



**ADVISORY PLANNING BOARD
APPROVED MINUTES OF MEETING
Greenbelt Community Center
May 8, 2013**

Approved Minutes Prepared by Jaime Fearer

I. The meeting began at 7:38 pm

BOARD MEMBERS PRESENT: Brian Gibbons, Matt Johnson, and Isabelle Gournay

COUNCIL LIAISON PRESENT: N/A

CITY STAFF PRESENT: Jaime Fearer

OTHER ATTENDEES: Bill Orleans

II. Agenda was approved

III. The April 23, 2013 minutes were approved

IV. Finalize the Pedestrian and Bicyclist Master Plan transmittal memo and discuss next steps

- See final memo, attached
- Final memo moved and approved as amended

V. Refine priorities list from April 23 meeting, including list of tentative invitees over the rest of the calendar year and preliminary schedule

- Ms. Gournay will be out of the country in June and July, and will request a formal leave of absence from the board for those months.
- The Board amended the summer schedule as follows:
 - Wednesday, June 19 at 7:30 pm in the Planning conference room *in lieu of* June 12 and June 26
 - Wednesday, July 24 – 7:30 pm in room 114
 - Wednesday, August 28 – 7:30 pm in room 114
- Mr. Johnson will set up a Google doc for the board to use to maintain their priorities list, as discussed in this and the last meeting
- Mr. Gibbons will reach out to the chair of Green ACES, John Lippert, as well as Luisa Robles in Public Works on the City's draft sustainability plan
- Ms. Fearer will look into what City Council sessions may be scheduled in the future with SHA, WMATA, DPW&T and share that with the Board; and Mr. Johnson will keep the Board up-to-date on the Tru-G meetings with Council and WMATA and TheBus – the goal is coordinate efforts and have representatives from APB attend already planned meetings

- APB can then work on formulating questions for the agencies in advance of those meetings
- Ms. Fearer will look into scheduling updates on the following in Late August/early September (in the hopes of a more complete board):
 - South Core updates
 - Cherrywood Lane Roundabout – 6 month check-in
- Mr. Gibbons will check in with Councilmember Jordan on APB's interest in economic development issues
- Ms. Fearer updated the board about bike lane striping throughout the City
- Ms. Fearer gave brief staff updates on the bike share feasibility study and the bus stop accessibility study

VI. The meeting was adjourned at 8:40 pm.

SUBJECT: Draft Pedestrian and Bicyclist Master Plan - Transmittal

BACKGROUND: The Draft Pedestrian and Bicyclist Master Plan is the culmination of four years of work starting with preliminary discussions at APB meetings which were leveraged with a grant secured by the Department of Planning and Community Development from the Transportation/Land-Use Connections Program of the National Capital Region Transportation Planning Board at the Metropolitan Washington Council of Governments, the input of many residents, and hours of data review and deliberations by the Board and staff.

ANALYSIS: The Board and staff devoted significant time to develop a matrix and companion map that identifies specific locations for improvements to pedestrian and bicycling facilities. While the recommendations identified are extensive, it is anticipated that the City, the Board, and residents will bring forward additional locations that warrant attention and inclusion in the Plan over time. The Plan is designed and intended to be periodically updated.

The Board hopes that the City use the Plan as a resource during annual budget preparation and when appropriate funding opportunities are available to the City to invest in and improve pedestrian and bicyclist infrastructure and amenities.

The Board appreciates the opportunity to complete and present the Pedestrian and Bicyclist Master Plan to Greenbelt's City Council and looks forward to working with the City to integrate elements of the Plan as new assets that extend Greenbelt's historic role as a planned community.

RECOMMENDATION: The Board's intent is that the City sees the Plan as an agile document that is updated as its suggested remedies are implemented or resolved and new pedestrian and bicyclist needs are identified. The Board sees the Plan as a tool available to the Department of Planning and Community Development, Public Works, and the Greenbelt Police Department for planning, implementation, and education and enforcement. The Board also envisions the Plan as a resource for the annual Capital Improvements budget, serving to identify investment priorities and as a ready reference for pursuing appropriate funding opportunities to improve and enhance Greenbelt's pedestrian and bicycling infrastructure.

The Board recommends City Council schedule a public work session to discuss the draft master plan. After the public work session, staff will incorporate final edits, and the Board recommends City Council adopt the master plan as an official planning document.

Respectfully submitted,

Brian Gibbons
Chair

This report was adopted by a vote of 3-0 (two Board members absent).