

CITY COUNCIL AGENDA

1. Call To Order

2. Roll Call

3. Meditation And Pledge Of Allegiance To The Flag

4. Consent Agenda - Approval Of Staff Recommendations

*(Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)*

5. Approval Of Agenda And Additions

6. Presentations

o. Memorial Day Poppy Presentation

The American Legion Post 136 will hold its commemoration of Memorial Day on May 30. Rosita Dietrich, Vicky Beall and Sandi Dutton, officers and members of the American Legion Auxiliary, will attend the meeting and make a presentation in honor of this annual remembrance of those who have died in combat while serving in the armed forces. (CM)

o. Peace Month Proclamation

Since 2009, June has been declared as Peace Month in Greenbelt. Alexander Barnes, Sr. will attend the meeting to receive the proclamation on behalf of the Prince George's Peace and Justice Coalition. (CM)

Documents: [PEACE MONTH PROCLAMATION.PDF](#)

o. Paradyme Management Presentation

Paradyme Management is providing ten (10) new replacement computers for the Computer Lab at Springhill Lake Recreation Center. Viraj Gandhi, Chief Executive Officer, and Diana Hunter, Office Manager, for Paradyme Management, will be present at the meeting to make this presentation. (CM)

o. ACE Student Awards

The Advisory Committee on Education (ACE) will present its 20th Annual Student Awards program. The ACE awards recognize students who exemplify the spirit of Greenbelt and have made positive contributions towards their community. Melinda Brady and Janet Mirsky, ACE Members, will introduce each of the award recipients, who will receive a certificate and a small gift. This year will also mark the 16th year of the presentation of a scholarship to the student award winners from Eleanor Roosevelt High School. State Senator Paul Pinsky and Delegates Tawanna Gaines, Anne Healey and Alonzo Washington, County Council Member Todd Turner and School Board Member Lupi Grady are expected to participate. The 2016 recipients are:

Greenbelt Elementary School

Samantha Stewart and Kevin Mayo

Springhill Lake Elementary School
Miles

Mohammad Arik Chowduhry and Najaah

Magnolia Elementary School
Contreras

Christopher Fernandez and Emely

Dora Kennedy French Immersion
School

Dean Mills and Audrey Versteegen

Eleanor Roosevelt High School

Zuha Sadeed and Scott Candey

In addition, Delegate Healey will present Eleanor Roosevelt High School student Sophie Bernheisel with a Maryland State Delegate Scholarship Award. (CM)

o. Legislative Wrap-Up – 22nd District Delegation

State Senator Paul Pinsky and Delegates Tawanna Gaines, Anne Healey and Alonzo Washington will provide an update on the 2016 General Assembly Session. A report from David Moran, Assistant City Manager, is included in Council's packet. (CM)

Documents: [LEGISLATIVE REPORT.PDF](#)

7. Public Hearing

Proposed FY 2017 Budget

On March 29, 2016, the City Manager presented a proposed budget for Fiscal Year 2017 to the City Council. Since then, Council has held eight work sessions to review the budget.

The budget is scheduled to be adopted at the regular City Council meeting on June 6. The City Code requires that a public hearing be held on the budget prior to its adoption. Tonight's public hearing is the second of two that were scheduled, the first having been held on April 25.

It is recommended that the regular meeting be recessed for the purpose of conducting public hearings on the FY 2017 proposed budget and the Constant Yield Tax Rate. (The meeting should be reconvened following the hearings. No motion is required to begin or end the public hearing.)

Constant Yield Tax Rate

A public hearing must be held in accordance with the State of Maryland's Constant Yield Tax Rate requirements. The required notice was published in the May 5, 2016, *Greenbelt News Review*, a copy of which is included in Council's packet.

Note: At the end of this hearing, to comply with state law, it must be announced that the City's property tax rate will be set when the FY 2017 budget is adopted at the City Council meeting on June 6, 2016, at 8:00 p.m. in the Council Room of the Municipal Building.
(CM)

Documents: [7-AD.PDF](#), [7-BUDGET SHEET.PDF](#)

8. Petitions And Requests

(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules)

9. Minutes Of Council Meetings

o. Statement For The Record – Executive Session Of May 18, 2016

The following motion is needed:

In accordance with the General Provisions Article, Section 3-306(c)(2) of the *Annotated Code of Public General Laws of Maryland*, I move that the minutes of tonight's meeting reflect that Council met in executive session on Wednesday, May 18, 2016, at 7:41 p.m. in Room 201 of the Community Center. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1), (7) and (8) of the *Annotated Code of Public General Laws of Maryland*, to discuss: 1) a personnel matter; 2) consult with legal counsel to obtain legal advice regarding an annexation matter; and 3) consult with legal counsel to obtain legal advice regarding potential litigation.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach				X
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts		X		
Mayor Jordan	X			

The following staff members were in attendance for 3-305(b)(1): None

The following staff members were in attendance for 3-305(b)(7): Michael McLaughlin, City Manager, John Shay, City Solicitor; Karen Ruff, Associate of the City Solicitor; Celia Craze, Director of Planning and Community Development; and Cindy Murray, City Clerk.

The following staff members were in attendance for 3-305(b)(8): Michael McLaughlin, City Manager, John Shay, City Solicitor; Karen Ruff, Associate of the City Solicitor; Julie McHale, Director of Recreation; Joe McNeal, Assistant Director of Recreation; and Cindy Murray, City Clerk.

Other individuals in attendance: None

Council took no actions during this session. (CM)

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Documents: [EXECUTIVE SESSION FORM.PDF](#)

o. * Draft Minutes, Work Session, April 1, 2016

Documents: [DRAFT MINUTES, WORK SESSION, APRIL 1, 2016.PDF](#)

- o. *Draft Minutes, Regular Meeting, April 25, 2016

Documents: [DRAFT MINUTES, REGULAR MEETING, APRIL 25, 2016.PDF](#)

- o. * Draft Minutes, Work Session, April 27, 2016

Documents: [DRAFT MINUTES, WORK SESSION, APRIL 27, 2016.PDF](#)

- o. *Draft Minutes, Work Session, May 2, 2016

Documents: [DRAFT MINUTES, WORK SESSION, MAY 2, 2016.PDF](#)

10. Administrative Reports

11. *Committee Reports

- o. * Community Relations Advisory Board, Report #2016-2 (Council Referral – Request From Elizabeth Barber To Repurpose A Newspaper Vending Box)

It is recommended that Council accept this report and consider it on the agenda of a future meeting. (CM)

Documents: [CRAB REPORT 2016-2.PDF](#)

- o. * Advisory Committee On Trees, Report #2016-3 (Large Willow Oak By Crescent Road New The Greenbelt Library And Greenbelt Community Center)

It is recommended that Council accept this report. No further action is required unless Council directs. (CM)

Documents: [ACT REPORT 2016-3.PDF](#)

12. A Resolution To Amend Resolution 2032, A Resolution To Purchase Certain Goods And Services From Various Vendors As Enumerated Herein When Total Fiscal Year Purchases From Each Vendor Exceed Ten Thousand Dollars (\$10,000)

-1st Reading, Suspension of the Rules, 2nd Reading, Adoption

Reference:

Resolution

Memorandum, D. Worley, May 13, 2016

Memorandum, D. Worley, May 16, 2016

Earlier this year, communications problems developed between the security cameras in Roosevelt Center and the City's server and attempts to restore the communications were unsuccessful. Additionally, it was determined that one of the three Pan/Tilt/Zoom (PTZ) cameras in the Center was not focusing properly.

The cameras in Roosevelt Center were installed nine (9) years ago and parts for repairs are no longer available. Although these cameras were cutting edge technology at the time of installation, this technology is now out of date. Given the age of the existing infrastructure and the anticipated cost of repairs and replacements, IT staff believes the City will be better served with a current technology solution.

Convergent Technologies, a firm based in Lanham, has proposed mounting three cameras (that see 180 degrees) in Roosevelt Center at the following locations: side of the building between the Theater and Beijing restaurant; front of the Beijing restaurant; and the

covered walkway near the Mother and Child statue. All three of these cameras will be hard-wired to the Theater's internet connection (in basement of Theatre) to stream video to the City's server. The cost of this work will be \$9,979. IT staff thinks this will provide good visibility to the Roosevelt Center area as well as Centerway.

The proposed security camera upgrades (\$9,979) together with work done by Convergent Technologies on select camera repairs already this fiscal year, will put the total spent in this fiscal year to this vendor over \$10,000. Therefore, Convergent Technologies needs to be added to the City's Negotiated Purchase List.

In order to expedite this work, it is recommended the resolution be introduced for first reading, the rules suspended, and introduced for second reading and adoption at this meeting. Dale Worley, IT Director, will be present to answer any questions. (DW)

Note: An affirmative vote of six members is required to dispense with the requirement for reading the resolution on two separate days.

Documents: [12-DRAFT RESOLUTION.PDF](#), [12-MEMORANDUM, D. WORLEY, MAY 13, 2016.PDF](#), [12-MEMORANDUM, D. WORLEY, MAY 16, 2016.PDF](#)

13. Approval Of Pepco Vegetation Management Work (Advisory Committee On Trees, Report #2016-2, Pepco Request For Tree Removals)

Reference:
Memorandum, Richard Fink, May 16, 2016
Pepco Map
ACT Report #2016-2

Pepco has submitted plans for proposed tree removal and tree pruning/trimming along four (4) feeder lines serving the City. This work is being proposed as part of Pepco's vegetation management work required by the Maryland Public Service Commission.

Public Works staff and the Advisory Committee on Trees (ACT) have thoroughly reviewed the plans. Staff and ACT recommend approval of the proposed plans with the condition that six (6) White Pines along Edmonston Road (identified in the plans for removal) remain in place.

