

## CITY COUNCIL AGENDA

### 1. Call To Order

### 2. Roll Call

### 3. Meditation And Pledge Of Allegiance To The Flag

### 4. Consent Agenda - Approval Of Staff Recommendations

*(Items on the Consent Agenda [marked by \*] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)*

### 5. Approval Of Agenda And Additions

### 6. Presentations

#### o. Magnolia Elementary School

Magnolia Elementary School's Science Team recently won the 2016 Prince George's County Public School Science Bowl Championship. Members of the Science Team, Keon Groves, Kobe Marshall and Dustin Navarro, team alternates Briana Adams, Ababacar Diao, Taslim Raji and N'Kyron Hicks have been invited to attend this meeting along with the team coach, Robert Allen. (CM)

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Documents: [6-MAGNOLIA ELEMENTARY SCHOOL INFORMATION.PDF](#)

#### o. Infrastructure Work Proclamation

May 16-23, 2016, is the fourth annual National Infrastructure Week sponsored by several organizations from the business, labor and public sectors. The National League of Cities is actively participating in Infrastructure Week as an affiliate. Venu Nemani, Assistant District Engineer for Traffic for the State Highway Administration, will be present to receive the proclamation. (CM)

Documents: [6-INFRASTRUCTURE WEEK PROCLAMATION.PDF](#)

#### o. Kids To Parks Day Proclamation

The National Park Trust is sponsoring the sixth "National Kids to Parks Day" to be held on May 21, 2016. This event is a public education initiative designed to empower kids and encourage families to get outdoors and visit our country's local, regional, and national parks and take in the nature, science and history available to all Americans. Julie McHale, Director of Recreation, will be present to receive the proclamation. (CM)

Documents: [6-KIDS TO PARKS PROCLAMATION.PDF](#)

### 7. Petitions And Requests

*(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules)*

## **8. Minutes Of Council Meetings**

- o. \* Minutes, Work Session, March 21, 2016  
Documents: [DRAFT MINUTES, MARCH 21, 2016.PDF](#)
- o. \* Minutes, Work Session, March 30, 2016  
Documents: [DRAFT MINUTES, MARCH 30, 2016.PDF](#)
- o. \* Minutes, Work Session, April 6, 2016  
Documents: [DRAFT MINUTES, APRIL 6, 2016.PDF](#)
- o. \* Minutes, Work Session, April 13, 2016  
Documents: [DRAFT MINUTES, APRIL 13, 2016.PDF](#)
- o. \* Minutes, Work Session, April 18, 2016  
Documents: [DRAFT MINUTES, APRIL 18, 2016.PDF](#)
- o. \* Minutes, Work Session, April 20, 2016  
Documents: [DRAFT MINUTES, APRIL 20, 2016.PDF](#)
- o. \* Minutes, Work Session, May 4, 2016  
Documents: [DRAFT MINUTES, MAY 4, 2016.PDF](#)

## **9. Administrative Reports**

### **10. \*Committee Reports**

- o. \* Advisory Committee On Trees, Report #2016-2 (Pepco Request For Tree Removals):  
  
It is recommended that Council accept this report and consider it on the agenda of the next meeting. (CM)  
  
Documents: [10-ACT REPORT 16-2.PDF](#)
- o. \* Arts Advisory Board, Report #2016-2 (Evaluation Of New Contribution Group Application – Greenbelt Community Foundation):  
  
It is recommended that Council accept this report which was considered at the Contribution Group work session on May 4, 2016. (CM)  
  
Documents: [10-AAB REPORT 16-2.PDF](#)
- o. \* Park And Recreation Advisory Board, Report #2016-3 (Sustainable Land Care Policy)  
  
It is recommended that Council accept this report and consider it on the agenda of a future meeting. (CM)  
  
Documents: [10-PRAB REPORT 16-3.PDF](#)
- o. \* Park And Recreation Advisory Board, Report #2016-4 (FY 2017 Contribution And Recognition Groups Budget Review)  
  
It is recommended that Council accept this report which was considered at the Budget Work Session with Contribution Groups on May 4, 2016. (CM)

Documents: [10-PRAB REPORT 16-4.PDF](#)

**11. A Resolution To Negotiate The Purchase Of HVAC Improvements At The Greenbelt Community Center From Shapiro And Duncan Inc. At An Estimated Cost Of \$355,264**

- 2<sup>nd</sup> Reading, Adoption

Reference:

Resolution

Memorandum, J. Sterling, April 5, 2016

Since 2012, City staff has been working to implement needed HVAC improvements at the Greenbelt Community Center. The engineering firm of Mendoza, Ribas, Farinas and Associates (MRFA) was hired to conduct an assessment and make recommendations. Council held a work session December 3, 2014 to discuss MRFA's assessment.

MRFA identified two major deficiencies. First, the ventilation unit for the 1937 wing has a design flaw and does not fully dehumidify the outside air. Second, the gym HVAC unit is very noisy because the return air duct is too small. MRFA also recommended other improvements including replacement of the fan coil units

Staff issued a Request for Proposals (RFP) to implement MRFA's recommendation on January 6, 2016, to three firms who were pre-qualified by MRFA and received three responses. After reviewing the proposals, revising the scope of work and requesting revised proposals from the firms, two revised proposals were submitted. Included in Council's packet is a memo from James Sterling with pricing comparisons and describing the review and resubmission process. Shapiro & Duncan Inc. provided the best proposal at a cost of \$355,264.

This project was split into two parts for Council approval. First, it is recommended that Council authorize the negotiated purchase of Community Center HVAC improvements with Shapiro & Duncan Inc. at an estimated cost of \$355,264. Second, Council approved the purchase of 70 fan coil units directly from Boland Services (Trane) at a cost of \$181,792 at its last meeting. Purchasing these units directly instead of through the contractor will save the City money.

The total cost of the fan coil units and work by Shapiro & Duncan is \$537,056. Due to facility use and temperatures during the summer months, the installation work will be scheduled after Labor Day. The FY 2017 Proposed Budget includes \$545,000 for this project with 75% of the funding coming from Program Open Space funds.

Ms. Davis introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight. (DEM)

Documents: [11-RESOLUTION.PDF](#), [11-MEMORANDUM.PDF](#)

**12. Approval Of Permit Of Greenbelt Lake Forebay Dredging Projects**

Reference:

Revised Plans

PRAB Report No. 2016-2

Green ACES Report No. 2016-01

Agreement with Prince George's County

On February 8, 2016, the City Council gave conditional support for submittal of permit applications to the US Army Corps of Engineers, the Maryland Department of the

Environment and the Soil Conservation District for the dredging of the two forebays at Greenbelt Lake. The project is being fully funded by the County's Clean Water Partnership program and will assist the County in meeting its Environmental Protection Agency pollutant reduction goals.

The plans were referred to the Park and Recreation Advisory Board and Green ACES and received conditional approval. Based on comments received from the two Boards and further review from staff, the dredging plan for the northeast forebay was revised to reduce the limits of disturbance and planting mitigation plans were prepared for both forebays. Staff also met with staff from the Department of Natural Resources to ensure impacts to the beavers and amphibians are minimized.

The dredging of the Greenbelt Lake forebays is needed, and staff continues to believe the opportunity being presented by the Clean Water Partnership Program represents a win win for the City and the County. The City has an obligation to maintain the functionality of the forebays, and there is significant cost associated with the dredging and long term maintenance of the forebays. This proposal will provide financial relief to the City for at least the next 30 years.

Terri Hruby, Assistant Planning Director, will be present at the meeting.

City staff recommends that City Council approve the proposed dredging projects, and direct staff to execute the required agreement with the County to allow the project to proceed to construction.

Documents: [12-REVISED PLANS 1.PDF](#), [12-REVISED PLANS 2.PDF](#), [12-GREEN ACES REPORT.PDF](#), [12-PRAB REPORT.PDF](#), [12-AGREEMENT.PDF](#)

### 13. Council Reports

#### 14. \* Anacostia Trails Heritage Area Heritage Fund Donation

Reference:  
Heritage Fund Flyer

The Anacostia Trails Heritage Area (ATHA) is seeking a contribution from each of its member communities to fund the Heritage Center Project. This project will create ATHA's permanent home in the new Pyramid Atlantic Art Center in Hyattsville and provide space to serve as a welcoming center for visitors.

Approval of this item on the consent agenda will indicate Council's intent to make a donation of \$1,000 to the Heritage Center Project in Fiscal Year 2016. (CM)

Documents: [14-HERITAGE FUND FLYER.PDF](#)

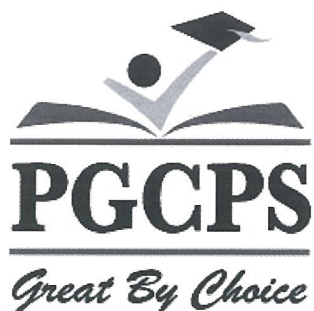
### 15. Meetings

Executive Session: An Executive Session has been requested by the City Manager to consult with legal counsel to obtain legal advice regarding an annexation matter. It is recommended this meeting be scheduled for Wednesday, May 18, 2016, at 8:00 p.m. in Room 201 of the Community Center.

To schedule the Executive Session the following motion is needed: I move that Council schedule an Executive Session on Wednesday, May 18, 2016, at 8:00 p.m. in Room 201 of the Community Center. Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(7) of the *Annotated Code of the Public General Laws of Maryland* to consult with counsel to obtain legal advice regarding an annexation matter.

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Regular Meeting	Mon.	5/09	8:00 pm
Budget Work Session – Green Ridge House (Green Ridge House)	Wed.	5/11	7:30 pm
Budget Work Session – Final Budget Review	Mon.	5/16	8:00 pm
Work Session – TBD (CC)	Wed.	5/18	8:00 pm
Regular Meeting - 2 <sup>nd</sup> Public Hearing/Constant Yield Tax Rate/  ACE Student Awards	Mon.	5/23	8:00 pm
Work Session – TBD (CC)	Wed.	5/25	8:00 pm
City Holiday – Memorial Day	Mon.	5/30	
Work Session – Beltsville Agricultural Research Center (tentative) (CC)	Wed.	6/01	8:00 pm
Regular Meeting – Budget Adoption	Mon.	6/06	8:00 pm
Work Session – Franklin Park (CC)	Wed.	6/08	8:00 pm
Work Session – WSSC (tentative)	Mon.	6/13	8:00 pm
Work Session – Greenbelt Homes, Inc. (tentative) (CC)	Wed.	6/15	8:00 pm
Regular Meeting	Mon.	6/20	8:00 pm
Work Session – Economic Development Study (CC)	Wed.	6/22	8:00 pm
MML Convention	Sun. - Wed.	6/26 -29	



## NEWS RELEASE

Prince George's County Public Schools • [www.pgcps.org](http://www.pgcps.org)  
Kevin M. Maxwell, Ph.D., Chief Executive Officer | email: [ceo@pgcps.org](mailto:ceo@pgcps.org)  
14201 School Lane, Upper Marlboro, MD 20772

April 21, 2016  
For Immediate Release

**CONTACT:**  
Office of Communications  
301-952-6001

[communications@pgcps.org](mailto:communications@pgcps.org)

### GREENBELT MS AND MAGNOLIA ES WIN SCIENCE BOWL CHAMPIONSHIPS



**UPPER MARLBORO, MD** – Magnolia Elementary School and Greenbelt Middle School emerged as champions after winning their final rounds in the 2016 Science Bowl Competition. Both teams received plaques for every team member and one to display in their school, and all students received Audubon Field Guides.

“I am very proud of these winning teams,” said Dr. Kevin M. Maxwell, Chief Executive Officer. “Students and coaches worked hard to get to the championship level, and have certainly demonstrated their mastery of science.”

This year was a landmark year for Science Bowl, which celebrated its 30th season of providing a fun and exciting venue for students to shine in science. In the final rounds, Magnolia Elementary School celebrated its second win in the elementary division, and Greenbelt Middle School – a long-time competitor in the competition – won its first-ever championship.

In a dramatic finish on March 16, Magnolia edged out University Park, the reigning champion, by just five points, 210-205. It is Magnolia's second championship and its first since 2010. Coach Robert Allen prepared a winning team that included Keon Groves, Kobe Marshall, and Dustin Navarossa. Alternates included Briana Adams, Ababacar Diao, Taslim Raji, and Nkyron Hicks.

Greenbelt won the final round on April 5 with Martin L. King, Jr. with a final score of 255-180. The Greenbelt team included seventh-grader Alexander Swisdak, and eighth-graders Chidimma Njubuisi-Oluavu, Onome Efe-Aluebhosele, and alternate Ryan Mbuashu-Ndip. Santosh Gupta and Antoinette Glenn coached the team.

Science Bowl is the award-winning science quiz program of Prince George's County Public Schools (PGCPS), and is hosted by Dave Zahren, Senior Television Specialist. Competitions are taped live at the PGCPS Channel 96/38 studios in the Bonnie F. Johns Educational Media Center in Landover. More than 7,500 children have appeared on Science Bowl since its start in 1986. Science Bowl has also won numerous awards for outstanding children's programming, including the Telly and CableAce. You can watch the show on Channels 96 (Comcast) and 38 (Verizon) or on [YouTube](#).

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**About PGCPS:** Prince George's County Public Schools (PGCPS) is one of the nation's 25 largest school districts, with 209 schools and centers, more than 128,000 students, and nearly 19,000 employees. With an annual budget of \$1.79 billion, the district serves a diverse student population from urban, suburban, and rural communities. PGCPS offers a wide variety of innovative academic programs, including language immersion, high school career academies, and dual enrollment. Its location just outside of Washington, D.C. enables the district to partner with higher education and local and national agencies and businesses to provide unique learning opportunities for students.

