actual Trans. | FY 2017 Adopted Budget | FY 2017 Estimated Trans. | FY 2018 Proposed Budget | FY 2018 Adopted Budget |
|--|--------------------------------------|--------------------------------------|---------------------------------------|---|--|---------------------------------------|
| TAXES | | | | | | |
| 411000 Real Property | | | | | | |
| 411100 Real Property | \$14,883,545 | \$15,460,775 | \$15,901,800 | \$15,888,400 | \$16,647,900 | \$16,647,900 |
| 411200 Property Abatement | (136,031) | (707,089) | (130,000) | (200,000) | (195,000) | (195,000) |
| 411210 Real Prop. Abate. Prior Yr. | (98,897) | (693,789) | (125,000) | (50,000) | (70,000) | (70,000) |
| 411220 Homestead Tax Credit | (43,507) | (18,836) | (40,600) | (95,900) | (80,000) | (80,000) |
| 411230 Homeowners Tax Credit | (39,204) | (38,758) | (40,000) | (40,000) | (40,000) | (40,000) |
| Total Real Property Taxes | \$14,565,906 | \$14,002,303 | \$15,566,200 | \$15,502,500 | \$16,262,900 | \$16,262,900 |
| 412000 Personal Property | | | | | | |
| 412100 Personal Property - Local | 13,890 | 11,688 | 12,000 | 12,000 | 12,000 | 12,000 |
| 412110 Public Utilities | 257,084 | 307,879 | 300,000 | 300,000 | 300,000 | 300,000 |
| 412120 Ordinary Business Corp. | 1,334,557 | 1,266,036 | 1,325,000 | 1,400,000 | 1,400,000 | 1,400,000 |
| 412140 Local Prior Year Taxes | 0 | 0 | 0 | 0 | 0 | 0 |
| 412150 Utility Prior Year Taxes | 53,009 | 43,384 | 0 | 0 | 0 | 0 |
| 412160 Ordinary Prior Year Taxes | 88,668 | 27,144 | 50,000 | 50,000 | 50,000 | 50,000 |
| 412200 Abatements - Current | (38,228) | (62,317) | (40,000) | (40,000) | (40,000) | (40,000) |
| 412210 Abatements - Prior Year | (60,275) | (11,450) | (40,000) | (40,000) | (40,000) | (40,000) |
| 413100 Penalties & Interest | 16,664 | (26,692) | 10,000 | (25,000) | 0 | 0 |
| 414100 Payment in Lieu | 93,472 | 93,586 | 94,200 | 94,200 | 94,700 | 94,700 |
| Total Personal Property Taxes | \$1,758,841 | \$1,649,258 | \$1,711,200 | \$1,751,200 | \$1,776,700 | \$1,776,700 |
| 421000 Other Taxes | | | | | | |
| 421100 Income Taxes | 2,457,117 | 2,674,505 | 2,551,000 | 2,750,000 | 2,832,500 | 2,832,500 |
| 421200 Admiss & Amusements | 149,475 | 172,587 | 145,000 | 120,000 | 140,000 | 140,000 |
| 421300 Hotel/Motel Tax | 716,840 | 975,032 | 830,000 | 990,000 | 1,000,000 | 1,000,000 |
| 422100 Highway | 305,938 | 389,715 | 363,200 | 363,200 | 392,000 | 392,000 |
| Total Other Taxes | \$3,629,370 | \$4,211,839 | \$3,889,200 | \$4,223,200 | \$4,364,500 | \$4,364,500 |
| TOTAL TAXES | \$19,954,117 | \$19,863,400 | \$21,166,600 | \$21,476,900 | \$22,404,100 | \$22,404,100 |
| LICENSES & PERMITS | | | | | | |
| 431000 Street Use | | | | | | |
| 431100 Street Permits | \$157,495 | \$92,914 | \$150,000 | \$100,000 | \$100,000 | \$100,000 |
| 431200 Residential Prop. Fees | 615,580 | 621,505 | 611,400 | 649,600 | 649,600 | 649,600 |
| 431300 Bldg. Construction | 134,028 | 62,213 | 50,000 | 50,000 | 50,000 | 50,000 |
| 431400 Commercial Property | 213,208 | 220,468 | 200,000 | 200,000 | 200,000 | 200,000 |
| 431500 Variance/Departure | 0 | 2,700 | 0 | 0 | 0 | 0 |
| 431600 Dev. Review Fees | 11,693 | 749 | 50,000 | 5,000 | 5,000 | 5,000 |
| 432000 Business Permits | | | | | | |
| 432100 Traders | 29,867 | 31,219 | 30,000 | 30,000 | 30,000 | 30,000 |
| 432300 Liquor License | 9,930 | 9,930 | 10,000 | 9,900 | 9,900 | 9,900 |
| 432400 Non-Residential Alarm | 29,500 | 33,850 | 29,500 | 30,000 | 30,000 | 30,000 |
| 433000 Other Licenses & Permits | | | | | | |
| 433100 Animal | 50 | 0 | 100 | 100 | 100 | 100 |
| 433200 Dog Park Fees | 170 | 155 | 100 | 100 | 100 | 100 |
| 433300 Boats | 27 | 31 | 0 | 0 | 0 | 0 |
| 433400 Cable Television | 403,086 | 412,453 | 420,000 | 420,000 | 428,000 | 428,000 |
| 433402 Cable TV - Other | 82,925 | 0 | 0 | 0 | 0 | 0 |
| TOTAL | \$1,687,559 | \$1,488,187 | \$1,551,100 | \$1,494,700 | \$1,502,700 | \$1,502,700 |

| Account Classification | FY 2015 Actual Trans. | FY 2016 Actual Trans. | FY 2017 Adopted Budget | FY 2017 Estimated Trans. | FY 2018 Proposed Budget | FY 2018 Adopted Budget |
|--|-----------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|------------------------------|
| REVENUE FROM OTHER AGENCIES | | | | | | |
| 441000 Grants from Federal Gov't | | | | | | |
| 441105 HIDTA | \$15,657 | \$6,965 | \$10,000 | \$8,000 | \$8,000 | \$8,000 |
| 441114 Service Coordinator | 67,879 | 58,456 | 59,000 | 120,000 | 59,000 | 59,000 |
| 441115 FEMA Reimbursement | 0 | 0 | 100,000 | 106,400 | 0 | 0 |
| 441199 One Time Grants | 64 | 15,924 | 0 | 0 | 0 | 0 |
| 442000 Grants from State Gov't | | | | | | |
| 442101 Police Protection | 491,791 | 459,309 | 452,000 | 480,000 | 470,000 | 470,000 |
| 442102 Youth Services Bureau | 65,008 | 65,008 | 65,000 | 65,000 | 65,000 | 65,000 |
| 442118 Maryland State Arts | 20,821 | 20,675 | 24,000 | 33,000 | 33,000 | 33,000 |
| 442199 Traffic Safety (SHA) | 71,971 | 28,479 | 25,000 | 25,000 | 25,000 | 25,000 |
| 443000 Grants from County Gov't | | | | | | |
| 443102 Youth Services Bureau | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 443106 Landfill Disposal Rebate | 57,652 | 57,652 | 57,700 | 57,700 | 57,700 | 57,700 |
| 443107 Code Enforcement | 6,500 | 6,500 | 6,500 | 6,500 | 6,500 | 6,500 |
| 443110 Financial Corporation | 437 | 437 | 400 | 400 | 400 | 400 |
| 443127 School Resource Officer | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 |
| 443128 M-NCPPC | 234,000 | 234,000 | 234,000 | 234,000 | 234,000 | 234,000 |
| 443199 One Time Grants | 11,500 | 9,000 | 0 | 10,000 | 0 | 0 |
| TOTAL | \$1,153,280 | \$1,072,405 | \$1,143,600 | \$1,256,000 | \$1,068,600 | \$1,068,600 |
| SERVICE CHARGES FOR SERVICES | | | | | | |
| 451000 Sanitation & Waste Removal | | | | | | |
| 451100 Waste Collection & Disposal | \$645,538 | \$645,725 | \$679,000 | \$679,000 | \$679,000 | \$679,000 |
| 451200 Recycling Fee | 7,137 | 7,137 | 8,600 | 8,600 | 8,600 | 8,600 |
| 452000 - 457000 Recreation | | | | | | |
| 452100 Recreation & Parks | 14,988 | 8,027 | 6,500 | 5,500 | 6,000 | 6,000 |
| 452101 Therapeutic Recreation | 22,577 | 26,973 | 22,000 | 27,000 | 27,000 | 27,000 |
| 452103 Tennis Court Lighting | 4,578 | 5,161 | 4,000 | 4,500 | 4,500 | 4,500 |
| 452105 Recreation Concessions | 2,988 | 3,262 | 3,000 | 3,000 | 3,000 | 3,000 |
| 452200 Recreation Centers | 31,021 | 31,193 | 27,000 | 21,000 | 25,000 | 25,000 |
| 453000 Aquatic and Fitness Center | 546,212 | 493,945 | 545,800 | 586,200 | 583,200 | 583,200 |
| 454000 Community Center | 199,606 | 180,202 | 199,300 | 187,300 | 210,300 | 210,300 |
| 455000 Greenbelt's Kids | 443,049 | 526,216 | 470,000 | 505,000 | 531,000 | 531,000 |
| 456000 Fitness & Leisure | 61,077 | 63,869 | 62,600 | 68,000 | 68,500 | 68,500 |
| 457000 Arts | 84,932 | 87,897 | 90,000 | 90,100 | 95,200 | 95,200 |
| 458000 Other Charges/Fees | | | | | | |
| 458101 GED Co-pay | 880 | 1,135 | 1,000 | 1,000 | 1,000 | 1,000 |
| 458103 Bus Fares | 7,459 | 6,897 | 7,500 | 7,500 | 7,500 | 7,500 |
| 458104 Univ. of MD Bus Pass | 880 | 960 | 1,000 | 800 | 1,000 | 1,000 |
| 458202 Pet Adoption | 4,400 | 3,413 | 2,000 | 2,000 | 2,000 | 2,000 |
| TOTAL | \$2,077,322 | \$2,092,012 | \$2,129,300 | \$2,196,500 | \$2,252,800 | \$2,252,800 |