It is recommended Council approve the recommendation of staff and ACT. (CM)

Documents: [13-MEMORANDUM, R. FINK, MAY 16, 2016.PDF](#), [13-MAP.PDF](#), [13-ACT REPORT.PDF](#)

14. County Legislation CB-25-2016 Urban Agriculture

Reference:
Email, Mayor Jordan, May 18, 2016
CB-25-2016
CB-25-2016 Summary

Prince George's County Councilmembers Lehman, Glaros and Turner have introduced CB-25-2016 that reforms parts of the County zoning code to make it easier to start and sustain an urban farm in the County.

Mayor Jordan requested this legislation be included on tonight's agenda.

Council direction is sought. (DEM)

15. Council Reports

16. Meetings

Regular Meeting - 2 nd Public Hearing/Constant Yield Tax Rate/ ACE Student Awards	Mon.	5/23	8:00 pm
Executive Session – Personnel (Library)	Wed.	5/25	7:30 pm
City Holiday – Memorial Day	Mon.	5/30	
Work Session– TBD (CC)	Wed.	6/01	8:00 pm
Regular Meeting – Budget Adoption	Mon.	6/06	8:00 pm
Work Session – Franklin Park (CC)	Wed.	6/08	8:00 pm
Work Session – Greenbelt Homes	Mon.	6/13	8:00 pm
Work Session – Beltsville Agricultural Research Center (tentative) (CC)	Wed.	6/15	8:00 pm
Regular Meeting	Mon.	6/20	8:00 pm
Work Session – Economic Development Study (CC)	Wed.	6/22	8:00 pm
MML Convention	Sun. - Wed.	6/26 -29	

PROCLAMATION

WHEREAS, the citizens of Greenbelt have committed themselves to our Community Pledge in which the City celebrates its strength as a community of diverse people living together in a spirit of cooperation, peace and understanding; and

WHEREAS, the City of Greenbelt has worked for many years to promote peace and nonviolence through its Community Relations Advisory Board, community mediation service, community policing program, CARES youth and family counseling, recreation programs, and other City activities, and continues its efforts to ensure that a culture thoroughly pervaded by peace and nonviolence comes closer each day; and

WHEREAS, the many Greenbelt residents active in the Prince George's County Peace and Justice Coalition are working with other Greenbelt groups to organize and conduct programs and activities that promote peace and nonviolence; and

WHEREAS, in June of each year, these groups highlight their activities and the community continues its commitment to diversity, cooperation, peace and nonviolence.

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby issue this proclamation declaring the month of June to be

PEACE MONTH

in Greenbelt and encourage all our citizens and civic organizations to participate in activities that promote inclusion, understanding, peace and nonviolence throughout our City.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 23rd day of May 2016.

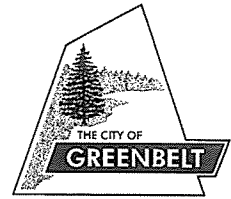
*EMMETT V. JORDAN
Mayor*

ATTEST:

*Cindy Murray
City Clerk*

2016 State Legislative Summary

May 12, 2016



INTRODUCTION

The 2016 Session of the Maryland General Assembly has now ended. Below is my annual summary of those legislative items which the City Council expressed an interest in before and during the 2016 Session.

CITY LEGISLATIVE PROGRAM

Greenbelt's 2016 Legislative Program was presented to our State delegation at the Annual Legislative Dinner on December 15, 2015. The Mid-Term Dinner was held on March 2, 2016 in Annapolis.

There were three Top legislative priorities as follows.

- Support FBI Headquarters in Greenbelt
- Greenbelt Road Streetscape Improvements
- M-NCPPC Tax Fairness

The Program contained three Other priorities. These were:

- Protect Municipal Funding Sources
- Children Living in Greenbelt Station should attend Greenbelt Schools
- Oppose Kenilworth Avenue Extension

Greenbelt's City and County representatives continue to support the FBI Headquarters in Greenbelt.

Greenbelt Road Streetscape Improvements was listed in the County's letter to the State as the second priority under "Project Planning Start" section.

Legislation to address the M-NCPPC Tax Fairness issue (HB 1123) was successfully adopted. Residents of Greenbelt Station will now pay the same M-NCPPC tax rate as the rest of the City!

The City continued to stress that Children Living in Greenbelt Station should attend Greenbelt Schools at both dinner meetings.

All the municipal funding items the City receives from the State and County were protected.

Opposition to the Kenilworth Avenue Extension was reiterated to the City's representatives.

LEGISLATIVE ADVOCACY

Staff reviewed and evaluated many bills, as well as information from MML, PGCMA, MWCOG, and other sources. During the 2016 Session, the Council took official positions (support or oppose) on 15 bills. Since 2002, the Council has taken positions on as few as 11, and as many as 19 bills.

The City supported 13 bills. Five of these bills passed including:

- Amending the M-NCPPC Metropolitan District boundaries to exclude Greenbelt Station.
- The Pollinator Protection Act.
- Legislation to help create clean energy jobs in Maryland.
- Reducing statewide greenhouse gas emissions by 40% by 2030.
- Creation of Extraordinary Development District to help finance infrastructure improvements for Federal law enforcement agencies.

The City opposed 2 bills - Local legislation that removed permit review authority from M-NCPPC and a statewide speed camera repeal bill. Both failed.

MARYLAND MUNICIPAL LEAGUE (MML) LEGISLATIVE PROGRAM

MML advocated for additional Highway User Revenue funding and \$19 million was included in the Governor's Supplemental Budget. Legislation supported by MML that would have mandated HUR funding failed.

The League worked to protect Program Open Space Funding. Legislation which would have set up a Program Open Space Trust fund was not successful.

PRINCE GEORGE'S COUNTY MUNICIPAL ASSOCIATION (PGCMA) LEGISLATIVE PROGRAM

City Council attended the PGCMA Legislative Dinner on December 8, 2015.

Respectfully Submitted by David E. Moran, Assistant City Manager



City Information

GREENBELT CITY COUNCIL- REGULAR MEETING
Municipal Building, Monday, May 9, 2016 – 8:00 p.m.

ORGANIZATION

- Call to Order
- Roll Call
- Meditation and Pledge of Allegiance to the Flag
- Consent Agenda – Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)
- Approval of Agenda and Additions

COMMUNICATIONS

- Presentations- Kids to Parks Day Proclamation
- Petitions and Requests
- (Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules.)
- Minutes of Council Meetings
- Administrative Reports
- *Committee Reports

LEGISLATION

A Resolution to Negotiate the Purchase of HVAC Improvements at the Greenbelt Community Center from Shapiro and Duncan Inc. at an Estimated Cost of \$355,264

- 2nd Reading

OTHER BUSINESS

- Approval of Permit of Greenbelt Lake Forebay Dredging Projects (Park and Recreation Advisory Board Report #2016-2 and Greenbelt Advisory Committee on Environmental Sustainability Report #2016-1)
- Approval of Peppo Vegetation Management Work
- Council Reports
- * Reappointment to Advisory Group

MEETINGS

NOTE: This is a preliminary agenda, subject to change. Regular Council meetings are open to the public, and all interested citizens are invited to attend. If special accommodations are required for any disabled person, please call 301-474-8000 no later than 10am on the meeting day. Deaf individuals are advised to use MD RELAY at 711 or e-mail cmurray@greenbeltmd.gov to reach the City Clerk.

**CITY OF GREENBELT
NOTICE OF A PROPOSED REAL
PROPERTY TAX INCREASE**

The City Council of the City of Greenbelt proposes to increase real property taxes.

1. For the tax year beginning July 1, 2016, the estimated real property assessable base will increase by 0.63%, from \$1,887,982,510 to \$1,899,932,529.
2. If the City of Greenbelt maintains the current tax rate of \$0.8125 per \$100 of assessment, real property tax revenues will increase by 0.63%, resulting in \$97,094 of new real property tax revenues.
3. In order to fully offset the effect of increasing assessments, the real property tax rate should be reduced to \$0.8074, the constant yield tax rate.
4. The City is considering not reducing its real property tax rate enough to offset increasing assessments. The City proposes to adopt a real property tax rate of \$0.8125 per \$100 of assessment. This tax rate is 0.63% higher than the constant yield tax rate and will generate \$97,094 in additional property tax revenues.

A public hearing on the proposed real property tax increase will be held at 8 p.m. on Monday, May 23, 2016, in the City Council Room, Municipal Building, 25 Crescent Road, Greenbelt, MD 20770.

The hearing is open to the public, and public testimony is encouraged.

Persons with questions regarding this hearing may call the City Clerk at 301-474-8000 for further information.

Help Us Zero Waste the Green Man Festival
Join in the fun and help us make a difference!
Zero Waste volunteers will be trained to help festival participants sort their trash correctly. Service Hours available! The dates are Saturday, May 7 and Sunday, May 8 You can choose the hours that are best for you. To sign up you can go to Sign Up Genius at <http://www.signupgenius.com/go/20f084eaaa72eaaff2-zero1>

MEETINGS FOR WEEK OF MAY 9-13

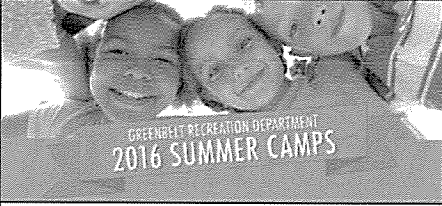
Monday, May 9 at 5:30pm, **YOUTH ADVISORY COMMITTEE** at Eleanor Roosevelt High School, Room 205.

