

CITY COUNCIL AGENDA

1. Call To Order

2. Roll Call

3. Meditation And Pledge Of Allegiance To The Flag

4. Consent Agenda - Approval Of Staff Recommendations

*(Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)*

5. Approval Of Agenda And Additions

6. Presentations

o. The Honorable Peter Franchot

The Honorable Peter Franchot, Comptroller of Maryland, will be present to provide an update on the State budget and the end of the 2016 Legislative Session. (CM)

o. Greenbelt Middle School

Greenbelt Middle School's Science Team recently won the 2016 Prince George's County Public School Science Bowl Championship. Members of the Science Team, Alexander Swisdak, Chidimma Ndubuisi-Oluavu, Onome Efe-Aluebhosele and Ryan Mbuashundip, have been invited to attend this meeting along with the team teacher sponsors, Santos Gupta and Antoinette Glenn. (CM)

Documents: [BACKGROUND - GREENBELT MIDDLE SCHOOL SCIENCE BOWL CHAMPIONS.PDF](#)

o. Public Works Week Proclamation

This year marks the 56th annual National Public Works Week sponsored by the American Public Works Association. Jim Sterling, Acting Director of Public Works, will be present to receive the proclamation on behalf of the department. (CM)

Documents: [DRAFT PROCLAMATION, PUBLIC WORKS WEEK.PDF](#)

o. Older Americans Month Proclamation

May is Older Americans Month. Joyce Kolenky, Service Coordinator for Green Ridge House, will receive the proclamation on behalf of the Greenbelt Assistance in Living Program (GAIL), the Golden Age Club, the Senior Citizens Advisory Committee and all older Americans of the City. (CM)

Documents: [DRAFT PROCLAMATION, OLDER AMERICANS MONTH.PDF](#)

7. Public Hearing

On March 29, 2016, the City Manager presented the proposed budget for Fiscal Year 2017 to the City Council. Since then, Council has held three work sessions to review the budget and has another five work sessions scheduled through April and May.

The budget is scheduled to be adopted at the regular City Council meeting on June 6,

2016. The City Code requires that a public hearing be held on the budget prior to its adoption. Tonight's public hearing is the first of two that have been scheduled. The second public hearing will be held on Monday, May 23, after the budget work sessions are completed.

It is recommended that the regular meeting be recessed for the purpose of conducting a public hearing on the proposed FY 2017 Budget. The meeting should be reconvened following the hearing. No motion is required to begin or end the public hearing. (CM)

Documents: [MEMO, BUDGET UPDATE.PDF](#)

8. Petitions And Requests

(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules)

9. Minutes Of Council Meetings

- o. *DRAFT Minutes, Regular Meeting, March 14, 2016

Documents: [DRAFT MINUTES, MARCH 14, 2016.PDF](#)

- o. *DRAFT Minutes, Work Session, March 23, 2016

Documents: [DRAFT MINUTES, MARCH 23, 2016.PDF](#)

- o. Minutes – Executive Session Of March 23, 2016

In order to approve these minutes, the following motion is needed:

I move that the minutes of the executive session of the City Council held Wednesday, March 23, 2016, at 9:39 p.m., in Room 201 of the Community Center be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the *Annotated Code of Public General Laws of Maryland*, to discuss a personnel matter. (CM)

- o. *DRAFT Minutes, Work Session, April 4, 2016

Documents: [DRAFT MINUTES, APRIL 4, 2016.PDF](#)

- o. *DRAFT Minutes, Regular Meeting, April 11, 2016

Documents: [DRAFT MINUTES, APRIL 11, 2016.PDF](#)

10. Administrative Reports

11. *Committee Reports

- o. *Arts Advisory Board, Report #2016-1 (Evaluation Of FY 17 Recognition Group And Contribution Group Applications):

It is recommended that Council accept this report and consider it at the Budget Work Session with Contribution Groups on May 4, 2016. (CM)

Documents: [11-AAB REPORT.PDF](#)

12. A Resolution To Negotiate The Purchase Of HVAC Improvements At The Greenbelt Community Center From Shapiro And Duncan Inc. At An Estimated Cost Of \$355,264

Reference:
Resolution
Memorandum, J. Sterling, April 5, 2016

Since 2012, City staff has been working to implement needed HVAC improvements at the Greenbelt Community Center. The engineering firm of Mendoza, Ribas, Farinas and Associates (MRFA) was hired to conduct an assessment and make recommendations. Council held a work session December 3, 2014 to discuss MRFA's assessment.

MRFA identified two major deficiencies. First, the ventilation unit for the 1937 wing has a design flaw and does not fully dehumidify the outside air. Second, the gym HVAC unit is very noisy because the return air duct is too small. MRFA also recommended other improvements including replacement of the fan coil units.

Staff issued a Request for Proposals (RFP) to implement MRFA's recommendation on January 6, 2016, to three firms who were pre-qualified by MRFA and received three responses. After reviewing the proposals, revising the scope of work and requesting revised proposals from the firms, two revised proposals were submitted. Included in Council's packet is a memo from James Sterling with pricing comparisons and describing the review and resubmission process. Shapiro & Duncan Inc. provided the best proposal at a cost of \$355,264.

It is recommended the project be split into two parts for Council approval. First, it is recommended that Council authorize the negotiated purchase of Community Center HVAC improvements with Shapiro & Duncan Inc. at an estimated cost of \$355,264.

Second, it is recommended that Council approve the purchase of 70 fan coil units directly from Boland Services (Trane) at a cost of \$181,792. Purchasing these units directly instead of through the contractor saves the City money. There is an estimated eight (8) week lead time for ordering the fan coil units. Boland Services (Trane) is listed on the City's Resolution for Negotiated Purchase. This purchase is included as the next item on Council's agenda.

The total cost of the fan coil units and work by Shapiro & Duncan is \$537,056. Due to facility use and temperatures during the summer months, the installation work will be scheduled after Labor Day. The FY 2017 Proposed Budget includes \$545,000 for this project with 75% of the funding coming from Program Open Space funds.

It is recommended this resolution be introduced for first reading. (DEM)

Documents: [12-DRAFT RESOLUTION.PDF](#), [12-MEMORANDUM, J. STERLING.PDF](#)

13. Community Center HVAC Improvements

Reference:
Proposal, 3/16/16

The previous agenda item contained details of proposed Community Center HVAC Improvements.

It is recommended Council approve the purchase of 70 fan coil units directly from Boland Services (Trane) at a cost of \$181,792. There is an estimated eight (8) week lead time for ordering the fan coil units. Boland Services (Trane) is listed on the City's Resolution for Negotiated Purchase.

Jim Sterling, Acting Director of Public Works, will be present to discuss this project.
(DEM)

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Documents: [13-PROPOSAL.PDF](#)

14. Greenbelt Station Phase I Revision To Detailed Site Plan (DSP-04081-09)

Reference:

Memorandum, J. Bellah, April 18, 2016

Letter, J. Frye, February 16, 2016

Exhibit of Trail Location

The Greenbelt Station site developer is requesting a revision to amend the current housing permit trigger associated with construction of the public stream valley trail system along Indian Creek and extend the review timeframe for recreational amenities. The Stream Valley Trail is currently undergoing review, permitting, and creation of easements through several State and County agencies. The current timeframe for receiving final approvals and moving forward with construction is unknown and likely to occur after the current permit trigger.

Included as a reference document is a memorandum from Jessica Bellah, Community Planner, indicating that staff believes that the revision is reasonable. However, staff recommends that construction of the Stream Valley Trail should be completed prior to the issuance of the 300th building permit, not the 352nd building permit as proposed by the developer.

It is recommended Council approve the Greenbelt Station Phase I Revision to Detailed Site Plan (DSP-04081-09) with conditions detailed in Ms. Bellah's memo. (JB)

Documents: [14-MEMORANDUM, J. BELLAH.PDF](#), [14-LETTER, J. FRYE.PDF](#), [14-TRAIL LOCATION.PDF](#)

15. Council Reports

16. *Local Government Insurance Trust (LGIT) – Board Of Trustees Ballot

Reference:

Memorandum, LGIT, April 11, 2016

Background Information, LGIT Website

The Local Government Insurance Trust (LGIT) has provided its annual ballot to members for the election of its trustees. The Board of Trustees has approved the nomination of the following individuals to serve for three-year terms beginning July 1, 2016: Ted Zaleski (Carroll County); Tracy Farrish Gant (Edmonston); and Tony Tomasello (Gaithersburg). Information on the nominees is included in Council's packet.

Approval of this item on the consent agenda will authorize the City Clerk to respond affirmatively on these three candidates on behalf of the City Council by the June 3, 2016, deadline. (CM)

Documents: [16-MEMO AND BACKGROUND INFORMATION.PDF](#)

17. *Reappointment To Advisory Group

Reference:

Reappointment Survey

Ken Blue has indicated his willingness to continue to serve on the Parks and Recreation Advisory Board (PRAB). Approval of this item on the consent agenda will indicate

Councils intent to appoint Mr. Blue to a new term on PRAB.

18. Meetings

Regular Meeting /1 st Public Hearing	Mon.	4/25	8:00 pm
Budget Work Session – Public Works/Capital Projects/Other Funds/Non- Departmental and Fund Transfers (CC)	Wed.	4/27	7:30 pm
Four Cities Meeting (New Carrollton)	Thurs.	4/28	7:30 pm
Budget Work Session – Social Services	Mon.	5/02	7:30 pm
Budget Work Session – Planning	Mon.	5/02	8:30 pm
Budget Work Session – Contribution Groups (CC)	Wed.	5/04	7:30 pm
Regular Meeting	Mon.	5/09	8:00 pm
Budget Work Session – Green Ridge House (CC)	Wed.	5/11	8:00 pm
Budget Work Session – Final Budget Review	Mon.	5/16	8:00 pm
Work Session – Beltsville Agricultural Research Center (tentative) (CC)	Wed.	5/18	8:00 pm
Regular Meeting - 2 nd Public Hearing/Constant Yield Tax Rate/ ACE Student Awards	Mon.	5/23	8:00 pm
Work Session – TBD (CC)	Wed.	5/25	8:00 pm
City Holiday – Memorial Day	Mon.	5/30	
Work Session – TBD (CC)	Wed.	6/01	8:00 pm
Regular Meeting – Budget Adoption	Mon.	6/06	8:00 pm



Prince George's County Public Schools

SHARE

Prince George's County Public Schools • www.pgcps.org
Dr. Kevin M. Maxwell, Chief Executive Officer
14201 School Lane, Upper Marlboro, MD 20772

April 21, 2016
For Immediate Release

CONTACT:
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301-952-6001
communications@pgcps.org

MAGNOLIA ES AND GREENBELT MS WIN SCIENCE BOWL CHAMPIONSHIPS

UPPER MARLBORO, MD – Magnolia Elementary School and Greenbelt Middle School emerged as champions after winning their final rounds in the 2016 Science Bowl Competition. Both teams received plaques for every team member and one to display in their school, and all students received Audubon Field Guides.

"I am very proud of these winning teams," said Dr. Kevin M. Maxwell, Chief Executive Officer. "Students and coaches worked hard to get to the championship level, and have certainly demonstrated their mastery of science."

This year was a landmark year for Science Bowl, which celebrated its 30th season of providing a fun and exciting venue for students to shine in science. In the final rounds, Magnolia Elementary School celebrated its second win in the elementary division, and Greenbelt Middle School – a long-time competitor in the competition – won its first-ever championship.

In a dramatic finish on March 16, Magnolia edged out University Park, the reigning champion, by just five points, 210-205. It is Magnolia's second championship and its first since 2010. Coach Robert Allen prepared a winning team that included Keon Groves, Kobe Marshall, and Dustin Navarossa. Alternates included Briana Adams, Ababacar Diao, Taslim Raji, and Nkyron Hicks.

Greenbelt won the final round on April 5 with Martin L. King, Jr. with a final score of 255-180. The Greenbelt team included seventh-grader Alexander Swisdak, and eighth-graders Chidimma Njubuisi-Oluavu, Onome Efe-Aluebhosele, and alternate Ryan Mbuashu-Ndip. Santosh Gupta and Antoinette Glenn coached the team.

Science Bowl is the award-winning science quiz program of Prince George's County Public Schools (PGCPS), and is hosted by Dave Zahren, Senior Television Specialist. Competitions are taped live at the PGCPS Channel 96/38 studios in the Bonnie F. Johns Educational Media Center in Landover. More than 7,500 children have appeared on Science Bowl since its start in 1986. Science Bowl has also won numerous awards for outstanding children's programming, including the Telly and CableAce. You can watch the show on Channels 96 (Comcast) and 38 (Verizon) or on [YouTube](https://www.youtube.com).