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**Prince George's County Board of Education**

## PROCLAMATION

*WHEREAS, May 16 – 23 is the fourth annual National Infrastructure Week organized by several organizations from the business, labor, and public policy sectors; and*

*WHEREAS, the National League of Cities is actively participating in Infrastructure Week as an affiliate; and*

*WHEREAS, Greenbelt relies on critical infrastructure including our roads and bridges, our transit systems, our pipes and water system, our reliable power supply, our access to broadband, and our connectivity to the regional, national, and global economy; and*

*WHEREAS, this infrastructure enhances our local and regional economy, our quality of life, our safety, and the strength of our community; and*

*WHEREAS, every dollar invested in infrastructure generates nearly two dollars in economic development; and*

*WHEREAS, to grow our economy, keep Americans safe, and strengthen our communities, we need all levels of government and the private sector to work together to rebuild and repair our nation's infrastructure; and*

*WHEREAS, Infrastructure Week has been established to highlight infrastructure investment needs in communities throughout the country, and to recognize and encourage leadership at all levels to address our nation's pressing infrastructure challenges.*

*NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby proclaim May 16 - 23, 2016, as*

## *INFRASTRUCTURE WEEK*

*in Greenbelt and stress the importance to dedicate sufficient resources to infrastructure investments in our Region, State and Nation to enhance the quality of life for both present and future generations.*

*IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 9<sup>th</sup> day of May 2016.*

*EMMETT V. JORDAN  
Mayor*

*ATTEST: Cindy Murray, City Clerk*



## PROCLAMATION

*WHEREAS, May 21<sup>st</sup> is the sixth National Kids to Parks Day organized and launched by the National Park Trust; and*

*WHEREAS, National Kids to Parks Day empowers kids and urges families to get outdoors and visit America's parks; and*

*WHEREAS, it is important to introduce a new generation to our nation's parks because of the decline in park attendance over the past decades; and*

*WHEREAS, the City sponsors "Get Active Greenbelt" and encourages all children and adults to lead a more active lifestyle; and*

*WHEREAS, the Recreation Department will hold programs throughout the spring and summer, such as weekly runs through city parks, Celebration of Spring events, Greenbelt Youth Triathlon, Family Fun Nights at the Aquatic and Fitness Center and summer camps to promote appreciation for nature and the outdoors; and*

*WHEREAS, due to fiscal constraints and budget cuts nationwide, it is critical that all Americans show even more support for their local, regional and national parks.*

*NOW THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby proclaim Saturday, May 21<sup>st</sup>, to be*

### **NATIONAL KIDS TO PARKS DAY**

*in Greenbelt and urge all our residents to visit and enjoy the beautiful parks within the City and to lead a more active lifestyle.*

*IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 9<sup>th</sup> day of May 2016.*

**EMMETT V. JORDAN**  
*Mayor*

**ATTEST: Cindy Murray**  
*City Clerk*

*WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, March 21, 2016, to Discuss Gateway Signage and the Greenbelt Station Pedestrian/Bike Trails.*

*Mayor Jordan started the meeting at 8:00 p.m. The meeting was held in the Council Room of the Municipal Building.*

*PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.*

*STAFF PRESENT WERE: Michael McLaughlin, City Manager; Celia Craze, Director of Planning and Community Development; Jessica Bellah, Community Planner; and Cindy Murray, City Clerk.*

*ALSO PRESENT WERE: Sharon Bradley, Bradley Site Design; Justin Frye and Michael German, Woodlawn Development Group; Jim Giese, Greenbelt News Review; Patricia Walters, Bill Orleans and Laura Kressler.*

### *Gateway Signage*

*Mayor Jordan advised that staff has been working with Sharon Bradley of Bradley Site Design, Inc. to develop conceptual designs for "Welcome to Greenbelt" signage and to identify locations where the signs should be placed.*

*Ms. Bradley provided a PowerPoint presentation detailing the three types of gateway signage proposed: monument signage, column signage and pole signage. She reviewed the proposed locations of each type of sign:*

<i>Monument Signs –</i>	<i>Southway Hanover Parkway @ Good Luck Road Cherrywood Lane Traffic Circle</i>
<i>Column Signs -</i>	<i>Kenilworth Avenue, North of Federal Courthouse Crescent Road &amp; Kenilworth Avenue (By Police Station) Kenilworth Avenue between Westchester Park and Greenbelt Road</i>
<i>Pole Signs -</i>	<i>Research Road at Beltsville Agricultural Research Center Entrance Greenbelt Road at Windsor Green Kenilworth Avenue at Good Luck Road Greenbelt Road Bridge (by Greenbelt Station)</i>

*There was discussion regarding the Southway sign. Mayor Jordan, Mr. Putens and Mr. Roberts indicated their preference for a map to be included at that location. Ms. Davis said she did not think a map was necessary as most people no longer read printed maps. She said people now use GPS or other electronic means for map reading.*

*Mr. Herling asked about a bus shelter for the bus stop by this location. Ms. Bellah said the new Americans with Disability Act (ADA) shelter will not fit within the right-of-way at this location. Mr. Herling asked for data on the numbers of riders using this bus stop.*

Mayor Jordan asked if it would be possible to attach a banner to the column type signs to advertise special events. Ms. Bellah said yes.

Mr. Roberts said there is already an existing sign on Kenilworth Avenue at Good Luck Road.

Ms. Mach expressed her preference for monument signage as proposed, pole signs on Research Road and Kenilworth Avenue between Westchester Park and Greenbelt Road, and column signs at all other locations.

There was discussion regarding signs for City organizations. Ms. Bradley said if each one of the City's 46 organizations put signs out, it would be overwhelming. Ms. Davis mentioned that people use GPS or an organization's website to find information and locations. Ms. Mach suggested people could be directed to the Community Center for local information and a printed map could be available there.

Mr. McLaughlin said funds are included in the proposed FY 2017 budget for gateway signage but noted that without firm costs, he was not sure these funds will cover all the signage. He said there is a possibility of obtaining grant funding also.

Ms. Davis and Mr. Herling asked about signage for Roosevelt Center. After brief discussion, it was noted that this signage was a separate issue. Ms. Davis asked that staff provide a written explanation of the State's stance on this signage on Greenbelt Road to the Roosevelt Center Merchants Association.

Council requested Ms. Bradley review the suggestions made this evening and bring a revised proposal back to Council.

#### *Greenbelt Station Pedestrian/Bike Trails*

Mayor Jordan reported that the Washington Metropolitan Area Transit Authority (WMATA) trail was envisioned to serve as a hiker/biker trail connecting South Core residents directly to the Greenbelt Metro Station. He said Woodlawn Development Group (WDG) is required as part of their development agreement with the City to construct the trail using all commercially reasonable efforts. Mayor Jordan noted that land on which the trail would be built is owned by WMATA.

Ms. Bellah said staff met with representatives from WMATA, Renard Development (North Core Developers) and WDG to discuss the proposed WMATA Trail. WMATA representatives clearly stated that they would not approve the proposed trail until after the FBI site selection is made. WMATA concerns included:

- Placement of the proposed WMATA garage and the proposed trail alignment overlap. Construction of a hiker/biker trail will directly conflict with placement and construction phasing of proposed development in the North Core.
- No alternative trail alignments are feasible given existing conditions of topography and environmental features.
- If Greenbelt is selected as the FBI site, construction of the WMATA garage would necessitate closing of the trail and surrounding area during this period of time.

*In no scenario would full implementation and opening of a trail be possible prior than three (3) years.*

- *If Greenbelt is selected for the FBI, the current trail alignment would be significantly altered by development of the North Core. In addition, development of the North Core will incorporate new bicycle and pedestrian facilities on Greenbelt Station Parkway and a new parallel running shared-use path. These features would make the current proposed WMATA trail alignment redundant and unnecessary.*

*Ms. Bellah said a decision is expected in September of this year regarding the FBI site selection. She said if the City is not selected as the FBI site, WDG and the City could immediately submit the prepared trail alignment to WMATA for review and approval. She said WMATA has indicated that in this scenario, they would welcome the trail and work towards its implementation.*

*Ms. Bellah said that staff recommends that the planned hiker/biker trail connection between the South Core and Cherrywood Lane, known as the Stream Valley Trail, should be made a priority as it will provide alternative access for Greenbelt Station residents. She advised these trail plans are currently under review by the Maryland Department of the Environment and Maryland State offices.*

*After discussion, Council requested the following items be included on the agenda of a future regular meeting:*

- 1) Letter to State Delegation regarding the Stream Valley Trail at Greenbelt Station and requesting support and assistance in expediting review and approval of the trail project through State processes.*
- 2) Letter to Washington Metropolitan Area Transit Authority (WMATA) requesting support and assistance in expediting approval of the WMATA trail from Greenbelt Station to the Greenbelt Metro Station.*

*The meeting ended at 10:42 p.m.*

*Respectfully submitted,*

*Cindy Murray  
City Clerk*

*WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, March 30, 2016, for the purpose of providing an overview, and reviewing the Revenues and General Government sections of the Proposed FY 2017 Budget.*

*Mayor Jordan started the meeting at 8:02 p.m. It was held in the Multi-Purpose Room of the Greenbelt Community Center.*

*PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts and Mayor Emmett V Jordan.*

*STAFF PRESENT WERE: Michael P. McLaughlin, City Manager; Jeffrey Williams, City Treasurer; Dale Worley, IT Director; and David E. Moran, Assistant City Manager.*

*ALSO PRESENT WERE: Michael Hartman, Molly Lester, Linda Benko, Bill Orleans and Diane Oberg, Greenbelt News Review.*

#### *Overview*

*Mr. McLaughlin summarized pages 1-11 which serves as a budget transmission letter.*

#### *General Fund Summary*

*Mr. McLaughlin reviewed the General Fund Summary page. There was discussion of fund balance. Council reviewed each page. Mr. Williams discussed Sources of Revenue and highlighted significant changes in revenue for FY 2017.*

#### *General Government*

*Council reviewed the accomplishments and issues and services for FY 2017. Council reviewed the pages for each account. Comments included listing economic development initiatives and assistance for Public Information on the Budget Update list.*

*Under Information Technology (IT), there was discussion of the IT Strategic Plan with the request to list the recommendations on the Budget Update list. Mr. Worley explained plans for NextGen 911 service and for upgrading servers.*

*The meeting ended at 11:20 p.m.*

*Respectfully submitted,*

*David E. Moran  
Assistant City Manager*

*WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, April 6, 2016, to discuss the Grants & Contributions, Museum, Police and Greenbelt Volunteer Fire Department & Rescue Squad FY 2017 Proposed Budgets.*

*Mayor Jordan started the meeting at 7:35 p.m. The meeting was held in Room 201 of the Greenbelt Community Center.*

*PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Leta M. Mach was attending the meeting of the National League of Cities and National Association of Counties Joint Task Force on the Opioid and Heroin Crisis.*

*STAFF PRESENT WERE: Michael McLaughlin, City Manager; Jeffrey Williams, City Treasurer; Megan Searing-Young, Museum Curator; Cindy Murray, City Clerk; Chief Jim Craze, Capts. Tom Kemp and Marie Triesky, Acting Captain Tom Moreland, and Lt. Gordon Pracht, Police Department.*

*ALSO PRESENT WERE: Neally Opplinger, Washington Ear; Lauren Silberman, Friends of the Greenbelt Museum; Chief Tom Ray and Vice President John Wynkoop, Greenbelt Volunteer Fire Department and Rescue Squad; Chris White, Lisa Hegwood and Ken Theodos, Citizens Emergency Response Team; Jim Giese, Greenbelt News Review; Laura Kressler, Molly Lester and Bill Orleans.*

#### *Grants & Contributions*

*Ms. Opplinger, Washington Ear, discussed the wide range of free programming provided by the Washington Ear for blind, visually impaired, and physically disabled people who cannot effectively read print. She said many Greenbelt residents utilize the services and four Greenbelt residents volunteer as readers. She thanked Council for its contribution to the Washington Ear in past years.*

*Council suggested a \$1,000 grant for the Anacostia Trails Heritage Area "Heritage Center Fund" be included under Grants and Contributions.*

#### *Greenbelt Museum*

*Megan Searing-Young reviewed the Museum's accomplishments over the past year.*

*Ms. Silberman thanked Council for its support in acquiring 10-A Crescent Road for the Greenbelt Museum this year. Ms. Young and Ms. Silberman said the goal is to have a grand opening in June or July of 2017 but commented that was all dependent on the grants received. Ms. Silberman said FOGM will also be launching a capital campaign.*

#### *Greenbelt Volunteer Fire Department and Rescue Squad*

*Chief Ray reviewed the Greenbelt Volunteer Fire Department and Rescue Squad (GVFDRS) Apparatus Replacement Schedule. He noted the next scheduled apparatus replacement is for the 2008 Ford ambulance in 2018.*

Vice President Wynkoop said GVFDRS is requesting an additional \$5,000 to fund a volunteer Paramedic Training program. He explained that GVFDRS is losing volunteers to the Branchville, College Park and Berwyn Heights Fire Departments because they currently provide this training to volunteers.

Mayor Jordan asked about communications to the City regarding fire or emergency events. Chief Ray said notification is sent to Mr. McLaughlin and Council when an event occurs.

Council requested \$5,000 be added to the Budget Wish List.

#### *Citizens Emergency Response Team (CERT)*

Ms. White, Ms. Hegwood and Mr. Theodis reported on Citizens Emergency Response Team (CERT) activities over the past year and discussed its goals for FY 2017. Ms. White said CERT now has 23 active members.

Council requested another \$1,000 be added to the Budget Wish List to fund CERT's budget of \$1,500.

Ms. White said the generator used by CERT is not working and is scheduled to be looked at for repair. She noted that the generator has a pull start and is very difficult for some members to operate. Depending on the mechanical diagnosis of the generator, Ms. White said CERT may recommend the purchase of a new push start generator at a cost of approximately \$800. If the current generator can be repaired, Mr. Putens suggested it be converted from a pull start to a push start. He added that it wouldn't hurt to have two generators available for CERT.

#### *Public Safety*

Council reviewed the Public Safety section of the proposed budget page by page.