Monday, May 9 at 8:00pm, **REGULAR CITY COUNCIL MEETING** at Municipal Building, 25 Crescent Road. *Live on Verizon 21, Comcast 71 and at www.greenbeltmd.gov/municipalvtv.*

Wednesday, May 11 at 7:30pm, **GREENBELT ADVISORY PLANNING BOARD** at Community Center, 15 Crescent Road, Room 114. *On the Agenda: Infill Development Presentation – Woodsping Suites @ Greenway Shopping Center, Conceptual Plan - Buddy Attkick Park Parking Lot Green Redesign, and Update on planning projects*

Wednesday, May 11 at 7:30pm, **BUDGET WORK SESSION** with Green Ridge House, Green Ridge House, 22 Ridge Road.

The schedule is subject to change. For confirmation that a meeting is being held call 301-474-8000.



SUMMER CAMP BEGINS JUNE 20TH!
Kinder Camp: Ages 3 ½-5, Camp Pino Tree: Ages 6-11, Soccer Source 360: Ages 5-15, Creative Kids Camp: Ages 6-12, Summer Circus Camp: Ages 8-16 (waitlist only), Youth on the Go (YOGO): Ages 12-14, Camp Encore: Ages 13-17 (waitlist only)

Campers will have fun and learn through enriching programs that develop social skills, fitness, independence, self-worth and confidence, all while fostering lasting friendships.

Visit us online at www.greenbeltmd.gov/recreation Before and After Care is available. Sign up soon! Spots are limited!
**Financial Assistance is available (subject to approval) for Greenbelt residents only.*
INFO: 301-397-2200

Summer Help - Public Works

Salary \$10.00/hr. Performs a variety of tasks requiring manual labor. May perform basic landscaping tasks such as mowing lawns, raking leaves, planting shrubbery, leveling playing fields, cutting and pruning trees, maintaining playgrounds and clearing dead wood. May perform traffic safety tasks such as the maintenance of traffic signs, street painting, and patching streets by pouring and shoveling asphalt and concrete. A High School diploma or equivalent is required. Must possess a Maryland State Driver's License in good standing.

To apply, visit www.greenbeltmd.gov/jobs

**Greenbelt Animal Control
KITTEN SHOWER**
Sunday, May 15, 12-4pm
Greenbelt American Legion 6900 Greenbelt Rd.

Tickets are \$5 each and can be purchased at the Greenbelt Animal Shelter at 550-A Crescent Road or at the door.
Info: 301-474-6124

Come visit some of our many available kittens!
We need: Cat Beds, Fleece Blankets, Towels, Kitten Food (both dry and wet), Kitten Replacement Milk, Kitten Bottles, Toys, Heating Pad, Kitten/Cat Collars, Pine Fresh Litter, Litter Pans (smaller the better), Cat Carriers, Cat Trees, Dish Detergent (Lemon Joy is best), Canned Pumpkin, Mineral Oil, Felivay, Cat Nail Clippers and Monetary Donations.

Contra Dance
Saturday, May 7, 2016
7:00-9:45pm
Lesson: 6:30pm

Greenbelt Community Center, 15 Crescent Road
SUSAN TAYLOR Calling to the music of TRANSATLANTIC CROSSING
\$10 (cash at door) General Admission (Ages 18 and under \$5.00; 6 and under (Free).
Call: (301) 397- 2208 for more information

Follow the City of Greenbelt @cityofgreenbelt & www.facebook.com/cityofgreenbelt

VACANCIES ON BOARDS & COMMITTEES

Volunteer to serve on City Council Advisory Groups. There are currently vacancies on: Arts Advisory Board, Board of Elections, Community Relations Advisory Board, Forest Preserve Advisory Board, Greenbelt Advisory Committee on Environmental Sustainability, Park and Recreation Advisory Board, Youth Advisory Committee – Adult Member

For information call 301-474-8000.

Bike to Work Day - Greenbelt Pit Stop
Friday, May 20, 2016 from 6:30am-8:30am
Greenbelt Aquatic & Fitness Center Parking Lot

Join over 17,000 area commuters for a celebration of bicycling as a clean, fun and healthy way to get to work.

Refreshments, swag bags and raffles will be given away for those registered at www.biketoworkmetrodc.org and arriving by bicycle. The first 15,000 registrants are eligible for a free t-shirt at their selected pit stop.

WELCOME PACKETS

The City of Greenbelt is now collecting materials for the next round of Welcome Packets! All businesses, organizations, etc are invited to participate. We will need 300 flyers, coupons, brochures or anything else that you would like to have included by Friday, May 13th at 5pm. Please deliver your materials to Beverly Palau at the Municipal Building, 25 Crescent Road. Info: 240-542-2026.

PACKET STUFFING PARTY
Thursday, May 19 from 6-8pm at Municipal Building, 25 Crescent Road

Come out and help stuff 300 new Welcome Packets for new residents. Light Refreshments will be served!

Free Friday Fun!
Roller-skate!
Springhill Lake Recreation Center
6101 Cherrywood Lane
May 13, 2016 from 5-7pm
Ages: 6-12 years
Roller-skates provided free of charge or bring your own.

Info: 301-397-2212

ITEM	UPDATE MEMO #3	AMOUNT	COMMENT
PROPOSED FY 2017 REVENUES		27,152,600	
Reduced Highway User Revenues		-25,000	
FEMA Reimbursement		100,000	
TOTAL REVENUES		27,227,600	
PROPOSED FY 2017 EXPENDITURES		27,133,100	
Workers Comp. Insurance Increase		50,000	
Economic Development Initiatives		14,000	
IT Master Plan - Security Audit		10,000	
Additional Funding for CERT		1,000	
Concrete Repairs at Pool		4,000	
Geriatric Case Mgr. - Add 4 hours/week		8,500	
Security Cameras at Animal Shelter		5,000	
Misc. Grants (GCF-1K & GSA-1K)		2,000	
TOTAL EXPENDITURES		27,227,600	
Proposed Use of Fund Balance		0	
Difference		0	

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 5-18-16 Time: 7:41 pm. Location: Room 201 - Greenbelt CC

Motion to close meeting made by: ^{Ms.} Davis Seconded by: ^{Mr.} Herling

Members voting to close meeting:

	Yes	No	Abstain	Absent
Ms. Davis	✓			
Mr. Herling	✓			
Ms. Mach				✓
Ms. Pope	✓			
Mr. Putens	✓			
Mr. Roberts		✓		
Mayor Jordan	✓			

**STATUTORY AUTHORITY TO CLOSE SESSION
General Provisions Article, §3-305(b) (check all that apply):**

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (i) Personnel Matter.

§3-305(b) () Consult with legal counsel regarding an annexation matter

§3-305(b) () Consult with legal counsel regarding potential litigation.

This statement is made by Emmett V. Jordan
 Emmett V. Jordan (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [] DAVIS; [] JORDAN; [] HERLING;
[] MACH; [] POPE; [] PUTENS; [] ROBERTS

STAFF/OTHERS PRESENT:

3-305(b)(1): None

3-305(b)(7): Michael McLaughlin, John Shay, Karen Ruff, Celia Craze and Cindy Murray

3-305(b)(8): Michael McLaughlin, John Shay, Karen Ruff, Julie McHale, Joe McNeal and Cindy Murray.

TOPICS DISCUSSED:

1. Personnel matter

2. Annexation matter

3. Potential Litigation

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

None

TIME CLOSED SESSION ADJOURNED: _____

PLACE OF CLOSED SESSION: Room 201: Greenbelt Community Center.

PURPOSE OF CLOSED SESSION: 1. Discuss a personnel matter. 2. Consult with legal counsel regarding an annexation matter. 3. Consult with legal counsel regarding potential litigation.

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (1); (7); (8) _____

MEMBERS WHO VOTED TO CLOSE: [] DAVIS; [] JORDAN; [] HERLING; [] MACH;
[] POPE; [] PUTENS; [] ROBERTS

SIGNATURE OF PRESIDING OFFICER: _____



WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, April 1, 2015, for the purpose of reviewing the Overview, Revenues, General Government, Non-Departmental and Fund Transfers Sections of the Proposed FY 2016 Budget.

Mayor Jordan started the meeting at 8:04p.m. The meeting was held in Room 201 of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Michael McLaughlin, City Manager; Dale Worley, Information Technology Director; Jeff Williams, City Treasurer; and David Moran, Assistant City Manager.

ALSO PRESENT WERE: Bill Orleans and Jim Giese, News Review

Mayor Jordan announced that Council was doubling up on some of the work sessions.

Mr. McLaughlin reviewed the General Fund Summary page with Council. It was noted that the City's fund balance was improving and was the highest of the last ten years.

Mr. Williams reviewed the Revenue highlights. Mayor Jordan asked how the revenues would increase if the office vacancy rate improved. Mr. Williams responded that he still needed to analyze this more. Mr. Williams reviewed Personal Property, State Shared Taxes and Licenses and Permits. Mr. Williams explained that due to the minimum wage increase it was difficult to achieve the 125% revenue vs. expenditure target. Next, Council discussed Fines and Forfeitures and Miscellaneous.

Council reviewed General Fund expenditures.

Ms. Davis asked about the animal control and parking enforcement recommendations in the Organizational Assessment. Mr. Putens asked when a report would be presented to Council. Mr. McLaughlin agreed to provide a report to Council soon.

Under General Government, Mayor Jordan and Ms. Davis requested a breakdown of Membership and Training expenses. Mr. McLaughlin referenced the growing size (300+ pages) of the Budget document and the amount of staff work to produce it. He suggested the Council consider reducing the size of the document and perhaps limiting accomplishments to only the top 15 for each City Department.

Council asked about the University of Maryland Shuttle program and why there was so little use. Mr. Moran indicated that the program only benefitted those riders who needed to go in the same direction at the same time as the Shuttle route.