GAMENEWS

PGCPS celebrates three decades of The Science Bowl

-
- Written by Candace Rojo Keyes
- Published in Local
- Read **254** times



LANDOVER – A lot has changed in science in 30 years, but for Prince George’s County Public Schools (PGCPS), The Science Bowl has been a constant.

It was the brainchild of Dave Zahren and Chuck Wolf and started off with simple categories. They kept score on a chalkboard.

“It was pretty bush league,” Zahren said. “But like all things, it evolved.”

With time the set became a little larger, a little more colorful, and technology was introduced. The game now has an electronic board, but the feel is still the same – it is still held together through Zahren’s passion for the game.

Growing up, Zahren loved watching Jeopardy! Through his career he spent time teaching, forecasting the weather as a TV weatherman, was a finalist in the Teacher in Space program during the Ronald Reagan Administration, and after that program he developed The Science Bowl with the superintendent of PGCPS in the 1980s.

"I always had the idea of doing a science show like Mr. Wizard, doing experiments. I said 'I'd like to do a game show too that's based on science.' So he sent me here and we developed it," Zahren said.

The bowl is filmed in a single room studio at the Bonnie F. Johnson Educational Media Center. The studio is also home to Count on Us, the school system's math help show. Three student interns run the cameras and a few judges control the electronic board and scores while a producer and Zahren man the entire process.

In fact, Zahren writes all of the questions for the show himself and memorizes them. That's 90 questions for every day of filming, which is most Tuesdays from September until April, three shows at a time. So, he is constantly "on the lookout" for question ideas.

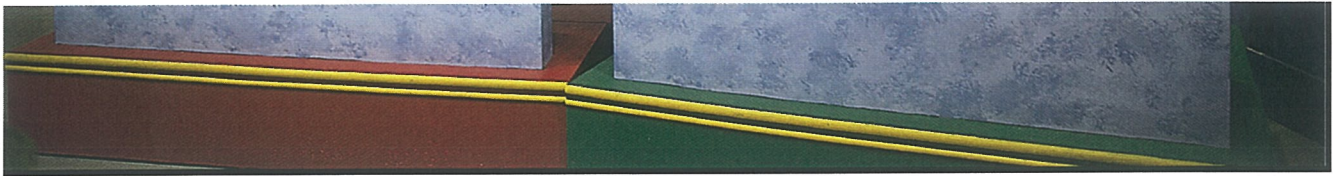
"Maybe I'm the only person who still goes to see the animated movies like Zootopia," he said. "And I'm sitting there writing question ideas down, or there's stories about the Zika virus or the New Horizons spacecraft that went to Pluto. That was a godsend."

The larger idea, he said, is to not create a trivia bowl, but show students the science they are learning in the classroom is being used all around them, everyday. There is also a challenge in making questions that are difficult but answerable.

"It is trying to forget how old you are and trying to put yourself back in their time and their experiences," he said. "It didn't surprise me that they didn't know Jimmy Carter was behind the guinea worm."

Science has changed a lot in the 30 years he's been writing questions. He no longer asks about beakers and test tubes and scientists that have escaped memory and textbooks. Now he finds himself asking, still, about classics like Einstein and Marie Curie, but also about iPads, current movies and even Katy Perry.





The preparation is always ongoing, he said. Even now that the show is over for the school year, he is still working. He wrote questions for next season the morning of the finals and expects to have around five shows done by the end of summer.

The goal of the show is obviously education, but Zahren said the show has also become a family for the contestants, the coaches and for him. Zahren knows most of his returning contestants by name. Each time they visit they fill out a form about their career goals, their hobbies and things that interest them.

He starts each filming by asking them about themselves – their favorite thing they read that week, why they want to be a child physiologist or an anesthesiologist, and uses that information during the show for breaks between rounds. He said he likes learning about how they collect rocks and bugs or do at-home experiments.

Over the past 30 years he said he has watched students grow from their first ever participation in The Science Bowl in elementary school to their final round as eighth graders.

"We had a coach who was a contestant and then grew up and became a teacher and brought a team back, so it goes full circle," Zahren said. "After 30 years that happens."

He has also been a constant in the students' lives.

After Walker Mill Middle School lost in the semifinal round of The Science Bowl on April 5, Paris Smalley, an eighth grader, instantly wanted to know what the next step was. Where could she keep competing, what options were there for academic competition, and how could she help out with The Science Bowl in the future?

She started competing in fifth grade and kept coming back to the bowl for three years. She has gotten used to seeing Zahren, the judges and the other students over the years and said it is sad to be leaving, but she is thankful for the experience The Science Bowl gave her.

"Over the years I've kept coming back to The Science Bowl and I would see the same people, the same judges and I'd meet knew people, but every time I came back I felt welcomed," she said. "The first time I came, I was so nervous, I was a nervous wreck, but they're so encouraging, so supportive."

She said The Science Bowl is a place where she's felt comfortable being someone who loves learning and said it is a place where it's "okay to be smart."

"This is a great chance for them so show off a little bit," Zahren said. "Science is often times synonymous with nerdiness, but it's okay to be a nerd."

Greenbelt Middle School was rewarded for their science knowledge in The Science Bowl championship match. After defeating Hyattsville Middle in the semifinal round earlier in the day, Greenbelt topped Martin Luther King, Jr. Middle to win their first-ever championship title.

Alexander Swisdak, Chidimma Njubuisi-Oluavu, Onome Efe-Aluebhosele and Ryan Mbuashu-Ndip competed hard against the other teams as they fought from behind to win their semifinal game. Then, the championship round with MLK Jr. started off close, but ended with Greenbelt winning by a large margin.

"I feel pretty awesome right now. We did something a whole bunch of people tried to do but couldn't do," Njubuisi-Oluavu said. "I mean, I tried to do it before and couldn't do it, and now, I've done it."

All four said winning the championship was a way of giving back to their advisor who couldn't make it because of an illness.

"For Dr. (Santosh) Gupta, who's done this for a long time but unfortunately was not able to be here, I definitely feel this is our way of giving back to him. Like 'thank you for everything you've done. Here are the fruits of your labor,'" Njubuisi-Oluavu said.



Candace is the Assistant Editor at The Prince George's Sentinel and covers education and the City of Hyattsville.

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PROCLAMATION

WHEREAS, since 1960, the American Public Works Association has designated National Public Works Week to recognize the dedicated efforts of professionals, managers and employees in both the public and private sectors who provide and maintain the infrastructure and services collectively known as public works; and

WHEREAS, this year's theme is "Public Works Always There"; and

WHEREAS, the health, safety and comfort of the citizens of Greenbelt greatly depends upon the efficient operation of our Public Works Department—in all seasons and all kinds of weather—from the many successful clean-up, refuse and recycling initiatives; to road and sidewalk construction and maintenance; to the trees, plants, and flowers for which the City is well-known; and to the excellent maintenance of City playgrounds, athletic fields, and facilities; and

WHEREAS, the residents of Greenbelt appreciate the professionalism of our Public Works Department staff and respect the importance of the work they perform to such a high standard every day in our City.

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby proclaim May 15-21, 2016, as

PUBLIC WORKS WEEK

in Greenbelt and call upon all our citizens and civic organizations to learn about the issues involved in providing Public Works services and to recognize the contributions our Public Works personnel make daily to enhance the quality of life throughout our community for both present and future generations of Greenbelt residents.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 25th day of April 2016.

*EMMETT V. JORDAN
Mayor*

ATTEST: Cindy Murray, City Clerk

PROCLAMATION

WHEREAS, since 1965, May has been proclaimed by the President of the United States to be Older Americans Month; and

WHEREAS, this year the theme for Older Americans Month is “Blaze a Trail”; and

WHEREAS, Greenbelt is home to more than 4,800 citizens who are 55 years of age or older; and

WHEREAS, Greenbelt has made a commitment to all its older residents through its support of services and programs such as the Greenbelt Senior Citizens Advisory Committee, the Golden Age Club, the Green Ridge House and the Greenbelt Assistance in Living Program; and

WHEREAS, Greenbelt can provide opportunities to enrich the lives of individuals of all ages by:

- Promoting and engaging in activity, wellness, and social inclusion.*
- Emphasizing home- and community-based services that support independent living.*
- Ensuring community members of all ages benefit from the contributions and experience of older adults; and*

WHEREAS, the ability for older citizens to age in place can be greatly increased with continued supportive services which will reduce the unnecessary decline in cognitive, social, and physical abilities; with tools to enable residents' easy access to health and wellness information and programs; and with affordable housing and community-based wellness options that make possible an array of choices for care and support, even extended to a home setting as needed.

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby proclaim May to be

Older Americans Month

in Greenbelt and urge all our citizens to honor our older residents, during May and throughout the year, as a diverse group of individuals who are among the most active and involved older adult populations in our nation's history.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 25th day of April 2016.

EMMETT V. JORDAN, Mayor

ATTEST: Cindy Murray, City Clerk

To: City Council
From: Michael McLaughlin, City Manager *MPM*
Date: April 22, 2016
Re: Budget Update #1

Listed below are the items which Council members have identified for further consideration in the review of the Proposed FY 2017 budget.

1. Reduced Highway User Revenue	(\$35,000)
2. Economic development initiatives	?
3. Items from IT master plan	120,000
a. Additional funding – special projects - \$30,000	
b. Security camera costs maint. - \$15,000	
c. GIS position – GC-15 - \$65,000	
d. Security audit of network - \$10,000	
4. Public Information position (GC-14)	61,500
a. Salary – \$47,300 & Benefits - \$14,200	
5. Additional funding for CERT	1,000
6. Add one Police vehicle	35,000
7. Greenbelt Vol. Fire & Rescue paramedic training	5,000
8. Contribution to ATHA for Heritage Center Fund	1,000
9. WIBIT inflatable for pool	9,500
10. Assessment of splash pad area	5,000
11. Improvements to Aquatic Center staff locker area	?
12. Concrete repairs at pool	?

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, March 14, 2016.

Mayor Jordan called the meeting to order at 8:05p.m.

ROLL CALL was answered by Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

ALSO PRESENT were Michael McLaughlin, City Manager; David Moran, Assistant City Manager; and John Shay, City Solicitor.

Mayor Jordan asked for a moment of silence in memory of former First Lady Nancy Reagan, Prince George's County Police Officer Jacai Colson, Greenbelt residents John Beard, Rose MacKinnon and Andy Carruthers, and former resident Christopher Linstrom. Ms. Pope then led the pledge of allegiance to the flag.

APPROVAL OF CONSENT AGENDA: Ms. Mach requested the the Minutes of the Work Session on February 1 be removed. With that change, it was moved by Mr. Putens and seconded by Mr. Herling that the consent agenda be approved. The motion passed 7 to 0.

Council thereby took the following actions:

Minutes:

Interview, November 23, 2015
Interview, December 7, 2015
Work Session, January 4, 2016
Interview, January 11, 2016
Work Session, January 20, 2016
Work Session, February 3, 2016
Work Session, February 10, 2016
Regular Meeting, February 22, 2016
Work Session, February 29, 2016
Legislative Dinner, March 2, 2016
Work Session, March 3, 2016
Approved as presented.

Committee Reports:

Park & Recreation Advisory Board, Report #2016-2 (Clean Water Partnership Proposal to Dredge Two Forebays): Council accepted this report and will consider it on the agenda of a future meeting.

Senior Citizens Advisory Committee, Report #2016-1 (Open Forum): Council accepted this report and directed staff to provide responses to Council and the Committee as soon as they are available.

Request for Use of City Facilities: Council approved the waiver of facility rental fees for the Youth Center and Greenbelt Aquatic and Fitness Center for the Eleanor Roosevelt High School Grad Night on June 5th to June 7th.

Community Relations Advisory Board, Report #2016-1 (Preservation & Maintenance of the Turner Family Cemetery): Council directed staff to proceed with implementing the recommendations of the Board regarding the Preservation and Maintenance of the Turner Family Cemetery.

Letter to Washington Metropolitan Area Transit Authority – Preliminary Comments on the Proposed Development Plan for Greenbelt Station: Council directed staff to transmit a letter to Washington Metropolitan Area Transit Authority with its comments from the public hearing on the proposed plans for Greenbelt Station.

APPROVAL OF AGENDA: It was moved by Ms. Davis and seconded by Ms. Pope that the agenda be approved. The motion passed 7 to 0.