| Account Classification | FY 2015 Actual Trans. | FY 2016 Actual Trans. | FY 2017 Adopted Budget | FY 2017 Estimated Trans. | FY 2018 Proposed Budget | FY 2018 Adopted Budget |
|---|-----------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|------------------------------|
| FINES & FORFEITURES | | | | | | |
| 460101 Parking Citations | \$74,218 | \$145,018 | \$135,000 | \$125,000 | \$125,000 | \$125,000 |
| 460102 Citation Late Fees | 12,031 | 15,483 | 15,000 | 13,000 | 13,000 | 13,000 |
| 460103 Impound Fees | 7,200 | 7,450 | 7,000 | 5,000 | 7,000 | 7,000 |
| 460121 Municipal Infractions | 15,135 | 14,660 | 10,000 | 5,000 | 10,000 | 10,000 |
| 460122 False Alarm Fees | 35,875 | 39,750 | 35,000 | 15,000 | 25,000 | 15,000 |
| 460201 Red Light Camera Fines | 323,132 | 376,091 | 360,000 | 330,000 | 350,000 | 350,000 |
| 460301 Speed Camera Fines | 608,179 | 483,619 | 420,000 | 400,000 | 360,000 | 360,000 |
| TOTAL | <u>\$1,075,770</u> | <u>\$1,082,071</u> | <u>\$982,000</u> | <u>\$893,000</u> | <u>\$890,000</u> | <u>\$880,000</u> |
| MISCELLANEOUS REVENUES | | | | | | |
| 470000 Interest & Dividends | \$1,796 | \$9,100 | \$6,000 | \$20,000 | \$32,000 | \$32,000 |
| 480101 Rents & Concessions | 560 | 510 | 600 | 500 | 500 | 500 |
| 480200 Sale of Recyclable Material | 5,599 | 3,892 | 5,000 | 4,000 | 5,000 | 5,000 |
| 480301 Other | 18,880 | 15,659 | 13,000 | 15,000 | 15,000 | 15,000 |
| 480302 Purchase Card Rebates | 5,702 | 4,836 | 5,000 | 4,500 | 4,500 | 4,500 |
| 480402 Animal Control Contri. | 3,317 | 2,265 | 3,000 | 500 | 500 | 500 |
| 480403 Franklin Park Partnership | 66,996 | 68,496 | 70,000 | 45,000 | 70,000 | 70,000 |
| 480404 Four Cities Street Cleaning | 55,401 | 53,962 | 59,700 | 68,600 | 79,800 | 79,800 |
| 480405 IWIF Reimbursement | 78,519 | 34,896 | 30,000 | 10,000 | 20,000 | 20,000 |
| 480406 Green Ridge House Service Coordinator | 27,000 | 27,700 | 27,700 | 27,700 | 27,700 | 27,700 |
| 480499 Misc. Grants & Contributions | 68,718 | 0 | 0 | 13,000 | 0 | 0 |
| TOTAL | <u>\$332,488</u> | <u>\$221,316</u> | <u>\$220,000</u> | <u>\$208,800</u> | <u>\$255,000</u> | <u>\$255,000</u> |
| INTERFUND TRANSFERS | | | | | | |
| 490101 From Special Projects Fund | \$30,000 | \$36,500 | \$35,000 | \$35,000 | \$35,000 | \$35,000 |
| TOTAL | <u>\$30,000</u> | <u>\$36,500</u> | <u>\$35,000</u> | <u>\$35,000</u> | <u>\$35,000</u> | <u>\$35,000</u> |
| TOTAL GENERAL FUND REVENUES | \$26,310,536 | \$25,855,891 | \$27,227,600 | \$27,560,900 | \$28,408,200 | \$28,398,200 |

ASSESSABLE BASE — DETAIL

| REAL PROPERTY | Date of Finality | Actual and Estimated FY 2017 | | Adopted FY 2018 | |
|---|------------------|---------------------------------|--------------------------|------------------------|--------------------------|
| | | Assessment | Revenue Rate \$0.8125 | Assessment | Adopted Rate \$0.8125 |
| Full Year | January 1 | \$1,936,529,200 | \$15,734,300 | \$2,030,000,000 | \$16,493,800 |
| 3/4 Year Additions | April 1 | 14,457,400 | 88,100 | 14,457,400 | 88,100 |
| 1/2 Year Additions | July 1 | 10,830,800 | 44,000 | 10,830,800 | 44,000 |
| 1/4 Year Additions | October 1 | 10,830,800 | 22,000 | 10,830,800 | 22,000 |
| Homestead Credit | | (11,803,100) | (95,900) | (8,000,000) | (65,000) |
| Homeowners Credit | | (4,923,100) | (40,000) | (4,925,000) | (40,000) |
| Abatements - Real Property | | (24,615,400) | (200,000) | (24,000,000) | (195,000) |
| Total | | \$1,931,306,600 | \$15,552,500 | \$2,029,194,000 | \$16,347,900 |
| | | | | | |
| PERSONAL PROPERTY | Date of Finality | Actual and Estimated FY 2017 | | Adopted FY 2018 | |
| | | Assessment | Revenue Rate \$1.7225 | Assessment | Adopted Rate \$1.7225 |
| Locally Assessed | January 1 | \$699,700 | \$12,000 | \$699,700 | \$12,000 |
| Public Utilities | January 1 | 17,492,700 | 300,000 | 17,492,700 | 300,000 |
| Business Corporations | January 1 | 81,632,700 | 1,400,000 | 81,632,700 | 1,400,000 |
| Abatements - Personal Property | January 1 | (2,332,400) | (40,000) | (2,332,400) | (40,000) |
| Total | | \$97,492,700 | \$1,672,000 | \$97,492,700 | \$1,672,000 |
| | | | | | |
| Total Assessable Base/Property Taxes | | | | | |
| One cent (1¢) on the Real Property Tax Rate Yields | | | \$193,200 | | \$203,100 |
| One cent (1¢) on the Personal Property Tax Rate Yields | | | \$9,700 | | \$9,700 |
| Total Yield for One cent (1¢) on the Real & Personal Property Tax Rates | | | \$202,900 | | \$212,800 |
| <p>Note: Prior to FY 2001, real property was assessed at 40% of actual value. This accounts for the difference in tax rates between real and personal property.</p> | | | | | |

SOURCES OF REVENUE



In this section, revenue sources in the General Fund are explained with comparisons between previous years' actual receipts, the original budget, an estimate for the current year, and proposed revenue for the next fiscal year. Revenues are budgeted on a modified accrual basis which means they are recorded when revenues are measurable and available to spend. The major categories of revenue are: 1) Real Property Tax, 2) Ordinary Business Corporations (Corporate Personal Property Tax), 3) State Shared Taxes, 4) Licenses and Permits, 5) Revenue from Other Agencies, 6) Service Charges, 7) Fines and Forfeitures, and 8) Miscellaneous.