Mr. Herling expressed the need for marketing as a component of economic development. Council discussed the funds set aside for a potential economic development grant program. Mr. McLaughlin favored using the funds for a residential grant program.

Under Personnel Staffing, Council discussed the need for more human resources staff. Mr. Putens suggested using contractors for certain human resources tasks.

Under Finance & Administrative Services, there was discussion of increasing the use of electronic payments.

Under Information Technology, Mr. Worley discussed next generation 911 service. Mr. Worley distributed a chart comparing the City's Information Technology operation to other similar jurisdictions.

Council reviewed the Non-Departmental, Fund Transfers and Other Funds sections of the Proposed Budget.

Information Items

Ms. Davis presented a list of reports and documents that Council had received in the past.

The meeting ended at 11:05 p.m.

Respectfully submitted,

*David Moran
Assistant City Manager*

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, April 25, 2016.

Mayor Jordan called the meeting to order at 8:02 p.m.

ROLL CALL was answered by Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

ALSO PRESENT were Michael McLaughlin, City Manager; David Moran, Assistant City Manager; John Shay, City Solicitor; and Cindy Murray, City Clerk.

Mayor Jordan asked for a moment of silence in memory of Greenbelt residents Donald C. Davis and Jacquelyn Carrington (member of the Community Relations Advisory Board) and former resident Rev. Paul F. Liston. Ms. Davis then led the pledge of allegiance to the flag.

APPROVAL OF CONSENT AGENDA: Mayor Jordan requested the minutes of the April 4, 2016, work session be removed from the consent agenda. With this change, it was moved by Ms. Pope and seconded by Mr. Putens that the consent agenda be approved. The motion passed 7-0.

Council thereby took the following actions:

Minutes:

Regular Meeting, March 14, 2016
Work Session, March 23, 2016
Interview, April 11, 2016
Regular Meeting, April 11, 2016
Approved as presented.

Committee Reports: Council accepted the Arts Advisory Board, Report #2016-1 (Evaluation of FY 17 Recognition Group and Contribution Group Applications) and will consider it at the work session with Contribution Groups on May 4, 2016.

Local Government Insurance Trust (LGIT) – Board of Trustees Ballot: Council approved the nomination of Ted Zaleski, Tracy Farrish Gant and Tony Tomasello to the Local Government Insurance Trust Board of Trustee for three-year terms beginning July 1, 2016.

Reappointment to Advisory Group: Council reappointed Ken Blue to a new term on the Park and Recreation Advisory Board.

APPROVAL OF AGENDA: It was moved by Mr. Herling and seconded by Mr. Putens that the consent agenda be approved. The motion passed 7-0.

PRESENTATIONS:

The Honorable Peter Franchot: The Honorable Peter Franchot, Comptroller of Maryland, provided an update on the State. He stressed the need for the State to become more business friendly, continue its investment in public schools and universities, and exercise fiscal restraint.

Comptroller Franchot said his office processes 2.6 million electronic and paper tax returns annually. He spoke about the problem of tax fraud, noting his office identified approximately

20,000 fraudulent returns submitted in 2015 and expects the number will increase to approximately 30,000 this year. Comptroller Franchot spoke about the Maryland Taxpayer Protection Act that did not pass the General Assembly this legislative session.

Greenbelt Middle School: Council recognized the Greenbelt Middle School's (GMS) Science Team who recently won the 2016 Prince George's County Public School Science Bowl Championship. Antoinette Glenn, Chair of the GMS Science Department, introduced Science Team members Chidimma Ndubuisi-Oluavu and Onome Efe-Aluebhosele who were present. She said team members, Alexander Swisdak and Ryan Mbuashundip, were unable to attend due to previous commitments.

Council congratulated the Science Team and issued certificates to all its members.

Public Works Week Proclamation: Mayor Jordan issued a proclamation recognizing the 56th annual National Public Works Week sponsored by the American Public Works Association. Jim Sterling, Acting Director of Public Works, received the proclamation. Mr. Sterling provided an update on the Public Works Open House that is scheduled for May 21st.

Older Americans Month Proclamation: Mayor Jordan issued a proclamation recognizing May as Older Americans Month. Christal Batey, Community Resource Advocate, and Joyce Kolenky, Service Coordinator for Green Ridge House, received the proclamation on behalf of the Greenbelt Assistance in Living Program (GAIL), the Golden Age Club, the Senior Citizens Advisory Committee and all older Americans of the City.

PUBLIC HEARING:

FY 2017 Budget: Mayor Jordan read the agenda comments. He then announced the meeting was recessed at 9:07 p.m. for the hearing.

There was no public comment on the budget.

The regular meeting reconvened at 9:09 p.m.

Mayor Jordan and Council encouraged residents to participate in the budget process and to send any comments/suggestions by email to members of Council and/or the City Manager.

PETITIONS AND REQUESTS:

Bill Orleans, Greenbelt, inquired about past executive sessions of Council regarding annexation and acquisition of real property.

Patricia Walters, Greenbelt Station resident, thanked Council and Citizens to Conserve and Restore Indian Creek (CRIC) for the recent creek cleanup in Greenbelt Station. She said the developer is now taking aggressive action to prevent the accumulation of construction debris/trash in this area.

Ms. Walters also reported that several attempted thefts from vehicles occurred in Greenbelt Station last weekend. She said the Police Department is investigating the incidents. Ms. Walters expressed concern about a potential crime increase in Greenbelt Station when the construction of the Stream

Valley Trail is complete. She asked that security cameras be installed and additional police patrols be assigned to the area.

Mr. Putens said the Public Safety Advisory Committee (PSAC) is currently conducting a City-wide comprehensive review of existing security cameras and determining if additional cameras are needed. He said PSAC will be holding public hearings as part of its review.

Ms. Davis noted the importance of trails and walking paths to the City.

MINUTES OF COUNCIL MEETINGS:

Minutes – Work Session of April 4, 2016: On page 2, Mayor Jordan said he had requested shuttle transportation for residents of the proposed high-rise to the Roosevelt Center also. Ms. Davis said she had requested the shuttle loop through the apartment complex. With these changes, Mr. Putens moved that the minutes be approved. Ms. Davis seconded. The motion passed 7-0.

Minutes – Executive Session of March 23, 2016: Ms. Davis moved that the minutes of the executive session of the City Council held Wednesday, March 23, 2016, at 9:39 p.m., in Room 201 of the Community Center be approved as presented. She said Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the *Annotated Code of Public General Laws of Maryland*, to discuss a personnel matter.

Ms. Pope seconded.

ROLL CALL: Ms. Davis - yes
Mr. Herling - yes
Ms. Mach - yes
Ms. Pope - yes
Mr. Putens - yes
Mr. Roberts - yes
Mayor Jordan - yes

ADMINISTRATIVE REPORTS:

Mr. McLaughlin announced that the Prescription Drug Take Back Day and Community Shredding are scheduled for this Saturday.

COMMITTEE REPORTS: None

LEGISLATION:

A Resolution to Negotiate the Purchase of HVAC Improvements at the Greenbelt Community Center from Shapiro and Duncan Inc. at an Estimated Cost of \$355,264
Mayor Jordan read the agenda comments.

Ms. Davis introduced the resolution for first reading.

COMMUNITY CENTER HVAC IMPROVEMENTS: Mayor Jordan read the agenda comments.

Ms. Mach moved that Council approve the purchase of 70 fan coil units directly from Boland Services (Trane) at a cost of \$181,792. Mr. Putens seconded.

The motion passed 7-0.

GREENBELT STATION PHASE I REVISION TO DETAILED SITE PLAN (DSP-04081-09): Mayor Jordan read the agenda comments.

Celia Craze, Director of Planning and Community Development, advised that Woodlawn Development Group (WDG) is requesting a revision to amend the current housing permit trigger associated with construction of the public stream valley trail system along Indian Creek and extend the review timeframe for recreational amenities. She said the Stream Valley Trail is currently undergoing review, permitting, and creation of easements through several State and County agencies. Ms. Craze advised that the timeframe for receiving final approvals and moving forward with construction is unknown, but is likely to occur after the current permit trigger.

Ms. Craze said staff recommends that construction of the Stream Valley Trail should be completed prior to the issuance of the 300th building permit, not the 352nd building permit as proposed by the WDG.

Following discussion, Ms. Davis moved that Council approve the Greenbelt Station Phase I Revision to Detailed Site Plan (DSP-04081-09) with the following conditions:

- 1) Prior to the issuance of the 250th building permit:
 - a. The trail location shall be posted at 200-foot intervals, at all trail access points, and be inspected by the M-NCPPC trails coordinator and the City of Greenbelt.
 - b. The signage shall be approved by the trails coordinator and the City of Greenbelt prior to posting and shall state at a minimum: "future location of a public trail" and the expected date (month and year) of construction completion.
 - c. The signage shall be constructed of durable materials, shall utilize colors that will attract attention, and shall be directed towards the lots of the subdivision and the public street.
 - d. The height of the signage shall be determined by the trails coordinator and the City of Greenbelt in consideration of the site grading to ensure visibility of the signs. This condition may be waived at certain locations by the trail coordinator and with the consent of the City of Greenbelt, at the request of the applicant, if they agree that specific site conditions make the posting unwarranted at certain locations along the proposed trail.
 - e. Maintenance of the sign shall be the responsibility of the developer.

- 2) Prior to the issuance of the 250th building permit:
 - a. The trail shall be fully bonded.
- 3) Prior to the issuance of the 300th building permit:
 - a. The trail shall be fully constructed.

Ms. Pope seconded.

Norman Rivera and Justin Frye, WDG, said they are anxious to begin construction on the trail as soon as final permit approvals are received.