PRESENTATIONS:

ACE Educators Awards Ceremony: Janet Mirsky, Advisory Committee on Education (ACE), described the awards program. She introduced the County officials and ACE Members who were present.

Melinda Brady, Advisory Committee on Education (ACE) introduced and described the 2016 ACE Educator Award recipients from the seven Greenbelt schools.

City Council, County Councilmember Todd Turner, Board of Education Representative Lupi Grady, and Joe Schlosnagle (representing State Senator Pinsky and State Delegates Anne Healey, Tawanna Gaines, and Alonzo Washington who were not able to attend) presented each recipient with a certificate.

The 2016 award recipients were:

Angela Payne - Greenbelt Elementary School
Lindsay Romaine – Springhill Lake Elementary School.
Leslie Tapscott-Mull – Magnolia Elementary School
Karen Thompson – Turning Point Academy
Belle Ange Mbayu – Dora Kennedy French Immersion School
Shirley Guerrier – Greenbelt Middle School
Tetsuo Ogawa – Eleanor Roosevelt High School

Mayor Jordan thanked everyone for attending and noted the high quality of schools in the Greenbelt community.

PETITIONS AND REQUESTS:

Bill Orleans requested information on past Executive Sessions regarding acquisition of property and annexation. He asked Council to describe the topics of these Executive Sessions. Mr. Shay responded that the acquisition of property had been regarding 10-A Crescent Road and that the City had now settled on that property.

Phillip Payette, 11-E Ridge Road, relayed a conversation with another member about Greenbelt Homes Inc (GHI) employees removing absestos from underneath a crawl space in a GHI unit. He asked who

had responsibility and oversight beyond GHI regarding asbestos removal. Mayor Jordan responded he was at the GHI Town Hall meeting and asked Mr. McLaughlin what role the City had regarding asbestos. Mr. McLaughlin responded that the City had no role currently or in the early 1980's when the GHI rehabilitation occurred. Ms. Pope reported that GHI had notified the State and was working with companies to resolve the matter. Mr. McLaughlin reported that Mr. Ralph, GHI General Manager, had contacted the City to notify that there was asbestos in the crawl space under 10-A Crescent Road.

MINUTES OF COUNCIL MEETINGS:

Work Session, February 1, 2016: On page 2 after “Buddy Attick Park”, Ms. Mach requested the addition of “and would schedule work so it would not disturb residents’ sleep”. Ms. Mach moved approval as amended. Mr. Putens seconded. The motion passed unanimously.

Minutes – Executive Session of February 3, 2016: Ms. Davis moved that the minutes of the executive session of the City Council held Wednesday, February 3, 2016, at 7:04 p.m., in Room 201 of the Community Center be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(3) of the *Annotated Code of Public General Laws of Maryland*, to consult with legal counsel regarding the acquisition of real property.

Mr. Putens seconded.

ROLL CALL: Ms. Davis - yes
 Mr. Herling - yes
 Ms. Mach - yes
 Ms. Pope - yes
 Mr. Putens - yes
 Mr. Roberts - yes
 Mayor Jordan - yes

Statement for the Record – Executive Session of March 9, 2016: Ms. Davis moved that in accordance with the General Provisions Article, Section 3-306(c)(2) of the *Annotated Code of Public General Laws of Maryland*, the minutes of tonight’s meeting reflect that Council met in executive session on Wednesday, March 9, 2016, at 8:03 p.m. in Room 201 of the Community Center. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) and (b)(4) of the *Annotated Code of Public General Laws of Maryland*, to consider a personnel matter and a matter that concerns a proposal for a business to locate in the State.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis				X
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			

Mr. Putens	X			
Mr. Roberts		X		
Mayor Jordan	X			

The following staff members were in attendance: Michael McLaughlin, City Manager, and Cindy Murray, City Clerk.

Other individuals in attendance: None

Council took no actions during this session.

Mr. Herling seconded.

ROLL CALL: Ms. Davis - yes
 Mr. Herling - yes
 Ms. Mach - yes
 Ms. Pope - yes
 Mr. Putens - yes
 Mr. Roberts - yes
 Mayor Jordan - yes

ADMINISTRATIVE REPORTS: Mr. McLaughlin thanked Mr. Shay for his work on the acquisition of 10-A Crescent. He also announced the GAIL Health Event in partnership with Doctors Community Hospital on March 23. Mayor Jordan asked that the City make an effort to publicize this event especially in the Franklin Park community.

Mr. Herling asked about the status of a petition for traffic calming on Ridge Road. Mr. McLaughlin responded that Planning & Community Development had conducted a study using the speed sentry and a report would be brought back to Council in a few weeks.

Mayor Jordan announced the grief counseling support session on March 15. Ms. Davis suggested publicizing the availability of suicide prevention resources on the City website.

COMMITTEE REPORTS: None

LEGISLATION: None

LETTER TO MARYLAND NATIONAL CAPITAL PARK AND PLANNING COMMISSION – COMMENTS ON ZONE AND USE REGULATIONS AND INTERPRETATIONS MODULE OF THE ZONING REWRITE: Mayor Jordan read the agenda comments.

Ms. Craze stated the draft letter follows Council’s discussion at the prior work session on this topic.

Mayor Jordan expressed concern about by right development. Ms. Craze responded that staff had not yet seen the administrative process the County would use to allow by right development.

Ms. Davis expressed concern that the municipal role was being lessened. She suggested changes to the letter including replacing “some” with “an appropriate level” and on the second page replace “to

work towards” with “and to formulating”.

Mr. Herling asked about the relationship of Montgomery County municipalities to MNCPPC. Council favored copying the City’s letter to the Four Cities.

Ms. Davis moved that Council transmit a letter to Maryland-National Capital Park and Planning Commission summarizing Council’s concerns and questions, along with the detailed list of City comments prepared by staff.

Ms. Pope seconded. The motion passed unanimously.

NATIONAL LEAGUE OF CITIES SMALL CITIES STEERING COMMITTEE MEETING: Mayor Jordan read the agenda comments. Ms. Pope noted that the City needed to begin planning the meeting and incurring some expenses.

Ms. Davis moved that Council endorse hosting the meeting and authorize City expenditures up to \$1,000 at this time. Mr. Herling seconded. The motion passed 7 to 0.

STATE LEGISLATION: SB 607/HB 829 – CATTLE, SWINE & POULTRY - USE OF ANTIMICROBIAL DRUGS: Mayor Jordan read the agenda comments.

Mr. Herling moved that Council remove this from the table. Ms. Mach seconded. The motion passed unanimously.

Mr Roberts moved to support SB 607/HB 829. Ms. Mach seconded.

Ms. Pope was concerned about veterinarian requirements in the bill. Mayor Jordan was concerned about unintentional consequences.

Ms. Davis understood the need to reduce the use of these drugs, but was concerned that this was being over regulated.

Ms. Mach noted that the bill contained exceptions for smaller farm operations.

Mr. Roberts stated there was demand for healthy food in Greenbelt. He believed this was a human health issue because of the over-use of antibiotics and Council needed to support the bill.

Ms. Pope agreed there were concerns about antibiotics, but she was not comfortable supporting the bill while she still had questions.

Dr. Laura Kressler stated the large farms have preventative measures they use which can result in drug resistance developing. She noted that most farmers use antibiotics on their animals.

Mr. Herling indicated he would support the bill. Ms. Davis stressed the small farmers were excluded from the legislation.

The motion passed 7 to 0.

CODE ENFORCEMENT – GEO-THERMAL AND PROPANE CONVERSIONS : Mayor Jordan

read the agenda comments.

Mr. Putens noted that residential geo thermal systems were becoming more popular. He reported that a huge drill was brought on site and there was no notification to the City or nearby homeowners.

He also expressed concern about exterior propane tanks associated with fireplace conversions. He wanted notification to the City and the homeowners about these issues and he asked if the Planning & Community Development department could research the issue, particularly the notification aspect. Mr. McLaughlin suggested a letter to Council Member Turner.

Mr. Putens moved that Council direct the City Manager to send a letter to Council Member Turner. Ms. Davis seconded. The motion passed unanimously.

COUNCIL REPORTS: Councilmembers commented on their attendance at the following events.

- Maryland Municipal League (MML) Orientation - Ms. Mach
- National League of Cities Congress of Cities – Mayor Jordan, Ms. Mach, Ms. Pope, Mr. Herling & Mr. Putens.
- Greenbelt Homes Inc. Town Hall meeting - Mayor Jordan & Ms. Pope
- WMATA Public Hearing – Mayor Jordan, Ms. Davis & Mr. Herling
- MML Legislative Committee – Ms. Davis
- Roosevelt Center Merchants Association meeting – Ms. Davis & Mr. Putens
- Cuba Trip – Ms. Davis
- Prince George’s County Chamber of Commerce Meeting – Mayor Jordan
- 4-Cities briefing with UMCP President Dr. Loh – Mayor Jordan, Mr. Putens, Ms. Pope & Ms. Mach
- If I were Mayor Contest talks at schools – Mayor Jordan
- Testifying in Annapolis on PG/MC 117 – Mayor Jordan
- Council Member Turner’s Budget Listening Session – Mayor Jordan, Ms. Pope & Mr. Herling,
- M-NCPPC Charette on Purple Line Station – Mayor Jordan

MEETINGS: Council reviewed the upcoming meeting schedule.

Executive Session March 16, 2016: Ms. Davis moved that Council schedule an Executive Session on Wednesday, March 16, 2016, in Room 201 of the Community Center, immediately following the conclusion of its 8:00 p.m. work session. This session will be held in accordance with the General Provisions Article §3-305(b) (1) of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter.

Ms. Pope seconded.

ROLL CALL: Ms. Davis	-	yes
Mr. Herling	-	yes
Ms. Mach	-	yes
Ms. Pope	-	yes
Mr. Putens	-	yes
Mr. Roberts	-	no
Mayor Jordan	-	yes

Executive Session March 23, 2016: Ms. Davis moved that Council schedule an Executive Session on Wednesday, March 23, 2016, in Room 201 of the Community Center, immediately following the conclusion of its 8:00 p.m. work session. This session will be held in accordance with the General Provisions Article §3-305(b) (1) of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter.

Ms. Pope seconded.

ROLL CALL:	Ms. Davis	-	yes
	Mr. Herling	-	yes
	Ms. Mach	-	yes
	Ms. Pope	-	yes
	Mr. Putens	-	yes
	Mr. Roberts	-	no
	Mayor Jordan	-	yes

ADJOURNMENT: Ms. Mach moved to adjourn the meeting. Mr. Putens seconded. The motion passed 7-0.

Mayor Jordan adjourned the regular meeting of Monday, March 14, 2016, at 10:48 p.m.

Respectfully submitted,

David E. Moran
Assistant City Manager

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held March 14, 2016."

Emmett V. Jordan
Mayor

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, March 23, 2016, to discuss a Memorandum of Understanding (MOU) with Greenbelt Access Television (GATE).

Mayor Jordan started the meeting at 8:06 p.m. The meeting was held in Room 201 of the Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Rodney M. Roberts and Mayor Emmett V. Jordan. Council Member Edward V. J. Putens arrived at 9:30pm.

STAFF PRESENT WERE: Michael McLaughlin, City Manager, and David Moran, Assistant City Manager.

ALSO PRESENT WERE: Bob Zugby, Susan Gervasi, Alan Haley and Malia Murray, GATE, Laura Kressler, Bill Orleans and Kathleen Gallagher, News Review.

MOU with GATE

Mayor Jordan welcomed everyone and noted that the City has been working on this MOU for some time.

Mr. Zugby stated there were two issues, the MOU and the list of services provided to the City in lieu of rent. He indicated the GATE Board was happy with the MOU and he was prepared to sign it. Mr. Zugby stated the list of services was still a work in progress.

Ms. Davis was glad to hear that the MOU was acceptable to GATE. She expressed concern that some of the indirect assistance provided by GATE was chosen by GATE and not directed by the City. Mr. Zugby responded that the indirect services were beneficial to the community.

Ms. Pope agreed that GATE provides beneficial services to the City. She indicated that there are some events that the City might not choose to cover. Ms. Pope stated that there needed to be a clear contract between the City and GATE outlining their respective responsibilities.

Mr. Zugby did not believe the distinctions regarding who covers what were clear. He stated there were things on the indirect list that the City may have done in the past and would do if GATE wasn't here. Mr. Zugby observed that GATE's initial motivation/criteria had been the need of the program and GATE's ability to cover it. He now believed the motivation was starting to become financial based and this was concerning. Mr. Zugby suggested that paying rent would change GATE's motivation.