Nationally, there has been job creation for 84 consecutive months which has resulted in the national unemployment rate declining to 4.7%, a decrease of 0.2% from a year ago. The unemployment rate locally and nationally shows where the economy is trending in general terms. In this respect, Greenbelt is in good standing. The unemployment rate in Prince George's County was 3.9% in December 2016⁽¹⁾, 0.6% lower than a year ago. This is better than the unemployment rate of 4.2% for the State of Maryland and 4.7% nationally.

The latest real estate assessment valuation for Greenbelt was completed in calendar year 2015

and set the baseline for assessed values for fiscal years (FY) 2017, 2018 and 2019. Therefore, FY 2018 will be the second year of the current triennial assessment period.

REAL PROPERTY

The City of Greenbelt's real property consists of three types: individual homeowners (consisting of single family homes, townhomes and condominiums), apartment rental property and commercial business property. Residential homeowner property (48%) combined with apartments (29%) account for 71% of total assessed value in Greenbelt. Commercial property accounts for the remaining 29% of assessed value currently, down from 36% of total value in FY 2012. It is important to note that FY 2018 assessments for office buildings are 20.6% lower than their peak in 2012. Assessments for office buildings have been a constant headwind for real property values in Greenbelt, declining every fiscal year since 2012. The city relies upon information from the State Department of Assessments and Taxation (SDAT) to estimate the market value of real estate property in Greenbelt.

Total assessed real property values peaked in FY 2011 at \$2.24 billion. In FY 2014, the value of real property in Greenbelt had declined to \$1.78 billion, a decrease of 20.5%. An increase of 1.7% in FY 2015 followed by increases of 2.6% (FY 2016) and 3.3% (FY 2017), raised total assessed real property values to \$1.92 billion, or 14.2% below the peak in FY 2011. Based on data provided from SDAT, total assessed real property values in FY 2018 are estimated at \$2.04 billion, a 5.8% increase over a year ago. Most of the growth is in the residential sector of the real estate market, single family homes (8.6%), townhouses (18.6%), and condominiums (14.2%). It should be noted that the growth for townhouses and condominiums is largely due to new construction in Greenbelt Station.

The new development in Greenbelt Station includes the completion of a 302 unit luxury apartment building (Verde Apartments). As of March 2017, the facility is approximately 50% leased. Because rental property value is based upon its income stream, it is expected that the full potential value of the apartment building will not be realized until FY 2019 or later when occupancy approaches 100%.

Looking beyond the current assessment cycle (FY 2017 to FY 2019), the North Core of Greenbelt Station remains one of three contenders to host the relocation of the Federal Bureau of Investigation (FBI) Headquarters and Field Offices in the Washington Metropolitan Area. The Government Services Administration will not release its decision regarding where to relocate the FBI until congressional funding is approved for the more than \$1 billion project. The city must develop its FY 2018 management plan without regard to the FBI relocation.

The city has estimated real property abatements of \$200,000 in FY 2017. An additional \$50,000 has been estimated to cover abatements relating to prior fiscal years. Using information provided by SDAT via the Constant Yield Tax Rate Certification Report as a point of reference, the FY 2018 proposed budget estimates current year abatements at \$195,000 and \$70,000 for all prior years (FY 2017 and earlier).

Assessment increases are limited to 10% per year. This limit to a homeowner's assessment is called the "Homestead Property Tax Credit." It is estimated that these reductions will result in credits of \$80,000 in FY 2018.

The State of Maryland has a second tax credit based upon a homeowner's income that limits the amount of property taxes owed. The city has "piggybacked" on this credit for homeowners in Greenbelt who qualify for the state credit. This additional credit is limited to 25% of the amount of the state credit. It is estimated that this credit will be \$40,000 in FY 2018.

PERSONAL PROPERTY

This designation contains three types of personal property: (1) Locally Assessed, (2) Public Utility, and (3) Ordinary Business Corporation. The Personal Property Tax (PPT) is an ad valorem tax levied annually on all stock in a business, which includes furniture, equipment and inventory. Locally Assessed Personal Property Tax comes from unincorporated operations (e.g. sole proprietorships and partnerships). The Public Utility portion is a tax paid by public utilities on the value of stock and materials (e.g. poles and substations) owned by electric, communication and water companies located in Greenbelt. The Ordinary Business Corporation portion is paid by corporations doing business in Greenbelt. All companies owning business personal property and operating in Greenbelt are assessed as of January 1st in the subsequent fiscal year.

Corporate personal property tax revenue exceeded \$1.8 million in fiscal years 2005, 2006 and 2007. The recession and better inventory controls are cited as the primary reasons for the decline of this revenue source. Revenue was \$1.27 million in FY 2016. It is estimated that revenue for corporate personal property taxes will be \$1.4 in FY 2017 and FY 2018.

The two largest utilities, Pepco and Verizon, account for approximately 70% of personal property taxes from utility companies annually. Utility Personal Property Taxes are expected to end FY 2017 at \$300,000. The FY 2018 proposed budget for personal property tax for utilities remains unchanged at \$300,000.

STATE SHARED TAXES

Income Tax – The average growth rate for income tax since 1990 has been 3.3%. In the most recent three fiscal years (2014, 2015 and 2016), the growth rate has been 7.3%. Income tax revenues for FY 2017 are estimated at \$2,750,000, a 2.8% increase over a year ago. Staff believes that applying a growth rate of 2.8% in FY 2018 is reasonable. The result is an estimate of \$2,832,500.

Other Local Taxes

Admissions and Amusement (A&A) Taxes are levied on the gross receipts of a variety of entertainment and amusement activities. The city taxes gross receipts from these activities at the maximum rate of 10%. Approximately 75% of this revenue is derived from the admissions to theaters. FY 2017 revenues are trending lower due to renovations at the theaters in Beltway Plaza. Revenue estimates of \$120,000 and \$140,000 are proposed for FY 2017 and FY 2018, respectively.

Hotel/Motel Taxes are levied upon the room rates charged visitors staying at Greenbelt's five hotels. A booking loop hole was closed at the beginning of FY 2016. Patrons booking rooms through third-party websites, e.g. Expedia or Travelocity, were not being charged the hotel/motel tax. As a result of closing the loop hole, hotel/motel taxes increased 40% in FY 2016. Estimated revenues for FY 2017 and FY 2018 are \$990,000 and \$1,000,000, respectively.

There is one caveat for the FY 2018 proposed revenue. A new hotel on the University of Maryland campus is under construction. Upon completion, this new facility may draw patronage away from Greenbelt hotels. Staff will monitor hotel/motel revenues closely to determine if this revenue is affected by the new hotel.

Highway User Taxes are collected by the State and shared with counties and municipalities. This revenue must be expended for the construction, reconstruction and/or maintenance of roads or streets. The Maryland Department of Transportation (MDOT) makes estimates based on vehicle and gasoline sales, and vehicle registrations. Because of the State's budget difficulties in recent years, the revenue sharing formula was changed in order for the State to retain a higher percentage of these revenues. Since the change, the State has allocated one-time monies to supplement the newly formatted highway user revenue to local governments. Actual receipts, including the one-time monies for FY 2015 and FY 2016, were \$305,938 and \$389,715 respectively. The FY 2017 estimate is \$363,200. The best information from the Maryland Municipal League suggests that the FY 2018 estimate should remain at \$392,000.

LICENSES AND PERMITS

Street Permit revenue represents fees paid by property owners to the City whenever improvements are made to the public right-of-way. The majority of these fees are paid by property developers within the City. Receipts from street permits are based upon the value of the improvement to the property.

Residential and commercial property fees support the City's code enforcement program. The residential rental license fee was last increased in FY 2012, from \$100 to \$110. The increase kept the City's fees in line with the fees charged by other area jurisdictions. Apartment rental licenses comprise the largest portion of these fees. Rental fees from individual owners comprise approximately 15% of these revenues. In FY 2017, this revenue source increased \$33,200 as a result of the completion of the Verde Apartments (the new luxury apartments located in Greenbelt Station).

Commercial entities located in Greenbelt must have a City license. The license fee is set in three tiers determined by the space occupied by the business. This fee was last increased in FY 2012. These fees have been very stable for many years. It is estimated at \$200,000 in FY 2017 and FY 2018.

The City receives **Cable Television Franchise Fees** from cable TV operators that provide service to Greenbelt residents and businesses. The fee is based on 5% of annual gross subscriber revenues during the period of the franchise operation. The City granted a 15 year franchise to Comcast in 1999 which expired in 2014. That agreement continues to be in effect until the negotiations to renew the contract are complete. The City granted a second franchise agreement to Verizon which provides competition for residents and businesses. The revenue estimates for FY 2017 and FY 2018 are \$420,000 and \$428,000, respectively.

REVENUE FROM OTHER AGENCIES

State Aid for Police Protection (SAPP) is allocated to counties and municipalities that have annual expenditures for police protection of at least \$5,000 and employ at least one qualified full-time police officer. The State abandoned its long standing formula to allocate aid for police protection in favor of a flat dollar grant to local police agencies in FY 2011. Greenbelt's share of this grant for FY 2017 is \$480,000 or \$28,000 higher than the adopted budget. Because this grant is based on proportional expenditures state-wide, the City's estimated share of FY 2018 SAPP revenue is \$470,000 and reflects lower public safety expenditures as a result of retirements and turnover in the Police Department.

Landfill Disposal Rebate - The County accepts solid waste from municipalities as well as private contractors. Municipalities receive a rebate of collected landfill fees. This rebate has been \$57,700 since 1996.

SERVICE CHARGES

The City charges a **Refuse Collection and Recycling** fee to all participating neighborhoods in Greenbelt. It should be noted that 83% of the City's cost to provide refuse and recycling service is fixed. Salaries, benefits, equipment maintenance, insurance, etc. do not vary as a result of new or lost customers.

The two variable costs are the tipping fee for refuse and the recycling fee. The City increased its refuse collection fee by \$3 per quarter or 4.5% to \$70 in FY 2017 to cover the cost of using the County's Recycling Facility. It was the first increase since FY 2011. No increase is proposed for FY 2018.

The City's **Recreation Department** charges user fees for many of its programs. These user fees can be susceptible to economic pressures because of their discretionary nature. Estimated recreation revenues for FY 2017 are \$1,497,600, a 5.0% increase over FY 2016. Proposed revenues for FY 2018 are \$1,549,700.

The **Aquatic and Fitness Center** (AFC) opened for business in September 1991. The facility remains open 365 days a year. User fees for the City's fitness center and swimming pools are accounted for here. In FY 2016, the replacement of the indoor pool roof required that the facility be closed for six weeks. As a result, revenues declined to \$493,945 covering less than 50% of AFC operating costs for the first time since its opening in 1991. AFC revenue rebounded nicely in FY 2017 and is currently projected to cover 51% of the cost to run the facility. As expected, daily admissions and annual pass sales improved in FY 2017. In addition, there was a renewed interest in swim classes which accounted for an increase of approximately \$26,000 over a year ago. AFC revenue in FY 2017 and FY 2018 are estimated at \$586,200 and \$583,200 respectively. There are no proposed increases to daily admissions or passes in FY 2018.

Community Center rental fees, tenant rent and grants support approximately 30% of the cost to operate the facility. Rental fees for the gym, dance studio, multipurpose room and meeting rooms were last increased in FY 2013. Tenant rents are tied to the Consumer Price Index (CPI). Tenant leases expire throughout the fiscal year and are adjusted accordingly.

The **Greenbelt's Kids** budget accounts for all revenues generated by programming focused toward children in Greenbelt. This includes spring and summer camps, after school programs and miscellaneous classes. Camp fees account for 83% of Greenbelt's Kids revenue.

The Recreation Department's goal for Greenbelt Kids revenue to achieve a ratio of revenues to expenditures of 125% is no longer possible. The reliance on part-time staff to run youth programming (e.g. summer camps) and the effect of minimum wage increases over the past three fiscal years has created the fiscal reality that revenues will only cover operating expenditures on a one for one basis.

Quality youth programming is in high demand and families view Greenbelt Recreation classes and camps early very favorably. Greenbelt Kids FY 2018 revenues are expected to be almost \$90,000 higher than in FY 2015, a 20% increase.

FINES AND FORFEITURES

This category is comprised of the fines for parking violations, impound fees, false fire alarm fines and municipal infractions.

The fine for **Parking Tickets** was last increased from \$25 to \$40 in FY 2006. No increase is proposed for FY 2018. Parking enforcement expected revenue is estimated at \$125,000 for FY 2017 and FY 2018.

The City initiated its **Red Light Camera Program** in FY 2002. This program was designed to reduce the number of traffic signal violations and increase traffic safety within Greenbelt. After violations trended higher in FY 2015 (5%) and FY 2016 (13%), they have declined in FY 2017. The City requested two new locations for red light cameras from the State Highway Administration. It is possible that these locations could be ready in late FY 2018. Red light camera revenue is estimated at \$330,000 and \$350,000 in FY 2017 and FY 2018, respectively.

The City's **Speed Camera Program** began in November 2012. Because these cameras must be within one-half mile of a school, many of the cameras are in residential sections of the City. FY 2015 revenue, the third full year of the program, more than doubled from \$288,000 to \$608,000. Speed camera violations have declined for the second consecutive year and are expected to trend lower in FY 2018 as well. Revenue for FY 2017 and FY 2018 are estimated at \$400,000 and \$360,000 respectively.

MISCELLANEOUS

The City invests most of its available monies in the Maryland Local Government Investment Pool (MLGIP). Rates at MLGIP rise and fall in line with the actions of the Federal Reserve Board (FRB). The FRB increased the interest rate charged to banks a quarter percent in 2015 and 2016. It appears that the FRB is poised to raise the rate two or more times in calendar year 2017. It is proposed to set the interest revenue budget at \$32,000 for FY 2018.

Partnerships - The City has two active partnerships that provide additional services to the residents of Greenbelt. The first is a public private partnership to provide additional police support at the **Franklin Park Apartments**. In FY 2017, reduced staffing levels at the Police Department required that the officer dedicated to Franklin Park be reassigned. As a result, the payment from Franklin Park was reduced until staffing improved. The officer has now been reassigned to Franklin Park and is expected to be positioned there for the remainder of FY 2017 and into FY 2018.

The second partnership provides street cleaning services to residents of Greenbelt, Berwyn Heights, College Park and New Carrollton (**a.k.a. Four Cities**). Expenditures account for the related expenditures are shown in the Public Works budget. It is estimated that the share of expenditures from Greenbelt's partners in the Four Cities will be \$79,800 in FY 2018 .

FUND BALANCE

Fund Balance represents the accumulated total of revenues over expenditures. The fund balance has three parts. An unassigned balance is held without a specific purpose. These "reserves" are necessary to fund unexpected expenditures or revenue shortfalls that could occur. The other two designations for fund balance are non-spendable and assigned. The non-spendable category represents the value of inventory and other supplies. The assigned category represents monies dedicated to specific expenditures in the future.