Mr. Roberts asked if there was a way to relocate the trail if State approval is not received. Mr. Frye said no, noting the plans link the trail to Cherrywood Lane.

Ms. Davis said Council had approved sending a letter to the State delegation requesting their support and assistance in expediting review and approval of the Stream Valley Trail project through State processes at its April 11, 2016, meeting. She suggested the State delegation be contacted again.

In response to a question from Mr. Putens, Mr. Frye said security cameras are in place at Greenbelt Station to protect construction areas.

The motion passed 7-0.

COUNCIL REPORTS: Councilmembers commented on their attendance at the following events.

Bicycle Traffic Skills 101 Class – Mr. Putens
 Retirement Celebration for Captain Marie Triesky – Mr. Herling, Ms. Pope and Mr. Putens
 Maryland Municipal League (MML) If I Were Mayor Essay Reading Session – Ms. Mach
 Metropolitan Washington Council of Governments (COG) Clean Air Partners Annual Meeting – Ms. Mach
 Cookies at the Bridge – Ms. Mach
 Electronics Recycling – Ms. Davis, Ms. Mach and Ms. Pope
 Prince George’s County Municipal Association Meeting – Mr. Herling
 Maryland Electric Vehicle Infrastructure Council Meeting – Mr. Herling
 COG Transportation Planning Board Meeting – Mr. Herling
 MML Legislative Committee meeting – Ms. Davis
 Springhill Lake Elementary School Clean-up Event – Mayor Jordan, Ms. Davis, Mr. Herling and Ms. Pope
 Earth Day Clean-up Event – Mayor Jordan, Ms. Davis, Ms. Pope and Mr. Putens
 Greenbelt Youth Baseball Opening Day and Parade – Mayor Jordan, Ms. Davis, Mr. Herling, Ms. Pope and Mr. Putens
 Golden Age Club 54th Annual Luncheon – Mayor Jordan, Ms. Davis, Ms. Mach and Mr. Putens
 Eleanor Roosevelt High School 32nd Symposium and Luncheon – Ms. Davis
 Third Annual Mini-Maker Faire – Mayor Jordan, Ms. Davis and Mr. Herling
 Eagle Scout Court of Honor for Matthew Sanderson – Ms. Davis
 Greenbelt Lions Club Meeting – Mayor Jordan
 COG Board of Directors Meeting – Mayor Jordan
 COG Region Forward Coalition Meeting – Mayor Jordan and Mr. Herling

Mary Harrison Alumni Reunion at University of Maryland – Mayor Jordan

MEETINGS: Council reviewed the upcoming meeting schedule.

ADJOURNMENT: Ms. Mach moved to adjourn the meeting. Mr. Putens seconded. The motion passed 7-0.

Mayor Jordan adjourned the regular meeting of Monday, April 25, 2016, at 10:30 p.m.

Respectfully submitted,

Cindy Murray
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held April 25, 2016."

Emmett V. Jordan
Mayor

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, April 27, 2016, for the purpose of reviewing the Public Works and Capital Projects sections of the Proposed FY 2017 Budget.

Mayor Jordan started the meeting at 7:34 p.m. The meeting was held in Room 201 of the Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Rodney M. Roberts and Mayor Emmett V. Jordan. Edward V. J. Putens was absent due to illness.

STAFF PRESENT WERE: Michael McLaughlin, City Manager; David Moran, Assistant City Manager; Jeffrey Williams, City Treasurer; Jim Sterling, Acting Director of Public Works; Richard Fink, Superintendent of Parks; Luisa Robles, Sustainability Coordinator; and Erin Josephitis, Volunteer Environmental Coordinator

ALSO PRESENT WERE: Molly Lester, Bill Orleans, Diane Oberg, Greenbelt News Review, and others.

Public Works

Mayor Jordan began with introductions. He read the Mission and Value Statement for Public Works.

Mr. Sterling read the goals. He indicated the Strategic Plan was three years old and there had been some changes including an additional value statement entitled "strengthening active citizenship through community service-learning opportunities ..." Mr. Sterling noted that some daily activities had been removed from the Accomplishments list, but were still listed as performance measures.

Mr. Sterling indicated that retirements were providing some salary savings and provided an opportunity to examine the organizational structure. There were also plans to hire an additional manager position.

Under the "Maintain rights-of-ways and roadways..." goal, Mr. Sterling noted that street resurfacing was catching up, but more work was needed. Ms. Davis asked about the status of FEMA reimbursements from Winter Storm Jonas. Mr. Sterling responded he anticipated that most of the City's request would be granted at a 75% reimbursement rate.

Ms. Mach relayed a resident suggestion for a raised crosswalk at Lastner Lane and Ivy Lane to encourage people to stop at this location. She also suggested speed humps on Lastner Lane. Mr. Sterling responded that Planning & Community Development and Public Works would consider this request.

Under the "Implement environmental improvements & sustainability practices..." goal, Mr. Sterling reported that there are requirements to maintain the City's Sustainable Maryland Certified designation. There was also discussion of the Maryland SMART Energy Communities Grant and Mr. Sterling reported that Phase 3 had not begun and was awaiting State approval. Ms. Davis suggested that the parking lot lights at Attick Park be upgraded using SMART Energy grant funds.

There was discussion of recycling. Mr. Sterling noted now the City was paying a fee for bringing materials to the County Recycling facility. This expense was not known when the current budget was

adopted, but is included in the FY 2017 Budget. Ms. Robles reported that GreenDrop has replaced American Rescue Workers as the donation drop off vendor.

Mayor Jordan asked about the City's MS4 stormwater permit for Public Works. Mr. Sterling explained the inspection requirements and the quarterly inspections by the County. Ms. Davis asked about washing vehicles. Mr. Sterling explained there was no longer an exception allowing vehicle washing discharge.

Mr. Herling asked about the caging of trees to prevent beaver damage. Mr. Sterling responded it was going well and indicated there had been less activity.

Under the "Ensure safe, clean, sustainable and inviting public green spaces..." goal, Ms. Davis asked about the Cemetery video. Mr. Fink responded the video was available on the City's YouTube channel.

Mayor Jordan asked about replenishment and raking of engineered wood fiber (EWF) in City playgrounds. Mr. Sterling indicated that playgrounds are checked monthly for raking and other maintenance issues. He reported that EWF replenishment occurs as resources allow and are prioritized based on need.

Ms. Pope thanked Public Works for the Belle Point playground. She asked about the status of the K-9 Turf installation at the Animal Shelter and Dog Park. Mr. Fink responded that staff was working with the contractor to determine final measurements.

Ms. Mach proposed having an adopt a flower bed program. Mr. McLaughlin agreed to add this as an FY 2017 management objective for Public Works.

Mayor Jordan asked about adoption of benches or trees for special events like weddings. Mr. Moran responded that currently it was a memorialization program. He believed it was difficult to determine which special events would qualify for adoption.

Under the "Support and maintain all City facilities..." goal, there was discussion about the theater. Mr. Sterling indicated there are still door issues and warranty issues being resolved. Mr. Herling asked about the roof. Mr. Sterling responded the roof needs to be replaced and would be done as part of the Phase II Renovation. Mr. Roberts asked about the masonry caps along the roof line. Mr. Sterling responded that some work had been done to repair these.

Under the "Provide a variety of quality Services..." goal, Council asked about the Volunteer Maryland program. Mr. Sterling responded that Ms. Josephitis recruits and works with the many volunteers.

Mr. Roberts asked about the summer youth help program. Mr. Sterling indicated the program had been very successful and the FY 2017 budget increased the number of positions from two to four.

Mr. Herling expressed support for a circulator bus service throughout Greenbelt if additional funds could be obtained.

Under the "Invest in the professional development of staff..." goal, Mayor Jordan reviewed the professional development activities.

Under Issues and Services for FY 2017, Mr. Sterling discussed staffing. Mayor Jordan reported that there were changes at Chesapeake Education, Arts and Research Society (CHEARS) which might impact the City. Ms. Davis noted that two of the CHEARS leaders were leaving.

There was discussion of the tree master plan and Forest Preserve Assessment. There was also discussion of meeting the City's SMART Energy Communities renewable energy goal and installation of solar panels on City facilities. Mr. Sterling stated that staff was continuing to work with solar vendors to try and identify projects that meet the goal.

Mr. Sterling and Ms. Josephitis presented a GIS presentation.

Mr. McLaughlin noted a new performance measure was included under the Administration account which attempted to capture the volunteer hours provided to Public Works.

There was discussion about food trucks at Roosevelt Center. Ms. Davis and Ms. Mach expressed concerns about these trucks including competition with merchants. Mayor Jordan and Ms. Pope favored allowing food trucks.

Council reviewed the Parks account. Ms. Davis expressed concern about the number of rusted basketball hoops and poles throughout the City. Mr. Fink responded this would be addressed as part of a maintenance plan.

Other Funds

Mayor Jordan wanted to move the \$50,000 in the FY 2016 Non-Departmental Budget for an economic development grant program into the Special Projects Fund so the allocations could accumulate each year. Council wanted to discuss this at another time.

Under the Replacement Fund, Ms. Davis stressed that purchases had been deferred and the fund transfer would need to be increased in future years. Mr. Herling and Ms. Pope raised the issue of protective vests for firefighters.

Capital Projects

Council reviewed the Capital Projects section. Ms. Pope wanted to put \$5,000 in the FY 17 Budget for a second dog park. Ms. Davis requested a list of the pedestrian and traffic calming projects.

The meeting ended at 11:50pm.

Respectfully Submitted,

*David E. Moran
Assistant City Manager*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, May 2, 2016, to review the CARES and Planning and Community Development sections of the proposed FY 2017 Budget.