Mayor Jordan indicated that other tenants at the Community Center pay rent and the question came up about GATE and why they didn't.

Mr. Zugby suggested that GATE sign the MOU and provide an annual list of services to Council and let Council decide the value of those services.

Ms. Mach agreed that GATE provides a valuable service. Referencing GATE's list of services, she questioned the comparison to commercial rates and did not believe this was useful information since the City would not likely pay this rate.

There was discussion of the Public, Educational & Governmental (PEG) fees. Ms. Murray indicated that her role was to teach people to operate cameras, produce shows, etc.

Ms. Davis believed there should be a division between City requests and those other events that GATE chooses to cover.

Mr. Herling indicated there was overlap between the direct and indirect services that GATE provides.

Mr. Zugby did not want GATE's provision of services linked to a decision about charging rent. He suggested that if the City wanted to charge rent they should charge it. Mr. Zugby stated GATE could provide a report of the activities and Council could decide if these were valuable to the City.

Mr. Roberts suggested GATE pay the rent and then GATE could decide what services it wanted to provide.

Ms. Mach asked if GATE would agree to let the City Manager take the difference out of the PEG fee. Mr. Zugby preferred the City simply charge GATE rent.

Ms. Davis stated that the value of the space needed to be included in the MOU.

Ms. Mach summarized that GATE preferred that the City charge GATE rent and credit the services provided.

Mayor Jordan requested that the MOU be updated to include the rent rate and then the City and GATE could sign it. Mr. McLaughlin indicated he would work with Mr. Zugby to review and execute the MOU.

Ms. Pope reported that she was not able to receive the Municipal Access Channel 71 at her home.

Information Items

Ms. Davis reported that MML Legislative Committee held a conference call update. She also reported on a Anacostia Trails Heritage Area (ATHA) meeting where participating jurisdictions were asked to provide a list of projects over the next five years.

Mayor Jordan reported on a conversation with Delegate Washington indicating that PGMC 117 was proceeding toward passage.

Executive Session

Ms. Davis moved that Council conduct an Executive Session in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter.

Ms. Davis announced that Council would not return to open session.

Ms. Putens seconded.

<i>ROLL CALL:</i>	<i>Ms. Davis</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Herling</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Mach</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Pope</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Putens</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Roberts</i>	<i>-</i>	<i>No</i>
	<i>Mayor Jordan</i>	<i>-</i>	<i>Yes</i>

The work session ended and Council moved into Executive Session at 9:39 p.m.

Respectfully submitted,

*David E. Moran
Assistant City Manager*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, April 4, 2016, to discuss the Lakeside North High Rise Development Proposal.

Mayor Jordan started the meeting at 7:33 p.m. The meeting was held in the Council Room of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: David Moran, Assistant City Manager; Celia Craze, Director of Planning and Community Development; and Cindy Murray, City Clerk.

ALSO PRESENT WERE: David Hillman, Southern Management Corporation; Arthur Horne, Shipley & Horne, P.A.; Brad Frome, Assistant Deputy Chief Administrative Officer for Infrastructure for Prince George's County; Jim Giese, Greenbelt News Review; Molly Lester, Bill Orleans and others.

Following introductions, Mr. Hillman thanked Council for the opportunity to meet with them. He said Southern Management is the largest apartment community owner in the mid-Atlantic region and they currently have approximately 75 communities in Maryland, including the Lakeside North community. Mr. Hillman reported that Lakeside North currently has approximately 1,000 residents. Ms. Craze mentioned that Lakeside North is a well maintained and well managed property.

Mr. Hillman explained that he was interested in building a luxury high rise apartment building on approximately five acres of unused land on the northern edge of the Lakeside North property. He said Southern Management has three other luxury high rise apartment projects in Maryland, located in Towson, Bethesda and Hanover (Palisades of Arundel Preserve). Mr. Hillman noted that the Lakeside North property will need to be rezoned in order to proceed with the proposed high rise project. He added that if Council expressed serious opposition to the project, he was not planning to proceed.

Mr. Horne reviewed the conceptual site plans for the project. He said the building will be 25 stories in height, contain approximately 400 residential units with structured parking, and utilize approximately 20% of the land available. Mr. Horne said the State Highway Administration has already agreed to grant access to the building directly off of Kenilworth Avenue, which will alleviate traffic flow on Ridge Road. He added that the building height is aligned with the high-rises already on Ivy Lane (rooflines will be the same).

Mr. Frome said the County is appreciative of the risk Mr. Hillman has taken in the County with projects such as the new hotels in College Park. He said the entire area will benefit from the economic spin off from these hotels. Mr. Frome stated that the County is very supportive of the luxury housing project proposed by Mr. Hillman, noting that the County does not have enough luxury housing options available to residents.

Ms. Davis said she was not in favor of project. She asked whether there was interest in proceeding with the project even if the Federal Bureau of Investigation does not choose the Greenbelt site for its headquarters relocation. Mr. Hillman said yes.

Ms. Pope said she liked the proposed project, noting that a large number of people are looking for luxury residential of this type.

Mr. Horne said Congressman Hoyer has offered his full support of the project, as long as the City indicated its support.

Mr. Putens said he believes this project is a unique opportunity for the City and believes that the issues regarding zoning were workable.

In response to a question from Mr. Herling, Mr. Hillman said he thinks the proposed project will attract many residents that may otherwise go to Montgomery County for luxury housing. He said many older residents of Lakeside North have moved to the Palisades at Arundel Preserve.

Ms. Davis commented that the City will have luxury high-rise apartment available in the North Core. She said she would prefer an apartment project that was geared more towards active adults, was lower in height and less luxury. Ms. Davis expressed concerns about the building casting a shadow to the surrounding areas and the disturbance to the existing eco-system in place.

Mr. Hillman said there is very little difference in cost between the construction of a luxury apartment and a more basic apartment. He said similar type apartments in Arundel and Towson rent for \$2,400 a month (including utilities) for a two bedroom and two bath unit.

Mr. Hillman said the project plan includes construction of a community center and playgrounds for residents. Ms. Mach mentioned the playground agreements currently in place with the City and homeowner associations.

Mayor Jordan expressed concern about the building's lighting impacts on surrounding areas and asked that if the project moves forward, efforts be taken to mitigate this concern. He also expressed concern regarding the impact the project will have on trees and asked if tree replacement/mitigation would be done. Mr. Horne said yes, all County requirements would be met.

In response to a question from Mayor Jordan, Mr. Hillman said a shuttle would likely be provided for transportation for residents to the Greenbelt Metro.

Mr. Roberts expressed concern about destruction of the existing forest and said this type of building needs to be located in a more appropriate location.

In response to a question from Mayor Jordan, Ms. Craze expressed concern with significant zoning issues related to the proposed building. She said there needs to be an assessment of what rezoning will accomplish in the concept of the plan and the area.

Ms. Davis said some things that Council likes to see in a new apartment building are electric charging stations for vehicles and the institution of a tenant association. Ms. Mach and Ms. Davis suggested that space for a day care facility be considered.

Ms. Davis and Mr. Putens commented on the need for senior living, active adult and assisted living facilities in the City.

Mr. Hillman said if Council indicates its support of the project, and zoning changes can be approved, he expects engineering and architecture work would begin next year. He estimated it would be another two years to complete construction.

Mr. Herling asked if there was interest by Mr. Hillman, or any other developer in the area, in building affordable house in the County. Mr. Hillman mentioned that a large number of affordable housing options already exist in the County. He explained the cost of new apartment construction is approximately \$200,000 per unit, with \$100,000 for the actual construction and the rest being permits and fees.

Ms. Mach said the proposed project was very interesting and looked good, but asked that every effort be taken to save large trees. She stressed the need (if the project is developed) that the County allow for children residing in the building to attend Greenbelt schools. Ms. Mach asked if the building would have space for the storage of bikes. Mr. Hillman said yes.

Molly Lester asked that if a study is undertaken to determine the shadow of the proposed high-rise, a process be provided to allow for public input. Mr. Hillman said a public input process would be provided.

Ms. Davis asked that a larger map be provided to Council showing where the proposed building will be located in relation to the other high rises and buildings on Ivy Lane and Cherrywood Lane, as well as the Greenbelt Metro Station.

After further discussion, Mayor Jordan indicated that the next steps will involve the developer continuing to work on zoning issues and City staff review of the proposed project. Mayor Jordan commented that Council was not entirely opposed to the project. Ms. Davis mentioned that she had serious concerns and Mr. Roberts noted his opposition. Council thanked Mr. Hillman and Mr. Horne for briefing Council on the proposed project.

Molly Lester, 6-M Hillside Road, said she hoped County Executive Baker will consider making an appointment of a member from Greenbelt Homes, Inc. to the County Commission on Common Ownership Communities.

Informational Items

Several informational items were discussed.

The meeting ended at 9:45 p.m.

Respectfully submitted,

*Cindy Murray
City Clerk*

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, April 11, 2016.

Mayor Jordan called the meeting to order at 8:05 p.m.

ROLL CALL was answered by Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

ALSO PRESENT were Michael McLaughlin, City Manager; David Moran, Assistant City Manager; Karen Ruff, Associate of the City Solicitor; and Cindy Murray, City Clerk.

Mayor Jordan asked for a moment of silence in memory of Greenbelt resident Evangeline Gresser and former residents Edward Greene, Linda Sellin, Robert Joseph Kosisky and John M. Beckham. Mr. Herling then led the pledge of allegiance to the flag.

APPROVAL OF CONSENT AGENDA: It was moved by Mr. Putens and seconded by Ms. Mach that the consent agenda be approved. The motion passed 7-0.

Council thereby took the following actions:

Minutes:

Work Session, December 15, 2015
Work Session, February 17, 2016
Work Session, March 7, 2016
Interview, March 14, 2016
Work Session, March 16, 2016
Interview, March 21, 2016
Regular Meeting, March 29, 2016

Committee Reports: Council accepted the Greenbelt Advisory Committee on Trees, Report #2016-1 (Recommended Tree Species Appropriate for Greenbelt Parks) and will consider it on the agenda of a future meeting.

Letter to State Delegation – Support of the Stream Valley Trail at Greenbelt Station: Council approved sending a letter to the State delegation requesting their support and assistance in expediting review and approval of the Stream Valley Trail project through State processes.

Letter to Washington Metropolitan Area Transit Authority (WMATA) – Support of the WMATA Trail from Greenbelt Station to the Greenbelt Metro Station: Council approved sending a letter to Jack Evans, WMATA Board of Directors, requesting WMATA support and assistance in expediting approval of the pedestrian and bicyclist trail project between the Greenbelt Metro Station and the Greenbelt Station residential development.

Reappointments to Advisory Groups: Council reappointed the following individuals to new terms on City Advisory Boards and Committees:

Susan Gregersen and Joseph Murray
Eva Fallon and John Lippert

Laura Kressler

Forest Preserve Advisory Board
Greenbelt Advisory Committee on
Environmental Sustainability
Public Safety Advisory Committee

Resignations from Advisory Groups: Council accepted the resignation of Willis Witter from the Forest Preserve Advisory Board and Kathleen Gallagher from the Board of Elections.

APPROVAL OF AGENDA: Ms. Davis requested “Appointments to Advisory Groups” and “Federal Legislation H.R. 4696” be added to the agenda. With these additions, it was moved by Ms. Mach and seconded by Mr. Putens that the agenda be approved. The motion passed 7-0.

PRESENTATIONS:

Proclamation – National Public-Safety Telecommunicators Week 2016: Mayor Jordan issued a proclamation recognizing the second week of April as National Public-Safety Telecommunicators Week. Communications Specialists Jessica Houle, Michael Halpert, Samantha Loncon and Mary Doane received the proclamation. Lt. Gordon Pracht also recognized Communications Supervisor Alicia Williams and Communications Specialists Marcia Brown, Lindsey Loving, Maria Auchter and Sarah Gignac who were unable to be present.

PETITIONS AND REQUESTS:

Barbara Simon, President of the Greenbelt Community Development Corporation (GCDC), said the GCDC has reviewed the Greenbelt Road Streetscape project and have some suggested modifications. Ms. Simon requested Council schedule a work session with GCDC, the State Highway Administration and County Councilmember Turner to discuss the project.

Patricia Walters, Greenbelt Station resident, expressed concern about Greenbelt Station Parkway being extended (if the FBI relocates to Greenbelt) and its impact to the flood plain and Indian Creek. She advised that residents of Greenbelt Station are interested in holding cleanups of Indian Creek and have already been in touch with the City’s Public Work Department. Council encouraged Ms. Walters and the residents of Greenbelt Station to participate in the City’s Earth Day event this Saturday at Indian Creek. Ms. Davis also suggested she contact Citizens to Conserve and Restore Indian Creek (CCRIC).

Bill Orleans, Greenbelt, inquired about past executive sessions of Council regarding annexation and acquisition of real property.

MINUTES OF COUNCIL MEETINGS:

Minutes – Executive Session of March 16, 2016: Ms. Davis moved that the minutes of the executive session of the City Council held Wednesday, March 16, 2016, at 9:21 p.m., in Room 201 of the Community Center be approved as presented. She said Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the *Annotated Code of Public General Laws of Maryland*, to discuss a personnel matter.

Ms. Pope seconded.

ROLL CALL:	Ms. Davis	-	yes
	Mr. Herling	-	yes
	Ms. Mach	-	yes

Ms. Pope - yes
Mr. Putens - yes
Mr. Roberts - yes
Mayor Jordan - yes

ADMINISTRATIVE REPORTS:

Mr. Moran announced that the 2016 Legislative Session of the General Assembly will adjourn later this evening. He provided an update on legislative items that the City had either supported or opposed.

Ms. Murray provided an update on same day voter registration at Early Voting locations for the 2016 Primary Election.

Mr. McLaughlin announced that the Schrom Hills Fitness Center is now open.

COMMITTEE REPORTS: None

LEGISLATION: None

LETTER TO U.S. GENERAL SERVICES ADMINISTRATION REGARDING PARKING REQUIREMENT INCREASE FOR THE FEDERAL BUREAU OF INVESTIGATION HEADQUARTERS CONSOLIDATION: Mayor Jordan read the agenda comments.

Garth Beall, Renard Development, reported that the U.S. General Services Administration (GSA) recently announced a revised employee parking requirement for the Federal Bureau of Investigation (FBI) Headquarters Consolidation at the proposed Greenbelt site. He said the revision increases the parking requirement from 3,600 to 6,076 spaces which is beyond the parking ratio recommended by the National Capital Planning Commission (NCPC).

Mr. Beall advised that GSA's decision to increase required parking at the Greenbelt site is inconsistent with the direction of Executive Orders as well as GSA's own Orders and NCPC guidelines. Additionally, he said increased parking will put the Greenbelt site at a competitive disadvantage.

Ms. Davis moved that Council send a letter to GSA opposing the decision to increase required parking at the Greenbelt site beyond the parking ratio recommended by NCPC guidance, and that the letter be included as a supplement to the City's letter of December 18, 2015, on the Draft FBI Headquarters Consolidation Environmental Impact Statement. Ms. Pope seconded.

The motion passed 7-0.

SELECTION OF AUDIT SERVICES FOR FY 2016: Mayor Jordan read the agenda comments.

Mr. McLaughlin noted Council needs to select an auditor to conduct the FY 2016 audit. The firm of Cohn Reznick has done the FY 2014 and FY 2015 audits.

Mr. McLaughlin and Council discussed a memorandum from Jeffrey Williams, City Treasurer, regarding the practice of changing audit firms every three years.

Ms. Davis said she thinks a three year rotation with an option for one and two years would work best. Ms. Pope agreed.

Mayor Jordan said he thinks issuing a new RFP every few years is a good practice. He said perhaps going to five years instead of three years could be considered.

Ms. Davis noted another option would be to retain the same audit firm but require that its staff be rotated every few years, which is the practice utilized by the City of Gaithersburg.

Mr. Roberts thinks terms for auditors should be kept as short as possible so firms don't get "too familiar" with the City.

Ms. Mach said that since it takes a new audit firm a couple years to learn how the City works, it makes sense to continue with Cohn Reznick for another year. She suggested a new RFP be issued next year for three years, with an additional two year option.

Ms. Pope suggested asking Cohn Reznick for an additional two year option on the current contract.

Ms. Pope moved that Council authorize the City contract with Cohn Reznick for the audit of the FY 2016 budget with an option that the contract be extended for FY 2017 and FY 2018. Mr. Herling seconded.

The motion passed 4-3. (Putens, Roberts, Jordan)

REFERRAL TO PUBLIC SAFETY ADVISORY COMMITTEE – SECURITY CAMERAS: Mayor Jordan read the agenda comments.

Mr. Putens moved that Council issue a referral to the Public Safety Advisory Committee (PSAC) requesting PSAC undertake a comprehensive review of existing security cameras in the City, hold public hearings in all areas of the City, determine if additional security cameras are needed and provide a City-wide security camera recommendation to Council. Ms. Davis seconded.

Ms. Davis requested that PSAC include in its report: 1) costs for each camera recommended; and 2) impacts of additional cameras on existing personnel, space, etc. She also suggested businesses and shopping centers be included. Ms. Pope suggested PSAC look at City owned areas first before proceeding with other areas.

Rohanie Bacchus, President of Greenbelt East Advisory Coalition (GEAC), said GEAC would like to have a security camera in Schrom Hills Park.

Mr. Putens requested security camera(s) for Greenbelt Station also be considered.

The motion passed 7-0.

COUNCIL REPORTS: Councilmembers commented on their attendance at the following events.

Arbor Day Event – Mayor Jordan, Ms. Davis, Mr. Herling, Ms. Pope and Mr. Putens
Greenbelt Police Citizens Academy Meeting – Ms. Pope and Mr. Putens
Greenbelt Station Homeowners Meeting – Mr. Putens

First Annual Municipal Appreciation Day and Open House by Prince George's Economic Development Corporation – Mr. Herling and Ms. Mach
National League of Cities and National Association of Counties Joint Task Force Meeting to Address The Opioid and Heroin Crisis - Ms. Mach
Belle Point Preserve Cleanup – Mr. Herling
Official Opening of the Diyanet Center of America – Mayor Jordan and Mr. Herling
Greenbelt East Advisory Coalition (GEAC) Meeting – Mayor Jordan, Ms. Davis, Mr. Herling and Mr. Putens
Greenbelt Arts Center Open House – Mayor Jordan and Ms. Davis
Greater Washington Board of Trade and Metropolitan Washington Council of Governments Summit – Metrorail at 40 – Mayor Jordan

APPOINTMENTS TO ADVISORY GROUPS: Ms. Davis moved that Council appoint Lauren Young and John Paul Schmit to the Forest Preserve Advisory Board and Jane Young to the Greenbelt Advisory Committee on Environmental Sustainability and the Greenbelt Green Team. Mr. Putens seconded. The motion passed 7-0.

FEDERAL LEGISLATION HOUSE BILL H.R. 4696: Ms. Davis reported that this bill would allow homeowners in community associations such as condominiums, housing cooperatives and homeowner associations, who earn \$115,000 or less in annual income, to deduct up to \$5,000 of their association fees and assessments from their federal tax liability. She said Greenbelt Homes, Inc. (GHI) has expressed its support of the bill, as well as some local homeowner associations.

Ms. Davis moved that Council support H.R. 4696. Mr. Putens seconded.

The motion passed 7-0.

Council requested a copy of the letter of support be sent to GHI and Condominium Venture, Inc.

MEETINGS: Council reviewed the upcoming meeting schedule.

ADJOURNMENT: Ms. Mach moved to adjourn the meeting. Mr. Putens seconded. The motion passed 7-0.

Mayor Jordan adjourned the regular meeting of Monday, April 11, 2016, at 10:25 p.m.

Respectfully submitted,

Cindy Murray
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held April 11, 2016."

Emmett V. Jordan
Mayor

DRAFT

Greenbelt Arts Advisory Board Report 16-1
Recommendation to the Greenbelt City Council
April 20, 2016

Subject: Evaluation of FY17 Recognition Group and Contribution Group Applications

Background

At their March 1, 2016 meeting, the Greenbelt Arts Advisory Board (AAB) reviewed applications for renewal of Recognition Group status from the Greenbelt Writers Group and the Greenbelt Pottery Group. All board members were present at this meeting, including: Tatiana Ausema (Chair), Anna Socrates (Vice Chair), John Drago, Oliver Gaycken, Mark Granfors-Hunt and Charlette Wilson. Also present were representatives of the applicant organizations as named below.

At their April 5, 2016 meeting, the Board reviewed an application from CHEARS for renewal of their Recognition Group status and applications for renewal of Contribution Group status and FY17 funding from the Greenbelt Concert Band, Friends of New Deal Café Arts and the Greenbelt Arts Center. Board members present included: Tatiana Ausema (Chair), Anna Socrates (Vice Chair), John Drago and Charlette Wilson. Also present were representatives of the applicant organizations as named below and Nicole DeWald (staff liaison). Members Mark Granfors-Hunt and Oliver Gaycken were absent but contributed written feedback on the applications under review.

Summary Recommendations

1. AAB members voted unanimously to recommend that Recognition Group status be renewed for the City's Fiscal Year 2017 for the Greenbelt Writers Group, Greenbelt Pottery Group and CHEARS.
2. AAB members voted to support – in full or in part -- the \$4,300 funding increase requested by the Greenbelt Arts Center* (5 in favor, one opposed)
3. AAB members voted to support – in full or in part -- the \$1,000 funding increase requested by Friends of New Deal Café Arts* (5 in favor, one opposed)

* This support is offered on the understanding that there is no fixed cap on contribution group funding. If increasing the appropriation for these groups would necessitate reductions in the awards to other organizations, the AAB would like to be apprised of that in advance and have the opportunity to make recommendations accordingly.

Details of the Board's evaluation of all applications are provided below.

Detailed Findings: Recognition Groups

Greenbelt Writers Group

Represented at the meeting by Barbara Ford, President

The Board unanimously endorsed the group's request for renewal of their Recognition Group status.

Comments: "An important aspect of our cultural environment"; members were pleased to hear about the plans for a new anthology and commended the group for successfully weathering a leadership transition.

Concerns: Members support the group's own goals of creating an online presence and expanding their outreach to new writers, including younger people.

Greenbelt Pottery Group

Represented at the meeting by member Lola Skolnik

The Board members unanimously endorsed the group's request for renewal of their Recognition Group status.

Comments: "dynamic and strong organization"; members commended the group's "Show Me Sundays" (free skill-share workshops) and Empty Bowls fundraisers supporting local emergency food assistance.

Concerns: None

Chesapeake Education, Arts and Research Society (CHEARS)

Represented at the meeting by member Maggie Cahalan

Board members unanimously endorsed the group's request for renewal of their Recognition Group status.

Comments: "excellent organization that offers a broad range of activities"; members praised the Green Man Festival and hands-on art activities "such as the group mosaics"; "good penetration into Franklin Park and with UMD students"; a member suggested contacting UMD's Sustainability Office if a connection is not already in place

Concerns: The group's focus on environmental education was seen as valuable but outside the purview of the Arts Advisory Board; responding to their representative's comments about being in a "regrouping" period and their return to all-volunteer operations, concern was expressed about the group possibly being "spread too thin with so many projects and sites"

Detailed Findings: Contribution Groups

Friends of New Deal Café Arts (FONDCA)

Represented at the meeting by Barbara Simon (President) and Talia Kowitt, Board member.

Overall Score: 4.0 (very good)

Service to the Community: 4.4 (very good)

Organizational Effectiveness: 3.2 (good)

Artistic Merit: 4.4 (very good)

Comments: Members were pleased to hear about the group's efforts to include more Latino audience members and programs as well as more programs for youth; "love the music festivals"; art show receptions lauded as opportunities to socialize and build a sense of community

Concerns: Members expressed support for the proposed Jazz Under the Stars concert but were not in favor of additional funding for programs which have yet to be defined; members expressed concern about the "closed nature of the board"; "the group's insularity seems at odds with its ethos of community engagement. A change in organizational structure that encourages more community involvement would be beneficial to the organization"; encouraged more advertising of events outside of Old Greenbelt

Greenbelt Arts Center (GAC)

Represented at the meeting by Don Cook (President) and Win Britt (Assistant Treasurer).

Overall Score: 4.5 (outstanding)

Service to the Community: 4.6 (outstanding)

Organizational Effectiveness: 4.2 (very good)

Artistic Merit: 4.6 (outstanding)

Comments: "the seasons always include a good mix of musicals, drama, classics and new plays"; "stable and committed board of directors; "they are a 501C3"; "they present a varied program and made efforts to cover issues of diversity with the Raisin/Clyborne cycle. Kudos!"; members felt that the requested funding increase "would enhance the effectiveness of the organization and the experience of attendees"

Concerns: members expressed interest in seeing further website development, more collaboration with the Old Greenbelt Theater and other local businesses and more research into audience interests

Greenbelt Concert Band (GCB)

Represented at the meeting by Eli Zimete (General Manager) and Paul Quillen (Treasurer).