Chief Craze reported that the Department had a turnover of 35% of its sworn personnel in the last three to four years due to retirements. He explained that recruitment and selection continues to be a priority. Chief Craze said one officer testing was held this past year and 267 applicants were invited to participate. From this group, 54 applicants showed for the testing and six were eventually hired as Police Officer Candidates. Chief Craze said the Department has 53 Police officer positions and currently has 2 vacancies.

There was a discussion of the opioid and heroin epidemic. Chief Craze said the current problem is a national health care crisis.

Mr. Roberts expressed concern regarding a lack of training for Police officers to deal with people with special needs. Lt. Pracht explained scenario based training which is required of all Police officers twice a year by the Maryland Police and Correctional Training Commissions (MPCTC).

There was discussion of the security cameras not working in Roosevelt Center. Mr. McLaughlin said the City became aware of the problem in January and repairs are taking longer than anticipated. He explained there is a problem with the signal from the cameras going to the communications hub in the Municipal Building.

*Capt. Kemp said the Department plans to establish the first Police Explorers Program for young people wishing to serve in law enforcement in their adult lives. He explained that the Explorers Program is part of the Boy Scouts of America and will consist of youths 14 to 20 years of age.*

*Mr. Putens and Mr. Herling stressed the need for officers to walk and bike through the community and become familiar with residents and business owners. Chief Craze agreed, noting that officers do so as manpower and time allows.*

*Lt. Pracht said the Department hopes to implement a pilot body camera program by the end of June which will allow a test period in order to determine the resources and commitment needed for Department wide deployment in FY 2017. Chief Craze said since funds were allocated to purchase Department wide body cameras in FY 2016, it is recommended that this funding be reallocated to the purchase of 17 Panasonic Toughbook in-car computers for the use of officers on patrol.*

*Council reviewed the vehicle inventory. Ms. Davis commented that many vehicles had over 100,000 miles and requested the purchase of one (1) additional police vehicle (in addition to the seven new vehicles proposed) be included on the Budget Wish List.*

*Informational Items*

*Several informational items were discussed.*

*The meeting ended at 11:20 p.m.*

*Respectfully submitted,*

*Cindy Murray  
City Clerk*



*WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, April 13, 2016, to receive a Review of Theatre Operations.*

*Mayor Jordan started the meeting at 8:00 p.m. The meeting was held in Room 201 of the Greenbelt Community Center.*

*PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.*

*STAFF PRESENT WERE: Michael McLaughlin, City Manager; and Cindy Murray, City Clerk.*

*ALSO PRESENT WERE: Caitlin McGrath, Executive Director of Greenbelt Theatre; Mary Moien, Greenbelt News Review; Bill Orleans and others.*

*Dr. McGrath reviewed the 2015 annual report for Greenbelt Theatre. She said over 140 films, including 50 first-run films, have been shown since the Theatre's opening in May 2015. Dr. McGrath said she (and staff) strive to make the Theatre "first class" and provide for a wonderful experience for patrons.*

*Dr. McGrath said the Theatre has successfully partnered with over 25 community organizations for special events and brought in films outside of the regularly scheduled nightly films. These community organizations include the Greenbelt Community Foundation, Prince George's County Historical Society, The National Trust, Greenbelt American Legion, Greenbelt Cooperative Alliance, Roosevelt Center Merchants' Association, International Deaf Partnerships, Greenbelt Swim Team and many others.*

*In response to a question from Ms. Davis, Dr. McGrath explained that she strives to accommodate all requests for use of the Theatre for community events. However, she advised it often becomes difficult due to: 1) contractual commitments of the Theatre to show movies on a regular schedule; and 2) actual costs for Theatre usage and staffing are often not covered by the event. She mentioned that she is looking to secure grants to cover Theatre costs for hosting community events.*

*In response to a question from Mayor Jordan, Dr. McGrath said the first member satisfaction survey was conducted about a month ago. She said the survey indicated most members were very pleased with their membership. Dr. McGrath said some feedback was received about programming.*

*There was discussion regarding marketing for the Theatre. Dr. McGrath said one of the next steps was to capture and review the demographics of the current patrons and identify underserved populations. Once identified, she said marketing would be increased towards these populations.*

*Ms. Mach asked whether students from the University of Maryland (UM) regularly attend the Theatre. Dr. McGrath said patrons include UM faculty and graduate students but not many undergraduate students. She said a lot of marketing had been done at UM, but noted that a lot of undergraduate students tend to stay close to campus.*

*Dr. McGrath said a new trend for theaters is to provide food with the movies. She said she was working with the City on scheduling a pajama party night, perhaps on a Sunday evening when school was not in session the following day, and providing food as well as a movie. Ms. Mach suggested offering a dinner linked to the theme of the movie being shown could be considered for an event also.*

*Mayor Jordan asked about the HVAC system in the Theatre. Dr. McGrath said the system was very inefficient and it was difficult to keep the facility warm in the winter. She said grant money will be sought for HVAC and Green Roof repairs.*

*Dr. McGrath reported on the planned Phase Two Renovations which include new seats, new screen, variable masking, acoustic paneling and a speaker's podium. She said a capital campaign will be launched and grants will be sought for these renovations.*

*Mayor Jordan requested the Theatre annual budget be shared with Council.*

*There was discussion regarding securing sponsorships for snow day programming, summer film series, etc. Dr. McGrath said she was actively working on sponsorships. She advised that a \$200 sponsorship provides the name of the sponsor on the marquee, free tickets for the sponsor, an information table, etc. She said on screen advertising for one year costs \$1,750. Dr. McGrath said both sponsorships and advertising commitments have been difficult to secure.*

#### *Informational Items*

*Ms. Mach reported on concerns discussed at the Boxwood Civic Association meeting last night, including foreclosed property, speeding vehicles on Lastner Lane, and ground depressions where the Washington Suburban Sanitary Commission had recently done work.*

*Ms. Davis reported on a problem with the walls of 7726 Hanover Parkway that had been discussed at the Greenbriar Phase I and Phase II Association meeting last night.*

*Ms. Davis provided a Maryland Municipal League Legislative Committee update on the 2016 Legislative Session.*

*The meeting ended at 10:18 p.m.*

*Respectfully submitted,*

*Cindy Murray  
City Clerk*

*WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, April 18, 2016, to review the Recreation Sections of the Proposed FY 2017 Budget.*

*Mayor Jordan started the meeting at 7:38 p.m. The meeting was held in the Council Room of the Municipal Building.*

*PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens and Mayor Emmett V. Jordan. Councilmember Rodney M. Roberts arrived at 7:48 p.m.*

*STAFF PRESENT WERE: Michael McLaughlin, City Manager; Jeffrey Williams, City Treasurer; Julie McHale, Director of Recreation; Joe McNeal and Greg Varda, Assistant Directors of Recreation; and Cindy Murray, City Clerk.*

*ALSO PRESENT WERE: Diane Oberg, Greenbelt News Review.*

*Mayor Jordan reviewed the following goals for Recreation for FY 2017:*

- 1. Provide quality recreation and learning activities throughout Greenbelt;*
- 2. Actively engage and build relationships throughout Greenbelt;*
- 3. Manage the operations of parks and recreation facilities;*
- 4. Develop team capacity and organizational culture; and*
- 5. Strengthen organizational systems and structures.*

*Ms. McHale highlighted some of the new items since the writing of the proposed budget. One of these was the continued recognition of the staff: Anne Oudemans received her National Recreation and Park Association (NRPA) Certified Recreation and Parks status; Di Quynn-Reno received the Maryland Recreation and Parks Association (MRPA) Member of the Year and the Quarterly Member award; Stephen Parks received a MRPA Presidential Award and two Recreation and Leisure Services branch awards; and Alison Longworth received her MRPA Leadership Institute Certification.*

*Other items highlighted by Ms. McHale in her introduction was the renewed progress of past partnerships and development of new ones; numerous updates/renovations to the various facilities which have been very well received by the public; and the constant demand to stay on top of the new requirements for certifications and licensing of our camps and various programs.*

*Council then reviewed the Recreation budget page by page.*

*Ms. Davis asked about the Walk with Ease program. Mr. Varda said Karen Haseley, Therapeutic Recreation Supervisor, and Richard Fink, Superintendent of Parks and Grounds, had worked together to secure a grant for this program from the National Recreation and Parks Association and the Arthritis Foundation. He said the program was very popular and is held in various areas of the City.*

*Mayor Jordan asked about a grand opening for the Schrom Hills FitZone. Ms. McHale and Mr. Varda said they hope to have this scheduled during the Greenbelt Day weekend.*

*Ms. McHale reported that one of the new partnerships formed this year was with the Greenbelt Library. She said the Library provides services to camp participants and plans to offer a student reading program this summer and a math program later this year.*

*Mr. Varda discussed the Bike Rodeo program which is a partnership with Bike Maryland, Proteus Bikes and the Police Department. He also mentioned the therapeutic Tandem Bike program for visually impaired individuals. Mr. Varda said if the program is successful, it may be expanded to provide for therapeutic kayaking and hiking.*

*Ms. Davis asked about the Contra Dance program. Mr. Varda said the City partners with the Folklore Society of Greater Washington to offer this very successful program and the profits are split 50/50. He said 483 participants have attended the six dances held thus far.*

*Mr. McNeal mentioned the roof replacement and installation of the new CYBEX training equipment at the GAFC. He said very good feedback continues to be received from users of the facility.*

*Ms. Pope asked about the use of play equipment allowed in the pool. Mr. McNeal said GAFC determines when play equipment is allowed based on the number of patrons using the pool.*

*Mr. McNeal provided information on a WIBIT inflatable water sports playground that could be used in the pools on a set (and advertised) schedule. He noted the cost of the playground is \$9,500.*

*Mr. Putens expressed concern with the rusted condition of the lifeguard chair bases along with needed repairs to the staff locker rooms. He requested both items be included on the Budget Wish List.*

*Mr. Putens said he had heard residents express concerns that camp programs are not affordable to their families since they don't get a resident cost break or a discount for multiple children. Ms. McHale and Mr. Varda explained that camp rates were less for resident participants and financial assistance/scholarship programs are available to assist with camp registration costs. Mr. Putens suggested the fee structure be reviewed.*

*Ms. Mach asked if information was available on Greenbelt resident renters versus non-resident renters for space at the Community Center. Mr. McNeal said no, noting that some renters are groups (such as volleyball group) where everyone participating just pays a fee to cover the rental costs. He said sometimes the participants are a mix of residents and non-residents.*

*In response to a question from Ms. Davis, Mr. McNeal said security at the Youth Center is being evaluated and it may be determined that security cameras are needed. Mr. McLaughlin said \$25,000 is budgeted in the Special Projects Fund for security cameras at the Youth Center and Police Station.*

*Ms. McHale reported the computer lab laptops at the Springhill Lake Recreation Center are now six years old and the technology is outdated. She said staff is exploring partnerships to replace the laptops.*

*In response to a question from Ms. Davis, Mr. McNeal said the 25<sup>th</sup> anniversary celebration of the GAFC will be held in September of this year.*

*Mayor Jordan and Mr. Herling mentioned the bas-relief panels on the Community Center were in need of cleaning.*

*Mr. McNeal provided information on a Splash Pad to replace the existing baby pool at the outdoor pool. He estimated the entire cost of the Splash Pad installation to be between \$200,000 and \$300,000 – dependent on the condition of the infrastructure. Mr. McNeal said an evaluation of the existing infrastructure can be done for approximately \$5,000 and, after the evaluation is complete, a better idea of the project cost can be determined.*

*Council requested that the evaluation of the infrastructure for the Splash Pad and the WIBIT playground be added to the Budget Wish List.*

*Bill Orleans, Greenbelt, asked about partnerships for the purchase of new laptops.*

*Mayor Jordan requested Council be provided with a report on contributions (money, in-kind services, gifts, etc.) with a value of over \$100 received by the City.*

*The meeting ended at 10:45 p.m.*

*Respectfully submitted,*

*Cindy Murray  
City Clerk*

*WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, April 20, 2016, to Discuss the Buddy Attick Parking Lot – Green Redesign and Gateway Signage.*

*Mayor Jordan started the meeting at 8:00 p.m. The meeting was held in Room 201 of the Greenbelt Community Center.*

*PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Edward V.J. Putens was detained at work and arrived at 8:43p.m. Councilmember Silke I. Pope was unable to attend due to illness.*

*STAFF PRESENT WERE: Michael McLaughlin, City Manager; Jessica Bellah, Community Planner; and Cindy Murray, City Clerk.*

*ALSO PRESENT WERE: Sharon Bradley, Bradley Site Design; Bill Orleans and others.*

*Buddy Attick Parking Lot – Green Redesign*

*Ms. Bradley reviewed the existing conditions of the Attick Park Parking Lot. She noted the need to make this area more welcoming and create a green and sustainable parking area. Ms. Bradley said the parking area currently has parking available for 92 vehicles.*

*Ms. Bradley presented a PowerPoint Presentation detailing two Site Plan Options. She explained that Option 1 proposes a nine (9) foot wide bioretention swale and allows for 99 parking spaces, boardwalks to protect plantings in the bioretention swale, and allows for safe pedestrian circulation. Ms. Bradley reviewed the proposed primary park entrance which will include bands of pervious paving, educational signage and an informational kiosk. She advised the secondary park entrance would be located near the current secondary entrance off the upper parking lot.*

*Ms. Davis asked about permit/employee parking in the proposed parking lot. Ms. Bradley said a barrier type separation of parking (similar to the existing permanent bollards) takes up considerable space so it is proposed that signage or markings be used to designate these spaces.*

*In response to a question from Ms. Mach, Ms. Bellah said staff would explore grant opportunities for the educational signage and informational kiosk.*

*Mr. Roberts mentioned that many park users enter the park from the path off Crescent Road (by the lower parking lot) and proceed into the park using the path by the Recycling Center. Ms. Bradley said she would review that entrance.*

*Mayor Jordan asked if the plans incorporated bicycle traffic. Ms. Bellah said no, but added that it could be further researched and developed.*

*Ms. Bradley said the proposed plans are for 22 foot travel lanes compared to the existing 24 foot lanes. Ms. Bellah said Public Works had been consulted on the reduction of travel lane width to be sure it would not impact its operations. She said Public Works staff has indicated the 22 foot lanes were adequate.*

*Ms. Bradley said Option 1 includes the removal of one row of White Pine trees off the upper parking lot area to allow for the expansion of the parking lot area. She said the second row of White Pine trees will remain. Mr. Roberts said he was opposed to the removal of these trees.*

*Ms. Bradley then reviewed Site Plan Option 2. She explained this Option fits the proposed parking lot into the footprint of the existing parking lot and provides 103 parking spaces, four (4) to five (5) foot bioretention swales, and does not require the removal of any existing Pine trees. She said all the other features of Option 2 were similar to Option 1.*

*In response to a question from Ms. Davis, Ms. Bradley said both the nine foot and four to five foot bioretention areas will handle a 1.2 inch rain event. Ms. Mach asked which size bioretention area has the greater likelihood of having problems of failing. Ms. Bellah said with good maintenance, both areas would be similar. Ms. Bradley said the wider option will provide for a more significant presence and would be easier to maintain.*

*Mr. Putens asked if the island separating lanes of the park entrance off Crescent Road could be straightened. Ms. Bradley and Ms. Bellah said they could look at this option but noted the location of the Pepco pole off the entrance area greatly restricts the entrance possibilities. Ms. Bradley advised the cost for the pole relocation is prohibitive.*

*Council asked if pavers that allowed for engraving could be considered for the main entrance area. Mr. McLaughlin said staff would look into this idea.*

*Mayor Jordan and Ms. Davis suggested the proposed plans be reviewed by the Advisory Planning Board (APB) and the Park and Recreation Advisory Board (PRAB). Mr. McLaughlin said he would discuss this idea further with staff and determine whether it would be best to wait until plans were further into the design stage before being sent to APB and PRAB for review.*

*In response to a question from Mr. Putens, Ms. Bradley said she would expect the costs for Option 1 and Option 2 to be very close, but added that she was not at the point of estimating the project costs yet. She estimated construction for the entire project would take a couple months.*

*After further discussion, Council requested Ms. Bradley and staff incorporate a bicycle component into the proposed plans.*

#### *Gateway Signage*

*Ms. Bradley provided a PowerPoint presentation on the Gateway Signage Proposal. She noted that the proposal includes monument gateway signage at the entrances on Southway and on Crescent Road (by the Police Station), pole signage on Research Road at the Beltsville Agricultural Research Center (BARC) entrance and on Kenilworth Avenue between Westchester Park and Greenbelt Road. She said column signage is proposed in the other signage locations. Ms. Bradley said this will provide for consistency (style, message and materials) in the gateway signage project.*

*Mr. Roberts said he needs to know the cost of each sign type before he can make any decision on which type of sign is best for each location.*

*After discussion, Ms. Mach said a historic monument sign is only needed on Southway. She said a column sign is more appropriate for Crescent Road by the Police Station because the Greenbelt Lake and Boxwood area are not historic. Ms. Davis and Mr. Putens agreed. It was also suggested that a pole sign be included by the traffic light at the southbound I-95 exit ramp onto Kenilworth Avenue.*

*Mayor Jordan suggested banner hardware be included to allow for banner/flag type signs for Greenbelt Day and other events to be attached to the signs. Mr. Putens said he had concerns about how the banners would look.*

*Mr. Roberts said he doesn't think the signage project is necessary.*

*Ms. Bradley described the landscaping proposed for the monument sign on Southway. She said low level plantings would be used in the rear areas, and Black Eyed Susans (State flower) along with other perennial and long blooming plants would be used toward the front. Ms. Bradley said this will provide for seasonal colors.*

*Mayor Jordan said he would prefer to start the signage project in an area other than Southway. Ms. Davis and Ms. Mach said they thought the monument signage on Southway would be a good starting point.*

*After discussion, Council requested Ms. Bradley proceed with costing out the project and submit a proposal for one monument sign, three pole signs and seven column signs in the areas proposed.*

*There was discussion regarding the bus stop on Southway by the entrance sign. Mayor Jordan and Mr. Herling indicated the bus stop does not get much use. Mr. Orleans, Greenbelt, disagreed and said that the stop is widely used.*

#### *Informational Items*

*Ms. Davis reported that she had been appointed to the Maryland 21st Century School Commission.*

*There was discussion regarding the flag bearer for the Maryland Municipal League Convention's Parade of Flags. It was suggested that Mayor Jordan be registered as the flag bearer, with Mr. Herling as the alternate.*

*The meeting ended at 10:08 p.m.*

*Respectfully submitted,*

*Cindy Murray  
City Clerk*



*BUDGET WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, May 4, 2016, for the purpose of meeting with the Contributions Groups to discuss the Proposed FY 2017 Budget.*

*Mayor Jordan started the meeting at 7:35 p.m. The meeting was held in the Multi-purpose Room of the Greenbelt Community Center.*

*PRESENT WERE: Councilmembers Judith F. Davis, Konrad Herling, Leta Mach, Silke Pope, Edward V. J. Putens, Rodney Roberts and Mayor Emmett V. Jordan. Councilmember Silke Pope was unable to attend.*

*OTHERS PRESENT WERE: Greg Varda, Assistant Recreation Director, Nicole DeWald, Arts Supervisor, Michael McLaughlin, City Manager and James Giese, News Review.*

*Council met with the following groups and people to discuss funding requests:*

***Concert Band** – Tom Cherrix and Paul Quillen represented the Concert Band. Mr. Cherrix noted they get a lot of requests for the wind ensemble which is more available than the full band. Mr. Quillen noted it is a goal to pursue 501(c)3 status. Mr. Putens asked this group and others to get/use a Greenbelt address, if they did not have one.*

***Senior Softball** – George Harrison represented the group. There will be 42 games this season. It was suggested the group reach out to the Golden Age Club again.*

***Friends of the New Deal Café Arts** – Barbara Simon, Leeann Irwin and Talia Kowitt represented the group. Ms. Simon reviewed some of the upcoming programs including plans for Greenbelt Day weekend, a performance by Jan Knutson on June 26, and the Blues Festival in September. In response to a question about funding from the New Deal Cafe, Ms. Simon noted New Deal has staffing and building needs. An additional \$1,000 is being sought for next year for a jazz event.*

***Labor Day Festival Committee** – Linda Ivy, Diane Siegel, Barbara Chadwick and Barbara Simon represented the group and presented a summary for 2015. The shuttle service instituted last year served a good number of people from Franklin Park and the Metro Station. It cost the festival \$1,700 to provide. The festival has not broken even the last two years. The group is looking to purchase a stage and may seek City assistance to store it. The festival uses social media to promote the event. Many positive comments were received about the Rising Stars component.*

***Greenbelt Soccer Alliance** – David Whiteman and Neil McConlogue represented the group. They are serving around 165 youth with a recreational group and a select group. Mr. Whiteman indicated a contribution from the City would be used to reduce the registration cost for Greenbelt participants as they do with New Carrollton. The group would accept a grant rather than become a Contribution Group at this time, until the City has finalized its review of its contribution policy.*

***Greenbelt Community Foundation** – Joanie Cohen-Mitchell represented the group. Funds are being sought for the tenth anniversary for items like banners, tables, tents, post cards and flyers. As with the Soccer Alliance, it was noted that a grant might be more likely at this time versus*

*becoming a Contribution Group.*

***Aquatic Boosters*** – Khanh Pham and Pam Green represented the group. The group received 501(c)3 status. Lower expenses and income for the current year were caused by the pool being closed for renovation.

***Greenbelt Baseball*** – Greg Fisanich and Jennifer Murray represented the group. The group is now a 501(c)3 group and they are seeking funding and sponsorships. Registration is a bit down. The City's funds are used for uniforms and equipment.

***Greenbelt Boys & Girls Club*** - Orin Howard, Anitra Byers, Michelle Bracy and Chelsea Young represented the group. The cheerleading group has competed well and will go to the national competition in Virginia Beach. Membership has increased particularly in flag football. Looking to move basketball games to the Middle School or Dora Kennedy because the parking and seating is better. The biggest challenge is matching capacity of coaches with the number of children registered. They have applied for 501(c)3 status.

***Greenbelt Arts Center*** – Sandy Irving, Don Cook, Win Britt and Joe Wall, the General Manager represented the group. The list of productions for the coming year was distributed. 2015 was a good fiscal year. Additional funds are sought to expand the hours of the General Manager. There is interest in collaborating with the Old Greenbelt Theatre and New Deal Café. There were compliments for the new seats.

***Babe Ruth Association*** – Bob Sonneveldt and Kelly Ivy represented the group. Membership seems to be increasing after some down years. Concerns about the field condition were raised. It was noted some field repairs are called for in the budget.

*Information Items – make sure to include the Dog Park Association to dog park work session and obtain the membership list of the Garden Club.*

*The meeting ended at 11:05 p.m.*

*Respectfully submitted,*

Michael McLaughlin  
City Manager

**Report #2016-2  
May 5, 2016**

**Greenbelt Advisory Committee on Trees – Report to the City Council**

**Subject: PEPCO Request for Tree Removals**

PEPCO has presented a plan for removal of trees in the western part of Greenbelt for year 2016 to protect power lines. This plan proposes that 7 trees on Ivy Lane, 8 trees on Cheerywood Lane, 1 tree on Springhill Drive, 9 trees on Edmonston Road, and 10 trees on Breezwood Drive, which are located under power lines, be removed. Additionally 6 trees on Crescent Road adjacent to the police station are on the removal list, which were also listed on last year's list but had not yet been removed.

The Advisory Committee on Trees (ACT) and Public Works staff have reviewed the list and is in general agreement with the PEPCO-suggested removals. Most of the trees do appear to be in conflict with the power lines and have structural problems.

ACT members agree with Public Works staff that the removal of 6 white pines on Edmonston Road be denied. It does not appear that these trees appear to be a threat to a power line.

The ACT will assist Public Works staff on plans to replant the areas where trees were removed. The group will mostly rely on ACT Report #2015-1, which has a list of "Recommended Trees for Use under Power Lines". The goal will be to plant trees, which are more suitable for the particular site.

**Greenbelt Arts Advisory Board Report 16-2**  
**Recommendation to the Greenbelt City Council**  
May 4, 2016

**Subject: Greenbelt Community Foundation**

**Background**

At their May 3, 2016 meeting, the Greenbelt Arts Advisory Board (AAB) reviewed a first-time application from the Greenbelt Community Foundation for Contribution Group status and funding in FY17. Board members present included: Tatiana Ausema (Chair), John Drago, Oliver Gaycken, Mark Granfors-Hunt and Charlette Wilson. Also present were Joanie Cohen-Mitchell of the Greenbelt Community Foundation and Nicole DeWald (staff liaison). Anna Socrates (Vice Chair) was unable to attend but contributed written input.

**Summary Recommendation**

The AAB recommends that Contribution Group status be awarded to the Greenbelt Community Foundation (5 voting in favor and 1 opposed).

Members recommended partial funding of the applicant's \$10,000 request for purchase of materials and equipment for their 10<sup>th</sup> anniversary celebration – possibly in the range of \$1,000 - \$2,000. The Board felt that details of the proposed purchase were insufficient to support full funding of the request.

**Detailed Findings**

The Greenbelt Community Foundation (GCF) was represented at the meeting by Joanie Cohen-Mitchell, board member.

**Overall Score:** 3.9 (very good)

**Service to the Community:** 4.3 (very good)

**Organizational Effectiveness:** 4.0 (very good)

**Artistic Merit:** 3.5 (very good)

**Comments:** Members were impressed by GCF's outreach and inclusiveness of all parts of Greenbelt. The board commended the group's success with fundraising and their level of volunteer support. AAB encouraged GCF to pursue independent non-profit status as the organization is currently considering.

**Concerns:** Members would have liked to have seen more detailed programmatic information and greater clarity in the application budget. Clarification was requested about the funds being held with the regional foundation and about applicable restrictions in the GCF bylaws with regard to expenditures for operating expenses. The board did not perceive GCF to be primarily an arts organization.

**Authorization**

This report is submitted on behalf of the Arts Advisory Board by:

Tatiana Ausema

Tatiana Ausema, Chair

May 4, 2016

Date

		\$	Quantity	TOTAL
Retractable banner		\$ 365.00	3	1095
Street Banner		\$ 150.00	2	300
Post cards	5000 batch	\$ 0.32	5000	1600
Tables		\$ 150.00	3	450
Tent		\$450	4	1800
Posters	11"x17"	\$ 5.00	25	125
	18"x24"	\$ 12.00	25	300
	24"x36"	\$ 20.00	25	500
Lawn Signs	18"x12"	\$ 18.00	25	450
	27"x18"	\$ 24.00	25	600
Flyers	8"x10"	\$ 0.80	1000	800
Banners	1.5'x3'	\$ 20	5	100
	2.5'x4'	\$ 30	5	150
	2.5x6	\$ 45	5	225
	2.5x8	\$ 55	5	\$ 275
	2.5x10	\$ 65	5	\$ 325
	2.5x12	\$ 75	5	\$ 375

**9470**

April 27, 2016

**Subject: Sustainable Land Care Policy**

**Background:** At the Park and Recreation Advisory Board's (PRAB) April 20, 2016 meeting, the Board considered the latest draft (2/3/16) of the Sustainable Land Care Policy. PRAB sees the adoption and implementation of a land care policy as a critically important step towards updating the Buddy Attick Park Master Plan.

**Discussion:** Richard Fink, Superintendent of Parks, presented the latest draft of the land care policy. There have been previous versions of this policy dating back to 2007, but none have been officially adopted for implementation by the City. Mr. Fink used three previous versions of the policy to create the current draft, which has been vetted at the staff level. He emphasized his desire to see a policy which would provide clear guidelines for staff, but would be adaptable to change (such as new regulations by the State). He also stated that he was seeking feedback on the document and was open to suggestions.

PRAB members complimented Mr. Fink on the well-written and well-organized policy. The document offers operational guidelines while allowing flexibility to adapt to factors, such as new laws and regulations, shifting research patterns, changes in climate and invasive pests and plants.

PRAB offered feedback on a few items which needed to be more specifically defined or refined. Former Deputy of Public Works, Bill Phelan was present and complimented Mr. Fink on the draft document. He mentioned that the Committee on Trees has expertise to offer for "Plant Care" portion of the document.

**Conclusions:** PRAB supports the Sustainable Land Care Policy with the incorporation of the Board's comments.

**Recommendations:** PRAB recommends that City Council adopt a Sustainable Land Care Policy. Furthermore, PRAB recommends that once the policy is in place, the Parks Superintendent should be tasked with revising and updating the Buddy Attick Lake Park Master Plan.

**Vote: 6 to 0**

**Respectfully submitted by:**

**Lola Skolnik, Chair**

**Park and Recreation Advisory Board**

## PARK AND RECREATION ADVISORY BOARD REPORT TO CITY COUNCIL

### Subject: FY/2017 Contribution and Recognition Groups Budget Review

**Background:** The Park and Recreation Advisory Board (PRAB) reviewed the Contribution and Recognition Groups applications received prior to the March 16, 2016 meeting. Applications for recognition group status for the Center for Dynamic Community Governance, Inc. and Transit Riders United in Greenbelt (Tru-G) were reviewed at PRAB's regular meeting on April 20, 2016.

### Budget Recommendations for Contribution Groups:

**Greenbelt Babe Ruth**                      **Recommend vote 5-0**  
Greenbelt Babe Ruth would like better maintenance from City Staff on City ball fields.

**Greenbelt Youth Baseball**              **Recommend vote 5-0**  
Need to explain why the City should pay for their travel league expenses

**Greenbelt Aquatic Boosters**          **Recommend vote 5-0**

**Senior Softball**                      **Recommend w/reservation vote 4; do not recommend, vote 1**  
Lack of Greenbelt residents on team

**Greenbelt Soccer Alliance Do not recommend, 5-0**

- Cost per child is excessive
- Application is incomplete
- Group is not based out of Greenbelt
- Direct competition w/City Recreation programs

**Note: For Greenbelt Boys and Girls Club,** PRAB was unable to make a recommendation as no application was submitted with appropriate time for review.

### Recognition Groups Recommendations

All returning and completed FY17 Recognition Group applications were approved 5-0.

- Greenbelt Community Foundation
- Greenbelt Soccer Alliance, Inc.
- Miss Greenbelt Scholarship Organization, Inc.
- Citizens to Conserve and Restore Indian Creek
- Greenbelt Labor Day Festival Committee
- Greenbelt Community Development Corporation
- Greenbelt Homeschoolers
- Greenbelt Farmers Market
- Greenbelt PRIDE
- Greenbelt Community Garden Club
- Greenbelt Sity Stars
- GIVES
- Greenbelt Lion's Club
- Greenbelt Tennis Association
- CHEARS

**New recognition groups:**

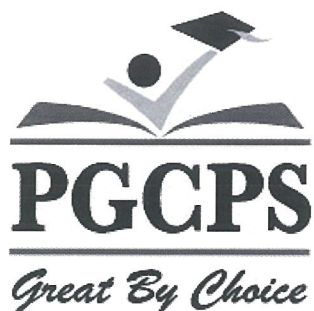
- Center for Dynamic Community Governance, Inc. voted  
**Vote to recommend 5, abstention 1**
- Transit Riders United in Greenbelt (Tru-G)  
**Vote to recommend 6-0**

Respectfully submitted by:

Lola Skolnik, PRAB Chair

Betty Sonneveldt, PRAB Vice-Chair





## NEWS RELEASE

Prince George's County Public Schools • [www.pgcps.org](http://www.pgcps.org)  
Kevin M. Maxwell, Ph.D., Chief Executive Officer | email: [ceo@pgcps.org](mailto:ceo@pgcps.org)  
14201 School Lane, Upper Marlboro, MD 20772

April 21, 2016  
For Immediate Release

**CONTACT:**  
Office of Communications  
301-952-6001

[communications@pgcps.org](mailto:communications@pgcps.org)

### GREENBELT MS AND MAGNOLIA ES WIN SCIENCE BOWL CHAMPIONSHIPS



**UPPER MARLBORO, MD** – Magnolia Elementary School and Greenbelt Middle School emerged as champions after winning their final rounds in the 2016 Science Bowl Competition. Both teams received plaques for every team member and one to display in their school, and all students received Audubon Field Guides.

“I am very proud of these winning teams,” said Dr. Kevin M. Maxwell, Chief Executive Officer. “Students and coaches worked hard to get to the championship level, and have certainly demonstrated their mastery of science.”

This year was a landmark year for Science Bowl, which celebrated its 30th season of providing a fun and exciting venue for students to shine in science. In the final rounds, Magnolia Elementary School celebrated its second win in the elementary division, and Greenbelt Middle School – a long-time competitor in the competition – won its first-ever championship.

In a dramatic finish on March 16, Magnolia edged out University Park, the reigning champion, by just five points, 210-205. It is Magnolia's second championship and its first since 2010. Coach Robert Allen prepared a winning team that included Keon Groves, Kobe Marshall, and Dustin Navarossa. Alternates included Briana Adams, Ababacar Diao, Taslim Raji, and Nkyron Hicks.

Greenbelt won the final round on April 5 with Martin L. King, Jr. with a final score of 255-180. The Greenbelt team included seventh-grader Alexander Swisdak, and eighth-graders Chidimma Njubuisi-Oluavu, Onome Efe-Aluebhosele, and alternate Ryan Mbuashu-Ndip. Santosh Gupta and Antoinette Glenn coached the team.

Science Bowl is the award-winning science quiz program of Prince George's County Public Schools (PGCPS), and is hosted by Dave Zahren, Senior Television Specialist. Competitions are taped live at the PGCPS Channel 96/38 studios in the Bonnie F. Johns Educational Media Center in Landover. More than 7,500 children have appeared on Science Bowl since its start in 1986. Science Bowl has also won numerous awards for outstanding children's programming, including the Telly and CableAce. You can watch the show on Channels 96 (Comcast) and 38 (Verizon) or on [YouTube](#).

-30-

**About PGCPS:** Prince George's County Public Schools (PGCPS) is one of the nation's 25 largest school districts, with 209 schools and centers, more than 128,000 students, and nearly 19,000 employees. With an annual budget of \$1.79 billion, the district serves a diverse student population from urban, suburban, and rural communities. PGCPS offers a wide variety of innovative academic programs, including language immersion, high school career academies, and dual enrollment. Its location just outside of Washington, D.C. enables the district to partner with higher education and local and national agencies and businesses to provide unique learning opportunities for students.

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**Prince George's County Board of Education**

CITY OF GREENBELT  
Department of Public Works  
555 Crescent Road • Greenbelt, Maryland 20770  
301.474.8004

**M E M O R A N D U M**

---

**Date:** April 5, 2016

**To:** Michael McLaughlin, City Manager *MPM*

**From:** James Sterling, Acting Director of Public Works *JS.*

**Regarding:** Community Center HVAC Improvements

**Background**

In November 2012, a HVAC system assessment was done by the engineering firm Mendoza, Ribas, Farinas and Associates (MRFA) of the Community Center. Staff then evaluated the findings and made a recommendation in November 2014 to hire MRFA to develop drawings and specifications to correct the deficiencies identified.

A work session with the City Council regarding the proposed improvements was held on December 3, 2014. At the work session, MRFA described two system deficiencies that needed to be addressed as a first priority as well as other improvements including the replacement of malfunctioning fan coil units. The first deficiency is the ventilation unit for the 1937 wing. The design for this unit is flawed in that it did not fully dehumidify the outside air introduced into the space which contributes to the mold and mildew discovered in the 1937 wing. The second deficiency is the gym HVAC unit. This unit is extremely noisy because the return air duct is too small.

In January 2016, MRFA finalized the specifications and plans for the Community Center HVAC Improvement project. A Request For Proposals (RFP) dated January 6, 2016, was sent to three contractors who were recommended and pre-qualified by MFRA and specialize in HVAC installation in buildings that are assembly and educational occupancies.

**RECEIVED**  
APR 18 2016

BY: .....

The RFP mandated attendance at a pre-proposal meeting. All three contractors who submitted proposals were at the meeting which provided an opportunity to review building conditions, examine the scope of work, and to answer questions. MFRA and City Staff were in attendance as well. I have attached a copy of the RFP dated January 6, 2016 and the sign-in sheet for the pre-proposal meeting. At the pre-proposal meeting, a few questions and concerns were raised that resulted in two addendums being issued. The addendums clarified the requirements for the contractors and the specifications for some of the fan coil units.

In the RFP document, the submission form broke down the project into four areas that included:

- Adult Day Care Work
- Gym Unit #1 MEP Work
- Air Handling Unit #2 MEP Work
- Fan Coil Units Labor MEP Work

The proposals do not include the pricing for the fan coil units. The City has negotiated directly with the manufacturer to purchase the fan coil units in order to save money on the project. A separate proposal for the fan coil units is attached.

**Pricing**

Below are the results of the RFP pricing proposals:

Community Center HVAC Proposal Results For 2-12-16 Deadline			
	Shapiro & Duncan	W. L. Gary	Densel Co.
Day Care Center MEP Work	\$313,175	\$211,000	\$350,000
Gym Unit #1 MEP Work	\$37,639	\$80,500	\$50,000
AHU #2 MEP Work	\$70,645	\$79,000	\$80,000
Fan Coil Unit Labor MEP Work	\$184,520	\$236,500	\$200,000
Bonds	\$6,060 or 1% of	1.2% included in	\$13,493

	contract	pricing above	
TOTAL	\$612,039	\$607,000	\$693,493
Add Alternates			
Adult Care "off hours" Work	\$69,311	\$17,000	Not Provided
3 Yr. Warranty	\$16,000	Not Provided	\$9,587

After reviewing the proposals, the Engineer and Staff met with the contractors to discuss their proposal costs. What we found out is they did not follow the addendum when bidding the job. All the fan coil units were supposed to be included in the fan coil price not in the Adult Day Care pricing. After reviewing the pricing and scope of work a decision was made to focus on the three aspects of the job that absolutely have to be done; installing the fan coil units, gym unit #1 and air handler #2. In order to solve the dehumidification problem in the 1937 wing air handler #2 will need a new dehumidification coil that is connected to a new boiler that was designed both for air handler #2 and the Adult Day Care area. The Adult Day Care area proposed independent system will be done at a later date but the boiler and some of the piping will be installed now for future use. The boiler installation was originally part of the pricing for the adult day care renovation work. It has now been broken out separately.

We asked all three contractors to submit revised pricing for the new scope of work. Below is the pricing:

Community Center HVAC Proposal Comparisons- Revision #1			
	Shapiro & Duncan	W. L. Gary	Densel Co.
Fan Coil Unit Labor MEP Work	\$184,520	\$210,000	Chose not to submit
Gym Unit #1 MEP Work	\$37,639	\$54,500	

AHU #2 MEP Work	\$62,645	\$79,000	
Boiler Room Work	\$64,400	\$175,000	
Bonds	\$6,060 or 1% of contact	1.2% included in pricing above	
<b>TOTAL</b>	<b>\$355,264</b>	<b>\$518,500</b>	

### **Analysis of Proposals**

MRFA and Staff carefully reviewed the original proposals, met with the contractors, tweaked the scope of work, and received new proposals more in line with the FY16 budget. The fan coil pricing from Boland Trane was revised based on the new scope of work. The revised cost for 70 two pipe fan coil units is \$181,792. The cost for installation of the fan coil units and all other work including labor and materials for Shapiro and Duncan, Inc. to do the work identified in the plans and specifications is \$355,264. The total for the fan coil purchase and mechanical work is \$537,056. This will address the most immediate deficiencies at the Community Center. \$545,000 is currently budgeted for this work.

### **Recommendation**

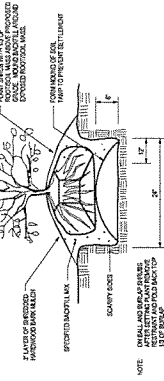
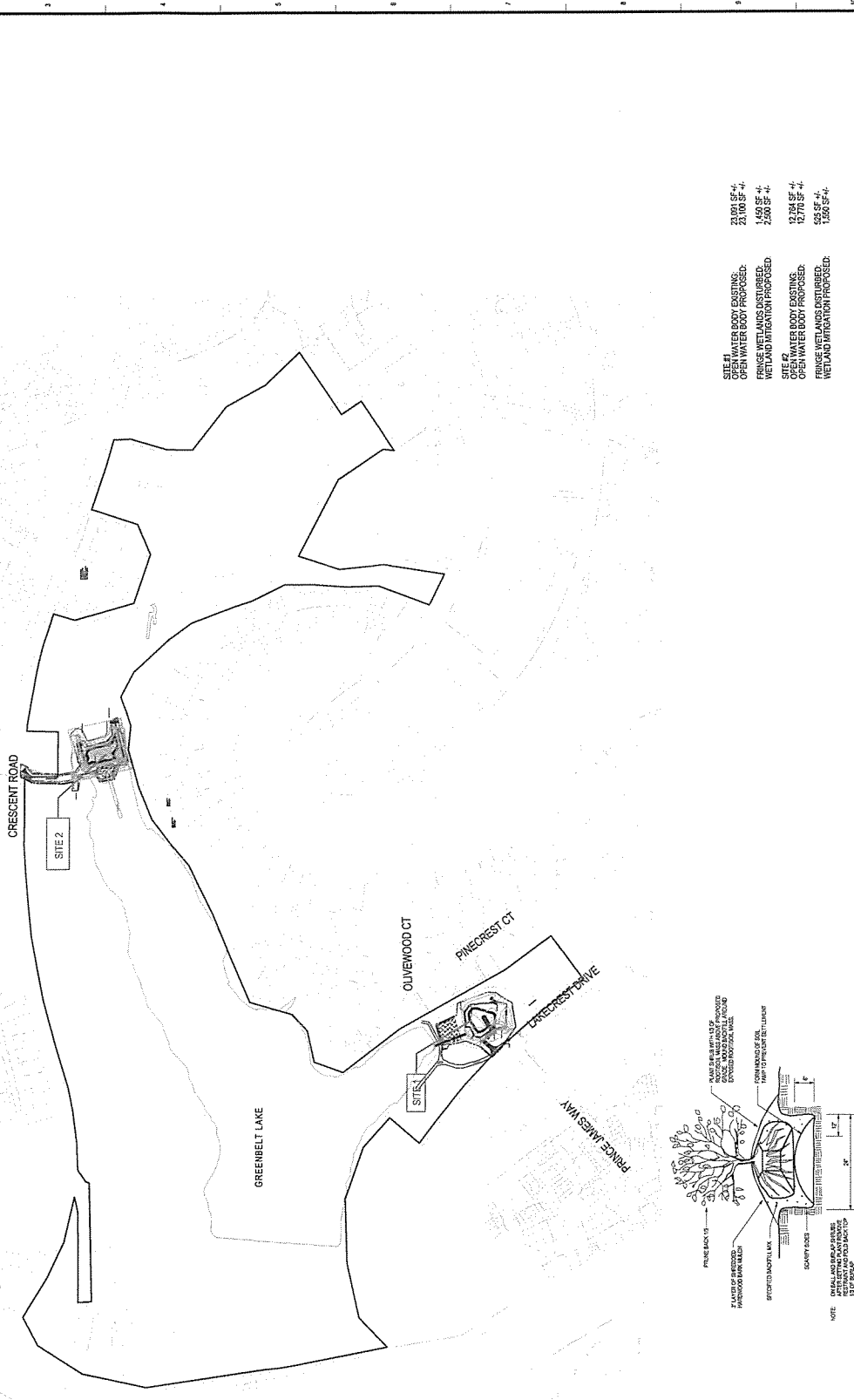
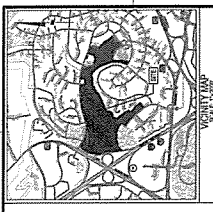
Staff recommends that the City contract with Shapiro and Duncan Inc. for the Community Center HVAC Improvements for \$355,264 and that staff be authorized to purchase the fan coil units for the project directly from Boland Trane (manufacture) for \$181,792.

The fan coil units are an eight week lead item. Once the fan coil units are ordered and the contractor is hired we will work on scheduling the work. The project is most likely going to begin after Labor Day.

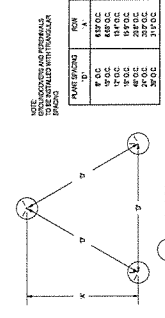
# GREENBELT LAKE

## WETLAND MITIGATION PLAN

BERWYN (21ST) ELECTION DISTRICT, PRINCE GEORGES COUNTY, MARYLAND



2 BALL AND BURLAP SHRUB PLANTING DETAIL  
NOT TO SCALE



1 GROUND COVER PLANTING DETAIL  
NOT TO SCALE

### LANDSCAPE SPECIFICATIONS

- A. MATERIALS
  1. PLANTS SHALL BE HARDY, GROWN IN ACCORDANCE WITH MICHIGAN LOCALITY OF THE PLANT. THEY SHALL HAVE BEEN GROWN UNDER PROPER CULTIVATION AND SHALL BE FREE FROM DISEASE AND PESTS.
  2. PLANTS SHALL BE GROWN IN A CONTAINER WITH A 10% EXCESS OF SOIL TO ALLOW FOR SETTLEMENT AND TO PROVIDE A BUFFER ZONE BETWEEN THE PLANT AND THE SURROUNDING SOIL.
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- B. PLANTING SPECIFICATIONS
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SITE #	OPEN WATER BODY EXISTING	WETLANDS DISTURBED	WETLAND MITIGATION PROPOSED
SITE #1	23,000 SF ±	1,450 SF ±	2,500 SF ±
SITE #2	12,700 SF ±	550 SF ±	1,550 SF ±

**COVER SHEET**

**WETLAND MITIGATION PLAN**

**D.O.E. - CLEANWATER PARTNERSHIP**

**GREENBELT LAKE**

**GREENBELT, MD 20770**

PRINCE GEORGES COUNTY, MARYLAND

DATE: 10/13/2023

SCALE: 1" = 400'

SHEET 1 OF 3

NO.	DATE	BY	DESCRIPTION
1	10/13/2023	JK	ISSUED FOR PERMIT
2	10/13/2023	JK	ISSUED FOR PERMIT
3	10/13/2023	JK	ISSUED FOR PERMIT

**OWNER/DEVELOPER/CLIENT**

PRINCE GEORGES COUNTY

10000 GREENBELT LAKE

GREENBELT, MD 20770

PROJECT NUMBER: 2023-001

**MISS UTILITY NOTE**

ALL UTILITIES SHOWN ON THIS PLAN ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY. THE CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION. ANY UNEXPECTED UTILITIES SHALL BE REPORTED TO THE ENGINEER IMMEDIATELY.

NO.	DATE	BY	DESCRIPTION
1	10/13/2023	JK	ISSUED FOR PERMIT
2	10/13/2023	JK	ISSUED FOR PERMIT
3	10/13/2023	JK	ISSUED FOR PERMIT

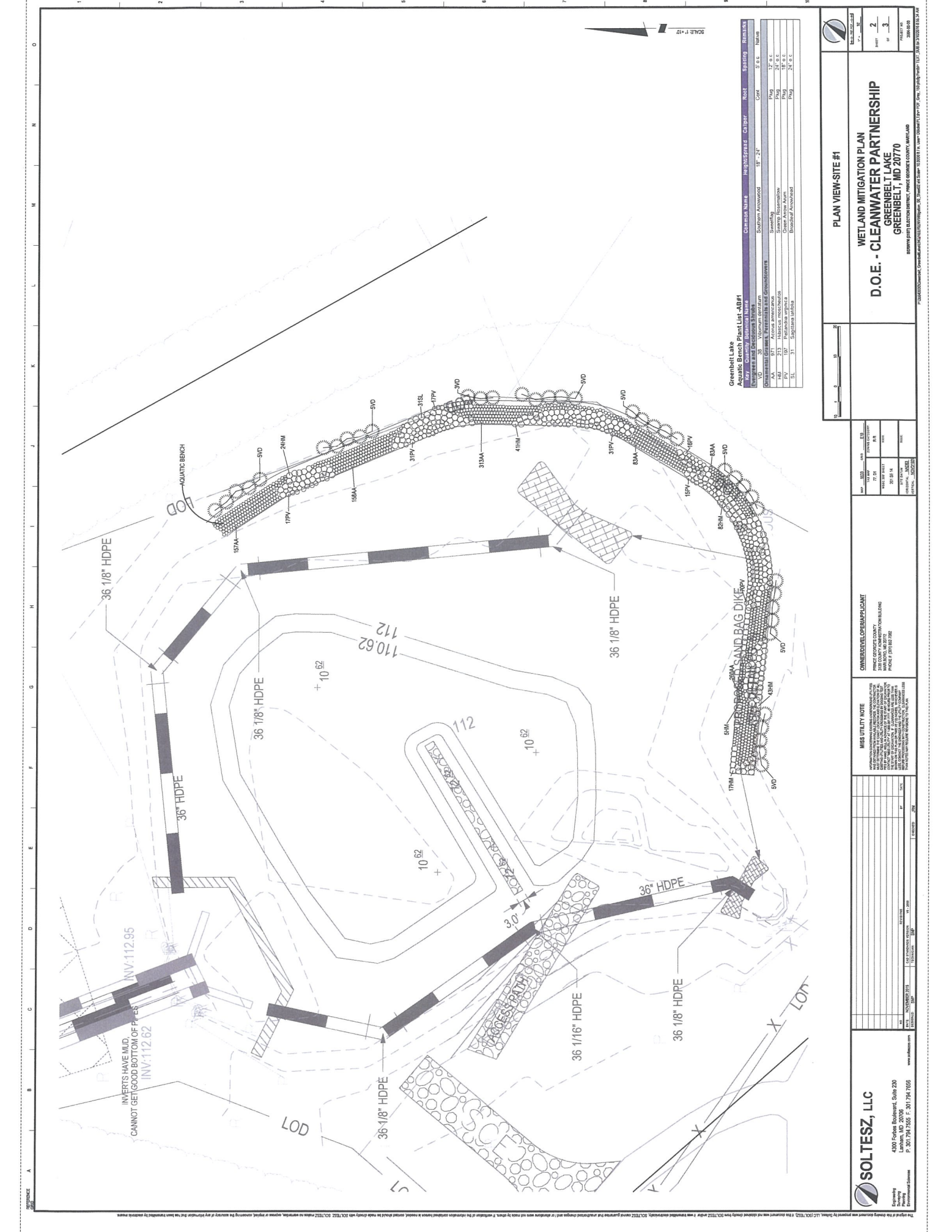
**SOLTESZ, LLC**

4300 Robert E. Lee Blvd., Suite 200

Lanham, MD 20706

P: 301.794.1555 F: 301.794.1556

www.soltesz.com



**Greenbelt Lake Aquatic Bench Plant List - AB#1**

Plant Name	Quantity	Notes
Softstem Arrowweed	18" x 24"	
Sago Palm	12" x 6"	
Blue Flag	24" x 6"	
Green Arrowweed	18" x 6"	
Green Arrowweed	18" x 6"	
Blue Flag	24" x 6"	
Spartina patens	24" x 6"	

**Vegetation and Structural Items**

Item Name	Quantity	Notes
36 1/8" HDPE		
36" HDPE		
36 1/16" HDPE		
Sand Bag Dike		
Log Path		

**SOLTESZ, LLC**  
 4300 Forbes Boulevard, Suite 200  
 Lanham, MD 20706  
 P: 301.734.7555 F: 301.734.7556  
 www.soltesz.com

**MISS UTILITY NOTE**  
 THE INFORMATION ON THIS PLAN IS BASED ON RECORD DRAWINGS AND FIELD SURVEY. THE USER SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND NOTICES FROM THE APPLICABLE UTILITY COMPANIES.

**CONTRACTOR INFORMATION**  
 CONTRACTOR: [Name]  
 PROJECT NO: [Number]  
 DATE: [Date]

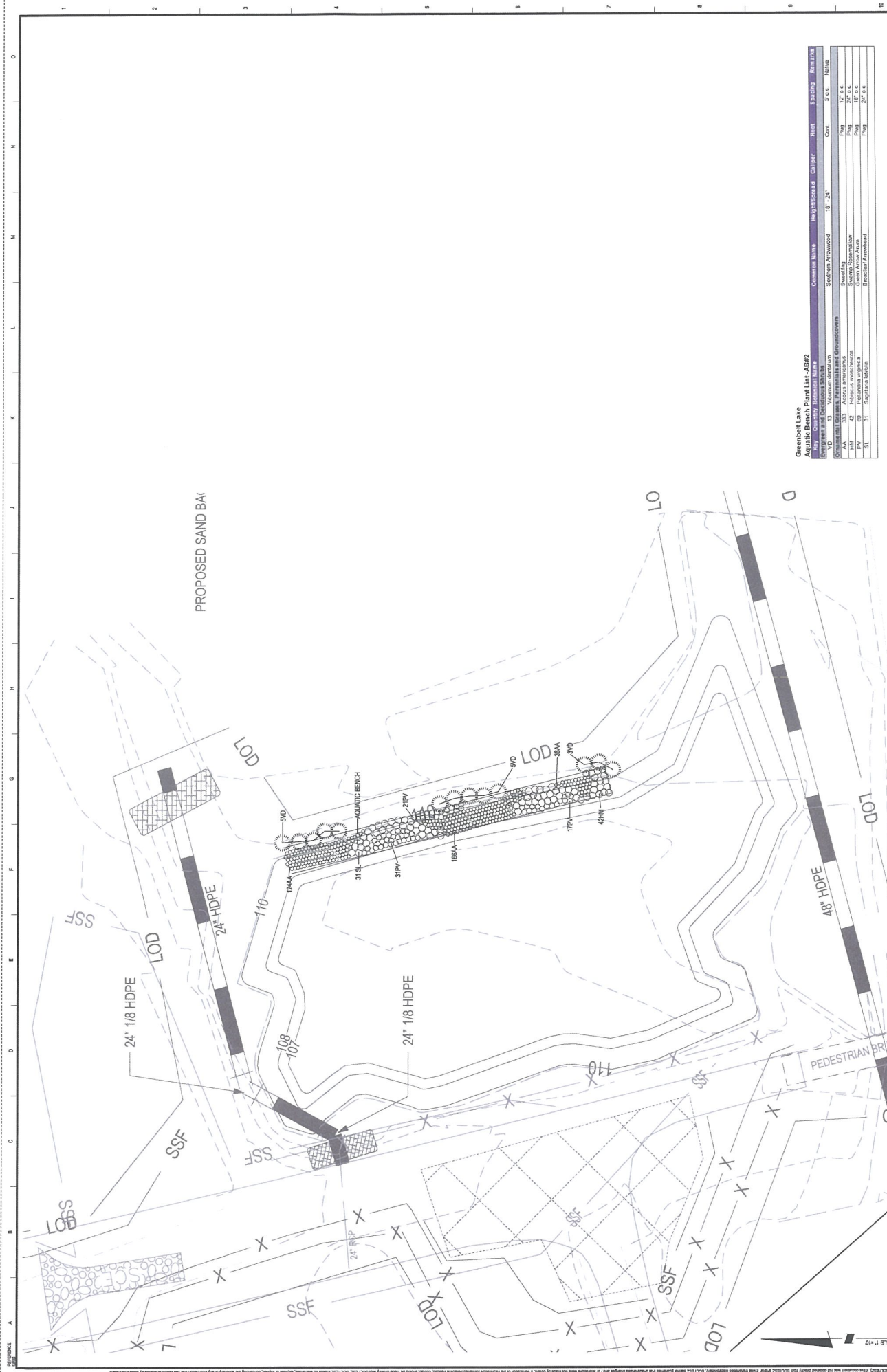
**PLAN VIEW-SITE #1**  
**WETLAND MITIGATION PLAN**  
**D.O.E. - CLEANWATER PARTNERSHIP**  
**GREENBELT LAKE**  
**GREENBELT, MD 20770**