Mayor Jordan started the meeting at 7:35 p.m. The meeting was held in the Council Room of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Michael McLaughlin, City Manager; Elizabeth Park, Director of CARES; Christal Batey, Community Resource Advocate; Celia Craze, Director of Planning and Community Development; and Cindy Murray, City Clerk.

ALSO PRESENT WERE: Kathleen Gallagher, Greenbelt News Review; Laura Kressler and Bill Orleans.

Greenbelt CARES

Dr. Park discussed many of CARES' accomplishments during FY 2016 including:

- Provided family, individual and group counseling to Greenbelt residents and those in surrounding communities;*
- Continued a Youth Mentoring Program begun with funds from a Community Development Block Grant;*
- Provided two trainings from the Darkness to Light Series, Stewards of Children to educate City staff and community members on how to effectively prevent, recognize and react responsibly to child sexual abuse;*
- Provided Anti-Bullying Group at Springhill Lake Elementary with school personnel;*
- Offered GED and added after school tutoring program at Springhill Lake Recreation Center; and*
- Offered Active Parenting Workshops at Eleanor Roosevelt High School.*

Dr. Park said CARES is very proud of its outcomes including: 100% of youth who ended formal counseling in FY 2012 were not adjudicated two years later; 79% of youth assessed at the end of formal counseling showed significant improvement; and the satisfaction survey from CARES participants indicated 100% satisfaction with the services provided.

Dr. Park and Ms. Batey said the primary need for CARES in FY 2017 is to increase the Geriatric Case Manager/Counselor's hours from 24 hours to 32 hours per week. They explained this is necessary to maintain the level of service provided to residents.

Ms. Davis requested the increase in hours for the Geriatric Case Manager/Counselor be added to the budget update list.

Council then reviewed the CARES budget page by page.

Under Accomplishments, Ms. Davis and Ms. Mach mentioned the Alcohol or Drug (AOD) Assessments that had been provided for over 50 students suspended from school for AOD

offenses. Ms. Mach said she was a member of the National League of Cities Joint Task Force on the Opioid and Heroin Abuse Crisis and said it would be helpful if CARES could provide data on the number of these students with opioid or heroin issues. Dr. Park explained that it was not possible to break the assessments down to the specific drug.

In response to a question from Ms. Mach, Dr. Park said Recreation staff is working on scheduling the Darkness to Light training for its employees.

Ms. Mach asked about the difference between evidence based and research based programs. Dr. Park explained that evidence based programs are developed through a partnership with a university or other educational facility and an outcome study is produced. She said research based programs are developed through research and a model is developed from the research.

Ms. Davis asked about the SMART recovery program. Dr. Park explained that a SMART recovery trained professional teaches participants in the program tools for addiction recovery based on the latest scientific research and includes free, self-empowering, science-based mutual help groups. She said this differs from Alcoholics Anonymous which is a participant led program.

Mayor Jordan asked about the Emergency Relief Fund. Dr. Park said many groups consistently make generous donations to the fund. Mr. McLaughlin added that if the fund balance becomes low, letters are sent out to various organizations asking for assistance.

In response to a question from Ms. Davis, Dr. Park said she had been unsuccessful in hiring a Spanish speaking counselor. She noted that CARES does have Spanish speaking interns but, because supervision is only available by English speaking supervisor, they are not allowed to counsel in Spanish.

Ms. Batey reviewed many of the accomplishments of the Greenbelt Assistance in Living (GAIL) program including:

- Offered a Caregiver's Memory Support Group and expanded to offer a Memory Café;
- Established the Aging in Place Prince George's Working Group to share resources with other communities;
- Established a Senior Emergency Fund;
- Organized the first Women of Wellness Fair;
- Provided residents with in-home nursing and community wellness services; and
- Officered monthly screenings and health programs at Green Ridge House.

Ms. Davis commented on the many services and programs offered at Green Ridge House. Ms. Batey explained that more residents are participating in programs such as art classes, French classes, yoga classes, etc.

Dr. Park spoke about success of the Drop-in Tutoring at Springhill Lake Recreation Center. She said the tutors from the University of Maryland are consistently busy tutoring participants.

Planning & Community Development

Ms. Craze said staffing and workload continue to be a concern for the Planning and Community Development Department. She explained that the combined impact of past staff reductions and the increased workload have resulted to changes in inspection practices and a reduction in animal control service hours.

Ms. Craze said efforts have been made to introduce efficiencies in operations such as; implementation of field base reporting for code enforcement; implementation of electronic record keeping with the PetPoint system for animal control; and implementation of an electronic parking ticket system with Complus Data Innovations. She said staff is currently working with a cloud based provider for record keeping for false alarm reduction/burglar alarm licensing and animal control.

Ms. Craze discussed many of the accomplishments and objectives of the Department. She also reviewed the status of several Planning and Capital Improvement projects.

Council then reviewed the budget page by page.

There was discussion regarding the Forest Preserve assessment. Ms. Craze said she is hoping to have the assessment report to the Forest Preserve Advisory Board (FPAB) in June for its first public review. She said she expects the FPAB will have several meetings on the study, as well as a field trip to the Forest Preserve, and then a work session will be scheduled with Council.

There was discussion regarding Franklin Park operating without a current occupancy license because of open violation notices for 2014 and 2015. Ms. Craze said she is meeting with Mr. McLaughlin and Mr. Shay, City Solicitor, tomorrow regarding this matter.

Ms. Craze said she believes Franklin Park has been investing in the apartment units themselves and not in the infrastructure in common areas. She noted a lot of inspections are in the common areas.

Ms. Davis requested an Abatement Fund be added to the budget update list.

In response to a question from Mr. Herling, Ms. Craze explained that criteria set forth in the Maryland Manual on Uniform Traffic Control Devices (MdMUTCD) must be considered in determining the usage of traffic calming measures.

Ms. Pope mentioned vehicles do not come to a complete stop at the intersection of Cherrywood Lane and Breezewood Drive. She suggested "Stop" be painted on the pavement. Ms. Craze said staff would consult the MdMUTCD and look into the suggestion.

Under Performance Measures, Mr. Putens suggested "Other Meetings" be broken down further - such as meetings with developers, property owners, Maryland National Capital Park and Planning Commission, etc.

Ms. Davis mentioned a resident from Hunting Ridge had requested the bus stop on northbound Hanover Parkway be moved to a safer location. Ms. Craze said Ms. Hruby, Assistant Director

of Planning, is working with the Washington Metropolitan Area Transit Authority (WMATA) on this request.

Animal Control

Ms. Pope asked about locations for a second dog park. Ms. Craze distributed a list of possible dog park locations.

Ms. Craze discussed the need for an additional part-time animal control officer to restore complete animal control service on the weekends. Ms. Davis requested a part-time animal control officer be added to the budget update list, as well as security cameras for the animal shelter.

In response to a question from Ms. Davis, Ms. Craze said the majority of volunteer hours are spent cleaning the shelter and socializing with the animals.

Ms. Pope asked about changing the dog park license fee which is currently a \$5 one-time fee for both residents and non-residents. Ms. Craze said she will be exploring a structured licensing fee.

Under Performance Measures, Council requested in-kind services be listed also.

Mr. Putens and Ms. Pope said more enforcement is needed at the Dog Park. Ms. Craze said Animal Control patrols the dog park normally twice each day during their routine patrols. She said if there are people at the park, they stop and check licenses. There was mention of an incident of an unlicensed dog (from outside the City) acting aggressively towards a licensed dog in the park. Ms. Craze said she'll direct Animal Control staff to increase patrol of the dog park. Ms. Davis suggested the Park Ranger may be able to assist also.

Informational Items

Ms. Davis requested Mr. McNeill, Principal of Eleanor Roosevelt High School, be invited to the next Business Breakfast.

Ms. Davis also requested a work session with Prince George's County Public Schools Pupil Accounting & School Boundary Office be added to the work session scheduling list.

Council Reports

Ms. Davis reported on the Maryland 21st Century School Commission meeting.

The meeting ended at 11:08 p.m.

Respectfully submitted,

*Cindy Murray
City Clerk*

**COMMUNITY RELATIONS ADVISORY BOARD (CRAB)
REPORT TO CITY COUNCIL**

SUBJECT: Council Referral – Request from Elizabeth Barber to Repurpose a Newspaper Vending Box

BACKGROUND: At the Regular Meeting on February 8, Council received a request from Elizabeth Barber to repurpose a newspaper vending box and referred it to CRAB. This Washington Post Express box is located at the bus stop at Southway and Crescent. It is no longer used by its owner.

Dr. Barber proposes this newspaper box be stocked with free magazines so transit riders and others would have access to reading material. Dr. Barber, and potentially others, would supply the magazines. Dr. Barber had contacted the Washington Post Express and an official there verbally indicated they would donate the box to the City provided the Washington Post express logos are painted over.

DISCUSSION: At the CRAB meeting on April 19, this request was discussed with Dr. Barber and Barbara Simon. CRAB was supportive of this idea, but did not believe this initiative should be linked/targeted to any particular demographic group. There was discussion about how to repaint the box. There was also discussion of potential titles for this box. “Bring One- Take One” and “Free Magazines” were both discussed and the latter was preferred by CRAB.

CRAB expressed concern about litter in/around the box and believed this project should be implemented on a trial basis.

RECOMENDATIONS:

The City should grant this request subject to the following:

1. This idea will be implemented for a trail period (6 months) at which time it could be evaluated and any concerns addressed.
2. Dr. Barber agrees to periodically restock the box with magazines and monitor the box for trash, inappropriate material, vandalism, etc.
3. Dr. Barber, Ms. Simon and others agree to repaint the box.