Overall Score: 3.8 (very good)

Service to the Community: 4 (very good)

Organizational Effectiveness: 3.3 (good)

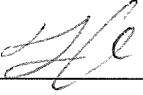
Artistic Merit: 4 (very good)

Comments: members praised the band’s participation in city holiday celebrations and their outreach to audiences in assisted living facilities

Concerns: “the application describes the generational composition of the band and notes that it is an ongoing problem, but it proposes no strategies for improvement”; “more programming and members outside the city than in the city”; “the lack of 501C3 status or even an application for the status is a concern. The band needs to develop a plan for funding that does not rely solely on city support.”

Authorization

This report is submitted on behalf of the Arts Advisory Board by:

____ Tatiana Ausema 
Tatiana Ausema, Chair

4/20/16 _____
Date

Introduced:
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER 2XXX

A RESOLUTION TO NEGOTIATE THE PURCHASE OF HVAC IMPROVEMENTS AT THE GREENBELT COMMUNITY CENTER FROM SHAPIRO & DUNCAN INC. AT AN ESTIMATED COST OF \$355,264.

WHEREAS, since 2012 the City has been working on a project to make needed HVAC improvements at the Greenbelt Community Center; and

WHEREAS, these improvements are intended to improve air quality at the facility and enhance facility user's comfort; and

WHEREAS, the City hired a mechanical engineering firm to assess the HVAC system and make recommendation to correct deficiencies and replace equipment that has reached the end of its useful life, and

WHEREAS, a Request for Proposal was issued to pre-qualified firms; and

WHEREAS, staff obtained proposals from three vendors and the proposal from Shapiro & Duncan was determined to be in the City's best interest. NOW, THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the City Manager be authorized to negotiate the purchase of Community Center HVAC improvements from Shapiro & Duncan Inc. at an estimated cost of \$355,264.

PASSED by the Council of the City of Greenbelt, Maryland, at its Regular Meeting of _____, 2016.

Emmett V. Jordan, Mayor

ATTEST:

Cindy Murray, City Clerk

CITY OF GREENBELT
Department of Public Works
555 Crescent Road • Greenbelt, Maryland 20770
301.474.8004

M E M O R A N D U M

Date: April 5, 2016
To: Michael McLaughlin, City Manager *MPM*
From: James Sterling, Acting Director of Public Works *JS.*
Regarding: Community Center HVAC Improvements

Background

In November 2012, a HVAC system assessment was done by the engineering firm Mendoza, Ribas, Farinas and Associates (MRFA) of the Community Center. Staff then evaluated the findings and made a recommendation in November 2014 to hire MRFA to develop drawings and specifications to correct the deficiencies identified.

A work session with the City Council regarding the proposed improvements was held on December 3, 2014. At the work session, MRFA described two system deficiencies that needed to be addressed as a first priority as well as other improvements including the replacement of malfunctioning fan coil units. The first deficiency is the ventilation unit for the 1937 wing. The design for this unit is flawed in that it did not fully dehumidify the outside air introduced into the space which contributes to the mold and mildew discovered in the 1937 wing. The second deficiency is the gym HVAC unit. This unit is extremely noisy because the return air duct is too small.

In January 2016, MRFA finalized the specifications and plans for the Community Center HVAC Improvement project. A Request For Proposals (RFP) dated January 6, 2016, was sent to three contractors who were recommended and pre-qualified by MFRA and specialize in HVAC installation in buildings that are assembly and educational occupancies.

RECEIVED
APR 18 2016

BY:

The RFP mandated attendance at a pre-proposal meeting. All three contractors who submitted proposals were at the meeting which provided an opportunity to review building conditions, examine the scope of work, and to answer questions. MFRA and City Staff were in attendance as well. I have attached a copy of the RFP dated January 6, 2016 and the sign-in sheet for the pre-proposal meeting. At the pre-proposal meeting, a few questions and concerns were raised that resulted in two addendums being issued. The addendums clarified the requirements for the contractors and the specifications for some of the fan coil units.

In the RFP document, the submission form broke down the project into four areas that included:

- Adult Day Care Work
- Gym Unit #1 MEP Work
- Air Handling Unit #2 MEP Work
- Fan Coil Units Labor MEP Work

The proposals do not include the pricing for the fan coil units. The City has negotiated directly with the manufacturer to purchase the fan coil units in order to save money on the project. A separate proposal for the fan coil units is attached.

Pricing

Below are the results of the RFP pricing proposals:

Community Center HVAC Proposal Results For 2-12-16 Deadline			
	Shapiro & Duncan	W. L. Gary	Densel Co.
Day Care Center MEP Work	\$313,175	\$211,000	\$350,000
Gym Unit #1 MEP Work	\$37,639	\$80,500	\$50,000
AHU #2 MEP Work	\$70,645	\$79,000	\$80,000
Fan Coil Unit Labor MEP Work	\$184,520	\$236,500	\$200,000
Bonds	\$6,060 or 1% of	1.2% included in	\$13,493

	contract	pricing above	
TOTAL	\$612,039	\$607,000	\$693,493
Add Alternates			
Adult Care "off hours" Work	\$69,311	\$17,000	Not Provided
3 Yr. Warranty	\$16,000	Not Provided	\$9,587

After reviewing the proposals, the Engineer and Staff met with the contractors to discuss their proposal costs. What we found out is they did not follow the addendum when bidding the job. All the fan coil units were supposed to be included in the fan coil price not in the Adult Day Care pricing. After reviewing the pricing and scope of work a decision was made to focus on the three aspects of the job that absolutely have to be done; installing the fan coil units, gym unit #1 and air handler #2. In order to solve the dehumidification problem in the 1937 wing air handler #2 will need a new dehumidification coil that is connected to a new boiler that was designed both for air handler #2 and the Adult Day Care area. The Adult Day Care area proposed independent system will be done at a later date but the boiler and some of the piping will be installed now for future use. The boiler installation was originally part of the pricing for the adult day care renovation work. It has now been broken out separately.

We asked all three contractors to submit revised pricing for the new scope of work. Below is the pricing:

Community Center HVAC Proposal Comparisons- Revision #1			
	Shapiro & Duncan	W. L. Gary	Densel Co.
Fan Coil Unit Labor MEP Work	\$184,520	\$210,000	Chose not to submit
Gym Unit #1 MEP Work	\$37,639	\$54,500	

AHU #2 MEP Work	\$62,645	\$79,000	
Boiler Room Work	\$64,400	\$175,000	
Bonds	\$6,060 or 1% of contact	1.2% included in pricing above	
TOTAL	\$355,264	\$518,500	

Analysis of Proposals

MRFA and Staff carefully reviewed the original proposals, met with the contractors, tweaked the scope of work, and received new proposals more in line with the FY16 budget. The fan coil pricing from Boland Trane was revised based on the new scope of work. The revised cost for 70 two pipe fan coil units is \$181,792. The cost for installation of the fan coil units and all other work including labor and materials for Shapiro and Duncan, Inc. to do the work identified in the plans and specifications is \$355,264. The total for the fan coil purchase and mechanical work is \$537,056. This will address the most immediate deficiencies at the Community Center. \$545,000 is currently budgeted for this work.

Recommendation

Staff recommends that the City contract with Shapiro and Duncan Inc. for the Community Center HVAC Improvements for \$355,264 and that staff be authorized to purchase the fan coil units for the project directly from Boland Trane (manufacture) for \$181,792.

The fan coil units are an eight week lead item. Once the fan coil units are ordered and the contractor is hired we will work on scheduling the work. The project is most likely going to begin after Labor Day.



TRANE

Revised Proposal-3

(Valid for 30 days from Proposal date)

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DISTRIBUTION TO OTHER THAN THE NAMED RECIPIENT IS PROHIBITED
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Prepared For:
Greenbelt Community Center
Attn: Jim Sterling

Date: March 16, 2016

Proposal Number: E2-160264-2

Job Name:
Greenbelt Community Center-FCU Proposal

Engineer:
MENDOZA RIBAS FARINAS & ASSOC
6265 EXECUTIVE BLVD
ROCKVILLE, MD 20852

Delivery Terms:
Freight Allowed and Prepaid - F.O.B. Factory

Payment Terms:
Net 30 Days

Trane U.S. Inc. is pleased to provide the following proposal for your review and approval.

Tag Data - Fan Coil Air Conditioning Units (Qty: 79)

Item	Tag(s)	Qty	Description	Model Number
A1	FCU-1-800V -2	3	Fan Coil Air Conditioners (UniTrane) (FCBB0801L**A0H2FAC4M00--D2P0FKZ000200 00K0000
A2	FCU-1-800V -2O	9	Fan Coil Air Conditioners (UniTrane) (FCBB0801L**AEH2FAC4M00--D2P0FKZ000200 00K0000
A3	FCU-2-600V -2	29	Fan Coil Air Conditioners (UniTrane) (FCBB0601L**A0H2FAC4M00--D2P0FKZ000200 00K0000
A4	FCU-2-600V -2O	4	Fan Coil Air Conditioners (UniTrane) (FCBB0601L**AEH2FAC4M00--D2P0FKZ000200 00K0000
A5	FCU-3-400V -2	11	Fan Coil Air Conditioners (UniTrane) (FCBB0401L**A0H2FAC4M00--D2M0FKZ000200 00F0000
A6	FCU-4-300V -2	14	Fan Coil Air Conditioners (UniTrane) (FCBB0301L**A0H2FAC4M00--D2M0FKZ000200 00E0000
A7	FCU-A-300H -4	1	Fan Coil Air Conditioners (UniTrane) (FCCB0301J**F0A00BF4M00--D2KKFK7000200 00EC000
A8	FCU-B-400H -4	1	Fan Coil Air Conditioners (UniTrane) (FCCB0401J**F0A00BF4M00--D2KKFK7000200 00EC000
A9	FCU-C-600H -4	1	Fan Coil Air Conditioners (UniTrane) (FCCB0601J**F0A00BF4M00--D2NKFK7000200 00GD000
A10	FCU-D-800H -4	1	Fan Coil Air Conditioners (UniTrane) (FCCB0801J**F0A00BF4M00--D2MKFK7000200 00JE000
A11	FCU-E-1000 H-4	2	Fan Coil Air Conditioners (UniTrane) (FCCB1001J**F0A00BF4M00--D2PKFK7000200 00DG000
A12	FCU-F-300V -4	1	Fan Coil Air Conditioners (UniTrane) (FCBB0301J**A0H2FAF4M00--D2MKFK7000200 00FC000
A13	FCU-G-400V -4	2	Fan Coil Air Conditioners (UniTrane) (FCBB0401L**A0H2FAF4M00--D2MKFK7000200 00DG000

Product Data - Fan Coil Air Conditioning Units**All Units**

Fan Coil 115v/60hz/1ph
 Stainless Steel Drain pan
 Manual air vent
 With disconnect switch
 1" MERV 8 filter
 Deluxe ball valves (supply & return) with Autoflow valve
 UC400 with single zone control
 Condensate overflow detection
Year 2 Parts Warranty Whole Unit
2 Year Labor Warranty by Boland
Freeze stat added to 13 units with OA dampers
Bacnet communication

Startup by Boland is included; Note contractor shall check and verify proper water flow and power Has been provided to each fan coil requested for start-up. Contractor shall have minimum of 6 units ready for startup per day. Startup delays associated with the installation of the units will be charged at an hourly rate to the contractor

Item: A1 Qty: 3 Tag(s): FCU-1-800V-2

Vertical cabinet
 Size 080
 With piping, right hand connection, extended endpocket, pipe side
 Front toe space return
 Top bar grille supply
 Color to be selected from Trane Standard Colors by the Architect
 Keylock access door with leveling feet
 Free discharge fan motor
 4 row cooling/heating coil
 3 way, modulating, Cv=2.7 (60 psig) cooling control valve
 None: valve wiring/controls not provided
 Unit-mounted zone sensor module (OALMH, sp dial, on/cnc buttons)
 4.5 gpm Autoflow valve (main)
 3 Way spring return valve

