

CITY COUNCIL AGENDA

1. Call To Order

2. Roll Call

3. Meditation And Pledge Of Allegiance To The Flag

4. Consent Agenda - Approval Of Staff Recommendations

*(Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)*

5. Approval Of Agenda And Additions

6. Presentations

o. Small Cities Month Proclamation

The National League of Cities (NLC) has declared June as Small Cities Month. Councilmember Pope, Chair of the NLC Small Cities Council, and Councilmember Putens, member and past Chair, will accept the proclamation. (CM)

Documents: [SMALL CITIES PROCLAMATION.PDF](#)

o. Maryland Municipal League Certificates Of Appreciation

The Maryland Municipal League (MML) recently issued certificates of appreciation to the following City councilmembers and employees for their service to MML.

Emmett Jordan	Board of Directors
Judith Davis	Legislative Committee
Leta M. Mach	Board of Directors & Communications Committee
Joe McNeal	Convention Planning Committee
Greg Varda	Board of Directors & Legislative Committee

(CM)

7. Petitions And Requests

(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules)

8. Minutes Of Council Meetings

o. *Minutes, Regular Meeting, May 9, 2016

Documents: [8-DRAFT MINUTES, REGULAR MEETING 5-9-16.PDF](#)

o. *Minutes, Work Session, May 11, 2016

Documents: [8-DRAFT MINUTES, WORK SESSION 5-11-16.PDF](#)

o. Statement For The Record – Executive Session Of May 25, 2016

The following motion is needed:

In accordance with the General Provisions Article, Section 3-306(c)(2) of the *Annotated Code of Public General Laws of Maryland*, I move that the minutes of tonight's meeting reflect that Council met in executive session on Wednesday, May

25, 2016, at 7:42 p.m. in the Library of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the *Annotated Code of Public General Laws of Maryland*, to discuss a personnel matter.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens				Arrived at 8:00pm
Mr. Roberts		X		
Mayor Jordan	X			

The following staff members were in attendance: None

Other individuals in attendance: None

Council took no actions during this session. (CM)

Documents: [8-EXECUTIVE SESSION 5-25-16, STATEMENT FOR THE RECORD.PDF](#)

- o. Statement For The Record – Executive Session Of June 1, 2016

The following motion is needed:

In accordance with the General Provisions Article, Section 3-306(c)(2) of the *Annotated Code of Public General Laws of Maryland*, I move that the minutes of tonight's meeting reflect that Council met in executive session on Wednesday, June 1, 2016, at 9:40 p.m. in Room 201 of the Community Center. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the *Annotated Code of Public General Laws of Maryland*, to discuss a personnel matter.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope				X
Mr. Putens	X			

Mr. Roberts		X		
Mayor Jordan	X			

The following staff members were in attendance: Michael McLaughlin, City Manager.

Other individuals in attendance: None

Council took no actions during this session. (CM)

Documents: [8-EXECUTIVE SESSION 6-1-16, STATEMENT FOR THE RECORD.PDF](#)

9. Administrative Reports

10. *Committee Reports

- o. *Park And Recreation Advisory Board, Report #2016-5 (Proposed Redesign For Buddy Attick Park Parking Lot)

It is recommended that Council accept this report and forward it to the Planning Department for consideration in the design process. (CM)

Documents: [10-PRAB REPORT.PDF](#)

11. Adoption Of The Budget

Reference:

Memo, M. McLaughlin and J. Williams, 05/18/2016

The City Council has nearly completed its budget process which began when the proposed fiscal year 2017 budget was presented to Council on March 29. Since then, Council has held eight public work sessions to consider the budget. On April 25, the City Council held a public hearing in accordance with City Charter requirements. A list of changes was prepared based on Council discussion at the final budget review work session on May 16. Council held a second public hearing on May 23 to receive public input on these changes. The budget is now ready for adoption. The City Charter requires that the budget be adopted by June 10 for the fiscal year starting July 1.

Included in Council's packet is a memo listing the changes that have been suggested to the budget as it was proposed on March 29. Council should vote on each of these changes and then on the new total. Once the changes have been approved, Council can proceed to the next item of business, the ordinance to appropriate the funds included in the budget. (CM)

Documents: [11-MEMORANDUM, M. MCLAUGHLIN AND J. WILLIAMS.PDF](#)

12. An Ordinance To Adopt The General Fund, Building Capital Reserve Fund, Cemetery Fund, Debt Service Fund, Replacement Fund, Special Projects Fund, Green Ridge House Fund, Capital Projects Fund, 2001 Bond Fund, Community Development Block Grant Fund And Greenbelt West Infrastructure Fund For The City Of Greenbelt, Maryland, To Appropriate Funds And Establish Real Estate And Personal Property Tax Rates For The Fiscal Year 2017 Beginning July 1, 2016 And Including June 30, 2017

- 1st Reading, Suspension of the Rules
- 2nd Reading, Adoption

Reference: Ordinance

Section 51 of the City Charter states that "immediately upon adoption of the budget, the City Council shall adopt an ordinance appropriating funds for the ensuing year.....to include a summary of estimated income.... and levy all property taxes and other taxes required to realize the income estimated."

Having amended the City Manager's proposed budget, Council now must introduce an ordinance to adopt the budget, appropriate funds, and establish tax rates for real and personal property for FY 2017. All funds have been incorporated into one ordinance.

It is recommended that Council introduce the ordinance, suspend the rules, and adopt the ordinance at this meeting. (CM)

Note: Per Council's Standing Rules, six (6) votes in the affirmative are needed in order to suspend the rules. If the budget ordinance is not adopted tonight, a special meeting will have to be scheduled on or before June 10.

Documents: [12-ORDINANCE.PDF](#)

13. Greater Baltimore Wilderness Coalition

Reference:

Memorandum, L. Robles, 06/01/2016
Greater Baltimore Wilderness Accord

The City has been a participating member of the Baltimore-Washington Partners in Forest Stewardship (BWPFS) since June 2011. Recently, the BWPFS Steering Committee agreed to join with other federal, state, local area governments, and nonprofit organizations to expand the area of stewardship, restoration and conservation of the region. The members of this larger area will be called the Greater Baltimore Wilderness Coalition (GBWC).

The GBWC is similar to the BWPFS with quarterly meetings and the exchange of information. BWPFS members are being asked to sign the GBWC Accord (Accord) since it is consistent with the goals of the BWPFS. The Accord has been approved by 23 other organizations, including the Maryland National Capital Park and Planning Commission and the City of Bowie.

Gary Allen, Co-Chair of the BWPFS and member of the GBWC Steering Committee, will be present at tonight's meeting.

It is recommended Council approve the City's participation in the GBWC and direct the City Manager to sign the GBWC Accord. (CM)

Documents: [13-MEMORANDUM, L. ROBLES.PDF](#), [13- ACCORD.PDF](#)

14. Program Open Space (POS) FY 2017 Annual Program (R)

Reference:

Correspondence, Department of Natural Resources
FY 2017 Proposed Annual POS Program, T. Hruby
Program Open Space Fund Summary, T. Hruby

The City's FY 2017 Annual Program Open Space (POS) Program is due to the Maryland-

National Capital Park and Planning Commission (M-NCPPC) on June 22, 2016. The City has been notified that the County will be receiving a total of \$3,258,859 in FY 2017 POS funds. Based on the results of the 2010 Census the City will be receiving \$87,011. Since the County is meeting the State's requirement that 50% of local POS funds be used for acquisition projects, the County is allowing jurisdictions to use 100% of their POS allocation towards development projects if they desire.

The City has \$900,021 in POS funding encumbered for the following development projects: *Greenbelt Aquatic and Fitness Center Improvements Phase III, Community Center Facility Upgrades, Buddy Attick Park Master Plan Improvements, Greenbelt Aquatic and Fitness Center Phase II* and *Springhill Lake Recreation Center Expansion*. The City also has \$62,948 in unencumbered acquisition funds and \$175,076 in unencumbered development funds that are shown in the proposed FY 2017 Annual Program.

Consistent with the City's adopted FY 2017 budget, staff is proposing the City's FY 2017 POS funds and some of FY 2016 POS funds be allocated to the Community Center HVAC project to bring the total POS funds allocated to this project to \$408,750. The proposed FY 2017 Annual program also proposes to allocate \$36,326 in FY 2016 POS funds to the Community Center Playground Renovation project, which did not receive the requested Community Parks and Playground funding. In order to cover the entire cost of this project, additional funding would have to be transferred from the Springhill Lake Recreation Center Expansion and/or other encumbered project. The Annual Program continues to include \$62,948 for land acquisition.

It is recommended that Council approve the City's FY 2017 Program Open Space Annual Program as proposed. (TH)

Documents: [14-CORRESPONDENCE, DNR.PDF](#), [14-POS PROGRAM.PDF](#), [14 POS SUMMARY, T. HRUBY.PDF](#)

15. Council Reports

16. *Resignation From Advisory Group

Reference:
Correspondence, J. Dawson, 05/18/2016

Jeffphine Dawson has submitted her resignation from the Greenbelt Advisory Committee on Environmental Sustainability. Approval of this item on the consent agenda will indicate Council's intent to accept her resignation with regret. (CM)

17. Meetings

Regular Meeting – Budget Adoption	Mon.	6/06	8:00 pm
Work Session – Franklin Park (Franklin Park Fitness Center Meeting Room)	Wed.	6/08	8:00 pm
Work Session – Greenbelt Homes	Mon.	6/13	8:00 pm
No Meeting	Wed.	6/15	8:00 pm
Interview for Advisory Group	Mon.	6/20	7:40 pm
Regular Meeting	Mon.	6/20	8:00 pm
Work Session – Economic Development Study (CC)	Wed.	6/22	8:00 pm

MML Convention

Sun.-
Wed. 6/26 -29

PROCLAMATION

WHEREAS, the National League of Cities President and the Small Cities Council of the National League of Cities have declared June as Small Cities Month; and

WHEREAS, small cities and towns under 50,000 population are the home town to millions of Americans and constitute the vast majority of municipalities across the United States; and

WHEREAS, small cities and towns strive to strengthen their communities through the provision of services and programs to improve the quality of life for all citizens; and

WHEREAS, the federal government and state government are essential partners in the success of small cities and towns, and must be encouraged to continue to support programs and legislation that strengthen small communities; and

WHEREAS, organizations, businesses, and citizens are also partners in the success of small cities and towns, and must be encouraged to grow their efforts to make small communities a viable choice for people to live; and

WHEREAS, during these challenging economic times, the need for a renewed intergovernmental partnership to support essential public services is more important than ever to ensure the safety and growth of small town America; and

WHEREAS, Councilmember Silke I. Pope is the current Chair of the NLC Small Cities Council Steering Committee and Councilmember Edward V. J. Putens is also a member and past Chair; and

WHEREAS, Greenbelt will be hosting the NLC Small Cities Council Steering Committee's summer meeting this year.

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby proclaim June to be

Small Cities Month

in Greenbelt and encourage our legislators, organizations, businesses, and citizens to recognize this event and to work together throughout the year to invest in small cities and towns to better the lives of all citizens.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 6th day of June 2016.

EMMETT V. JORDAN, Mayor

ATTEST: Cindy Murray, City Clerk

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, May 9, 2016.

Mayor Pro Tem Davis called the meeting to order at 8:00 p.m.

ROLL CALL was answered by Councilmembers Konrad E. Herling, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Pro Tem Judith F. Davis. Councilmember Leta M. Mach was out of the country. Mayor Emmett V. Jordan was out of town for work and unable to attend.

ALSO PRESENT were Michael McLaughlin, City Manager; David Moran, Assistant City Manager; Karen Ruff, Associate of the City Solicitor; and Cindy Murray, City Clerk.

Mayor Pro Tem Davis asked for a moment of silence in memory of Greenbelt residents Kathleen Marie Brlansky and former resident Donald George Morrison. Mr. Putens then led the pledge of allegiance to the flag.

APPROVAL OF CONSENT AGENDA: It was moved by Mr. Putens and seconded by Mr. Herling that the consent agenda be approved. The motion passed 5-0.

Council thereby took the following actions:

Minutes:

Work Session, March 21, 2016

Work Session, March 30, 2016

Work Session, April 6, 2016

Work Session, April 13, 2016

Work Session, April 18, 2016

Work Session, April 20, 2016

Work Session, May 4, 2016

Approved as presented.

Committee Reports:

Advisory Committee on Trees, Report #2016-2 (Pepco Request for Tree Removals): Council accepted this report and will consider it on the agenda of the next meeting.

Arts Advisory Board, Report #2016-2 (Evaluation of New Contribution Group Application – Greenbelt Community Foundation): Council accepted this report which was considered at the Budget Work Session with Contribution Groups on May 4, 2016.

Park and Recreation Advisory Board, Report #2016-3 (Sustainable Land Care Policy): Council accepted this report and will consider it on the agenda of a future meeting.

Park and Recreation Advisory Board, Report #2016-4 (FY 2017 Contribution and Recognition Groups Budget Review): Council accepted this report which was considered at the Budget Work Session with Contribution Groups on May 4, 2016.

Anacostia Trails Heritage Area Heritage Fund Donation: Council approved a donation of \$1,000 to the Anacostia Trails Heritage Area (ATHA) Heritage Center Project in Fiscal Year 2016.

APPROVAL OF AGENDA: Ms. Davis requested “One Day Liquor License for Greenbelt Theatre” be added to the agenda. With this addition, it was moved by Ms. Pope and seconded by Mr. Herling that the agenda be approved. The motion passed 5-0.

PRESENTATIONS:

Magnolia Elementary School: Council recognized the Magnolia Elementary School Science Team who recently won the 2016 Prince George’s County Public School Science Bowl Championship. Robert Allen, Coach of the Science Team, introduced Science Team members Dustin Navarrosa and Kobe Marshall who were present. He said team members Keon Groves, Briana Adams, Ababacar Diao and Taslim Raji were unable to attend due to previous commitments.

Council congratulated the Science Team and issued certificates to all its members.

Infrastructure Work Proclamation: Mayor Pro Tem Davis issued a proclamation recognizing May 16-23, 2016, as annual National Infrastructure Week. Venu Nemani, Assistant District Engineer for Traffic for the State Highway Administration, received the proclamation. Ms. Davis mentioned the National League of Cities is participating in National Infrastructure week as an advocate and suggests that member organizations send a letter to its elected leaders indicating support. She suggested Council send a letter, along with a copy of the proclamation, to Governor Hogan and State legislators expressing its support for National Infrastructure Week and continued investment into infrastructure in our nation, states and localities.

Kids to Parks Day Proclamation: Mayor Pro Tem Davis issued a proclamation recognizing the sixth “National Kids to Parks Day” to be held on May 21, 2016. Matthew Carroll, Superintendent of Greenbelt National Park, and Julie McHale, Director of Recreation, received the proclamation. Mr. Carroll reported on the Centennial celebration of the National Park Service and the “Every Kid in the Park” program. Ms. McHale reported on the City’s Celebration of Spring and Public Works Open House events.

PETITIONS AND REQUESTS:

Bill Orleans, Greenbelt, inquired about past executive sessions of Council regarding annexation and acquisition of real property.

MINUTES OF COUNCIL MEETINGS: None

ADMINISTRATIVE REPORTS:

Mr. Moran reported that HB 1123 is scheduled to be signed by Governor Hogan tomorrow. He noted that this bill will amend State law so that residents of Greenbelt Station pay the same Maryland-National Capital Park and Planning Commission tax rates as other Greenbelt residents.

Ms. Davis congratulated the Greenbelt Boys and Girls Club Cheerleaders who won second place in their National Cheerleading Competition.

COMMITTEE REPORTS: None

LEGISLATION:

A Resolution to Negotiate the Purchase of HVAC Improvements at the Greenbelt Community Center from Shapiro and Duncan Inc. at an Estimated Cost of \$355,264

Mayor Pro Tem Davis read the agenda comments.

Mayor Pro Tem Davis introduced the resolution for second reading and adoption. Mr. Herling seconded.

Mr. Roberts said he would be voting against the resolution because he does not support the use of Program Open Space (POS) funds for this type of project.

Mr. Herling asked about the timeline for the project. Jim Sterling, Director of Public Works, explained that the project will start after Labor Day and is expected to take approximately 120 days to complete.

ROLL CALL:	Ms. Davis	-	yes
	Mr. Herling	-	yes
	Ms. Mach	-	absent
	Ms. Pope	-	yes
	Mr. Putens	-	yes
	Mr. Roberts	-	no
	Mayor Jordan	-	absent

The resolution was declared adopted (Resolution No. 2040, Book 8).

APPROVAL OF PERMIT OF GREENBELT LAKE FOREBAY DREDGING PROJECTS: Mayor Pro Tem Davis read the agenda comments.

Terri Hruby, Assistant Director of Planning, and Ken Dunn, Soltesz Engineer, said they had reviewed the project plans with the Park and Recreation Advisory Board and the Greenbelt Advisory Committee on Environmental Sustainability and received conditional approval from both advisory groups. Ms. Hruby said they had also met with staff from the Department of Natural Resources to ensure impacts to the beavers and amphibians are minimized.

In response to a question from Ms. Davis, Mr. McLaughlin and Mr. Dunn said a community meeting will be scheduled to solicit input from the community. Mr. Herling suggested residents of Charlestowne North also be notified as part of this community outreach.

Ms. Pope moved that Council approve the proposed Greenbelt Lake forebays dredging project and direct staff to execute the required agreement with Prince George's County to allow the project to proceed to construction. Mr. Herling seconded.

In response to a question from Mr. Roberts, Ms. Hruby explained that revised project plans will not be available until the project is sent out to bid. She said these plans will then be reviewed again by the Park and Recreation Advisory Board and the Greenbelt Advisory Committee on Environmental Sustainability.

The motion passed 5-0.

COUNCIL REPORTS: Councilmembers commented on their attendance at the following events.

Drug Take Back Day – Ms. Davis, Ms. Mach, Ms. Pope and Mr. Putens
Roosevelt Center Merchants Association Meeting – Mr. Herling and Mr. Putens
Produce Distribution – Ms. Davis, Ms. Pope and Mr. Putens
Farmers Market – Mayor Jordan, Ms. Davis and Ms. Pope
Chesapeake Education Arts & Research Society (CHEARS) Lecture with Joan Maloof of the Old
Growth Forest Network – Mayor Jordan, Ms. Davis, Mr. Herling, Mr. Putens and Mr. Roberts
Benefit Basketball Game, City Employees vs. Lady Angels – Mayor Jordan, Ms. Davis, Mr. Herling,
Ms. Mach and Mr. Putens
Four Cities Coalition Meeting – Mayor Jordan, Ms. Davis, Mr. Herling, Ms. Mach, Ms. Pope and
Mr. Putens
21st Century Schools Facilities Commission Meeting – Ms. Davis
First Annual AP Capstone Colloquium at Eleanor Roosevelt High School – Ms. Davis
Shredding Day – Ms. Davis and Ms. Pope
Greenbelt Youth Baseball Fundraiser – Ms. Davis
Berwyn Heights Day Pancake Breakfast – Mayor Jordan, Ms. Davis and Mr. Herling
Berwyn Heights Day Parade – Mr. Herling
Green Man Festival – Mayor Jordan, Ms. Davis and Ms. Pope
Anacostia Trails Heritage Area (ATHA) Bike Ride – Mayor Jordan

ONE DAY LIQUOR LICENSE FOR GREENBELT THEATRE:

Dr. Caitlin McGrath explained that the Theatre would like to serve sparkling wine (free of charge) to guests at the one-year anniversary celebration of the Greenbelt Theatre on June 11, 2016.

Ms. Davis moved that Council approve the serving of sparkling wine at the one year anniversary celebration of Greenbelt Theatre on June 11, 2016, with the following conditions: 1) the sparkling wine is not be offered “for sale;” 2) the sparkling wine can be served to adults only; and 3) Greenbelt Theatre management must obtain the necessary liquor license to serve the sparkling wine. Mr. Putens seconded.

The motion passed 4-1. (Roberts)

MEETINGS: Council reviewed the upcoming meeting schedule.

Executive Session: Ms. Davis moved that Council schedule an Executive Session on Wednesday, May 18, 2016, at 7:30 p.m. in Room 201 of the Community Center. Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b) (1),(7) and (8) of the *Annotated Code of the Public General Laws of Maryland* to: 1) discuss a personnel matter; 2) consult with counsel to obtain legal advice regarding an annexation matter; and 3) consult with legal counsel regarding litigation.

Mr. Putens seconded.

ROLL CALL:	Ms. Davis	-	yes
	Mr. Herling	-	yes
	Ms. Mach	-	absent

Ms. Pope - yes
Mr. Putens - yes
Mr. Roberts - no
Mayor Jordan - absent

Executive Session: Ms. Davis moved that Council schedule an Executive Session on Wednesday, May 25, 2016, at 7:30 p.m. in the Library of the Municipal Building. Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(1) of the *Annotated Code of the Public General Laws of Maryland* to discuss a personnel matter.

Ms. Pope seconded.

ROLL CALL: Ms. Davis - yes
Mr. Herling - yes
Ms. Mach - absent
Ms. Pope - yes
Mr. Putens - yes
Mr. Roberts - no
Mayor Jordan - absent

ADJOURNMENT: Mr. Putens moved to adjourn the meeting. Ms. Pope seconded. The motion passed 5-0.

Mayor Jordan adjourned the regular meeting of Monday, May 9, 2016, at 9:20 p.m.

Respectfully submitted,

Cindy Murray
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held May 9, 2016."

Judith F. Davis
Mayor Pro Tem

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, May 11, 2016, for the purpose of reviewing the Green Ridge House section of the Proposed FY 2017 Budget.

Mayor Jordan started the meeting at 7:36 p.m. It was held in the Dining Room at Green Ridge House.

PRESENT WERE: Councilmembers Konrad E. Herling, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Leta M. Mach was out of the country. Councilmember Judith F. Davis had a prior commitment and was unable to attend.

STAFF PRESENT WERE: Michael P. McLaughlin, City Manager; Joyce Kolenky, Green Ridge House Service Coordinator; Christal Batey, Community Resource Advocate; and Cindy Murray, City Clerk.

ALSO PRESENT WERE: Steve Seh, Kim Potts and Patty Ramsburg of Community Realty Company.

Council reviewed the Green Ridge House section of the budget. Ms. Potts reported on the accomplishments for FY 2016. She advised that there are currently 91 people on the waiting list for apartments.

In response to a question about the proposed budget for maintenance expense, Ms. Potts explained that Green Ridge House has its last inspection from the Real Estate Assessment Center about three years ago so a new inspection is expected sometime this year. She commented on the stringent requirement of this inspection.

Ms. Potts said a dead tree in the front of the building is scheduled to be removed. Mayor Jordan mentioned that the Advisory Committee on Trees has developed a list of preferred trees for planting in the City.

Ms. Batey reported that the Greenbelt Assistance in Living (GAIL) Program conducted a resident satisfaction survey during November 2015 for residents of Green Ridge House. She said 33 out of the 101 residents completed the survey. Ms. Batey reviewed the survey results noting that 97% of respondents indicated they were very satisfied with their unit, the building and the neighborhood, and 94% were very satisfied or satisfied with the management of the building.

Mr. Seh and Ms. Potts then reviewed the proposed capital expenses planned for FY 2017 including apartment renovations as needed, replacement windows as needed, elevator upgrades, and various common area renovations.

Mr. Herling asked about recycling at Green Ridge House. Ms. Potts said Green Ridge House has been experiencing a problem with contaminants (including needles) being deposited in its recycling container. She reviewed the steps management has taken to address the problem, including holding a mandatory meeting with all residents. Ms. Potts noted that this problem occurs in the evenings and on weekends when management is not present. After discussion, Council suggested Ms. Potts contact Luisa Robles, the City's Sustainability Coordinator, and set up a meeting regarding recycling with Green Ridge House residents.

Raymond Cote, resident, suggested that smoking be prohibited on Green Ridge House property. He said when smokers use the designated smoking areas outside, the smoke prohibits use of adjacent areas (such as terrace) by other residents. Ms. Potts and Mr. Seh said management would look into the problem.

Krystyna O'Neill, resident, reported that she had difficulty maneuvering her power wheelchair on the sidewalk from Ridge Road (by the crosswalk) due to the steep grade. Mr. McLaughlin said the City will look at this sidewalk.

Carolyn Kepler, resident, spoke about the activities of the Green Ridge House Residents Association.

Mayor Jordan and Council thanked everyone for attending.

The meeting ended at 9:12 p.m.

Respectfully Submitted,

*Cindy Murray
City Clerk*

DRAFT

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 5-25-16. Time: 7:42 PM Location: Library - Municipal Bldg.
 Motion to close meeting made by: Davis Seconded by: Herling

Members voting to close meeting:

	Yes	No	Abstain	Absent
Ms. Davis	✓			
Mr. Herling	✓			
Ms. Mach	✓			
Ms. Pope	✓			
Mr. Putens				
Mr. Roberts	✓	✓		
Mayor Jordan	✓			

→ arrived e 8p

**STATUTORY AUTHORITY TO CLOSE SESSION
General Provisions Article, §3-305(b) (check all that apply):**

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (i) Personnel Matter

§3-305(b) () _____

§3-305(b) () _____

This statement is made by 
 Emmett V. Jordan (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [] DAVIS; [] JORDAN; [] HERLING;
[] MACH; [] POPE; [] PUTENS; [] ROBERTS

STAFF/OTHERS PRESENT:

None

TOPICS DISCUSSED:

Personnel matter

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

None

TIME CLOSED SESSION ADJOURNED: _____

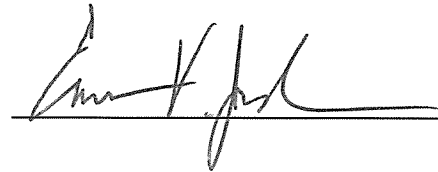
PLACE OF CLOSED SESSION: Library - Municipal Building

PURPOSE OF CLOSED SESSION: Discuss personnel matter

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (1); (); () _____

MEMBERS WHO VOTED TO CLOSE: [] DAVIS; [] JORDAN; [] HERLING; [] MACH;
[] POPE; [] PUTENS; [] ROBERTS

SIGNATURE OF PRESIDING OFFICER: _____



**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 6-1-16 Time: 9:40 Location: Room 201 - Community Center
 Motion to close meeting made by: Arch Davis Seconded by: Mach

Members voting to close meeting:

	Yes	No	Abstain	Absent
Ms. Davis	✓			
Mr. Herling	✓			
Ms. Mach	✓			
Ms. Pope				✓
Mr. Putens	✓			
Mr. Roberts		✓		
Mayor Jordan	✓			

**STATUTORY AUTHORITY TO CLOSE SESSION
General Provisions Article, §3-305(b) (check all that apply):**

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (1) Personnel Matter.

§3-305(b) () _____

§3-305(b) () _____

This statement is made by 
 Emmett V. Jordan (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [] DAVIS; [] JORDAN; [] HERLING;
[] MACH; [] POPE; [] PUTENS; [] ROBERTS

STAFF/OTHERS PRESENT:

Michael McLaughlin, City Manager.

TOPICS DISCUSSED:

Personnel Matter.

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

None

TIME CLOSED SESSION ADJOURNED: _____

PLACE OF CLOSED SESSION: Room 201 Greenbelt Community Center.

PURPOSE OF CLOSED SESSION: Personnel Matter.

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (1); (); () _____

MEMBERS WHO VOTED TO CLOSE: [] DAVIS; [] JORDAN; [] HERLING; [] MACH;
[] POPE; [] PUTENS; [] ROBERTS

SIGNATURE OF PRESIDING OFFICER: _____



May 23, 2016

Subject: Proposed Redesign Plan for Buddy Attick Park Parking Lot

Background: At the Park and Recreation Advisory Board's (PRAB) May 18, 2016 meeting, the Board considered the Greenbelt City Council's request regarding the proposed redesign plan for the Buddy Attick Park (BAP) parking lot. Sharon Bradley of Bradley Site Design, Inc. presented two site plan options. Terri Hruby, Assistant Director of Planning, City of Greenbelt also was present.

Both site plans were designed to improve storm water management and improve the pedestrian entrances from the parking lot. Option #1 had 99 parking spots and a wider bio swale in the center of the parking lot, but removed one row of pine trees. Option #2 showed 103 parking spots with a narrower bio swale, but retained both rows of pine trees.

Discussion: Generally PRAB liked the concept of improving the green space in the parking lot, defining the pedestrian access points and increasing storm water management. Several questions and concerns were raised by the Board: 1) Would there be any funds to improve the interior pathways leading from the newly established entrances? PRAB has long advocated for pervious hardening of the pathway from the parking lot and creating an ADA accessible pathway from the playground/restroom area to the lakeside path. 2) Is a permit lot for Greenbelters necessary? 3) Can the permit parking be located closer to Public Works buildings for the City employees? 4) Should both rows of white pines be removed now (due to tree health and age) allowing for more green storm water management in their place? 5) Could a pedestrian pathway from Crescent be established to safely lead people into the park from cars parked on Crescent Road? 6) Where would bike racks be located? 7) Could a configuration be found to allow for safe pedestrian drop off at the entrances from the parking lot?

Conclusions: PRAB would prefer a more comprehensive plan for Buddy Attick Park rather than piecemeal improvements. PRAB continues to advocate for a revision of the BAP master plan. PRAB would prefer addressing entrance paths in conjunction with the redesign of the parking lot, but acknowledges that the funding available for storm water management makes the parking lot redesign feasible at this time.

Recommendations: PRAB members favored Option #1 of the two options presented.

Vote: 5 to 1

Respectfully submitted by:

Lola Skolnik, Chair

Park and Recreation Advisory Board

**City of Greenbelt, Maryland
Memorandum**

To: City Council
From: Michael McLaughlin, City Manager *MPM*
 Jeffrey Williams, City Treasurer
Date: May 18, 2016
Re: Changes to the Proposed FY 2017 Budget

Listed below are changes to the proposed FY 2017 General Fund budget, as directed at the final budget work session on May 16, 2016. Also listed below is the allocation of pay increases proposed in the FY 2017 budget. It is recommended these changes be read into the record as amending the proposed FY 2017 budget. This forestalls having to read each budget account into the record.

General Fund Revenues

Account #	Description	From	To	Change
422100	Reduced State Shared Taxes – Highway User	\$388,200	\$363,200	(\$25,000)
	Total Taxes	\$21,191,600	\$21,166,600	(\$25,000)
441115	FEMA Reimbursement	0	100,000	100,000
	Total Revenue from Other Agencies	\$1,043,600	\$1,143,600	\$100,000
	Total General Fund Revenue	\$27,152,600	\$27,227,600	\$75,000

General Fund Expenditures

Administration				
Account #	Description	From	To	Change
120-01	Allocate Pay Adjustment	\$509,400	\$527,400	\$18,000
120-30	Economic Development Initiatives	52,000	66,000	14,000
	Total Administration	\$816,100	\$848,100	\$32,000

Finance & Administrative Services				
Account #	Description	From	To	Change
140-01	Allocate Pay Adjustment	\$557,100	\$577,100	\$20,000
	Total Finance & Administrative Services	\$905,100	\$925,100	\$20,000

Information Technology				
Account #	Description	From	To	Change
145-01	Allocate Pay Adjustment	\$334,600	\$346,600	\$12,000
145-30	Network Security Audit	0	10,000	10,000
145-91	Security Cameras – Animal Control Facility	7,000	12,000	5,000
	Total Information Technology	\$597,900	\$624,900	\$27,000
	Total General Government	\$2,914,400	\$2,993,400	\$79,000

Planning				
Account #	Description	From	To	Change
210-01	Allocate Pay Adjustment	\$292,300	\$302,300	\$10,000
	Total Planning	\$549,900	\$559,900	\$10,000

Community Development				
Account #	Description	From	To	Change
220-01	Allocate Pay Adjustment	\$238,600	\$248,600	\$10,000
	Total Comm. Dev.	\$417,300	\$427,300	\$10,000
	Total Planning & Comm. Development	\$967,200	\$987,200	\$20,000

Police				
Account #	Description	From	To	Change
310-03	Allocate Pay Adjustment	\$3,848,100	\$3,976,100	\$128,000
310-04	Allocate Pay Adjustment	917,800	949,800	32,000
310-58	Increase CERT Funding	16,400	17,400	1,000
	Total Police	\$10,016,500	\$10,177,500	\$161,000
	Total Public Safety	\$10,343,000	\$10,504,000	\$161,000

Public Works Administration				
Account #	Description	From	To	Change
410-01	Allocate Pay Adjustment	\$477,000	\$517,000	\$40,000
	Total Public Works Administration	\$1,227,300	\$1,267,300	\$40,000

Street Maintenance				
Account #	Description	From	To	Change
440-08	Allocate Pay Adjustment	\$160,000	\$179,000	\$19,000
	Total Street Maintenance	\$904,800	\$923,800	\$19,000

Refuse and Recycling				
Account #	Description	From	To	Change
450-16	Allocate Pay Adjustment	\$360,000	\$373,000	\$13,000
	Total Refuse and Recycling	\$727,800	\$740,800	\$13,000
	Total Public Works	\$3,274,600	\$3,346,600	\$72,000

Youth and Family Services Bureau				
Account #	Description	From	To	Change
510-01	Allocate Pay Adjustment	\$453,200	\$471,200	\$18,000
	Total Youth and Family Services Bureau	\$694,500	\$712,500	\$18,000

GAIL				
Account #	Description	From	To	Change
520-01	Allocate Pay Adjustment (\$7,000); Increase Geriatric Case Manager – four hours per week (\$8,500)	\$181,800	\$197,300	\$15,500
	Total GAIL	\$254,800	\$270,300	\$15,500
	Total Greenbelt CARES	\$1,029,600	\$1,063,100	\$33,500

Recreation Administration				
Account #	Description	From	To	Change
610-01	Allocate Pay Adjustment	\$420,100	\$448,100	\$28,000
	Total Recreation Administration	\$627,200	\$655,200	\$28,000

Aquatic & Fitness Center				
Account #	Description	From	To	Change
650-01	Allocate Pay Adjustment	\$237,100	\$245,100	\$8,000
650-46	Concrete Repairs	104,900	108,900	4,000
	Total Aquatic & Fitness Center	\$1,123,700	\$1,135,700	\$12,000

Community Center				
Account #	Description	From	To	Change
660-01	Allocate Pay Adjustment	\$283,500	\$293,500	\$10,000
	Total Community Center	\$860,900	\$870,900	\$10,000

Parks				
Account #	Description	From	To	Change
700-24	Allocate Pay Adjustment	\$615,000	\$642,000	\$27,000
	Total Parks	\$1,171,000	\$1,198,000	\$27,000
	Total Recreation & Parks	\$5,526,300	\$5,603,300	\$77,000

Grants & Contributions				
Account #	Description	From	To	Change
910-69	Contributions to Greenbelt Soccer Alliance (\$1,000) and Greenbelt Community Foundation (\$1,000)	\$3,000	\$5,000	\$2,000
	Total Grants & Contributions	\$3,000	\$5,000	\$2,000
	Total Miscellaneous	\$232,800	\$234,800	\$2,000

Non-Departmental				
Account #	Description	From	To	Change
990-33	Increase Workers' Compensation Premium	\$635,000	\$685,000	\$50,000
990-72	Allocate Pay Adjustment and Merit pay (\$400,000)	420,000	20,000	(400,000)
	Total Non-Departmental	\$1,240,200	\$890,200	(\$350,000)

Total General Fund Expenditures				
	Description	From	To	Change
	Total General Fund Expenditures	\$27,133,100	\$27,227,600	\$94,500

Introduced:
1st Reading:
Passed:
Posted:
Effective:

ORDINANCE NUMBER XXXX

AN ORDINANCE TO ADOPT THE GENERAL FUND, BUILDING CAPITAL RESERVE FUND, CEMETERY FUND, DEBT SERVICE FUND, REPLACEMENT FUND, SPECIAL PROJECTS FUND, GREEN RIDGE HOUSE FUND, CAPITAL PROJECTS FUND, 2001 BOND FUND, COMMUNITY DEVELOPMENT BLOCK GRANT FUND, AND GREENBELT WEST INFRASTRUCTURE FUND BUDGETS FOR THE CITY OF GREENBELT, MARYLAND, TO APPROPRIATE FUNDS AND ESTABLISH REAL ESTATE AND PERSONAL PROPERTY TAX RATES FOR THE FISCAL YEAR 2017, BEGINNING JULY 1, 2016, AND INCLUDING JUNE 30, 2017

BE IT ORDAINED by the Council of the City of Greenbelt, Maryland:

SECT. I. That the following budgets, as revised and approved by Council for the General Fund, Building Capital Reserve Fund, Cemetery Fund, Debt Service Fund, Replacement Fund, Special Projects Fund, Green Ridge House Fund, Capital Projects Fund, 2001 Bond Fund, Community Development Block Grant Fund, and Greenbelt West Infrastructure Fund Budgets be and the same are hereby adopted at the fund level for the City of Greenbelt, Maryland, for the fiscal year 2017, beginning July 1, 2016, and including June 30, 2017.

SECT. II. GENERAL FUND

A. That the following amounts shall be and hereby are appropriated for the expenditures designated for the fiscal year beginning July 1, 2016, and including June 30, 2017, for the General Fund:

<u>Account #</u>	<u>Activity Title</u>	<u>Approved Budget and Appropriation</u>
	GENERAL GOVERNMENT	
110	City Council	\$133,700
120	Administration	848,100
140	Finance and Administrative Services	925,100
145	Information Technology	624,900
150	Legal Counsel	98,000
180	Municipal Building	76,900
190	Community Promotion	235,900
195	Public Officers Association	<u>50,800</u>
	Total General Government	\$2,993,400

<u>Account #</u>	<u>Activity Title</u>	<u>Approved Budget and Appropriation</u>
PLANNING AND COMMUNITY DEVELOPMENT		
210	Planning	\$559,900
220	Community Development	<u>427,300</u>
	Total Planning and Community Development	\$987,200
PUBLIC SAFETY		
310	Police Department	\$10,177,500
330	Animal Control	228,500
340	Fire and Rescue Service	<u>98,000</u>
	Total Public Safety	\$10,504,000
PUBLIC WORKS		
410	Public Works Administration	\$1,267,300
420	Maintenance of Multipurpose Equipment	240,500
440	Street Maintenance	923,800
445	Four Cities Street Cleaning	80,600
450	Refuse and Recycling	740,800
460	City Cemetery	5,000
470	Roosevelt Center	<u>88,600</u>
	Total Public Works	\$3,346,600
GREENBELT CARES		
510	Youth and Family Services Bureau	\$712,500
520	Assistance-in-Living Program	270,300
530	Service Coordination Program	<u>80,300</u>
	Total Greenbelt CARES	\$1,063,100
RECREATION AND PARKS		
610	Recreation Administration	\$655,200
620	Recreation Centers	612,300
650	Aquatic & Fitness Center	1,135,700
660	Community Center	870,900
665	Greenbelt's Kids	463,200
670	Therapeutic Recreation	177,600
675	Fitness and Leisure	107,800
685	Arts	206,400
690	Special Events	176,200
700	Parks	<u>1,198,000</u>
	Total Recreation and Parks	\$5,603,300

	MISCELLANEOUS	
910	Grants and Contributions	\$5,000
920	Intra-City Transit Service	118,700
930	Museum	<u>111,100</u>
	Total Miscellaneous	\$234,800

	TRANSFERS	
990	Non-Departmental	\$890,200
999	Fund Transfers	<u>1,605,000</u>

TOTAL GENERAL FUND APPROPRIATIONS **\$27,227,600**

B. That the following revenues are, in the considered judgment of the City Council, a fair appraisal and estimate of the revenues available to finance this budget and these appropriations for the fiscal year beginning July 1, 2016, and including June 30, 2017:

<u>Account #</u>	<u>Source</u>	<u>Estimated Revenues</u>
410	Taxes	\$21,166,600
430	Licenses and Permits	1,551,100
440	Revenue from Other Agencies	1,143,600
450	Service Charges	2,129,300
460	Fines and Forfeitures	982,000
470	Miscellaneous Revenues	220,000
490	Interfund Transfers	<u>35,000</u>
	TOTAL GENERAL FUND REVENUES	<u>\$27,227,600</u>

SECT. III. BUILDING CAPITAL RESERVE FUND

A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2016, and including June 30, 2017, for the Building Capital Reserve Fund:

		<u>Approved Budget and Appropriation</u>
	For the purchase of new or replacement capital items for City facilities	\$175,300

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2016, and including June 30, 2017:

Fund balance as of July 1, 2016	\$701
NEA Grant	100,000
Fund transfer	<u>100,000</u>
TOTAL FUNDS AVAILABLE	\$200,701

SECT. IV. CEMETERY FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2016, and including June 30, 2017, for the Cemetery Fund:

	<u>Approved Budget and Appropriation</u>
For transfer to General Fund for the payment of maintenance costs	\$0

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2016, and including June 30, 2017:

Fund balance as of July 1, 2016	\$85,812
Service fees	<u>1,000</u>
TOTAL FUNDS AVAILABLE	\$86,812

SECT. V. DEBT SERVICE FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2016, and including June 30, 2017, for the Debt Service Fund:

	<u>Approved Budget and Appropriation</u>
For payment of the City's general obligation and special assessment debt and miscellaneous associated charges	\$555,200

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2016, and including June 30, 2017:

	<u>Approved Budget and Appropriation</u>
Fund balance as of July 1, 2016	\$10,472
Interest on investments	100
Fund transfer	555,000
TOTAL FUNDS AVAILABLE	\$565,572

SECT. VI. REPLACEMENT FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2016, and including June 30, 2017, for the Replacement Fund:

	<u>Approved Budget and Appropriation</u>
For the purchase of new equipment using established replacement reserves for the replacement of equipment	\$209,000

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2016, and including June 30, 2017:

	<u>Approved Budget and Appropriation</u>
Replacement reserves as of July 1, 2016	\$141,193
Funds appropriated in the General Fund for transfer to Replacement Fund reserves for equipment	200,000
Insurance proceeds	5,000
Interest	100
TOTAL FUNDS AVAILABLE	\$346,293

SECT. VII. SPECIAL PROJECTS FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2016, and including June 30, 2017, for the Special Projects Fund:

	<u>Approved Budget and Appropriation</u>
For the purchase of products, goods, and services, using funds set aside for specific purposes	\$616,000

- B. That the following funds are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2016, and including June 30, 2017:

	<u>Approved Budget and Appropriation</u>
Special Projects reserves as of July 1, 2016	\$616,249
Interest on investments	1,000
Cable television franchise fees	252,000
Federal Grants	<u>90,000</u>
TOTAL FUNDS AVAILABLE	\$959,249

SECT. VIII. GREEN RIDGE HOUSE FUND

That the following amount shall be and hereby is approved for expenditures herein shown for the fiscal year beginning July 1, 2016, and including June 30, 2017, for the Green Ridge House Budget:

	<u>Approved Budget and Appropriation</u>
For the operation of Green Ridge House:	
* Total Revenues	\$1,469,000
* Total Expenditures	1,447,000
* Total Capital Expenditures	159,000

SECT. IX. CAPITAL PROJECTS FUND

- A. That the following amount shall be and hereby is appropriated for expenditures herein shown for the fiscal year beginning July 1, 2016, and including June 30, 2017, for the Capital Projects Fund:

	<u>Approved Budget and Appropriation</u>
For the projects in the fiscal year beginning July 1, 2016 and ending June 30, 2017	\$1,730,200

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2016, and including June 30, 2017:

	<u>Approved Budget and Appropriation</u>
Fund balance as of July 1, 2016	\$206,033
State and county grants	909,200
Interfund transfer from General Fund	<u>750,000</u>
TOTAL FUNDS AVAILABLE	\$1,865,233

SECT. X. 2001 BOND FUND

- A. That the following amounts shall be and hereby are appropriated for expenditures herein shown for the fiscal year beginning July 1, 2016, and including June 30, 2017 for the 2001 Bond Fund:

	<u>Approved Budget and Appropriation</u>
For projects to be funded from proceeds of 2001 bond issue	\$0

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2016, and including June 30, 2017:

	<u>Approved Budget and Appropriation</u>
Fund balance available as of July 1, 2016	(\$1,011,720)
State and county grants	0
MD Heritage Area Authority	0
Fund transfer from General Fund	<u>0</u>
TOTAL FUNDS AVAILABLE	(\$1,011,720)

SECT. XI. COMMUNITY DEVELOPMENT BLOCK GRANT FUND

- A. That the following amounts shall be and hereby are appropriated for expenditures herein shown for the fiscal year beginning July 1, 2016, and including June 30, 2017, for the Community Development Block Grant Fund:

	<u>Approved Budget and Appropriation</u>
For public infrastructure and human service projects	\$116,300

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2016, and including June 30, 2017:

	<u>Approved Budget and Appropriation</u>
Federal grants	\$116,300
TOTAL FUNDS AVAILABLE	\$116,300

SECT. XII. GREENBELT WEST INFRASTRUCTURE FUND

- A. That the following amounts shall be and hereby are appropriated for expenditures herein shown for the fiscal year beginning July 1, 2016, and including June 30, 2017, for the Greenbelt West Infrastructure Fund:

	<u>Approved Budget and Appropriation</u>
For projects	\$0

- B. That the following funds and receipts are, in the considered judgment of the City Council, a fair appraisal and estimate of the resources available to finance this budget and these appropriations for the fiscal year beginning July 1, 2016, and including June 30, 2017:

	<u>Approved Budget and Appropriation</u>
Interest	\$500
Fund balance as of July 1, 2016	<u>1,267,894</u>
TOTAL FUNDS AVAILABLE	\$1,268,394

SECT. XIII. RATE OF TAXATION ON REAL PROPERTY

That the rate of taxation on real property to be taxed within the boundaries of the City of Greenbelt, Maryland, be and hereby is established as

EIGHTY-ONE AND TWENTY-FIVE HUNDRETHS CENTS (\$0.8125)

on each one hundred dollar (\$100.00) of assessed valuation for the fiscal year beginning July 1, 2016, and including June 30, 2017.

SECT. XIV. RATE OF TAXATION ON PERSONAL PROPERTY

That the rate of taxation for the fiscal year beginning July 1, 2016, and including June 30, 2017, on any personal property to be taxed by the City of Greenbelt, Maryland, shall be and hereby is established as

**ONE DOLLAR AND SEVENTY-TWO AND TWENTY-FIVE HUNDRETHS CENTS
(\$1.7225)**

on each one hundred dollars (\$100.00) of assessed valuation, unless otherwise provided for by Article 81 of the Annotated Code of Maryland or by ordinance of the Greenbelt City Council.

BE IT FURTHER ORDAINED that this ordinance shall become effective July 1, 2016.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of June 6, 2016.

Emmett V. Jordan, Mayor

ATTEST:

Cindy Murray, City Clerk

CITY OF GREENBELT
Department of Public Works
555 Crescent Road • Greenbelt, Maryland 20770
301.474.8004

M E M O R A N D U M

Date: June 1, 2016

To: Michael McLaughlin, City Manager *mm*

Via: Jim Sterling, Director of Public Works

From: Luisa Robles, Sustainability Coordinator II

Regarding: Greater Baltimore Wilderness Coalition (GBWC)

The City of Greenbelt has been a member of the Baltimore-Washington Partners in Forest Stewardship (BWPFS) since June 23, 2011. As a BWPFS member, Public Works attends quarterly meetings participating and helping with all the initiatives of the BWPFS.

The BWPFS Steering Committee has agreed to join with other federal, state, local area governments, and nonprofit organizations to expand the area of stewardship, restoration and conservation of the region. The members of this larger area will be called the Greater Baltimore Wilderness Coalition (GBWC).

The mission of the GBWC is to improve the quality of life for residents and visitors of central Maryland by identifying, restoring, enhancing and protecting an interconnected network of lands and waters supporting healthy ecosystems and communities that benefit people and wildlife. The mission is no different than the BWPFS only on a larger scale.

The GBWC is similar to the BWPFS in how they share information and there is no agency resource commitment other than attending a quarterly meeting. BWPFS members are being asked to sign the GBWC Accord (Accord) since it is in harmony with the goals of the BWPFS. The Accord has been approved by 23 others organizations including Maryland National Capital Park and Planning and most recently by the City of Bowie.

Staff recommends that Council support the Greater Baltimore Wilderness Coalition Accord by signing the Accord. Staff has found the information sharing and networking for this initiative to be very valuable for staff development and the initiative is improving interconnected waterways, habitat and land throughout the region.



Greater Baltimore Wilderness Accord

This Accord is made and entered into by and among the members of the Greater Baltimore Wilderness Coalition (hereafter referred to as the **Baltimore Wilderness or BW.**) The Accord creates a voluntary network of local, state and federal agencies and independent organizations that share and support common goals.

Vision

Baltimore Wilderness envisions a future where:

- Accessible interconnected and healthy ecosystems contribute to economic vitality, resilience and quality of life for all of the region's residents and visitors;
- The region's working lands, watersheds, open spaces and natural communities are intentionally protected, restored, enhanced, and managed for ecological health; and
- Healthy and prosperous communities appreciate and support natural ecosystems, creating an enduring culture of conservation and stewardship.

Mission

To improve the quality of life for residents and visitors of central Maryland by identifying, restoring, enhancing and protecting an interconnected network of lands and waters supporting healthy ecosystems and communities that benefit people and wildlife.

To achieve this mission, Baltimore Wilderness will focus on four programmatic pillars:

- Resilience – To improve the region’s capacity to achieve lasting economic vitality, BW will seek to mitigate impacts of climate change including sea level rise, flooding, stronger coastal storms, warmer temperatures, and drought through a protected regional green infrastructure network that includes forests, wetlands, parks, rain gardens and urban tree canopy. This network will absorb rainfall, store water, reduce flooding and provide additional community benefits, such as cleaner air, space for recreation, and relief from urban heat.
- Biodiversity - In this rapidly developing region wildlife habitat is continually fragmented or lost due to traditional infrastructure and development. Preserving valuable natural areas, such as forests, wetlands, vernal pools, and coastal environments provides access to food and shelter for wildlife, offers corridors for migration, and protects vulnerable, often at risk species.
- Equity – As access to nature is unequally available across the region, BW seeks to connect the region’s increasingly urbanized population with nature. Local and regional greenways, city parks, restored stream corridors, urban waterways and trees can reach even into heavily developed areas and provide connections with green and blue natural resources.
- Discovery and Engagement - In a world that is increasingly urbanized and dominated by technology, environmental and outdoor education for

children and adults is even more important. BW must direct the attention of present and up-and-coming generations to the richness and value of the natural world so that we will collectively do better as its stewards.

Recitals

***WHEREAS**, the Greater Baltimore region's natural resource lands are permeated by intense urban development making protection and restoration of contiguous blocks of green infrastructure critical for the region's resilience to climate change, water and air quality and living resource services; and*

***WHEREAS**, Federal, state and local agencies have a critical role in the protection, conservation, restoration and enhancement of unique and sensitive habitats and plant and animal communities; the maintenance and improvement of local soil, water and air quality; the reduction of greenhouse gases; and the provision of recreational and aesthetic amenities to the community; and*

***WHEREAS**, we support the Chesapeake Bay Program and its signatory partners to meet the commitments of the New Chesapeake 2014 Watershed Agreement; and*

***WHEREAS**, collaborative research and innovative technology improves natural resource management among participating organizations and the community;*

***WHEREAS**, we recognize the value and mutual benefit of aligning governmental and private partner resources to achieve a common vision that engages participation of affected individuals.*

NOW THEREFORE,

Each Member commits to the following:

- Fostering coordination of support for management and research to achieve stewardship objectives consistent with constraints of affected agencies or organizations;
- Improving communication among Coalition members and the public about shared goals and ideals for environmental stewardship;
- Meeting regularly to identify restoration, management or monitoring initiatives of mutual interest in targeted geographic areas;
- Maintaining and enhancing ecological, environmental and societal services provided by green infrastructure through management, restoration and conservation actions;
- Developing and implementing joint management strategies for green infrastructure when feasible, given available financial and staff resources and legal authority;
- Conducting outreach activities to improve awareness, and integrate public and private sensitivity to environmental issues; and
- Defining and adopting sustainability criteria to guide our strategies, evaluate the progress of the Coalition, and communicate benefits to members and the public.

IN FURTHERANCE OF THESE SHARED VALUES AND COMMITMENTS, it is mutually agreed and understood by and among the parties hereto that,

This Accord reflects a commitment among the parties to work together to achieve the vision and mission articulated herein. This Accord in no way obligates or restricts the activity of any party hereto in any way. No Member shall obligate, or purport to obligate, any other Member with respect to any matter. Other voluntary policies and practices are described in the Policies and Procedures document adopted by the Steering Committee.

NOW, IN WITNESS WHEREOF, the following party has executed this Accord as of the date indicated.

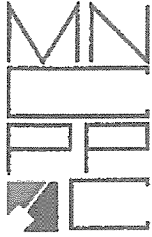
Signature

Date

Print name/title

Printed Name of Agency/Organization

Draft



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

Department of Parks and Recreation

6600 Kenilworth Avenue Riverdale, Maryland 20737

VOICE 301-699-2527

TTY 301-699-2544

FAX 301-277-9041

May 10, 2016

Ms. Terri Hruby
City of Greenbelt
15 Crescent Road
Greenbelt, Maryland 20770

**Re: Program Open Space Allocation
City of Greenbelt**

Dear Ms. Hruby:

The FY17 Program Open Space allocation for Prince George's County is \$3,258,859. Each municipality receives a portion of the County's total allocation based on its population. Based on the results of the 2010 Census, the City of Greenbelt will be receiving Eighty Seven Thousand Eleven Dollars and Fifty-Four Cents (\$87,011.54) which represents 2.67% of the County's FY17 POS allocation.

A meeting to discuss the FY17 POS allocation with a representative of the Maryland Department of Natural Resources is scheduled for Thursday, May 19, 2016 at 2:00 pm. We will be meeting at the Parks and Recreation Administration Building located at 6600 Kenilworth Avenue, