



**ADVISORY PLANNING BOARD
APPROVED MINUTES OF MEETING
Greenbelt Community Center
December 10, 2014
Minutes Prepared by Jessica Bellah**

- I. The meeting was called to order at 7:38pm

BOARD MEMBERS PRESENT: Brian Gibbons, Keith Chernikoff, Jeff Lemieux, Matt Johnson, and Maria Silvia Miller.

CITY STAFF PRESENT: Jessica Bellah

ALSO PRESENT: 2 members of the public.

- II. Agenda approved as amended – Item added by Mr. Lemieux

- III. Minutes for October 15, 2014 and November 19, 2014 approved as presented.

- IV. Code of Conduct Discussion – Ms. Bellah presented board members with the city’s new Code of Conduct for Advisory Board and Committee Members. Mr. Johnson expressed concern that the wording describing requirement for attendance at “all meetings” is an unreasonable expectation. The Board expressed that while they understood the intent of the language used, the wording is cumbersome, with the potential to deter talented citizens from joining Advisory Boards. Mr. Chernikoff moved that the Board request council remove the word “all” from “it is the responsibility of members to attend all meetings...” Mr. Johnson 2nds. All in favor. The Board requested that Ms. Bellah convey their concerns to the Council and City Manager’s office.

- V. Economic Study Proposal

Mr. Gibbons reported on the Council work session he attended with Sage Policy Group. He summarized to Council the Board’s previous discussions surrounding the economic development report produced by Sage. Mr. Gibbons outlines that 1) the APB proposed economic development strategy will be a big project that takes time and 2) the January APB meeting would be a good time for the Board to think about the scope and steps of the project to take to Council. The Board discussed the need to develop a methodology, determine what expertise should be recruited, and outline the forensic work to sort through archives of past work completed on this topic by the city. The Board discussed how work would be undertaken, either by APB or a separate task force that recruits other stakeholders operating in Greenbelt. The Board suggested that this undertaking would be similar to the bike and pedestrian master plan, requiring work and meetings outside of the regularly planned APB schedule. Mr. Lemieux proposed assigning tasks to board members based on their topics of interest. Mr. Chernikoff proposed the board take back up the issue in January and offered to create a draft for pursuing the goals discussed by the Board. Mr. Chernikoff stated that he would reach out to Greenbelt CDC. Mr. Johnson suggested that Board members develop strategic targets and Mr. Lemieux expanded that these should look at the anticipated results of actions along with the strategies in if...then scenarios. The Board reached consensus on pursuing the proposed actions.

- VI. Update on Planning Projects

- Ms. Bellah briefly updated the board on progress of the Greenbelt Station South Core Project.
- Ms. Bellah informed the board that the city has been awarded the Stormwater Management Grant from the Chesapeake Bay Trust for the Buddy Attick Park Parking Lot Project. The board asked that any design include improvements to and consideration of the path from Crescent Road.

VII. Other Business

- Mr. Lemieux updated the Board on the proposed improvements by SHA to the Route 1 segment of road in College Park. He encouraged members to review and debate the available first draft plan. The Board discussed bike lanes on SHA maintained roads. Ms. Bellah provided an update on her meeting with SHA regarding the new bike lanes located on 193.

VIII. The meeting was adjourned at 9:04 pm.