

DRAFT

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Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION TO AUTHORIZE THE NEGOTIATED PURCHASE OF CERTAIN GOODS AND SERVICES FROM VARIOUS VENDORS AS ENUMERATED HEREIN WHEN TOTAL FISCAL YEAR PURCHASES FROM EACH VENDOR EXCEED TEN THOUSAND DOLLARS (\$10,000)

WHEREAS, Section 40, "Purchases," of the Greenbelt City Charter, as amended, authorizes the City Council to waive bidding procedures and to authorize by resolution a negotiated purchase or contract whenever it is in the best interests of the City; and

WHEREAS, the purchases of certain goods and services from certain vendors during Fiscal Year 2018 individually may cost less than \$10,000 but will in the aggregate exceed \$10,000 for the year; and

WHEREAS, payment for the various vendors will be based on the best current negotiated or contract price available; and

WHEREAS, monies for these goods and services have already been approved by the City Council in the Fiscal Year 2018 budget; and

WHEREAS, the City Council has determined it to be in the best interests of the City to purchase the goods and services listed for the enumerated reasons on a negotiated basis. NOW, THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the City Manager be and hereby is authorized to purchase the following goods and services listed.

- See Attachment -

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of July 10, 2017.

Emmett V. Jordan,
Mayor

ATTEST:

, City Clerk

**City of Greenbelt, Maryland
Recommended Vendors for Negotiated Purchase - FY 2018**

Vendor-Number	Commodity	FY2017	FY2016	FY2015	FY2014	FY2013	Justification for not Bidding
	Requesting Department						
1	Brennan,McKenna,Mitchell & Shay-5882	Admin	63,918	70,000	79,244	82,457	66,500 Long-term relationship
2	Design & Integration - 6641	Admin	0	29,352	5,760		Specialized Service
3	Granicus Inc 4960	Admin	9,489	9,489	9,238	12,682	8,165 Specialized Service
4	Jackson Lewis - 6275 & 6613	Admin	27,792	0	23,424	4,502	437 Specialized Service
5	Maryland Municipal League-563	Admin	24,736	26,127	25,521	25,275	25,004 Govt Association
6	Metropolitan Washington Council of Governments - 601	Admin	17,968	17,685	17,494	17,649	16,622 COG Contract
7	Miles & Stockbridge - 3801	Admin	9,846	0	13,877	69,917	1,044 Specialized Service
8	Aetna Middletown - 4257	All	36,821	39,105	43,921	42,078	41,481 Competitive Pricing & Value
9	AT&T Mobility - 220218	All	44,049	41,979	42,690	49,643	46,384 State Contract
10	Carefirst Bluecross Blueshield - 512803	All	1,620,784	1,737,313	1,599,582	1,146,005	1,189,057 Competitive Pricing & Value
11	Chesapeake Employers Ins - 210190	All	632,756	615,769	653,120	771,250	834,864 Long-term relationship
12	CIT Technology Financial Services - 5653	All	15,772	24,537	28,253	24,033	20,892 Competitive Pricing & Value
13	Delta Dental - 6092	All	110,734	121,095	114,823	103,532	95,466 Competitive Pricing & Value
14	Express Scripts - 512808	All	273,546	301,523	301,186	309,119	155,675 Competitive Pricing & Value
15	International City/County Management Association (ICMA) - 419 + 512802	All	756,697	783,318	712,630	774,092	630,994 Long-term relationship
16	James River Solutions - 6703	All	122,927	137,438	100,607	0	0 COG Bid
17	Local Government Insurance Trust- 1125 & 528	All	158,286	149,667	134,670	133,955	109,011 Competitive Pricing & Value
18	Maryland State Retirement System	All	1,590,937	1,598,295	1,592,020	1,683,873	1,751,810 State Agency
19	Paetec (US LEC Corporation) - 2996	All	15,376	14,512	15,767	15,704	12,610 Competitive Pricing & Value
20	Staples - 486, 5718 & 5925	All	16,508	23,865	5,793	3,873	3,479 NIPA Contract
21	Trippes Sports & Promotions LLC - 4466	All	7,845	9,879	13,245	10,949	12,241 Competitive Pricing & Value
22	U.S. Postal Service - 2213	All	4,225	19,619	9,742	13,126	8,946 Local Vendor, Competitive Pricing
23	Verizon - 523801 less Paetec 2996	All	23,290	12,482	25,429	19,258	22,746 Sole Provider
24	Verizon Wireless 1966	All	42,599	43,901	45,151	43,617	32,386 State Contract
25	Xerox - 292 (replaced COS)	All	7,025	0	0	0	0 Competitive Pricing & Value
26	Wash. Suburban Sanitary Comm - 523903	All	75,271	79,387	75,153	60,848	53,438 Sole Provider
27	Peismart - 3339	Animal Control	7,933	10,178	9,993	10,464	6,610 Local Vendor, Competitive Pricing
28	Spay Now - 6734	Animal Control	9,910	12,900	5,133	0	0 Competitive Pricing & Value
29	Epsiclin, Norman-1374	CARES	10,450	11,000	12,100	10,890	11,550 Long-term relationship
30	Colin Reznick - replaced McGladrey 2015	Fin & Admin	34,500	32,500	30,000	32,425	33,325 Selected by competitive process
31	Columbia Bank - 523403	Fin & Admin	33,986	31,347	29,444	23,226	19,088 Selected by competitive process
32	Greenbelt News Review - 368	Fin & Admin	19,068	22,235	23,555	25,135	22,770 Local Vendor, Competitive Pricing
33	Occupational Medical Services - 3774	Fin & Admin	8,595	10,410	9,349	15,743	6,284 Competitive Pricing & Value
34	Sungard Public Sector (Penamaton) - 1721	Fin & Admin	48,667	52,560	49,554	43,233	38,965 Sole Provider