Item: A2 Qty: 9 Tag(s): FCU-1-800V-2Outside Air Dampers

Vertical cabinet
 Size 080
 With piping, right hand connection, extended endpocket, pipe side
 Front toe space return
 Automatic, 2 position fresh air damper w/ back opening
 Top bar grille supply
 Color to be selected from Trane Standard Colors by the Architect
 Keylock access door with leveling feet
 Free discharge fan motor
 4 row cooling/heating coil
 3 way, modulating, Cv=2.7 (60 psig) cooling control valve
 None: valve wiring/controls not provided
 Unit-mounted zone sensor module (OALMH, sp dial, on/cnc buttons)
 4.5 gpm Autoflow valve (main)
 3 Way spring return valve
Freeze stat

Item: A3 Qty: 29 Tag(s): FCU-2-600V-2

Vertical cabinet
 Size 060
 With piping, right hand connection, extended endpocket, pipe side
 Front toe space return
 Top bar grille supply
 Color to be selected from Trane Standard Colors by the Architect
 Keylock access door with leveling feet

Free discharge fan motor
 4 row cooling/heating coil
 3 way, modulating, Cv=2.7 (60 psig) cooling control valve
 None: valve wiring/controls not provided
 Unit-mounted zone sensor module (OALMH, sp dial, on/cnc buttons)
 4.5 gpm Autoflow valve (main)
 3 Way spring return valve

Item: A4 Qty: 4 Tag(s): FCU-2-600V-2 Outside Air Dampers

Vertical cabinet
 Size 060
 With piping, right hand connection, extended endpocket, pipe side
 Front toe space return
 Automatic, 2 position fresh air damper w/ back opening
 Top bar grille supply
 Color to be selected from Trane Standard Colors by the Architect
 Keylock access door with leveling feet
 Free discharge fan motor
 4 row cooling/heating coil
 3 way, modulating, Cv=2.7 (60 psig) cooling control valve
 None: valve wiring/controls not provided
 Unit-mounted zone sensor module (OALMH, sp dial, on/cnc buttons)
 4.5 gpm Autoflow valve (main)
 3 Way spring return valve
 Freeze stat

Item: A5 Qty: 11 Tag(s): FCU-3-400V-2

Vertical cabinet
 Size 040
 With piping, right hand connection, extended endpocket, pipe side
 Front toe space return
 Top bar grille supply
 Color to be selected from Trane Standard Colors by the Architect
 Keylock access door with leveling feet
 Free discharge fan motor
 4 row cooling/heating coil
 3 way, modulating, Cv=1.1 (60 psig) cooling control valve
 None: valve wiring/controls not provided
 Unit-mounted zone sensor module (OALMH, sp dial, on/cnc buttons)
 2.5 gpm
 3 Way spring return valve

Item: A6 Qty: 14 Tag(s): FCU-4-300V-2

Vertical cabinet
 Size 030
 With piping, right hand connection, extended endpocket, pipe side
 Front toe space return
 Top bar grille supply
 Color to be selected from Trane Standard Colors by the Architect
 Keylock access door with leveling feet
 Free discharge fan motor
 4 row cooling/heating coil
 3 way, modulating, Cv=1.1 (60 psig) cooling control valve
 None: valve wiring/controls not provided
 Unit-mounted zone sensor module (OALMH, sp dial, on/cnc buttons)
 2.0 gpm
 3 Way spring return valve

Item: A7 Qty: 1 Tag(s): FCU-A-300H-4

Horizontal concealed
 Size 030
 With piping, right hand connection
 Back duct collar return

Front duct collar supply
High static fan motor
3 row cooling, 1 row heating coil
3 way, modulating, Cv=0.6 (60 psig) cooling control valve
3 way, modulating, Cv=0.6 (60 psig) heating control valve
Wireless display temp sensor, unit mtd receiver (OALMH) (Fld)
2.0 gpm
1.0 gpm Autoflow valve (aux)
3 Way Spring Return Valve

Item: A8 Qty: 1 Tag(s): FCU-B-400H-4

Horizontal concealed
Size 040
With piping, right hand connection
Back duct collar return
Front duct collar supply
High static fan motor
3 row cooling, 1 row heating coil
3 way, modulating, Cv=0.6 (60 psig) cooling control valve
3 way, modulating, Cv=0.6 (60 psig) heating control valve
Wireless display temp sensor, unit mtd receiver (OALMH) (Fld)
2.0 gpm
1.0 gpm Autoflow valve (aux)
3 Way Spring Return Valve

Item: A9 Qty: 1 Tag(s): FCU-C-600H-4

Horizontal concealed
Size 060
With piping, right hand connection
Back duct collar return
Front duct collar supply
High static fan motor
3 row cooling, 1 row heating coil
3 way, modulating, Cv=2.3 (60 psig) cooling control valve
3 way, modulating, Cv=0.6 (60 psig) heating control valve
Wireless display temp sensor, unit mtd receiver (OALMH) (Fld)
3.0 gpm Autoflow valve (main)
1.5 gpm Autoflow valve (aux)
3 Way Spring Return Valve

Item: A10 Qty: 1 Tag(s): FCU-D-800H-4

Horizontal concealed
Size 080
With piping, right hand connection
Back duct collar return
Front duct collar supply
High static fan motor
3 row cooling, 1 row heating coil
3 way, modulating, Cv=1.1 (60 psig) cooling control valve
3 way, modulating, Cv=0.6 (60 psig) heating control valve
Wireless display temp sensor, unit mtd receiver (OALMH) (Fld)
4.0 gpm Autoflow valve (main)
2.0 gpm Autoflow valve (aux)
3 Way Spring Return Valve

Item: A11 Qty: 2 Tag(s): FCU-E-1000H-4

Horizontal concealed
Size 100
With piping, right hand connection
Back duct collar return
Front duct collar supply
High static fan motor
3 row cooling, 1 row heating coil

- 3 way, modulating, Cv=2.7 (60 psig) cooling control valve
- 3 way, modulating, Cv=0.6 (60 psig) heating control valve
- Wireless display temp sensor, unit mtd receiver (OALMH) (Fld)
- 1.5 gpm
- 3.0 gpm Autoflow valve (aux)
- 3 Way Spring Return Valve

Item: A12 Qty: 1 Tag(s): FCU-F-300V-4

- Vertical cabinet
- Size 030
- With piping, right hand connection
- Front toe space return
- Top bar grille supply
- Color to be selected from Trane Standard Colors by the Architect
- Keylock access door with leveling feet
- Free discharge fan motor
- 3 row cooling, 1 row heating coil
- 3 way, modulating, Cv=1.1 (60 psig) cooling control valve
- 3 way, modulating, Cv=0.6 (60 psig) heating control valve
- Wireless display temp sensor, unit mtd receiver (OALMH) (Fld)
- 2.5 gpm
- 1.0 gpm Autoflow valve (aux)
- 3 Way Spring Return Valve

Item: A13 Qty: 2 Tag(s): FCU-G-400V-4

- Vertical cabinet
- Size 040
- With piping, right hand connection, extended endpocket, pipe side
- Front toe space return
- Top bar grille supply
- Color to be selected from Trane Standard Colors by the Architect
- Keylock access door with leveling feet
- Free discharge fan motor
- 3 row cooling, 1 row heating coil
- 3 way, modulating, Cv=1.1 (60 psig) cooling control valve
- 3 way, modulating, Cv=0.6 (60 psig) heating control valve
- Wireless display temp sensor, unit mtd receiver (OALMH) (Fld)
- 1.5 gpm
- 3.0 gpm Autoflow valve (aux)
- 3 Way Spring Return Valves

Total Net Price A1 thru A13, ~~79~~FCU's(Excluding Sales Tax)\$210,223.00 All Units

Cost if purchased in two groups:

Total Net Price A1 thru A6, ~~70~~ FCU's (Excluding Sales Tax)\$ 181,792.00 2 pipe Units

Total Net Price A7 thru A-13, 9 FCU's (Excluding Sales Tax)\$ 30,421.00 4 pipe units

PS: As discussed the quantity discount for the 9 units is lost when the 9 units are ordered separate from the 79.
 The full quantity discount still applies to the 70 unit quantity.
 This is why the two grouped units added together is higher than the total of all units purchased at the same time.

PSS: The total FCU's has been reduced by one as the demo unit has already been purchased and installed.

Tax Status: Taxable <input type="checkbox"/> Exempt <input type="checkbox"/>	IF EXEMPT PLEASE SUBMIT COMPLETED TAX EXEMPTION CERTIFICATE WITH YOUR SIGNED PROPOSAL OR WITH YOUR PURCHASING DOCUMENTS, KEEP YOUR ORIGINAL ON FILE IN THE OFFICE. YOU WILL BE CHARGED TAX IF A VALID EXEMPTION CERTIFICATE IS NOT ON FILE BEFORE EQUIPMENT, PARTS OR SERVICES ARE PROVIDED. SEE WWW.TAXSITES.COM/STATE-LINKS.HTML FOR TAX FORMS.
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Sincerely,

James Fusco - Trane U.S. Inc.

30 West Watkins Mill Road

Gaithersburg, MD 20878

Phone: (240) 306-3000

Cell:

Fax: (240) 306-3300

This proposal is subject to your acceptance of the attached Trane terms and conditions.

Memorandum

TO: Michael McLaughlin, City Manager *MPM*
FROM: Jessica Bellah, Community Planner
DATE: April 18, 2016
RE: Staff Review Greenbelt Station South Core DSP-04081-09 Revision

Background

Woodlawn Development Group (WDG), the site developer for the Greenbelt Station South Core project, is requesting a revision to Detailed Site Plan (DSP) 04081, known as Phase 1 and 2. The requested revision would amend the current housing permit trigger associated with construction of the public stream valley trail system along Indian Creek and extend the review timeframe for recreational amenities. The Planning Board originally approved the resolution¹ for DSP-04081 with a finding that the Stream Valley Trail be completed prior to the issuance of the 250th building permit. This trigger was further codified in the Private Recreational Facilities Agreement.

This case will be reviewed at the Planning Board level. The request was submitted by the applicant and accepted by the Maryland-National Capital Park and Planning Commission (M-NCPPC) on March 24, 2016. No Planning Board hearing date has been set at this time, although it is anticipated that the hearing will be scheduled for early June, 2016. City Council received a cursory briefing on this item at their March 21, 2016 work session.

Certain portions of the Stream Valley Trail alignment traverse State owned land. Prior to construction, an easement must be granted by the State and accepted by the City of Greenbelt. The trail consists of one creek crossing as well as sections of trail and a boardwalk through wetland areas which require permits from the Maryland Department of Environment (MDE) and Soil Conservation District (SCD). Staff finds that the applicant has pursued design and implementation of the trail in a reasonable period of time and is currently subject to review and approval timeframes outside of their direct control.

The existing trigger permit limit would require the Stream Valley Trail be fully constructed prior to the issuance of the 251st building permit. At this time city records show that 213 building permits have been issued for Greenbelt Station. Staff estimates that County records are higher for permits which have been issued but not yet pulled at the City. In essence, the current trigger in the DSP would result in a halt of townhome construction at Greenbelt Station for an unknown amount of time until easements and permits for the Stream Valley Trail are approved.

It is staff's opinion that the requested revision is justified. However, staff recommends the proposal submitted by Woodlawn be altered to protect the interests of the City and allow for

¹ PGCPB No. 06-149 was adopted on July 13, 2006

a reasonable period of time to complete necessary State, County, and City approvals. Staff recommends approval with conditions.

Requested Revisions and Staff Comments

The applicant requests the following amendments:

- 1) The Stream Valley Trail shall be fully bonded by issuance of the 250th building permit.
- 2) Construction of the Stream Valley Trail to be completed prior to the issuance of the 352nd building permit.

Staff is in agreement with the recommended revision as it relates to bonding the trail at issuance of the 250th building permit. Staff is concerned that a revision of the construction trigger to issuance of the 352nd building permit is too great an extension. Phase 1 of the Greenbelt Station project, which consists of all homes east of Greenbelt Station Parkway, consists of 342 total approved dwelling units. The Verde apartment complex represents three additional building permits.

It is Staff's opinion that the Stream Valley Trail should be completed prior to completion of Phase 1 which will occur at the 345th building permit². Staff strongly recommends that construction of townhomes in Phase 3 of the development not commence until all recreational facilities in Phase 1 are complete. Therefore, staff recommends the new building permit trigger be set at 300 building permits.

M-NCPPC staff has also indicated concern that the proposed new permit trigger is too high a building permit number and has included City staff's recommendation of the 300th building permit in their initial correspondence with WDG. M-NCPPC staff has also indicated that they are recommending the developer install signs at each entrance of the trail so that current and future home buyers are aware of the location and expected timeframe for construction of the trail. Staff agrees that this additional condition is well considered. City staff has requested the language of this additional condition be altered to provide the City oversight of the creation and installation of this signage.