Respectfully Submitted

Rick Ransom, Chair
Community Relations Advisory Board

**Report #2016-3
May 19, 2016**

Greenbelt Advisory Committee on Trees – Report to the City Council

Subject: Large Willow Oak by Crescent Road near the Greenbelt Library and Greenbelt Community Center

The large willow oak (*Quercus phellos*) by Crescent Road near the Greenbelt Library and the Greenbelt Community Center is currently in severe decline. This tree has all the signs of Hypoxylon canker and, currently, there are no controls for Hypoxylon canker on hardwood trees once infection has begun on the trunk. Unfortunately, branches that die from Hypoxylon generally die fast and become brittle fast. Thus, this tree is very dangerous to have over a main sidewalk and highly used area as the branches could fall on nearby pedestrians.

Unanimously, the ACT very sadly agrees with Public Works staff that this large willow oak is dangerous and should be removed. We anticipate that a replacement tree can be planted in this location in the fall of 2016.

Introduced:
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION TO AMEND RESOLUTION 2032, A RESOLUTION TO PURCHASE CERTAIN GOODS AND SERVICES FROM VARIOUS VENDORS AS ENUMERATED HEREIN WHEN TOTAL FISCAL YEAR PURCHASES FROM EACH VENDOR EXCEED TEN THOUSAND DOLLARS (\$10,000)

WHEREAS, the annual Negotiated Purchase resolution was approved on August 10, 2015; and

WHEREAS, when the negotiated purchase list was approved, Convergent Technologies had not yet been identified as a vendor that would be contracted for security camera upgrades; and

WHEREAS, unforeseen problems with the existing infrastructure and security cameras technology in Roosevelt Center have created the need to contract with Convergent Technologies for security camera infrastructure and technology upgrades; and

WHEREAS, it is anticipated that expenditures to Convergent Technologies will exceed \$10,000. NOW, THEREFORE,

BE IT RESOLVED that Resolution 2032 is amended to include CONVERGINT TECHNOLOGIES and the City Manager is authorized to purchase goods and services from this vendor.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of June 6, 2016.

Emmett V. Jordan, Mayor

ATTEST:

Cindy Murray, City Clerk

City of Greenbelt

Date: May 13, 2016
To: Mike McLaughlin *mm*
Cindy Murray
From: Dale Worley
Re: Convergent Technologies – Negotiated Purchase

Convergent Technologies is an International company whose primary focus is security systems technology. The City began working with Convergent in 2015 to do some repairs on selected cameras. Through our working with Convergent, the City contracted with them to upgrade the software that controls and records our cameras. This upgrade was completed in the fall of 2015.

Subsequent to that upgrade, the cameras in Roosevelt Center stopped communicating with our server. Attempts to restore those communications have not been successful. Additionally, we determined that one of the Pan/Tilt/Zoom (PTZ) cameras in the Center was not focusing properly. The Cameras in Roosevelt Center were installed 9 years ago. Thus, parts for repairs are no longer available, which suggests that we need to replace those remaining cameras in the coming months. We have also learned over the years that while PTZ cameras were once cutting edge and can see in many directions, they can only see in one direction at a time and are often pointed in the wrong direction when an incident occurs.

Given the age of the existing infrastructure and the anticipated cost of repairs/replacements, I felt that rather than continue pouring funds into the existing older technology solutions, the City would be better served with a current technology solution. Working with Convergent and Public Works, we have developed a plan to install cameras that see 180 degrees. The plan will mount these small cameras on the side of the building between the Theater and Beijing restaurant, on the front of the Beijing restaurant, and on the covered walkway near the Mother and Child statue. All three of these cameras will be hard wired into the Theater basement and will connect to the Theater's internet connection to get the video back to our server. This solution should give good visibility to the Roosevelt Center area as well as Centerway.

The cost of this unanticipated work is \$9,979 and will put the total spent with Convergent in this fiscal year, over \$10k. I recommend that Convergent be added to the Negotiated Purchase list for 2016.

City of Greenbelt

Date: May 16, 2016
To: Mike McLaughlin *MM*
From: Dale Worley
Re: Camera History

Over the past 9 years, our City's camera system has grown from an initial installation of 4 cameras to 40 cameras. This document contains a brief history of the evolution of our City's camera system and the vendors we have used.

Several City buildings have camera equipment that pre-date this history including the Greenbelt Aquatic and Fitness Center, Police, Public Works and Community Center. The Aquatic and Fitness Center and Police systems were incorporated into our camera system fairly early in this evolution.

The initial camera installation in the Roosevelt Center occurred nearly 9 years ago. The vendor used for this work was Avrio RMS. Avrio installed 3 Pan Tilt Zoom (PTZ) cameras in the Center along with one fixed camera. Avrio installed a wireless network to capture the video and transmit it to the Municipal Building. Avrio also installed a server in IT to manage and record the video captured by the cameras. The software used to manage and record the cameras is from ONSSI and is widely known and used in the industry.

Subsequent additions to the camera system:

- Police – Avrio connected all 20 of the cameras (excluding interview rooms) via the City network to the Municipal Building.
- Spellman Overpass – Avrio installed 2 PTZ cameras at the Spellman Overpass. The East camera connects wirelessly to the West camera where both signals are transmitted via a Comcast internet connection to the Municipal Building.
- GAFC – Avrio installed 5 new cameras to capture pool deck areas and lobby areas. Along with existing cameras already in place, they are transmitted via the City network to the Municipal Building.
- Springhill Lake Recreation Center – Avrio installed 2 PTZ cameras on the exterior of the building and are connected via the City network to the Municipal Building.
- Springhill Lake Elementary – Avrio installed a PTZ camera near the call box at the elementary school. This camera wirelessly connects to the top of the school where it is then connected to the school's network and transmitted via the i-Net to the Municipal Building.

As a City we chose not to purchase Avrio's maintenance plan each year because it was expensive (\$30K+) and it only covered hours, not any hardware. At the time our annual repair costs (including hardware) were less than \$5k nearly every year. However, ongoing dealings with Avrio became difficult. Getting quotes for new work, getting service on existing systems, showing up when they said they would show up. It always felt like they were too busy with other clients to be bothered with us.

The work at SHL Elementary was especially tedious and resulted in higher equipment costs as well as staff time and several months of waiting. This experience, along with past experiences, led me to seek out another vendor. Since we were already using ONSSI software, I searched their website for local companies that they recommended using for their software. Convergent Technologies was listed for our area and they have an office in Lanham. We used Convergent for a couple of repair issues on cameras and they did an acceptable job. As part of our server upgrade process, we needed to upgrade and consolidate our existing camera servers onto new hardware and a new operating system. We contracted with Convergent to upgrade our ONSSI software onto a new server and migrate our cameras to the new server. This work was completed in November 2015. This led to using them for the Center camera issues we have today and the proposal from them to replace our old PTZ cameras with fixed 180 degree cameras.

Please let me know if you have any questions.

**City of Greenbelt Maryland
Memorandum**



To: Michael McLaughlin *mpm*
Via: James Sterling, Director of Public Works
From: Richard Fink II, Superintendent of Parks & Grounds
Date: 5/16/2016
Re: PEPCO Vegetation Management Plan - 2016

Pepco, the electric utility which serves the city, has proposed vegetation management work as it is required by the Maryland Public Service Commission. The work will occur on city property primarily along street rights-of-way. City permission is being sought for the work along streets and on city property.

The plans propose tree removal and tree pruning/trimming along four (4) feeder lines serving the community. The feeder lines are #14827, #14828, #14829, and #14832.

Staff consulted with the Advisory Committee on Trees (ACT), which submitted their findings to Council on May 4, 2016. The Report is in agreement with Public Works' recommendation listed below.

PEPCO has identified 41 trees for removal. ACT and Public Works has denied removal of 6 of these trees, which are White Pines along Edmonston Road. The other trees slated for removal include 7 Bradford Pears (Ivy Lane), 11 Maples (Cherrywood Lane), 12 Red Oaks (Breezewood Drive), 1 White Oak (Edmonston Road), 1 Sweetgum (Edmonston Road), 2 Basswoods (Edmonston Road), and 1 Pine (Edmonston Road).

Public Works and ACT will work together to replant trees that are removed. The groups will rely on ACT Report #2015-1 "Recommended Trees for Use Under Power Lines" as well as the upcoming City of Greenbelt Tree Master Plan.

Summary

City Staff and ACT have reviewed Pepco plans #14827, #14828, #14829, and #14832 in great detail and recommend Council approve the work.

Tree Removals by Pepco in Greenbelt

Dan Cheng, May 2016



Legend

- ▲ Denials
- ▲ Removals
- Bradford Pear Removals



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri (China)-Hong Kong, Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri (China)-Hong Kong, Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

**Report #2016-2
May 5, 2016**

Greenbelt Advisory Committee on Trees – Report to the City Council

Subject: PEPCO Request for Tree Removals

PEPCO has presented a plan for removal of trees in the western part of Greenbelt for year 2016 to protect power lines. This plan proposes that 7 trees on Ivy Lane, 8 trees on Cheerywood Lane, 1 tree on Springhill Drive, 9 trees on Edmonston Road, and 10 trees on Breezwood Drive, which are located under power lines, be removed. Additionally 6 trees on Crescent Road adjacent to the police station are on the removal list, which were also listed on last year's list but had not yet been removed.

The Advisory Committee on Trees (ACT) and Public Works staff have reviewed the list and is in general agreement with the PEPCO-suggested removals. Most of the trees do appear to be in conflict with the power lines and have structural problems.

ACT members agree with Public Works staff that the removal of 6 white pines on Edmonston Road be denied. It does not appear that these trees appear to be a threat to a power line.

