

CITY COUNCIL AGENDA

1. Call To Order

2. Roll Call

3. Meditation And Pledge Of Allegiance To The Flag

4. Consent Agenda - Approval Of Staff Recommendations

*(Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)*

5. Approval Of Agenda And Additions

6. Presentations

o. Arbor Day Proclamation

In keeping with its designation as a "Tree City USA," Greenbelt issues a proclamation annually in recognition of Arbor Day. This year Arbor Day will be celebrated on Saturday, April 2. Brian Townsend, the City's Arborist, and Charles Jackman, Chair of the Advisory Committee on Trees, will be present to accept the proclamation and give an overview of this year's Arbor Day plans. (CM)

Documents: [6-ARBOR DAY.PDF](#)

o. Earth Day Proclamation

Greenbelt issues a proclamation annually in recognition of Earth Day. This year Earth Day will be celebrated by the City on Saturday, April 16. Brian Townsend will accept the proclamation and give an overview of this year's Earth Day plans. (CM)

Documents: [6-EARTH DAY.PDF](#)

o. Proposed FY 2017 City Budget

The City Manager will present his proposed budget for Fiscal Year 2017, which begins July 1, 2016, and ends June 30, 2017.

7. Petitions And Requests

(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules)

8. Minutes Of Council Meetings

o. Statement For The Record – Executive Session Of March 16, 2016

The following motion is needed:

In accordance with the General Provisions Article, Section 3-306(c)(2) of the *Annotated Code of Public General Laws of Maryland*, I move that the minutes of tonight's meeting reflect that Council met in executive session on Wednesday, March 16, 2016, at 9:15 p.m. in Room 201 of the Community Center. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the *Annotated Code of Public General Laws of Maryland*, to discuss a personnel matter.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts		X		
Mayor Jordan	X			

The following staff members were in attendance: Michael McLaughlin, City Manager, and David Moran, Assistant City Manager.

Other individuals in attendance: None

Council took no actions during this session. (CM)

Documents: [8-EXECUTIVE SESSION STATEMENT 3-16-16.PDF](#)

o. Statement For The Record – Executive Session Of March 23, 2016

The following motion is needed:

In accordance with the General Provisions Article, Section 3-306(c)(2) of the *Annotated Code of Public General Laws of Maryland*, I move that the minutes of tonight's meeting reflect that Council met in executive session on Wednesday, March 23, 2016, at 9:40 p.m. in Room 201 of the Community Center. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the *Annotated Code of Public General Laws of Maryland*, to discuss a personnel matter.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts		X		
Mayor Jordan	X			

The following staff members were in attendance: Michael McLaughlin, City Manager, and David Moran, Assistant City Manager.

Other individuals in attendance: None

Council took no actions during this session. (CM)

Documents: [8-EXECUTIVE SESSION STATEMENT 3-23-16.PDF](#)

9. Administrative Reports

10. *Committee Reports

- o. * Greenbelt Advisory Committee On Environmental Sustainability, Report #2016-1 (Partnering With Corvias And Prince George's County To Dredge The Lake's Forebays):

It is recommended that Council accept this report and consider it on the agenda of a future meeting. (CM)

Documents: [10-GREENACES REPORT.PDF](#)

11. Transportation/Land-Use Connections (TLC) Program Grant Application

Reference: Draft Letter

The Transportation/Land-Use Connections (TLC) Technical Assistance program is administered by the Metropolitan Washington Council of Governments Transportation Planning Board and provides focused consultant assistance in support of creative transportation planning initiatives that improve transportation and land use coordination. The City has previously used the TLC Grant Program to develop the Pedestrian and Bicyclist Master Plan and the Bus Stop Safety and Accessibility Study.

In February 2016, members of the National Center for Smart Growth (NCSG) approached the city to discuss possible projects for the upcoming TLC program grant cycle.