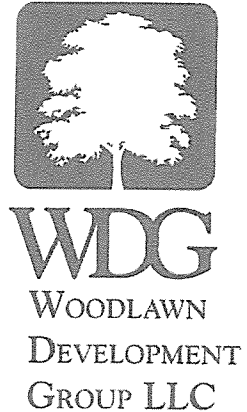
Staff Recommendation

The applicant has proposed revisions to the findings of DSP-04081 and proposed new conditions governing construction of the Stream Valley Trail. Staff concurs with the need for these revisions but is concerned that the new proposed trigger is not adequately tied to the existing development sequence of Greenbelt Station. Staff concurs with the language and conditions proposed by M-NCPPC staff with some alterations.

² This number incorporates all approved townhomes in Phase 1 and the Verde apartment complex.

Staff recommends approval of the DSP-04081-09 revision, Phase 1 and 2, Greenbelt Station South Core, subject to the following conditions:

- 1) Prior to the issuance of the 250th building permit:
 - a. The trail location shall be posted at 200-foot intervals, at all trail access points, and be inspected by the M-NCPPC trails coordinator and the City of Greenbelt.
 - b. The signage shall be approved by the trails coordinator and the City of Greenbelt prior to posting and shall state at a minimum: “future location of a public trail” and the expected date (month and year) of construction completion.
 - c. The signage shall be constructed of durable materials, shall utilize colors that will attract attention, and shall be directed towards the lots of the subdivision and the public street.
 - d. The height of the signage shall be determined by the trails coordinator and the City of Greenbelt in consideration of the site grading to ensure visibility of the signs. This condition may be waived at certain locations by the trail coordinator and with the consent of the City of Greenbelt, at the request of the applicant, if they agree that specific site conditions make the posting unwarranted at certain locations along the proposed trail.
 - e. Maintenance of the signage shall be the responsibility of the developer.
- 2) Prior to the issuance of the 250th building permit:
 - a. The trail shall be fully bonded.
- 3) Prior to the issuance of the 300th building permit:
 - a. The trail shall be fully constructed.



February 16, 2016

Mr. Michael McLaughlin
City Administrator
City of Greenbelt
25 Crescent Road
Greenbelt, Maryland 20770

**Re: Greenbelt Station/DSP-04081-09
Amendment to Requested Revisions**

Dear Mr. McLaughlin:

This request is to add an additional revision to the requested amendments to DSP-04081 filed recently via the -09 revision. At this time, we would like to request that an amendment to the previously approved trigger for the construction of certain recreational facilities be amended as well as the review timeframe extended due to our negotiations with the State of Maryland and the City of Greenbelt.

As to the trigger, Finding 5 of PGCPB Resolution No. 06-149 approving DSP-04081 as well as the associated RFA requires construction of the complete trail system prior to the issuance of the 250th building permit for the project. The off-site portion of the trail system, which is located on State land, requires State and the City of Greenbelt approval of location and easements for construction and public use, which is not subject to the applicant's direct control. The applicant has provided the information requested by the State which includes: trail plans and details, a sketch and description of the proposed easement, easement appraisal and exhibits. At this time, all requested information has been provided to the State. The on-site portion of the trail system has been reviewed and approved by City staff but must be constructed in coordination with the off-site portion. The applicant therefore requests that the requirement be amended so that bonding of the trail be completed by the 250th building permit and constructed completed prior to the issuance of the 352nd building permit. Recommended amendments to Finding 5 as it relates to conformance to conditions 25 and 40 of CSP-01008/01 and proposed condition language is as follows in bold (underlining denotes addition and brackets denote deletion):

Proposed Revision of Finding 5 Contained within PGCPB Resolution No. 06-149

5. Conformance to Conceptual Site Plan, CSP-01008/01...

...The following conditions, approved by the District Council, warrant discussion:

25. The applicant, his successors, and/or assignees shall provide adequate, private and/or public recreational facilities in accordance with the standards outlined in the *Park and Recreation Facilities Guidelines*. A complete recreational package

Mr. Michael McLaughlin
Greenbelt Station/DSP-04081-09
February 16, 2016

shall be provided at the time of the first detailed site plan for each core and shall include facilities in the amount of \$1,750,000 at a minimum.

DSP Finding of Conformance to the CSP as proposed to be amended:

As mentioned above, site-wide recreational facilities have been provided for the south core and site-specific recreational facilities have been provided for the townhouse section. The following recreational facilities have been proposed:

Overall South Core Facilities:

3,900 linear feet of 8-foot-wide asphalt hiker-biker trail;
One 10-foot by 57-foot steel pedestrian bridge;
Eight benches;
Interpretive signage along the trail.

Note: The interpretive signage and the eight benches should be shown on the Landscape Plan.

Townhouse Section Facilities:

570 linear feet of 6-foot-wide asphalt connector trail;
One tot lot;
Two sitting areas with benches in two pocket parks.

Note: The two sitting areas have not been shown on the plans. The large open space at the intersection of North Channel Drive and Stream Bank Lane is devoid of any recreational facilities and should be provided with a focal point such as a pergola or gazebo with special paving, benches, pedestrian lighting, and attractive landscaping.

The total cost of facilities provided, based on the above, is approximately \$360,000. Along with the recommended focal point discussed above and the additional interpretive signs, benches, sitting areas, and extra 10-foot-wide trail recommended in Finding 6 below, the applicant needs to locate these facilities on the plan. Then a determination can be made as to the final amount of recreational facilities provided and the cost of those facilities can be determined in order to accurately calculate bond amounts for those facilities. [All recreational facilities should be completed prior to the issuance of the 250th building permit.]

40. A hiker/biker trail located to the north, east, and south of the medium-density residential area, located east of the north/south connector road within the south core, shall be connected to the north/south connector road, Branchville Road and Cherrywood Lane opposite Breezewood Drive. This portion of trail shall be

Mr. Michael McLaughlin
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phased to be constructed concurrent with construction of the medium-density residential area as described herein.

DSP Finding of Conformance to the CSP as proposed to be amended:

An 8-foot wide hiker/biker trail has been provided in the Indian Creek stream valley with 6-foot wide feeder trails connecting to the trail from the community. [The complete trail system should be completed prior to the issuance of the 250th building permit.]

The off-site portion of the trail system, which is on State land, requires State and the City of Greenbelt approval of location and easements for construction and public use, which is not subject to the applicant's direct control. Therefore, the applicant suggests and staff concurs that bonding of the trail system shall be completed by the 250th building permit and the trail system shall be constructed prior to the issuance of the 352nd building permit.

Proposed Condition of Approval of DSP-04081-08:

Prior to the issuance of the 250th building permit, the complete trail system shall be bonded for construction. The trail system shall be constructed prior to the issuance of the 352nd building permit.

In sum, the DSP resolution utilized a Finding, not a Condition, to effectuate the 250th permit trigger as it was accomplished with the RFA. The amendments to the DSP Finding are only as to the issue of conformance to the CSP (Conditions 25 and 40) in order to supplement the proposed Condition for this DSP revision.

We understand that consideration of this request will require a hearing before the Planning Board and City of Greenbelt City Council and are moving forward with required notices.

Thank you for your attention to the above matter. If I can be of further assistance, please do not hesitate to contact me.

Sincerely,


Justin K. Frye

cc: Celia Craze
Norman Rivera

Greenbelt Station Stream Valley Trail



State of Maryland Land - Easement Required

Stream Valley Trail Alignment (Revised Phase 1 Detailed Site Plan)

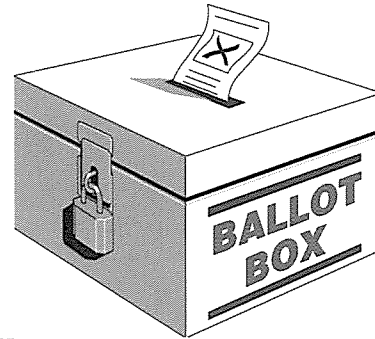


www.lgit.org 7225 Parkway Drive Hanover, MD 21076
Tel: 443-561-1700 800-673-8231 Fax: 443-561-1701

April 11, 2016

BALLOT

**Please
Vote!**



TO: LGIT Member Contact
FROM: Timothy S. Ailsworth, Executive Director
SUBJECT: Board of Trustees — Election & Ballot

Article VIII, Section 2 of the Bylaws of the Local Government Insurance Trust provides that Trustees shall be elected by the Members by means of a mail ballot prior to the beginning of each Fiscal Year. The Board of Trustees shall submit to the members a slate of candidates to fill each vacancy, which will occur on the Board as terms expire. Each member has one vote and the vote must be submitted in writing to the LGIT Executive Director 15 days prior to the beginning of the Fiscal Year. The nominees with the highest number of votes for each vacancy are declared elected.

The Nominating Committee of the Trust has met and submitted to the Board of Trustees the following candidates for nomination to serve as members of the Board of Trustees for a three year term beginning July 1, 2016. The Board has approved the nominee and hereby submits the nominee to the Membership. Please indicate your vote by checking either “Yea” or “Nay” next to each nominee’s name.

<i>Nominee</i>	<i>Yea</i>	<i>Nay</i>
Ted Zaleski, Carroll County		
Tracy Farrish Gant, Mayor, Town of Edmonston		
Tony Tomasello, City Manager, City of Gaithersburg		

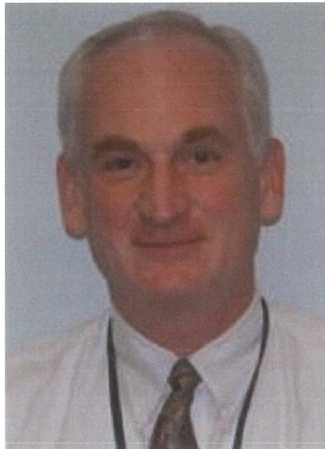
To view a Bio of the nominee, visit our website www.lgit.org and click on About Us/Board of Trustees.

Please complete this form and return it to the Local Government Insurance Trust **by June 3, 2016 via mail, fax or return e-mail to sandyt@lgit.org**. Your timely return of this **BALLOT** is important.

Name & Title of Person Filling out this Form: _____

City, Town or County you represent: _____

Ted Zaleski



Contact

Ted Zaleski

Ph: 443.561.1700

Ted has worked for Carroll County for nearly two decades, more than half of that time as the Director of Management and Budget where he is responsible for budget, grants, and risk management functions. Ted obtained his undergraduate degree from Towson University and his masters degree from Western Maryland College, now McDaniel College. Ted served for six years on the Government Finance Officer's Association (GFOA) Budget and Fiscal Policy Committee and is currently on the Board of Directors Maryland Government Finance Officers Association, the Towson University College of Business and Economics Advisory Board, and is President of the Maryland Association of Counties (MACo) Budget and Finance Affiliate. He has presented at the National GFOA, Maryland GFOA, and MACo conferences.

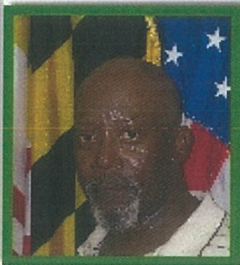
TOWN OF EDMONSTON

“A Bridging Community”

EDMONSTON TOWN GOVERNMENT

Honorable Mayor
Tracy Farrish Gant
(240) 821-4269

tfarrish@edmonstonmd.gov



Councilmember
Selita J. Bennett-White
(240) 305-5103

swhite@edmonstonmd.gov

Councilmember
Sophia E. Layne-Bee
(240) 687-2622

sbee@edmonstonmd.gov

Councilmember
Margaret Judge Pooley
(240) 353-7213

mpooley@edmonstonmd.gov

Councilmember
John Johnson
301-699-8806

jjohnson@edmonstonmd.gov

City Manager

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City Manager Tony Tomasello

The City Manager directs and coordinates the general administration of City government, including the preparation of the annual budget and the enforcement and execution of laws and ordinances of the City. The Office of the City Manager provides management and administrative support for operating departments, programs and initiatives established by the Mayor and Council.

Tony Tomasello was appointed Gaithersburg's City Manager in November of 2012. He was originally hired as the City's first Economic Development Director in 1996, having previously worked for the State of Maryland Department of Business and Economic Development for eight years. He was promoted to Assistant City Manager in 2001, and was made Deputy City Manager in 2010.

Mr. Tomasello holds the Credentialed Manager designation from the International City/County Management Association (ICMA). After graduating from Montgomery County Public Schools, he received a Bachelor's degree in Finance from the University of Maryland, University College, and a Master of Business Administration degree (MBA) from Frostburg State University.