The ACT will assist Public Works staff on plans to replant the areas where trees were removed. The group will mostly rely on ACT Report #2015-1, which has a list of "Recommended Trees for Use under Power Lines". The goal will be to plant trees, which are more suitable for the particular site.

Cindy Murray

From: David Moran
Sent: Wednesday, May 18, 2016 5:19 PM
To: Cindy Murray
Cc: Michael McLaughlin
Subject: FW: Support for Urban Agriculture Legislation
Attachments: Urban Ag Bill.doc; CB-25-2016 Summary.docx

Cindy,

Please add to Monday's agenda.

David

David E. Moran
Assistant City Manager
City of Greenbelt
25 Crescent Road
Greenbelt, MD 20770

Phone: 301-474-8000
Fax: 301-441-8248

From: Emmett Jordan
Sent: Wednesday, May 18, 2016 5:15 PM
To: Michael McLaughlin; David Moran
Cc: Council
Subject: Fwd: Support for Urban Agriculture Legislation

I'd like to add this County Bill to the agenda for Monday's Council meeting.

From: Dernoga, Matthew A.
Sent: Wednesday, May 18, 2016 3:33:07 PM EDT
To: Emmett Jordan
Subject: Support for Urban Agriculture Legislation

Good afternoon Emmett,

I hope all is well! I'm reaching out regarding urban agriculture legislation (attached) that Councilmembers Lehman, Glaros, and Turner have introduced that reforms parts of the county zoning code to make it easier to start and sustain an urban farm in Prince George's County.

I wanted to reach out to you to see if you or a representative from Greenbelt could either testify or send a letter of support of the legislation at its June 1 committee hearing before the Planning, Zoning, and Economic Development (PZED) committee at 10am in the County Administration Building, room 2027.

Thanks!

Matt Dernoga
Policy Analyst for
Council Member Mary Lehman, District 1
Prince George's County Council
County Administration Building
14741 Governor Oden Bowie Drive, 2nd fl.
Upper Marlboro MD 20772
office 301-780-8158

**COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND
SITTING AS THE DISTRICT COUNCIL
2016 Legislative Session**

Bill No. CB-25-2016

Chapter No. _____

Proposed and Presented by Council Members Lehman, Glaros and Turner

Introduced by _____

Co-Sponsors _____

Date of Introduction _____

ZONING BILL

1 AN ORDINANCE concerning

2 Urban Farms

3 For the purpose of amending the definition and zoning categories for Urban Farms

4 BY repealing and reenacting with amendments:

5 Sections 27-107.01 and 27-441,

6 The Zoning Ordinance of Prince George's County, Maryland,

7 being also

8 SUBTITLE 27. ZONING.

9 The Prince George's County Code

10 (2011 Edition; 2014 Supplement).

11 SECTION 1. BE IT ENACTED by the County Council of Prince George's County,

12 Maryland, sitting as the District Council for that part of the Maryland-Washington Regional

13 District in Prince George's County, Maryland, that Sections 27-107.01 and 27-441 of the Zoning

14 Ordinance of Prince George's County, Maryland, being also Subtitle 27 of the Prince George's

15 County Code, be and the same are hereby repealed and reenacted with the following

16 amendments:

SUBTITLE 27. ZONING.

PART 2. GENERAL.

DIVISION 1. DEFINITIONS.

Sec. 27-107.01. Definitions.

* * * * *

(243.8) **Urban Farm:** A use that permits [a non-profit organization] an organization or individual to cultivate fruits, vegetables, flowers, that permits composting, beekeeping, agricultural education and incidental sales on the property, and excludes livestock. However, a Health Department permit is required if fruits and vegetables are cut up or prepared foods are sold to the public. The organization or individual operating an urban farm shall be a cooperator with the Prince George’s Soil Conservation District, and operate under an approved Farm Management Plan. Accessory structures ordinarily found in association with an Urban Farm are permitted. The appearance and scale of all accessory structures shall be in compliance with the existing requirements of the zone. Off-street parking and loading requirements in Part II and Landscape Manual regulations do not apply to an Urban Farm. The term shall not include “Agriculture.”

* * * * *

**SUBTITLE 27. ZONING.
PART 5. GENERAL.
DIVISION 3. USES PERMITTED**

Sec. 27-441. Uses permitted.

(b) TABLE OF USES.

USE	ZONE									
	R-O-S	O-S	R-A	R-E	R-R	R-80	R-55	R-35	R-20	
(7) Resource Production/Recovery:										
* * *	*	*	*	*	*	*	*	*	*	*
(F) Urban Farm	[X]P	[X]P	[X]P	[X]P	[X]P	[X]P ¹⁰⁹	[X]P ¹⁰⁹	X	X	
* * *	*	*	*	*	*	*	*	*	*	*

USE	ZONE									
	R-T	R-30	R-30C	R-18	R-18C	R-10A	R-10	R-H		
(1) COMMERCIAL:										
(7) Resource Production/Recovery:										
* * * * *	*	*	*	*	*	*	*	*	*	*
(F) Urban Farm	X	X	X	P ⁹⁷	X	X	X	X	X	X

* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	
97 Permitted use only where a municipality indicates approval to operate such use on the property, and the extent of the use on the property does not exceed a maximum of five (5) acres in size. The Urban Farm shall not allow noxious odors or dust to drift off the premises. The applicant shall be required to obtain a Health Department permit if fruits and vegetables are cut up or prepared foods are being sold to the public. [The Urban Farm will not be subject to the sections of Subtitle 27 as listed below or the Landscape Manual:	(A) Exempt from the Landscape Manual regulations;	(B) Exempt from Part 11, the parking and loading requirements; and	(C) Accessory structures are permitted; and	(D)] Signage shall be limited to way finding and directional signs.							
109 Provided:	(A) If the subject property is within a municipality, the use is only permitted if the municipality has indicated approval through a letter or resolution;	(B) The use shall not cause noxious odors or dust to drift off the premises;	(C) Onsite signage shall be limited to one identification sign not exceeding sixty (60) square inches in area. Interpretative signs educating attendees about urban farming are allowed on the property.	(D) The use must be maintained in an orderly manner, including litter removal, irrigation, pest control, and removal of dead or diseased plant materials. All garbage must be removed from the site weekly.	(E) Garbage and compost receptacles at an urban farm shall be screened from the street and adjacent properties by utilizing landscaping, fencing, or storage within structures;	(F) The use shall be required to obtain all necessary permits as applicable, including for accessory structures and signage, and	(G) Notwithstanding Section 27-107.01 (243.8), incidental sales are not permitted onsite; however, customers subscribed to a Community Supported Agriculture (CSA) program managed by the farm are allowed to pick up their weekly share of produce from the urban farm property.				

1 SECTION 2. BE IT FURTHER ENACTED that this Ordinance shall take effect forty-five
2 (45) calendar days after its adoption.

Adopted this ____ day of _____, 2015.

COUNTY COUNCIL OF PRINCE GEORGE'S
COUNTY, MARYLAND, SITTING AS THE
DISTRICT COUNCIL FOR THAT PART OF
THE MARYLAND-WASHINGTON REGIONAL
DISTRICT IN PRINCE GEORGE'S COUNTY,
MARYLAND

BY: _____
Derrick Leon Davis
Chairman

ATTEST:

Redis C. Floyd
Clerk of the Council

KEY:

Underscoring indicates language added to existing law.

[Brackets] indicate language deleted from existing law.

Asterisks *** indicate intervening existing Code provisions that remain unchanged.

CB-25-2016: Promoting Urban Agriculture in Prince George's County

Prince George's County currently offers a tax credit for urban farming, but the county's zoning code doesn't permit urban farming in residential zones, even though general agriculture (rural farming) is already permitted in some of the larger residential zones. By broadening the definition of an urban farm to allow any organization or individual to participate in urban farming, and permitting urban agriculture in a limited number of residential zones, this legislation would enable more urban farmers to access the county's tax credit. This financial incentive can be critical to urban farmers in their startup years.

The legislation also expands urban farming opportunities into the R-80 and R-55 residential zones under strict criteria, further ensuring access to fresh food and the land to grow it is available directly in our communities.

Benefits to Prince George's County

Food access: 1 in 6 Prince Georgians lack proper access to enough nutritious food, leading to high rates of diabetes, obesity, and heart disease. The US Department of Agriculture has declared parts of Prince George's County a food desert. Urban agriculture is an important tool to providing farm fresh foods in underserved neighborhoods, and helps promote healthy eating.

Economic Development: Every new urban farm created can be thought of as adding new small business to the county's economy. These farms generate income for farmers, create local jobs for Prince George's County residents, and generate tax revenue for local government.

Environmental Benefits: Urban farming eliminates long-distance transportation of food, reducing energy consumption and its associated negative air quality impacts. Further, it can help preserve green spaces from development by ensuring they are economically productive.

Education and Community Building: Engagement in food production empowers residents who grow food for themselves, and brings communities closer together. This can help revitalize neighborhoods, teach our youth entrepreneurial skills, and provide for greater awareness of the health and environmental benefits of local food.

Ensuring Quality Farms

Recognizing that urban farming must be of high quality to thrive in residential communities, CB-25 requires all urban farms to cooperate with the Prince George's Soil Conservation District and operate under an approved farm management plan. This provision helps ensure farmers will be successful while minimizing the potential for any public nuisance. If the property is within a municipality, a letter of support from the municipality is required.

In addition to a farm management plan and municipal support, there are requirements that a farm be properly maintained, including litter removal, irrigation, pest control, and compliance with the county code for any permits or accessory structures onsite. Finally, urban farms cannot have livestock or chickens, a necessary compromise to prevent complaints from neighbors.