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Requesting Department		FY2017	FY2016	FY2015	FY2014	FY2013	
35	Computers	8,622	8,756	9,145	4,508	6,132	Competitive Pricing & Value
36	Phone Maint & Licenses	8,300	1,288	9,925	12,682	8,491	Local Vendor, Competitive Pricing
37	Computer Equipment	10,239	19,290	27,197	27,744	4,251	Competitive Pricing & Value
38	Email Service	10,722	9,801	9,609	9,392	7,547	Competitive Pricing & Value
39	RecTrac Upgrade, Training, Maint	6,353	6,218	8,215	11,400	4,872	Specialized Service
40	Computer Equipment	24,979	6,577	0	0	0	Last competitive quote June 2016
41	Greenbelt Lake dam inspection & remediation	0	0	13,423	17,740	0	Specialized Service
42	Engineering consultant	115,398	100,410	150,991	2,307	61,543	Long-term relationship
43	Police Undercover Leased Vehicle	88,750	45,000	81,827	63,750	39,375	Competitive Pricing & Value
44	Redlight citation processing	215,786	224,126	192,556	155,888	149,958	Howard County Contract
45	installation of Police Laptops	245,000	272,480	281,872	114,544	79,965	Specialized Service
46	Parking ticket collection services	23,161	28,662	16,015	22,122	20,362	Competitive Pricing & Value
47	Auto & Truck Tires	26,292	21,541	1,607	0	0	State Contract
48	Uniforms	15,175	13,775	15,879	19,085	6,958	Long-term relationship
49	Promotional Assessment Center	20,500	0	0	18,000	2,500	Competitive Pricing & Value
50	Legal Services	1,067	360	7,152	6,278	1,913	Long-term relationship
51	Uniforms and police equipment	9,143	16,519	19,571	28,487	18,910	Sole Provider
52	Firearms training, ammunition	10,973	15,964	16,531	16,797	9,054	State Contract
53	Redfight Camera	11,198	9,068	9,667	10,008	11,003	Specialized Service
54	Emergency equip & install on vehicles	78,955	68,202	40,869	122,666	44,710	State Contract
55	Radios & related service	17,161	15,967	15,967	18,628	25,552	State Contract
56	Simunition Training, body armor	19,665	16,067	0	999	0	Specialized Service
57	Office Supplies	11,635	0	0	0	0	Competitive Pricing & Value
58	Uniform cleaning	16,323	19,912	19,536	29,124	22,704	Competitive Pricing & Value
59	Handgun purchase	0	0	0	0	0	Competitive Pricing & Value
60	Taser Tasers	66,407	2,328	2,019	993	4,453	Sole Provider
61	Radio Equipment	9,889	0	0	0	0	Specialized Service
62	Computer System	100,196	98,304	99,419	103,728	98,480	Selected by competitive process
63	City Vehicle decals & Installation	8,902	9,175	8,776	14,609	3,539	Competitive Pricing & Value
64	Auto Parts & Repairs	3,080	2,560	6,528	6,105	12,278	Local Vendor, Competitive Pricing
65	HVAC Services	37,546	1,772	2,086	5,948	4,702	Local Vendor, Competitive Pricing
66	HVAC service at AFC	65,328	49,266	47,087	40,325	35,599	Local Vendor, Competitive Pricing
67	LED Lighting	108,748	78,955	34,362	29,451	12,642	Local Vendor, Competitive Pricing
68	Auto maintenance	24,248	22,280	24,962	14,830	10,150	Local Vendor, Competitive Pricing
69	Roof repairs	9,438	67,006	61,396	4,854	1,095	Local Vendor, Competitive Pricing
70	Wood Fiber/Mulch	39,629	15,145	14,537	15,200	3,315	Local Vendor, Competitive Pricing