SUMMARY OF CHANGES TO GENERAL FUND EXPENDITURE LINE ITEMS

This section will explain changes that are common to many of the City's operating budgets. The information is consolidated here for your convenience.

Line 01 through 26 - Salaries: Merit pay and cost of living adjustments (COLA) have not been integrated into salary line items. However, monies have been set aside in the Non-Departmental Budget to fund a 3% merit pay increase and a 2% COLA.

Line 28 - Benefits: For FY 2017, the City's health insurance provider offered a new product line that included higher deductibles, but reduced the premium 6% and eliminated copays. To offset the higher deductibles, the miscellaneous medical reimbursement was increased from \$200 to \$300 for employees with individual coverage and \$600 for employees with family coverage. In FY 2018, the City's cost for this plan is projected to increase 4%.

Line 33 - Insurance: The City places its insurance needs with the Local Government Insurance Trust (LGIT) and Chesapeake Employers Insurance Company (CEICO). LGIT provides the City with all lines of insurance except for workers' compensation. FY 2017 LGIT premiums were \$157,600. A \$3,500 or 2.2% increase is projected for FY 2018.

CEICO provides workers' compensation insurance. Premiums are based on a three-year average of actual claims preceding the current fiscal year. FY 2017 premiums were \$680,400. It is proposed that the FY 2018 budget is kept at this level.

Line 39 - Utilities: Estimated expenditures for all utilities in FY 2017 are \$687,900. It is estimated that expenditures for utilities in FY 2018 will be \$681,200. Electricity expenditures for electricity are estimated to be \$495,100 for both FY 2017 and FY 2018.

A 4.6% or \$4,800 decrease is projected for natural gas expenditures in FY 2018. The \$98,000 proposed for FY 2018 is 25.3% lower than actual expenditures in FY 2015. Most of this decline is related to expansion of natural gas production nationwide. Higher supplies of this commodity have driven cost down for consumers.

Line 50 - Motor Equipment Maintenance: Because of bulk purchasing of vehicle fuel, the City pays approximately 30 cents less per gallon than prices seen at local gas stations. City vehicles require approximately 100,000 gallons of fuel annually. Therefore, a one cent increase or decrease in the average price of motor vehicle fuel will cost or save the City approximately \$1,000.

Greenbelt's cost for motor vehicle fuel was 3.27 per gallon in FY 2014. The per gallon cost declined to \$2.62 in FY 2015; and declined again to \$1.92 in FY 2016. The FY 2017 projected per gallon cost is \$2.06. The FY 2018 motor vehicle fuel budget is based upon reports that the recent period of low gasoline prices is ending. Locally, the price of gasoline has increased more than 30 cents per gallon since October 2016. The FY 2018 average cost per gallon for motor vehicle fuel is proposed to be \$2.41.



GENERAL FUND SUMMARY - EXPENDITURES

| | FY 2015 Actual Trans. | FY 2016 Actual Trans. | FY 2017 Adopted Budget | FY 2017 Estimated Trans. | FY 2018 Proposed Budget | FY 2018 Adopted Budget |
|---------------------------------|-----------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|------------------------------|
| GENERAL GOVERNMENT | | | | | | |
| 110 City Council | | | | | | |
| Personnel Expenses | \$96,902 | \$135,663 | \$95,800 | \$95,800 | \$95,800 | \$95,800 |
| Other Operating Expenses | 36,507 | 38,749 | 37,900 | 65,900 | 37,900 | 37,900 |
| Total | <u>\$133,409</u> | <u>\$174,412</u> | <u>\$133,700</u> | <u>\$161,700</u> | <u>\$133,700</u> | <u>\$133,700</u> |
| 120 Administration | | | | | | |
| Personnel Expenses | \$546,986 | \$566,672 | \$717,100 | \$952,000 | \$753,700 | \$777,700 |
| Other Operating Expenses | 103,821 | 77,769 | 131,000 | 91,800 | 123,800 | 123,800 |
| Total | <u>\$650,807</u> | <u>\$644,441</u> | <u>\$848,100</u> | <u>\$1,043,800</u> | <u>\$877,500</u> | <u>\$901,500</u> |
| 130 Elections | | | | | | |
| Other Operating Expenses | \$0 | \$30,296 | \$0 | \$0 | \$32,000 | \$32,000 |
| Total | <u>\$0</u> | <u>\$30,296</u> | <u>\$0</u> | <u>\$0</u> | <u>\$32,000</u> | <u>\$32,000</u> |
| 140 Finance & Admin. Services | | | | | | |
| Personnel Expenses | \$732,225 | \$750,065 | \$777,300 | \$769,200 | \$769,000 | \$794,000 |
| Other Operating Expenses | 136,106 | 149,860 | 147,800 | 156,200 | 151,000 | 151,000 |
| Total | <u>\$868,331</u> | <u>\$899,925</u> | <u>\$925,100</u> | <u>\$925,400</u> | <u>\$920,000</u> | <u>\$945,000</u> |
| 145 Information Technology | | | | | | |
| Personnel Expenses | \$427,939 | \$482,293 | \$498,300 | \$498,200 | \$515,800 | \$530,800 |
| Other Operating Expenses | 101,400 | 82,495 | 114,600 | 87,000 | 108,300 | 108,300 |
| Capital Outlay | 7,268 | 5,589 | 12,000 | 12,000 | 12,000 | 12,000 |
| Total | <u>\$536,607</u> | <u>\$570,377</u> | <u>\$624,900</u> | <u>\$597,200</u> | <u>\$636,100</u> | <u>\$651,100</u> |
| 150 Legal Counsel | | | | | | |
| Other Operating Expenses | \$86,967 | \$88,952 | \$98,000 | \$108,000 | \$92,000 | \$92,000 |
| Total | <u>\$86,967</u> | <u>\$88,952</u> | <u>\$98,000</u> | <u>\$108,000</u> | <u>\$92,000</u> | <u>\$92,000</u> |
| 180 Municipal Building | | | | | | |
| Personnel Expenses | \$29,871 | \$25,096 | \$30,000 | \$25,600 | \$26,900 | \$26,900 |
| Other Operating Expenses | 38,651 | 40,344 | 46,900 | 49,300 | 46,200 | 46,200 |
| Total | <u>\$68,522</u> | <u>\$65,440</u> | <u>\$76,900</u> | <u>\$74,900</u> | <u>\$73,100</u> | <u>\$73,100</u> |
| 190 Community Promotion | | | | | | |
| Personnel Expenses | \$148,198 | \$148,371 | \$147,300 | \$151,900 | \$183,800 | \$183,800 |
| Other Operating Expenses | 236,024 | 79,614 | 88,600 | 85,900 | 105,100 | 105,100 |
| Total | <u>\$384,222</u> | <u>\$227,985</u> | <u>\$235,900</u> | <u>\$237,800</u> | <u>\$288,900</u> | <u>\$288,900</u> |
| 195 Public Officers Association | | | | | | |
| Other Operating Expenses | \$50,378 | \$49,697 | \$50,800 | \$51,100 | \$50,500 | \$50,500 |
| Total | <u>\$50,378</u> | <u>\$49,697</u> | <u>\$50,800</u> | <u>\$51,100</u> | <u>\$50,500</u> | <u>\$50,500</u> |
| TOTAL GENERAL GOVERNMENT | \$2,779,243 | \$2,751,525 | \$2,993,400 | \$3,199,900 | \$3,103,800 | \$3,167,800 |

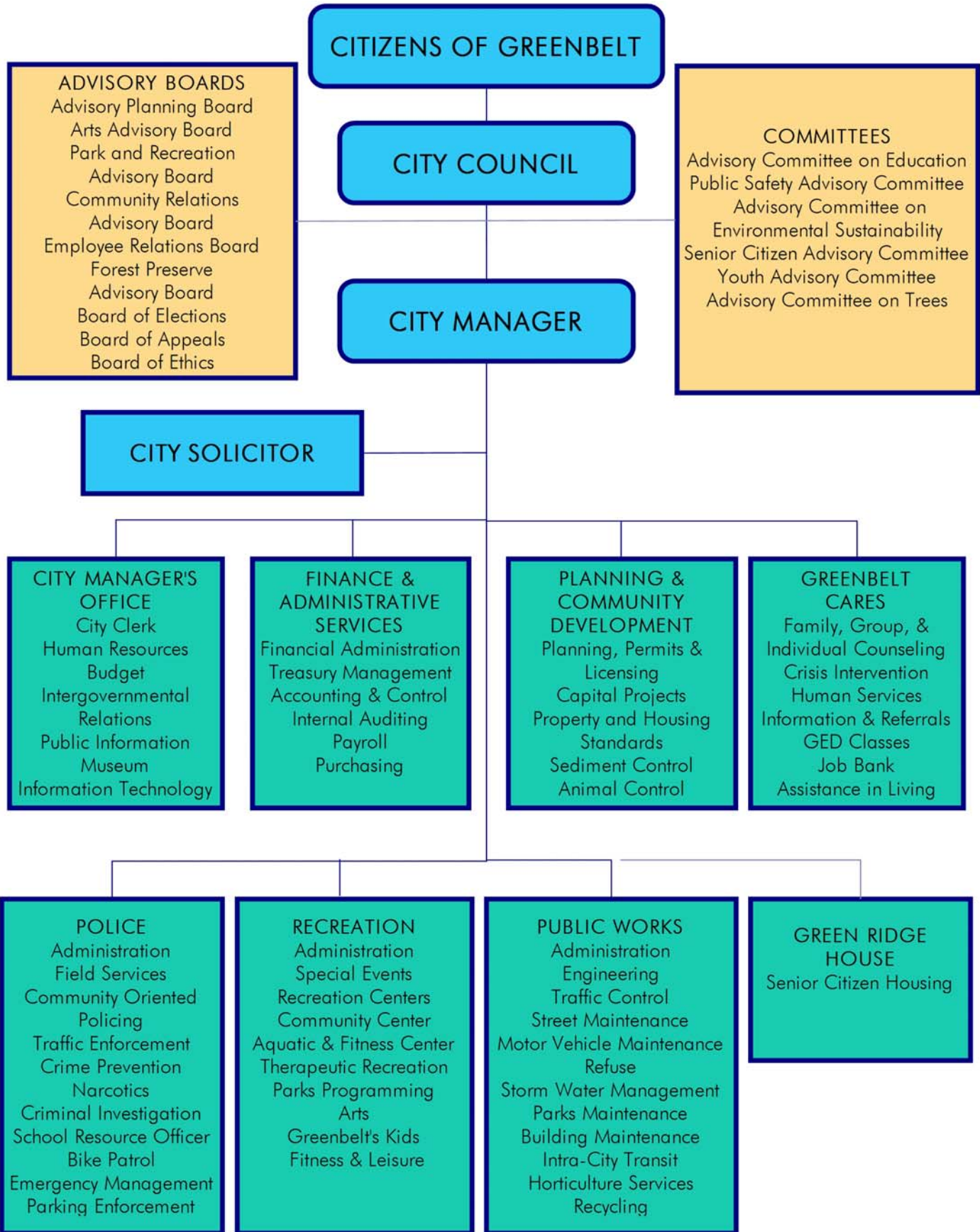
| | FY2015 Actual Trans. | FY2016 Actual Trans. | FY 2017 Adopted Budget | FY 2017 Estimated Trans. | FY 2018 Proposed Budget | FY 2018 Adopted Budget |
|---|-------------------------------------|-------------------------------------|---------------------------------------|---|--|---------------------------------------|
| PLANNING & COMMUNITY DEVELOPMENT | | | | | | |
| 210 Planning | | | | | | |
| Personnel Expenses | \$375,808 | \$391,330 | \$400,100 | \$392,700 | \$401,300 | \$414,300 |
| Other Operating Expenses | 232,859 | 141,837 | 159,800 | 148,600 | 148,600 | 148,600 |
| Total | <u>\$608,667</u> | <u>\$533,167</u> | <u>\$559,900</u> | <u>\$541,300</u> | <u>\$549,900</u> | <u>\$562,900</u> |
| 220 Community Development | | | | | | |
| Personnel Expenses | \$403,295 | \$406,407 | \$342,500 | \$308,100 | \$333,700 | \$344,700 |
| Other Operating Expenses | 91,554 | 86,431 | 84,800 | 86,100 | 90,400 | 90,400 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | <u>\$494,849</u> | <u>\$492,838</u> | <u>\$427,300</u> | <u>\$394,200</u> | <u>\$424,100</u> | <u>\$435,100</u> |
| TOTAL PLANNING & COMMUNITY DEVELOPMENT | <u>\$1,103,516</u> | <u>\$1,026,005</u> | <u>\$987,200</u> | <u>\$935,500</u> | <u>\$974,000</u> | <u>\$998,000</u> |
| PUBLIC SAFETY | | | | | | |
| 310 Police Department | | | | | | |
| Personnel Expenses | \$8,058,275 | \$8,083,808 | \$8,428,200 | \$8,079,100 | \$8,372,500 | \$8,511,500 |
| Other Operating Expenses | 1,434,255 | 1,540,551 | 1,470,800 | 1,450,800 | 1,563,100 | 1,565,500 |
| Capital Outlay | 254,823 | 236,741 | 278,500 | 299,100 | 262,300 | 262,300 |
| Total | <u>\$9,747,353</u> | <u>\$9,861,100</u> | <u>\$10,177,500</u> | <u>\$9,829,000</u> | <u>\$10,197,900</u> | <u>\$10,339,300</u> |
| 330 Animal Control | | | | | | |
| Personnel Expenses | \$170,311 | \$191,732 | \$175,300 | \$191,400 | \$183,100 | \$183,100 |
| Other Operating Expenses | 53,342 | 62,690 | 53,200 | 48,800 | 51,900 | 51,900 |
| Total | <u>\$223,653</u> | <u>\$254,422</u> | <u>\$228,500</u> | <u>\$240,200</u> | <u>\$235,000</u> | <u>\$235,000</u> |
| 340 Fire and Rescue Service | | | | | | |
| Other Operating Expenses | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 |
| Capital Outlay | 88,000 | 88,000 | 88,000 | 88,000 | 88,000 | 88,000 |
| Total | <u>\$98,000</u> | <u>\$98,000</u> | <u>\$98,000</u> | <u>\$98,000</u> | <u>\$98,000</u> | <u>\$98,000</u> |
| TOTAL PUBLIC SAFETY | <u>\$10,069,006</u> | <u>\$10,213,522</u> | <u>\$10,504,000</u> | <u>\$10,167,200</u> | <u>\$10,530,900</u> | <u>\$10,672,300</u> |
| PUBLIC WORKS | | | | | | |
| 410 Public Works Administration | | | | | | |
| Personnel Expenses | \$948,091 | \$934,775 | \$1,117,600 | \$1,014,700 | \$1,124,000 | \$1,176,000 |
| Other Operating Expenses | 153,120 | 171,568 | 149,700 | 146,600 | 147,600 | 147,600 |
| Total | <u>\$1,101,211</u> | <u>\$1,106,343</u> | <u>\$1,267,300</u> | <u>\$1,161,300</u> | <u>\$1,271,600</u> | <u>\$1,323,600</u> |

| | FY 2015 Actual Trans. | FY 2016 Actual Trans. | FY 2017 Adopted Budget | FY 2017 Estimated Trans. | FY 2018 Proposed Budget | FY 2018 Adopted Budget |
|------------------------------------|--------------------------------------|--------------------------------------|---------------------------------------|---|--|---------------------------------------|
| 420 Equipment Maintenance | | | | | | |
| Personnel Expenses | \$155,271 | \$113,955 | \$140,200 | \$118,400 | \$128,100 | \$128,100 |
| Other Operating Expenses | 106,585 | 127,520 | 100,300 | 92,400 | 98,000 | 98,000 |
| Total | <u>\$261,856</u> | <u>\$241,475</u> | <u>\$240,500</u> | <u>\$210,800</u> | <u>\$226,100</u> | <u>\$226,100</u> |
| 440 Street Maintenance | | | | | | |
| Personnel Expenses | \$582,364 | \$628,614 | \$610,100 | \$561,700 | \$556,100 | \$583,100 |
| Other Operating Expenses | 294,581 | 317,963 | 313,700 | 322,600 | 316,600 | 316,600 |
| Total | <u>\$876,945</u> | <u>\$946,577</u> | <u>\$923,800</u> | <u>\$884,300</u> | <u>\$872,700</u> | <u>\$899,700</u> |
| 445 Four Cities Street Cleaning | | | | | | |
| Personnel Expenses | \$43,520 | \$48,719 | \$54,700 | \$64,700 | \$77,200 | \$77,200 |
| Other Operating Expenses | 32,005 | 22,835 | 25,900 | 26,800 | 29,200 | 29,200 |
| Total | <u>\$75,525</u> | <u>\$71,554</u> | <u>\$80,600</u> | <u>\$91,500</u> | <u>\$106,400</u> | <u>\$106,400</u> |
| 450 Waste Collection & Disposal | | | | | | |
| Personnel Expenses | \$526,620 | \$533,726 | \$553,400 | \$529,200 | \$589,100 | \$605,100 |
| Other Operating Expenses | 173,927 | 187,385 | 187,400 | 186,600 | 188,400 | 188,400 |
| Total | <u>\$700,547</u> | <u>\$721,111</u> | <u>\$740,800</u> | <u>\$715,800</u> | <u>\$777,500</u> | <u>\$793,500</u> |
| 460 City Cemetery | | | | | | |
| Personnel Expenses | \$2,748 | \$276 | \$2,500 | \$3,500 | \$2,500 | \$2,500 |
| Other Operating Expenses | 2,400 | 3,460 | 2,500 | 2,800 | 2,800 | 2,800 |
| Total | <u>\$5,148</u> | <u>\$3,736</u> | <u>\$5,000</u> | <u>\$6,300</u> | <u>\$5,300</u> | <u>\$5,300</u> |
| 470 Roosevelt Center | | | | | | |
| Personnel Expenses | \$65,265 | \$70,339 | \$65,500 | \$65,100 | \$69,700 | \$69,700 |
| Other Operating Expenses | 32,927 | 45,564 | 23,100 | 25,300 | 25,600 | 25,600 |
| Total | <u>\$98,192</u> | <u>\$115,903</u> | <u>\$88,600</u> | <u>\$90,400</u> | <u>\$95,300</u> | <u>\$95,300</u> |
| TOTAL PUBLIC WORKS | <u>\$3,119,424</u> | <u>\$3,206,699</u> | <u>\$3,346,600</u> | <u>\$3,160,400</u> | <u>\$3,354,900</u> | <u>\$3,449,900</u> |
| GREENBELT CARES | | | | | | |
| 510 Youth Services Bureau | | | | | | |
| Personnel Expenses | \$576,144 | \$606,010 | \$659,600 | \$640,400 | \$675,300 | \$708,300 |
| Other Operating Expenses | 45,167 | 47,936 | 52,900 | 50,500 | 50,500 | 50,500 |
| Total | <u>\$621,311</u> | <u>\$653,946</u> | <u>\$712,500</u> | <u>\$690,900</u> | <u>\$725,800</u> | <u>\$758,800</u> |
| 520 Greenbelt Assistance in Living | | | | | | |
| Personnel Expenses | \$187,665 | \$223,884 | \$262,000 | \$270,500 | \$263,700 | \$263,700 |
| Other Operating Expenses | 9,032 | 8,160 | 8,300 | 9,500 | 9,300 | 9,300 |
| Total | <u>\$196,697</u> | <u>\$232,044</u> | <u>\$270,300</u> | <u>\$280,000</u> | <u>\$273,000</u> | <u>\$273,000</u> |
| 530 Service Coordination Program | | | | | | |
| Personnel Expenses | \$77,307 | \$72,265 | \$72,700 | \$64,600 | \$65,600 | \$65,600 |
| Other Operating Expenses | 11,052 | 8,932 | 7,600 | 8,000 | 8,000 | 8,000 |
| Capital Outlay | 0 | 0 | 0 | 30,000 | 0 | 0 |
| Total | <u>\$88,359</u> | <u>\$81,197</u> | <u>\$80,300</u> | <u>\$102,600</u> | <u>\$73,600</u> | <u>\$73,600</u> |
| TOTAL GREENBELT CARES | <u>\$906,367</u> | <u>\$967,187</u> | <u>\$1,063,100</u> | <u>\$1,073,500</u> | <u>\$1,072,400</u> | <u>\$1,105,400</u> |

| | FY 2015 Actual Trans. | FY 2016 Actual Trans. | FY 2017 Adopted Budget | FY 2017 Estimated Trans. | FY 2018 Proposed Budget | FY 2018 Adopted Budget |
|--------------------------------|--------------------------------------|--------------------------------------|---------------------------------------|---|--|---------------------------------------|
| RECREATION & PARKS | | | | | | |
| 610 Recreation Administration | | | | | | |
| Personnel Expenses | \$553,725 | \$583,721 | \$593,000 | \$585,200 | \$594,100 | \$631,100 |
| Other Operating Expenses | 72,611 | 62,574 | 62,200 | 71,600 | 76,100 | 76,100 |
| Total | <u>\$626,336</u> | <u>\$646,295</u> | <u>\$655,200</u> | <u>\$656,800</u> | <u>\$670,200</u> | <u>\$707,200</u> |
| 620 Recreation Centers | | | | | | |
| Personnel Expenses | \$451,263 | \$477,711 | \$481,000 | \$508,400 | \$516,300 | \$516,300 |
| Other Operating Expenses | 131,326 | 130,608 | 131,300 | 127,500 | 121,700 | 121,700 |
| Total | <u>\$582,589</u> | <u>\$608,319</u> | <u>\$612,300</u> | <u>\$635,900</u> | <u>\$638,000</u> | <u>\$638,000</u> |
| 650 Aquatic and Fitness Center | | | | | | |
| Personnel Expenses | \$680,934 | \$732,648 | \$757,500 | \$765,000 | \$807,400 | \$818,400 |
| Other Operating Expenses | 370,265 | 367,261 | 378,200 | 389,300 | 360,700 | 360,700 |
| Total | <u>\$1,051,199</u> | <u>\$1,099,909</u> | <u>\$1,135,700</u> | <u>\$1,154,300</u> | <u>\$1,168,100</u> | <u>\$1,179,100</u> |
| 660 Community Center | | | | | | |
| Personnel Expenses | \$564,782 | \$607,101 | \$627,200 | \$649,800 | \$663,000 | \$676,000 |
| Other Operating Expenses | 230,335 | 247,661 | 243,700 | 232,300 | 223,400 | 223,400 |
| Total | <u>\$795,117</u> | <u>\$854,762</u> | <u>\$870,900</u> | <u>\$882,100</u> | <u>\$886,400</u> | <u>\$899,400</u> |
| 665 Greenbelt's Kids | | | | | | |
| Personnel Expenses | \$227,159 | \$326,936 | \$336,600 | \$356,300 | \$395,600 | \$395,600 |
| Other Operating Expenses | 109,933 | 136,033 | 126,600 | 137,800 | 134,900 | 134,900 |
| Total | <u>\$337,092</u> | <u>\$462,969</u> | <u>\$463,200</u> | <u>\$494,100</u> | <u>\$530,500</u> | <u>\$530,500</u> |
| 670 Therapeutic Recreation | | | | | | |
| Personnel Expenses | \$141,985 | \$153,187 | \$147,500 | \$151,200 | \$152,500 | \$152,500 |
| Other Operating Expenses | 30,893 | 27,896 | 30,100 | 30,200 | 30,200 | 30,200 |
| Total | <u>\$172,878</u> | <u>\$181,083</u> | <u>\$177,600</u> | <u>\$181,400</u> | <u>\$182,700</u> | <u>\$182,700</u> |
| 675 Fitness & Leisure | | | | | | |
| Personnel Expenses | \$76,191 | \$82,802 | \$77,800 | \$81,100 | \$83,400 | \$83,400 |
| Other Operating Expenses | 28,835 | 30,361 | 30,000 | 29,700 | 29,700 | 29,700 |
| Total | <u>\$105,026</u> | <u>\$113,163</u> | <u>\$107,800</u> | <u>\$110,800</u> | <u>\$113,100</u> | <u>\$113,100</u> |
| 685 Arts | | | | | | |
| Personnel Expenses | \$162,500 | \$163,638 | \$179,900 | \$164,600 | \$171,800 | \$171,800 |
| Other Operating Expenses | 20,892 | 27,167 | 26,500 | 34,100 | 26,100 | 26,100 |
| Total | <u>\$183,392</u> | <u>\$190,805</u> | <u>\$206,400</u> | <u>\$198,700</u> | <u>\$197,900</u> | <u>\$197,900</u> |
| 690 Special Events | | | | | | |
| Personnel Expenses | \$66,827 | \$64,348 | \$62,100 | \$70,800 | \$59,400 | \$59,400 |
| Other Operating Expenses | 109,480 | 112,833 | 114,100 | 115,000 | 38,300 | 39,500 |
| Total | <u>\$176,307</u> | <u>\$177,181</u> | <u>\$176,200</u> | <u>\$185,800</u> | <u>\$97,700</u> | <u>\$98,900</u> |

| | FY 2015 Actual Trans. | FY 2016 Actual Trans. | FY 2017 Adopted Budget | FY 2017 Estimated Trans. | FY 2018 Proposed Budget | FY 2018 Adopted Budget |
|-------------------------------------|-----------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|------------------------------|
| 700 Parks | | | | | | |
| Personnel Expenses | \$904,844 | \$983,552 | \$993,700 | \$947,200 | \$1,006,500 | \$1,040,500 |
| Other Operating Expenses | 200,931 | 208,066 | 204,300 | 203,000 | 194,400 | 194,400 |
| Total | <u>\$1,105,775</u> | <u>\$1,191,618</u> | <u>\$1,198,000</u> | <u>\$1,150,200</u> | <u>\$1,200,900</u> | <u>\$1,234,900</u> |
| TOTAL RECREATION & PARKS | <u>\$5,135,711</u> | <u>\$5,526,104</u> | <u>\$5,603,300</u> | <u>\$5,650,100</u> | <u>\$5,685,500</u> | <u>\$5,781,700</u> |
| MISCELLANEOUS | | | | | | |
| 910 Grants and Contributions | | | | | | |
| Other Operating Expenses | \$4,500 | \$4,000 | \$5,000 | \$10,000 | \$85,100 | \$94,300 |
| Total | <u>\$4,500</u> | <u>\$4,000</u> | <u>\$5,000</u> | <u>\$10,000</u> | <u>\$85,100</u> | <u>\$94,300</u> |
| 920 Intra-City Transit Service | | | | | | |
| Personnel Expenses | \$104,721 | \$105,911 | \$104,300 | \$93,800 | \$95,400 | \$95,400 |
| Other Operating Expenses | 19,412 | 9,714 | 14,400 | 10,900 | 13,500 | 13,500 |
| Total | <u>\$124,133</u> | <u>\$115,625</u> | <u>\$118,700</u> | <u>\$104,700</u> | <u>\$108,900</u> | <u>\$108,900</u> |
| 930 Museum | | | | | | |
| Personnel Expenses | \$95,036 | \$97,733 | \$96,600 | \$99,500 | \$102,700 | \$102,700 |
| Other Operating Expenses | 6,661 | 213,432 | 14,500 | 18,300 | 19,100 | 20,900 |
| Total | <u>\$101,697</u> | <u>\$311,166</u> | <u>\$111,100</u> | <u>\$117,800</u> | <u>\$121,800</u> | <u>\$123,600</u> |
| TOTAL MISCELLANEOUS | <u>\$230,330</u> | <u>\$430,791</u> | <u>\$234,800</u> | <u>\$232,500</u> | <u>\$315,800</u> | <u>\$326,800</u> |
| NON-DEPARTMENTAL | | | | | | |
| Insurance | \$595,246 | \$615,699 | \$685,000 | \$680,400 | \$680,400 | \$680,400 |
| Miscellaneous | 2,531 | 636 | 5,000 | 3,000 | 5,000 | 5,000 |
| Building Maintenance | 11,752 | 7,862 | 5,000 | 6,000 | 6,000 | 6,000 |
| Special Programs | 0 | 0 | 0 | 0 | 0 | 59,000 |
| Reserve Appr. Salaries | 4,452 | 46,119 | 79,500 | 29,500 | 54,500 | 59,000 |
| Reserve Appropriations | 0 | 0 | 0 | 0 | 450,000 | 30,900 |
| MSRA Admin Fees | 54,536 | 17,992 | 20,000 | 10,000 | 60,000 | 27,000 |
| Retiree Prescription Subsidy | 25,105 | 24,083 | 19,700 | 27,000 | 27,000 | 38,000 |
| Major Maintenance | 50,684 | 41,355 | 56,000 | 38,000 | 38,000 | 38,000 |
| TOTAL NON-DEPARTMENTAL | <u>\$744,306</u> | <u>\$753,746</u> | <u>\$870,200</u> | <u>\$793,900</u> | <u>\$1,320,900</u> | <u>\$943,300</u> |
| FUND TRANSFERS | | | | | | |
| Building Capital Res. Fund | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$325,000 | \$325,000 |
| Capital Improvements | 350,000 | 616,000 | 750,000 | 750,000 | 700,000 | 700,000 |
| Debt Service Fund Payment | 525,000 | 555,000 | 555,000 | 555,000 | 705,000 | 705,000 |
| Replacement Fund Reserve | 100,000 | 174,200 | 200,000 | 200,000 | 320,000 | 320,000 |
| 2001 Bond Fund | 0 | 300,000 | 0 | 0 | 0 | 0 |
| TOTAL FUND TRANSFERS | <u>\$1,075,000</u> | <u>\$1,745,200</u> | <u>\$1,605,000</u> | <u>\$1,605,000</u> | <u>\$2,050,000</u> | <u>\$2,050,000</u> |
| TOTAL DEPARTMENTS | <u>\$25,162,903</u> | <u>\$26,620,778</u> | <u>\$27,207,600</u> | <u>\$26,818,000</u> | <u>\$28,408,200</u> | <u>\$28,495,200</u> |

CITY OF GREENBELT ORGANIZATIONAL CHART



PERSONNEL STAFFING

| | Auth. FY 2015 | Auth. FY 2016 | Auth. FY 2017 | Prop. FY 2018 | Auth. FY 2018 |
|---------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 120 Administration | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 |
| 140 Finance & Administrative Services | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 |
| 145 Information Technology | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 |
| 190 Community Promotion | 1.5 | 1.5 | 1.5 | 2.0 | 2.0 |
| 200 Planning & Community Development | 12.0 | 12.0 | 10.5 | 10.5 | 10.5 |
| 300 Public Safety | 70.0 | 70.0 | 71.5 | 71.5 | 71.5 |
| 400 Public Works | 50.5 | 52.9 | 54.3 | 55.6 | 55.6 |
| 500 Greenbelt CARES | 9.2 | 10.0 | 10.3 | 10.3 | 10.3 |
| 600 Recreation | 59.4 | 59.6 | 59.6 | 59.6 | 59.6 |
| 930 Museum | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | 221.6 | 225.0 | 226.7 | 228.5 | 228.5 |

NOTE: The Personnel Staffing schedules express all positions, including non-classified, in terms of Full Time Equivalent (FTE) expressed to the nearest tenth of a full time position (2,080 hours). Thus, a part time employee working 600 hours a year would be reported as .3 FTE and 4 employees working 600 hours would be reported as 1.2 FTE.