

CITY COUNCIL WORK SESSION held Monday, November 14, 2011, for the purpose of organizing the Charter Meeting to follow.

The meeting began at 7:03 p.m. in the Library of the Municipal Building.

PRESENT WERE: Councilmembers Konrad E. Herling, Emmett V. Jordan, Leta M. Mach, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts and Mayor Judith F. Davis.

STAFF PRESENT WERE: Michael P. McLaughlin, City Manager; Robert A. Manzi, City Solicitor; and Cindy Murray, City Clerk.

Council discussed the procedures to be followed at the Charter Meeting for administering the oath of office to the City Council, electing a temporary chair for the meeting, electing the Mayor and Mayor Pro Tem, administering the oath of office to the Mayor, and seating at the Council table.

The meeting ended at 7:13 p.m.

Respectfully submitted,

*Cindy Murray
City Clerk*