ENGINEERING ELECTRONIC ENGINEERING, INC. 13300 F.R. WAY, SUITE 100, GREENBELT, MD 20770  
 PHONE: 301.734.7555 FAX: 301.734.7556  
 WWW.EENGINEERING.COM

**Scale:** 1" = 10'

**North Arrow:** Indicated by a triangle pointing north.





**Greenbelt Lake**  
 Wetland Mitigation Plan  
 Plant List - 4B82

Plant	Quantity	Species Name	Container	Height	Notes
1	10	Scrubum Arborescens	18" x 24"	2'	
2	10	Scrubum Arborescens	18" x 24"	2'	
3	10	Scrubum Arborescens	18" x 24"	2'	
4	10	Scrubum Arborescens	18" x 24"	2'	
5	10	Scrubum Arborescens	18" x 24"	2'	
6	10	Scrubum Arborescens	18" x 24"	2'	
7	10	Scrubum Arborescens	18" x 24"	2'	
8	10	Scrubum Arborescens	18" x 24"	2'	
9	10	Scrubum Arborescens	18" x 24"	2'	
10	10	Scrubum Arborescens	18" x 24"	2'	

**OWNER/DEVELOPER/APPPLICANT**  
 PRINCE GEORGE COUNTY  
 DISTRIBUTION BUILDING  
 1000 WASHINGTON AVENUE  
 GREENBELT, MD 20770

**PROJECT NO.** 2018-01  
**DATE** 01/15/2018  
**SCALE** 1" = 20'

**PLAN VIEW-SITE #2**

**WETLAND MITIGATION PLAN**

**D.O.E. - CLEANWATER PARTNERSHIP**

**GREENBELT LAKE**

**GREENBELT, MD 20770**

**OWNER/DEVELOPER/APPPLICANT**  
 PRINCE GEORGE COUNTY  
 DISTRIBUTION BUILDING  
 1000 WASHINGTON AVENUE  
 GREENBELT, MD 20770

**PROJECT NO.** 2018-01  
**DATE** 01/15/2018  
**SCALE** 1" = 20'

**WETLAND MITIGATION PLAN**

**D.O.E. - CLEANWATER PARTNERSHIP**

**GREENBELT LAKE**

**GREENBELT, MD 20770**

**OWNER/DEVELOPER/APPPLICANT**  
 PRINCE GEORGE COUNTY  
 DISTRIBUTION BUILDING  
 1000 WASHINGTON AVENUE  
 GREENBELT, MD 20770

**PROJECT NO.** 2018-01  
**DATE** 01/15/2018  
**SCALE** 1" = 20'

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**ROUGH GRADING, EROSION, AND SEDIMENT CONTROL PLAN**  
**D.O.E. - CLEANWATER PARTNERSHIP**  
**GREENBELT LAKE**  
**GREENBELT, MD 20770**

REVIEW LIST: ELECTIONS CONTROL, FINRA, GEORGE S. COOPER, MARYLAND

DATE: 08/20/2018  
 SHEET NO: 2  
 TOTAL SHEETS: 6

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**COMPOSITE AREA MAP**

DATE: 08/20/2018  
 SHEET NO: 2  
 TOTAL SHEETS: 6

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**OVERHEAD DEVELOPER/APPLICANT**

PROJECT: GREENBELT LAKE  
 DEVELOPER: GREENBELT PARTNERSHIP  
 PROJECT: 2018-001

DATE: 08/20/2018  
 SHEET NO: 2  
 TOTAL SHEETS: 6

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**MIS UTILITY NOTE**

THIS PLAN IS A PRELIMINARY DESIGN AND DOES NOT REPRESENT THE FINAL DESIGN. THE DESIGNER IS NOT RESPONSIBLE FOR THE ACCURACY OF THE UTILITIES SHOWN ON THIS PLAN. THE UTILITIES SHOWN ON THIS PLAN ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY. THE UTILITIES SHOWN ON THIS PLAN ARE NOT TO BE CONSIDERED AS A GUARANTEE OF THE LOCATION OR DEPTH OF THE UTILITIES. THE UTILITIES SHOWN ON THIS PLAN ARE NOT TO BE CONSIDERED AS A GUARANTEE OF THE LOCATION OR DEPTH OF THE UTILITIES.

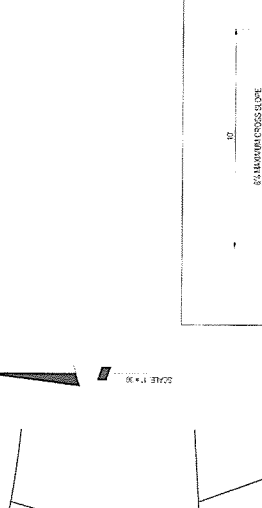
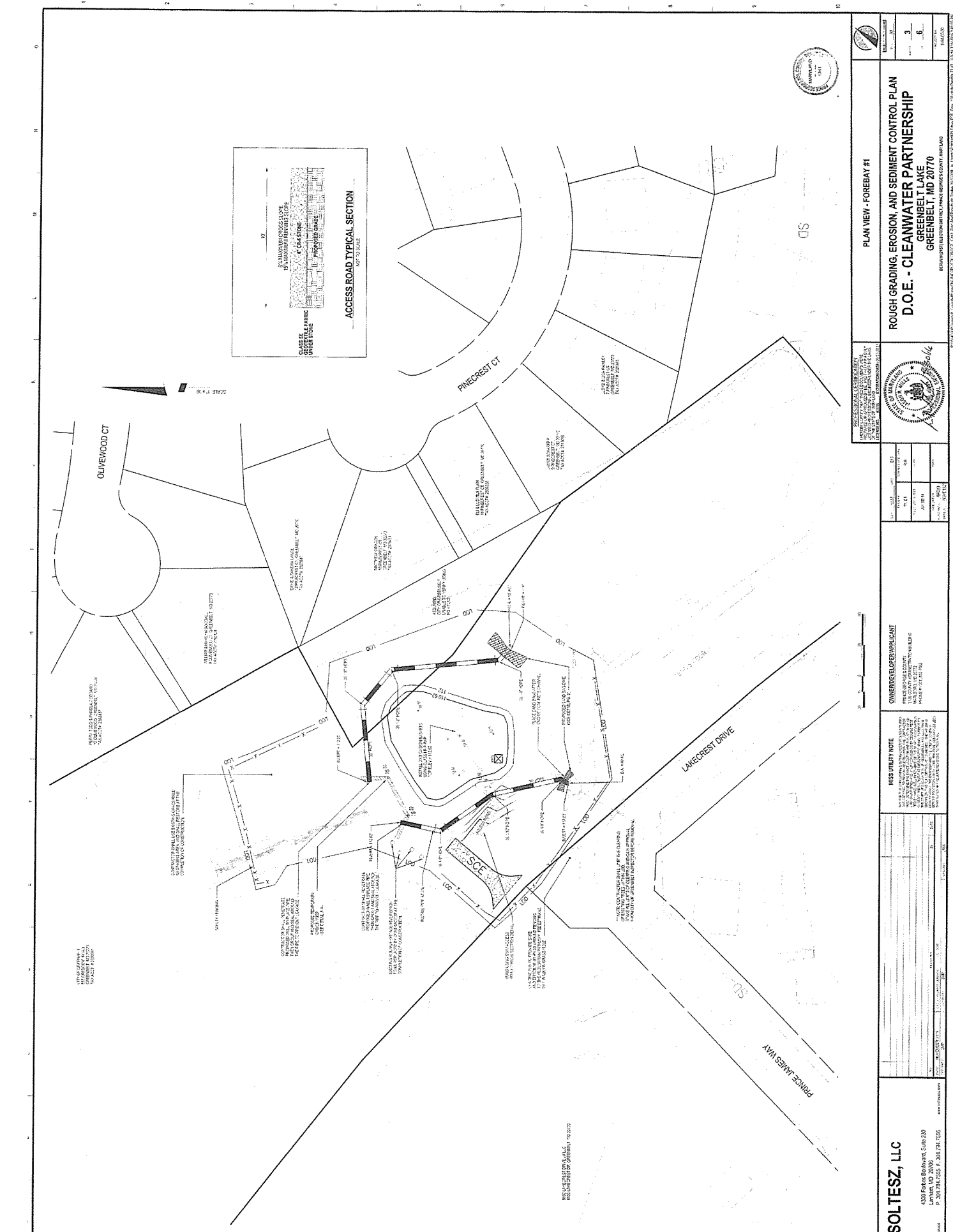
DATE: 08/20/2018  
 SHEET NO: 2  
 TOTAL SHEETS: 6

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**SOLTESZ, LLC**

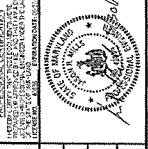
4300 Forbes Boulevard, Suite 230  
 Lanham, MD 20706  
 P: 301-341-5555 F: 301-341-1555

DATE: 08/20/2018  
 SHEET NO: 2  
 TOTAL SHEETS: 6



PLAN VIEW - FOREBAY #1

**ROUGH GRADING, EROSION, AND SEDIMENT CONTROL PLAN**  
**D.O.E. - CLEANWATER PARTNERSHIP**  
**GREENBELT LAKE**  
**GREENBELT, MD 20770**  
 REGIONAL DISTRICT PARTNER, PRINCE GEORGES COUNTY, MARYLAND



DATE	BY	CHKD BY	APP'D BY
01/14/21	AS/EN	AS/EN	AS/EN
01/14/21	AS/EN	AS/EN	AS/EN

**OWNER/DEVELOPER/APPLICANT**  
 PRINCE GEORGES COUNTY  
 CLEANWATER PARTNERSHIP  
 10000 GREENBELT ROAD  
 GREENBELT, MD 20770

**MISS UTILITY NOTE**  
 SEE THE ATTACHED UTILITY DRAWING FOR THE LOCATION OF ALL UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION. ANY UTILITIES FOUND TO BE DIFFERENT FROM THE INFORMATION PROVIDED SHALL BE RECORDED AND THE PLAN SHALL BE REVISED TO REFLECT THE ACTUAL CONDITIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE APPROPRIATE AGENCIES PRIOR TO CONSTRUCTION.

NO. 1	DATE	DESCRIPTION
1	01/14/21	ISSUED FOR PERMITTING
2	01/14/21	ISSUED FOR PERMITTING
3	01/14/21	ISSUED FOR PERMITTING
4	01/14/21	ISSUED FOR PERMITTING
5	01/14/21	ISSUED FOR PERMITTING
6	01/14/21	ISSUED FOR PERMITTING
7	01/14/21	ISSUED FOR PERMITTING

**SOLTESZ, LLC**  
 4300 Forbes Boulevard, Suite 230  
 Lanham, MD 20796  
 P: 301.791.6565 F: 301.791.6566  
 www.soltesz.com

THESE PLANS WERE PREPARED BY SOLTESZ, LLC FOR THE USE OF THE CLIENT. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE APPROPRIATE AGENCIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION. ANY UTILITIES FOUND TO BE DIFFERENT FROM THE INFORMATION PROVIDED SHALL BE RECORDED AND THE PLAN SHALL BE REVISED TO REFLECT THE ACTUAL CONDITIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE APPROPRIATE AGENCIES PRIOR TO CONSTRUCTION.



**OWNER DEVELOPER/APPPLICANT**

GREENBELT LAKE PARTNERSHIP  
 10000 GREENBELT LAKE DRIVE  
 GREENBELT, MD 20770

**ISSUE/UTILITY NOTE**

THIS PLAN IS SUBMITTED FOR REVIEW AND APPROVAL BY THE STATE DEPARTMENT OF THE ENVIRONMENT AND GENERAL SERVICES (SDES) FOR THE PURPOSES OF OBTAINING A PERMIT TO CONDUCT EROSION CONTROL MEASURES. THE PERMITTEE IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE APPROPRIATE AGENCIES AND FOR OBTAINING ALL NECESSARY CONSENTS FROM THE ADJACENT PROPERTY OWNERS. THE PERMITTEE IS ALSO RESPONSIBLE FOR OBTAINING ALL NECESSARY CONSENTS FROM THE ADJACENT PROPERTY OWNERS.

**PLAN VIEW - FOREBAY #2**

**ROUGH GRADING, EROSION, AND SEDIMENT CONTROL PLAN**  
**D.O.E. - CLEANWATER PARTNERSHIP**  
**GREENBELT LAKE**  
**GREENBELT, MD 20770**

DATE: 08/14/2008  
 SHEET: 4 OF 6  
 SCALE: AS SHOWN

**OWNER DEVELOPER/APPPLICANT**

GREENBELT LAKE PARTNERSHIP  
 10000 GREENBELT LAKE DRIVE  
 GREENBELT, MD 20770

**SOLTESZ, LLC**

1455 Eckhart Boulevard, Suite 230  
 Lanham, MD 20706  
 P: 301.784.7555 F: 301.374.7656

**DESIGNER**

DAVID L. SOLTESZ  
 1455 Eckhart Boulevard, Suite 230  
 Lanham, MD 20706  
 P: 301.784.7555 F: 301.374.7656







Greenbelt Advisory Committee on Environmental Sustainability

## **GREENBELT ADVISORY COMMITTEE ON ENVIRONMENTAL SUSTAINABILITY REPORT TO CITY COUNCIL**

**March 11, 2016**

**Recommendation 2016-01**

**SUBJECT:** Partnering with Corvias and Prince George's County to dredge the lake's forebays

**BACKGROUND:** The project's objective is to improve the water quality of the lake and streams, cleaning the forebays so that they filter properly. The job needs to be done, and the County/Corvias will finance the project, saving money for Greenbelt taxpayers with the cost spread across the entire County.

On Wednesday, February 17, 2016, members of Green ACES/Green Team/Friends joined the Parks and Recreation Advisory Board (PRAB) meeting with Corvias to learn about the project to dredge the two lake forebays. This meeting provided information on the partnership between Corvias and the County as well as particulars of the dredging project; this information was shared via e-mail with all Green ACES members.

It was reported that the lake is in good shape and not in need of dredging. The depth is about 20 feet in the deep parts, and much lower in shallow parts. Diversity is good; variety of plants is good; and the lake has a healthy ecosystem. The forebays were constructed in 1988, dredged in 1999, and now require maintenance. This will help clean runoff from 168 acres draining into the lake.

On Tuesday, February 23, 2016, Green ACES/Green Team met and reviewed the project and the PRAB meeting participants' comments, voiced concerns, and voted on whether to recommend to City Council to participate in this project.

**Green ACES recommendation:** Green ACES voted unanimously to recommend that City Council participate in this partnership with Corvias and the County as long as the MDE permit contain provisions for ensuring that the following concerns be properly addressed:

- That care be taken to protect wildlife. Green ACES would like assurances that the wildlife (mostly reptiles) and eggs (mostly amphibian) present in the material to be dredged be considered by dredging after the brumation period for the turtles; and after the tadpoles have hatched.
- That the lake path be kept open for pedestrian use at all times.
- That runoff be adequately handled during dredging.
- That vegetation removed during this operation be replaced, with the tree canopy the same or better following the dredging, and that invasive species be removed. It was pointed out that poison ivy takes off in areas recently disturbed by human beings and that since poison ivy is present at the planned disturbance sites, this potential problem should be adequately addressed.
- There was also a question about where the sediment from the dredging would be dried and disposed of, and that a potential problem with odors should be minimized.



February 18, 2016

**Subject: Clean Water Partnership Proposal to Dredge Two Forebays**

**Background:** At the Park and Recreation Advisory Board's (PRAB) February 17, 2016 meeting, the Board considered the Greenbelt City Council's referral regarding forebay dredging at Buddy Attick Lake Park. A team of consultants on behalf of Prince George's County's Clean Water Partnership Program presented background information about the initiative and initial information about the proposed dredging of the two forebays at the lake. Members of Greenbelt Advisory Committee on Environmental Sustainability (Green ACES) and other interested residents also attended.

**Discussion:** The consensus of the Board was that it would be mutually beneficial to the County and to the City to reduce pervious surfaces, reduce pollutants in the lake and increase the capacity of the forebays. (Green ACES will address their issues in a separate report.) The forebays are long overdue for dredging and the City has not had funding to do this work. PRAB also liked that ongoing maintenance would be a part of this initiative.

PRAB had questions and comments on timing, duration and disruption caused by the dredging. The presenters addressed some issues, but did not have many details. PRAB is concerned about tree loss, revegetation, duration of disruption, access to the lake during dredging and impact on park users. However, as more specific details of the proposal become available, PRAB would be able to pinpoint more specific concerns.

**Conclusions:** PRAB supports the concept of the forebay dredging project as proposed by the Clean Water Partnership group. However, PRAB recommends community involvement, as well as PRAB review of the details of the site plan prior to implementation.

**Vote: 7 to 0**

**Respectfully submitted by:**

**Lola Skolnik, Chair**

**Park and Recreation Advisory Board**

**PRINCE GEORGE'S COUNTY GOVERNMENT  
DEPARTMENT OF THE ENVIRONMENT**

**DECLARATION OF COVENANTS  
EASEMENT AND RIGHT OF ENTRY  
For Storm and Surface Water Facility and System Maintenance**

This DECLARATION OF COVENANTS, made this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_, by \_\_\_\_\_ hereinafter referred to as the "Covenanter(s)" to and for the benefit of Prince George's County, Maryland, a body corporate and politic and its successors and assigns hereinafter referred to as the "County".

WITNESSETH:

Whereas, the County is authorized and required to regulate and control the disposition of storm and surface waters within the County's Stormwater Management District set forth MD Local Government Article, Sec. 21-607 of the Annotated Code of Maryland; and

Whereas, Covenanter(s) is (are) the owner(s) of a certain tract or parcel of land more particularly described as:

\_\_\_\_\_ being all or part of the land which it acquired by deed dated \_\_\_\_\_ from \_\_\_\_\_ grantors, and recorded among the Land Records of Prince George's County, Maryland, in Liber \_\_\_\_\_ at Folio \_\_\_\_\_ such property being hereinafter referred to as the "the property"; and

Whereas, the County desires to construct certain improvements on Covenanter(s) property which may alter the extent of storm and surface water conditions on both the property and adjacent lands; and

Whereas, in order to control surface water flow conditions and reduce nutrients and sediment from the Covenanter(s) property, the County desires to build at its expense, a storm and surface water management facility and system more particularly described and shown on plans titled \_\_\_\_\_

and further identified under approval number \_\_\_\_\_; and

Whereas, the County has reviewed and approved these plans subject to the execution of this agreement; and

Whereas, the County and Covenanter(s) share the common goal of improving water quality within the County and to contribute to environmental restoration efforts to meet the County's National Pollutant Discharge Elimination System (NPDES), Municipal Stormwater Sewer System Permit (MS4); and County and Covenanter(s) hereby agree to work jointly to maintain the functional and aesthetic functions of the Best Management Practices (BMP's) constructed by the County at the property; and

Whereas, Subtitle 32 of the County Code - Water Resources Protection and Grading Code allows the County to assess and implement a Clean Water Act Fee for the improvement of water quality as it relates to untreated stormwater runoff, and further authorizes the reduction of said fees assessed to property owners to account for on-site and off-site systems that reduce the quantity or improve the quality of stormwater discharged from the property (Reference CB-45-2013, CB-59-2013); and

NOW THEREFORE, in consideration of the benefits received by the Covenanter(s), as a result of the County's approval of this plan and installation of the improvements, Covenanter(s), with full authority to execute deeds, mortgages, other covenants, and all rights, title and interest in the property described above do hereby covenant with the County as follows:

1. County shall design and install, at its sole expense, the above referenced storm and surface management facility and system in strict accordance with the plan approval granted by the County.
2. Covenanter(s) hereby grants the County it agents, employees, and/or contractors a perpetual easement to install the BMPs and/or the facilities on the approved and designated areas of the Covenanter(s) property.
3. Covenanter(s) shall perpetually maintain at its sole expense, the aesthetic functions of the constructed Stormwater BMP's facilities and surrounding property in strict accordance with the final approved Plans and Operation and Maintenance Manual provided by the County. Aesthetic maintenance shall include; mowing, weeding, mulching, raking, debris removal, sediment removal, replacement of landscaping, pavement sweeping, restoration and repair of existing features including grass lawns & shrubs, and repair to erosion.
4. Covenanter(s) shall be eligible to apply for and receive up to a fifty (50) percent reduction to the Impervious Area Impact Fee (Clean Water Act Fee) for the site. Eligibility subject to acceptable performance of aesthetic maintenance and inspection verification by the County.
5. The County shall perpetually maintain at its sole expense the functional maintenance of constructed Stormwater BMP's in strict accordance with the final approved Plans and Operation and Maintenance Manual. Functional maintenance shall include; repair/restoration of loss of operational function of the BMP and or the facility, life cycle maintenance such as replacement of pipes, structure, clogged filter(s), soil media, and other appurtenances, and repair to structural integrity of earthen embankments and outfalls.
6. Covenanter(s) hereby grants to The County, it agents, employees, contractors perpetual rights of entry to ingress and egress over the property of the Covenanter(s) at reasonable times and in a reasonable manner to inspect and verify the constructed BMPs and/or facilities are being properly maintained and functioning, and to perform functional maintenance as determined necessary.
7. The Covenanter(s) agree that should it fail to maintain or correct aesthetic functions or defects in the above described facility and system within thirty (30) days from the issuance of a written notice from the County as determined by the County in its sole discretion, the County is authorized to enter the property to make all repairs and perform all the maintenance as deemed necessary. The County shall be authorized to revoke any and all

Clean Water Act fee reductions previously applied to the property, and reinstate the same fees to the subject property beginning on the current year's annual tax bill.

8. Covenanter(s) shall indemnify, hold harmless and defend the County from and against any and all claims, demands, suits, liabilities, losses, damages and payments including attorney fees claimed or made by persons not parties to this Declaration against the County that are alleged or proven to result or arise from the Covenanter(s), operation, or maintenance of the storm and surface water facility and system that is the subject of this Covenant.
9. The covenants contained herein shall run with the land and the Covenanter(s) further agrees that whenever the property shall be held, sold and/or conveyed, it shall be subject to the covenants, stipulations, agreements and provisions of this Declaration, which shall apply to, bind and be obligatory upon the Covenanter(s) hereto, its heirs successors and assigns and shall bind all present and subsequent owner's of the property served by the facility.
10. The Covenanter(s) shall promptly notify the County when the Covenanter(s) legally transfers any of the Covenanter(s) responsibilities for the facility. The Covenanter(s) shall supply the County with a copy of any document of transfer, executed by both parties.
11. The provisions of this Declaration shall be severable and if any phrase, clause, sentence or provisions is declared unconstitutional, or the applicability thereof to the Covenanter is held invalid, the remainder of this Covenant shall not be affected thereby.
12. This Declaration shall be recorded among the Land Records of Prince George's County, Maryland by the County.
13. In the event that the County shall determine at its sole discretion at future time that the facility is no longer required, then the County shall at the request of the Covenanter(s) execute a release of this Declaration of Covenants.

IN WITNESS WHEREOF, the Covenanter(s) have executed this Declaration of Covenants as of this \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

**ATTEST:**

**FOR THE COVENANTOR(S)**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Printed Name and Title)

STATE OF MARYLAND, COUNTY OF \_\_\_\_\_, TO WIT:

I HEREBY CERTIFY that, on this \_\_\_\_ day of \_\_\_\_\_, 201\_\_, before me, the subscriber, a Notary Public of the State and County aforesaid, personally appeared \_\_\_\_\_ who acknowledged himself/herself to be a \_\_\_\_\_ of \_\_\_\_\_, and as such, being authorized so to do, he executed the foregoing instrument for the purposes therein contained by signing their name as \_\_\_\_\_ for himself or herself for said \_\_\_\_\_.

AS WITNESS my hand and Notarial Seal \_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_

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**ATTEST:**

**PRINCE GEORGE'S COUNTY,  
MARYLAND**

By: \_\_\_\_\_  
Name: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: Deputy Chief Administrative Officer

Reviewed for Legal Sufficiency

Reviewed and Approval Recommended:

\_\_\_\_\_  
Office of Law

\_\_\_\_\_  
Adam Ortiz  
Director, Department of the Environment

STATE OF MARYLAND, CITY/COUNTY OF \_\_\_\_\_, TO WIT:

I HEREBY CERTIFY that on this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, before me, a Notary Public in the State of Maryland, personally appeared, \_\_\_\_\_ who acknowledged himself/herself to be the **DEPUTY CHIEF ADMINISTRATIVE OFFICER** of the County, known or satisfactorily proven to me to be the person whose name is subscribed to this document, and acknowledged that he/she executed it on behalf of the County as its duly **AUTHORIZED OFFICER**, to execute this document on behalf of the County.

AS WITNESS my hand and Notarial Seal. \_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_



# MARYLAND MILESTONES

ANACOSTIA TRAILS HERITAGE AREA



## Heritage Center Fund

Maryland Milestones/Anacostia Trails Heritage Area Inc. is in the process of creating our permanent home in the new Pyramid Atlantic Art Center on Gallatin Street in Hyattsville. This home will be a place to tell the story of our communities within the Heritage Area and will be the core of the Maryland Milestones/Anacostia Trails Heritage Area interpretation of our shared history, culture, and natural resources. Additionally, this home will be a hub for our work throughout the region - telling local history, building bike tourism infrastructure, protecting natural resources, and expanding arts opportunities.

We are embarking on the design work this winter and during spring 2016 so that we can begin construction in time for the opening of the center in the summer. The funding from this effort will support the design and implementation of exhibits and visitor amenities. This opening aligns with completion of the Anacostia Tributary Trail System link to DC, our expansion into Bowie, Glenn Dale, and Cheverly, and the 15th Anniversary of ATHA Inc.

Your funding will support a City/Town specific element in the exhibit design, featuring:

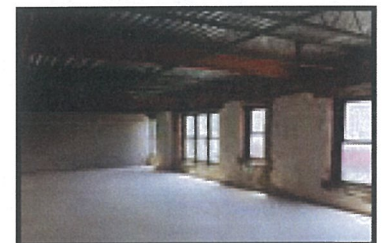
- Historic photo(s)
- Modern photo(s)
- Text of about 100-350 words
- A link to the municipal website
- Inclusion in the information about our "Heritage Routes"
- One-on-one review and development of the exhibit with a designated staff person



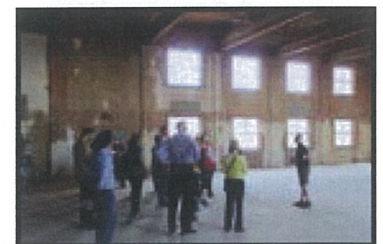
Pinckney Memorial Church. The remaining front wall will be part of the ATHA space.



The "Arcade" showing use as a theater. This entrance will be reconstructed and be the main entrance for ATHA.



Upstairs space within stabilized structure. This area will include the ATHA space and artist lofts.



The former theater space in the stabilized structure. ATHA will share this space with Pyramid Atlantic, artists, and Neighborhood Design Center.

**ATHA Inc. seeks a contribution of between \$1000 to \$2500 from each of our member communities beyond the regular municipal dues payments.**

This will raise between \$15,000 and \$30,000 to cover the costs of design, fabrication, and installation. The hard costs of construction have been covered by Maryland Heritage Areas Authority through Pyramid Atlantic and we will be raising funds to match municipal contributions. Your support of this project will ensure all of our stories are told for the future!