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Requesting Department							
71 Dalmex - 6171	Janitorial Services	28,720	33,320	36,492	36,740	16,600	Selected by competitive process
72 Envirogro - 61	Playground Wood Fiber/Mulch	13,815	5,895	0	0	0	Local Vendor, Competitive Pricing
73 Ferguson Enterprises- 299	Plumbing services	5,273	14,679	10,596	8,698	6,902	Local Vendor, Competitive Pricing
74 Fidelity Power Systems - 300	Generator Inspection & Maint.	6,044	25,591	5,700	7,467	11,129	Long-term relationship
75 Flint Trading - 5330	Propane, traffic paint	25,079	10,697	5,789	22,031	5,880	State Contract
76 Gametime - 1043	Playground equipment	455	100,635	95,275	161,679	95,143	National Contract
77 General Glass - 4746	Windows	4,700	19,199	4,730	1,581	840	Selected by competitive process
78 GHE Electric Services Inc - 6290	Electrical Supplies & Repairs	8,622	16,060	26,267	9,983	6,206	Local Vendor, Competitive Pricing
79 Grainger - 350	Filters, lights, tools, misc supplies	5,100	5,147	6,454	8,082	10,403	Local Vendor, Competitive Pricing
80 Greenbelt Auto & Truck Repair - 1091	Auto body repair	39,592	51,261	30,107	18,648	35,952	Local Vendor, Competitive Pricing
81 Home Depot/GECP-1183 + 6211	Miscellaneous supplies	19,801	10,079	16,707	14,150	8,904	Local Vendor, Competitive Pricing
82 Innovative Pyrotechnic Concepts - 6595	Fireworks	12,800	12,400	12,000	12,000	12,000	Specialized Service
83 Landcare - 6860 (was Trugreen 4025)	Landscape services	36,359	5,548	49,174	10,879	0	Selected by competitive process
84 Leonard Paper Company - 2276	Paper towels & toilet tissue	7,926	15,283	28,395	30,100	30,843	Competitive Pricing & Value
85 Lorenz Inc - 6955	Landscape Services	11,996	0	0	0	0	Selected by competitive process
86 Mansfield Oil Co - 550	Diesel Fuel	37,254	39,181	59,940	72,236	70,209	COG Contract
87 Manuel Tree Service - 6282	Tree pruning/removal	30,750	2,200	5,850	2,700	400	Competitive Pricing & Value
88 Maryland Environmental Services - 559	Leaf grinding	18,367	14,132	11,485	3,782	12,316	Local Vendor, Competitive Pricing
89 Morton Salt - 6695	Road salt	13,543	19,781	23,847	0	0	COG Bid
90 NZI Construction Corp - 670	Concrete & street work	35,951	290,045	341,229	196,597	319,110	Selected by competitive process
91 Overhead Door - 681	Bay Door Repairs	7,828	9,253	1,895	5,243	12,060	Specialized Service
92 Parts Authority - 5896	Auto Parts, Supplies & Tools	64,470	55,636	79,622	22,631	11,627	Local Vendor, Competitive Pricing
93 Raymar Plumbing Services-767	Plumbing services	15,244	38,931	26,594	29,894	22,378	Local Vendor, Competitive Pricing
94 Red Hawk Fire & Security - 6140	Fire Alarm Testion/Inspection	13,673	25,717	15,297	21,068	8,294	Local Vendor, Competitive Pricing
95 Schindler Elevator 799	Elevator service and repair	13,001	13,319	12,928	12,550	12,517	Competitive Pricing & Value
96 Shapiro & Duncan Mechanical Contractors -5526 (was THC Enterprises - 6616)	Pool Pac Service, HVAC-CC	289,381	0	0	0	0	Competitive Pricing & Value
97 Mid-Atlantic Waste Systems - 605)	Street Sweeper Repairs	7413	16,485	8,821	9,516	119,947	Specialized Service
98 Prince George's County- 693, 694 & 739	Landfill disposal services & I-Net	105,865	155,104	99,335	118,625	67,349	Specialized Service
99 Roberts Oxygen - 784	Propane & Pool Chemicals	9,456	9,582	8,133	8,245	7,774	Competitive Pricing & Value
100 Amato Industries - 3679	Chlorine & Other Pool Chemicals	11,123	10,858	11,105	11,709	11,348	MNCPPC Contract
101 Bonkosky, Laura - 3010 Center Ring Circus School - 3996 (Gregory May)	Yoga Instructor	9,190	9,613	10,015	10,775	8,827	Local Vendor, Competitive Pricing
102 Greenplay, LLC - 6954	Circus Camp & Performances	33,000	36,258	31,086	19,148	15,728	Specialized Service
103 Mendoza, Ribas, Farnias, & Assoc - 5225	Planning Consultant	2,653	0	0	0	0	Selected by competitive process
104 O'Brien Bus Service Inc - 672	Consulting Engineers	11,273	1,875	52,073	0	0	Long-term relationship
105 Weyers Floor Service 976	Bus service for camps- shorter trips	15,850	17,050	16,875	15,975	18,475	Competitive Pricing & Value
	Wood floor refinishing	12,530	7,870	8,763	8,508	8,260	Competitive Pricing & Value