Following a discussion of current City programs and needs, as well as the interests of the NCSG, a project that focuses on the transportation needs of seniors was suggested. The Greenbelt Assistance in Living (GAIL) Program has indicated that participants in its program have found that current transportation options provide limited connectivity to commonly requested routes and to needed services located outside of Greenbelt. Further understanding the transportation needs of seniors and evaluating existing transportation options will aid GAIL in its mission to support this growing population group.

Staff has worked with the NCSG to develop a planning study that examines the mobility and accessibility needs of Greenbelt's aging population. The proposed study will start with a demographic analysis of residents in coming years. The consultant will conduct a survey of current elderly persons and their caregivers regarding their mobility and accessibility needs, including identifications of destinations of their trips in the City as well as in the peripheral areas. The survey will be designed to assess the desirability and satisfaction levels of ped-bike access, transit and paratransit service, alternatives transportation means (taxis, Uber, Lyft, etc.), and other existing services that address mobility issues. The consultant will further review cases in other communities with comparable settings for their approaches and provide a set of recommendations to improve the level of mobility and accessibility for seniors in the City.

Prior to submission of the TLC grant application, a letter from Council is required to the

NCSG indicating its endorsement of the study. It is recommended Council approve submission of the draft letter included as a reference document. (JB)

Documents: [11-DRAFT LETTER.PDF](#)

12. Council Reports

13. * Resignation From Advisory Group

Reference: Email, Kathleen Shaw, 03/22/2016

Kathleen Shaw has submitted her resignation from the Greenbelt Advisory Committee on Environmental Sustainability. Approval of this item on the consent agenda will indicate Council's intent to accept her resignation with regret. (CM)

14. Meetings

No Meeting (Easter Monday)	Mon.	3/28	
Regular Meeting/Budget Presentation	Tues.	3/29	8:00 pm
Budget Work Session – Overview, Revenues & General Government (CC)	Wed.	3/30	8:00 pm
Work Session – Lakeside North Apartment Development	Mon.	4/04	7:30 pm
Budget Work Session – Misc.- Museum/Grants & Contributions (CC)	Wed.	4/06	7:30 pm
Budget Work Session – Public Safety (CC)	Wed.	4/06	8:30 pm
Regular Meeting	Mon.	4/11	8:00 pm
Work Session – Theatre Operations Review (CC)	Wed.	4/13	8:00 pm
Budget Work Session – Recreation	Mon.	4/18	7:30 pm
Work Session – TBD (CC)	Wed.	4/20	8:00 pm
Regular Meeting	Mon.	4/25	8:00 pm
Budget Work Session – Public Works/Capital Projects (CC)	Wed.	4/27	8:00 pm
Four Cities Meeting (New Carrollton)	Thurs.	4/28	7:30 pm
Budget Work Session – Social Services	Mon.	5/02	7:30 pm
Budget Work Session – Planning	Mon.	5/02	8:30 pm
Budget Work Session – Contribution Groups (CC)	Wed.	5/04	7:30 pm
Regular Meeting	Mon.	5/09	8:00 pm

Budget Work Session – Green Ridge House (CC)	Wed.	5/11	8:00 pm
Budget Work Session – Final Budget Review	Mon.	5/16	8:00 pm
Work Session – TBD (CC)	Wed.	5/18	8:00 pm
Regular Meeting - 2 nd Public Hearing/Constant Yield Tax Rate	Mon.	5/23	8:00 pm
Work Session – TBD (CC)	Wed.	5/25	8:00 pm

City Holiday – Memorial Day	Mon.	5/30	
Work Session – TBD (CC)	Wed.	6/01	8:00 pm
Regular Meeting – Budget Adoption	Mon.	6/06	8:00 pm

PROCLAMATION

WHEREAS, Arbor Day was first celebrated in the state of Nebraska in 1872 in response to a state proclamation urging settlers and homesteaders to plant trees to provide "shade, shelter, fruit, fuel and beauty" for residents of the largely treeless plains; and

WHEREAS, on that first Arbor Day, more than one million trees were planted in Nebraska's communities and on its farms; and

WHEREAS, trees support our lives by providing us with paper, food for our tables and wood for our homes; and

WHEREAS, trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees in Greenbelt increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, Greenbelt is recognized as a Tree City USA by the National Arbor Day Foundation and is pledged to continuing its tree-planting and tree-care practices, as well as its policy of preserving green space and forests to enhance its historic "Green Belt"; and

WHEREAS, to those ends, the City, in 2000, established an Advisory Committee on Trees to study, investigate and advise Council on matters related to the City's tree resources; in 2003, established a Greenbelt Forest Preserve; in 2007, established a Forest Preserve Advisory Board to monitor its management and maintenance; and in 2010 joined the Baltimore Washington Partnership for Forest Stewardship.

NOW THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby proclaim Saturday, April 2nd to be

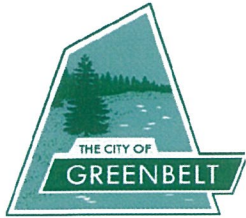
ARBOR DAY

in Greenbelt and urge all our residents to support efforts to protect our trees which are a connection to our past, a pledge to our future generations, and a continuing source of joy and spiritual renewal for all our citizens.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 29th day of March 2016.

EMMETT V. JORDAN, Mayor

ATTEST: Cindy Murray, City Clerk



Arbor Day

🌲 Tree Planting Event 🌲

The City Of Greenbelt is celebrating Arbor Day with a tree restoration planting. Show your support for Arbor Day by planting native trees and plants at Schrom Hills Park. Participants should wear gloves, clothes and shoes that can get dirty. Individuals and groups are welcome.

At 11 am, there will be a guided tree tour of Greenbelt Significant Trees, by the Advisory Committee on Trees (ACT).

TREE PLANTERS WANTED

DATE: *April 2, 2016*

PLANTING : *10 am – 11 am*

TREE TOUR: *11 am – 12 pm*

MEETING PLACE :

Schrom Hills Park

6915 Hanover Parkway

Greenbelt, MD 20770



For more information call Brian Townsend @ 240-417-2158 or btownsend@greenbeltmd.gov

RSVP to <http://www.signupgenius.com/go/20f084eaaa72eaaff2-arbor1>

PROCLAMATION

WHEREAS, Earth Day was first celebrated on April 2, 1970, with the goal of inspiring environmental awareness and encouraging the conservation, protection, and appreciation of our nation's natural resources; and

WHEREAS, it is the responsibility of each of us to safeguard the environment by recognizing that all human life depends upon the Earth and upon one another for our mutual existence, well-being, and development; and

WHEREAS, Greenbelt supports the Climate Change Initiative goals of the Metropolitan Washington Council of Governments and the State of Maryland's Greenhouse Gas Reduction initiative; and

WHEREAS, Greenbelt takes many steps to protect and enhance our natural surroundings through a variety of positive actions, including community cleanup events, planting projects, refuse and recycling initiatives, and educational forums and workshops; and

WHEREAS, Greenbelt is recognized as a Tree City USA by the National Arbor Day Foundation, a Maryland Smart Energy Community, and a Sustainable Maryland Certified Community, and has pledged to continue increasing its recycling rate, expanding its fleet of alternative fuel vehicles, promoting "green" building and "green" street techniques, increasing energy efficiency, improving air quality, and preserving its open spaces; and

WHEREAS, the City established the Greenbelt Advisory Committee on Environmental Sustainability and a Green Team to study, investigate and advise Council on environmental issues impacting Greenbelt; and

WHEREAS, Greenbelt proudly recognizes all who participate in Earth Day for their proactive dedication to shaping a better future.

NOW THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby issue this proclamation in honor of the

46th ANNIVERSARY OF EARTH DAY

and urge all our residents to celebrate Earth Day by supporting and joining in efforts to protect our environment and to preserve the beauty, wonder, and diversity of our Earth's lands, skies, and waters.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 29th day of March 2016.

EMMETT V. JORDAN, Mayor

ATTEST: Cindy Murray, City Clerk

Earth Day

Annual Watershed Cleanup



*Volunteers
Needed!*



SATURDAY, APRIL 16

1 pm - 4 pm

Springhill Lake Recreation Center

6101 Cherrywood Lane, Greenbelt, MD 20770



- ✿ Bring your work gloves & reusable water bottle
- ✿ Wear weather-appropriate clothing & closed-toe shoes
- ✿ High School Students: Bring a service-learning form for graduation requirements

Sponsored by the City of Greenbelt,
Chesapeake Education, Arts & Research Society (CHEARS),
Alice Ferguson Foundation, and American Rivers.



RSVP to <http://www.signupgenius.com/go/20f084eaaa72eaaff2-earth1>
Questions? Contact Volunteer@CHEARS.org

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 3/14/16 Time: 9:15 Location: Greenbelt Community Center
 Motion to close meeting made by: J Davis Seconded by: Ed Poter

Members voting to close meeting:

	Yes	No	Abstain	Absent
Ms. Davis	✓			
Mr. Herling	✓			
Ms. Mach	✓			
Ms. Pope	✓			
Mr. Putens	✓			
Mr. Roberts		✓		
Mayor Jordan	✓			

**STATUTORY AUTHORITY TO CLOSE SESSION
General Provisions Article, §3-305(b) (check all that apply):**

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

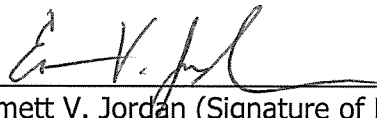
- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) () _____

§3-305(b) () _____

§3-305(b) () _____

This statement is made by 
 Emmett V. Jordan (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [] DAVIS; [] JORDAN; [] HERLING;
[] MACH; [] POPE; [] PUTENS; [] ROBERTS

STAFF/OTHERS PRESENT:

Michael McLaughlin, City Manager
David Moran, Assistant City Manager.

TOPICS DISCUSSED:

Personnel Matter

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

None

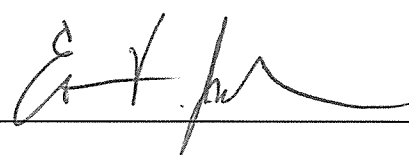
TIME CLOSED SESSION ADJOURNED: 10:09 PM

PLACE OF CLOSED SESSION: Room 201 Greenbelt Community Center.

PURPOSE OF CLOSED SESSION: Personnel Matter.

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (l); (); () _____

MEMBERS WHO VOTED TO CLOSE: [] DAVIS; [] JORDAN; [] HERLING; [] MACH;
[] POPE; [] PUTENS; [] ROBERTS

SIGNATURE OF PRESIDING OFFICER: 

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 3-23-16

Time: 9:40pm

Location: Room 201 - Community Center

Motion to close meeting made by: Davis Seconded by: Putens

Members voting to close meeting:

	Yes	No	Abstain	Absent
Ms. Davis	✓			
Mr. Herling	✓			
Ms. Mach	✓			
Ms. Pope	✓			
Mr. Putens	✓			
Mr. Roberts	✓	✓		
Mayor Jordan	✓			

**STATUTORY AUTHORITY TO CLOSE SESSION
General Provisions Article, §3-305(b) (check all that apply):**

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;


- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (i) Personnel Matter.

§3-305(b) () _____

§3-305(b) () _____

This statement is made by 
 Emmett V. Jordan (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [] DAVIS; [] JORDAN; [] HERLING;
[] MACH; [] POPE; [] PUTENS; [] ROBERTS

STAFF/OTHERS PRESENT:

Michael McLaughlin, City Manager
David Moran, Assistant City Manager.

TOPICS DISCUSSED:

Personnel matter.

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

None.

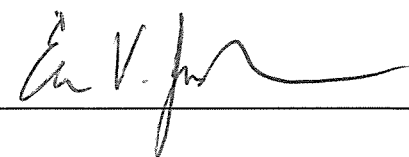
TIME CLOSED SESSION ADJOURNED: 10:07 PM.

PLACE OF CLOSED SESSION: Room 201 Greenbelt Community Center.

PURPOSE OF CLOSED SESSION: Discuss personnel matter.

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (1); (); () _____

MEMBERS WHO VOTED TO CLOSE: [] DAVIS; [] JORDAN; [] HERLING; [] MACH;
[] POPE; [] PUTENS; [] ROBERTS

SIGNATURE OF PRESIDING OFFICER: 



Greenbelt Advisory Committee on Environmental Sustainability

GREENBELT ADVISORY COMMITTEE ON ENVIRONMENTAL SUSTAINABILITY REPORT TO CITY COUNCIL
March 11, 2016
Recommendation 2016-01

SUBJECT: Partnering with Corvias and Prince George's County to dredge the lake's forebays

BACKGROUND: The project's objective is to improve the water quality of the lake and streams, cleaning the forebays so that they filter properly. The job needs to be done, and the County/Corvias will finance the project, saving money for Greenbelt taxpayers with the cost spread across the entire County.

On Wednesday, February 17, 2016, members of Green ACES/Green Team/Friends joined the Parks and Recreation Advisory Board (PRAB) meeting with Corvias to learn about the project to dredge the two lake forebays. This meeting provided information on the partnership between Corvias and the County as well as particulars of the dredging project; this information was shared via e-mail with all Green ACES members.

It was reported that the lake is in good shape and not in need of dredging. The depth is about 20 feet in the deep parts, and much lower in shallow parts. Diversity is good; variety of plants is good; and the lake has a healthy ecosystem. The forebays were constructed in 1988, dredged in 1999, and now require maintenance. This will help clean runoff from 168 acres draining into the lake.

On Tuesday, February 23, 2016, Green ACES/Green Team met and reviewed the project and the PRAB meeting participants' comments, voiced concerns, and voted on whether to recommend to City Council to participate in this project.

Green ACES recommendation: Green ACES voted unanimously to recommend that City Council participate in this partnership with Corvias and the County as long as the MDE permit contain provisions for ensuring that the following concerns be properly addressed:

- That care be taken to protect wildlife. Green ACES would like assurances that the wildlife (mostly reptiles) and eggs (mostly amphibian) present in the material to be dredged be considered by dredging after the brumation period for the turtles; and after the tadpoles have hatched.
- That the lake path be kept open for pedestrian use at all times.
- That runoff be adequately handled during dredging.
- That vegetation removed during this operation be replaced, with the tree canopy the same or better following the dredging, and that invasive species be removed. It was pointed out that poison ivy takes off in areas recently disturbed by human beings and that since poison ivy is present at the planned disturbance sites, this potential problem should be adequately addressed.
- There was also a question about where the sediment from the dredging would be dried and disposed of, and that a potential problem with odors should be minimized.

March 29, 2016

Mr. Lamont B. Cobb
Department of Transportation Planning, TLC Program
METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 North Capitol Street, NE, Suite 300
Washington, DC 20002-4290

Re: Greenbelt Senior Mobility and Accessibility Needs and Barriers Study
Letter of Endorsement

Dear Mr. Cobb,

Please accept this letter of endorsement for the Greenbelt Senior Mobility and Accessibility Needs and Barriers Study. The Greenbelt City Council supports this application for the Transportation Land Use Connection (TLC) program.

Greenbelt's Assistance in Living Program provides information and support to enable seniors to remain in their homes. Participants of the program have found that current transportation options provide limited connectivity to commonly requested routes and to needed services located outside of Greenbelt. Further understanding the transportation needs of seniors in Greenbelt and evaluating existing transportation options will aide GAIL in their mission to support this growing population group.

We appreciate the opportunity to submit this proposal. If there are any questions or additional information needed, please contact Jessica Bellah at 301.345.5417 or jbella@greenbeltmd.gov.

Sincerely,

Emmett V. Jordan
Mayor, City of Greenbelt

CC: City Council
Michael P. McLaughlin, City Manager
Celia Craze, Director of Planning and Community Development
Jessica Bellah, Community Planner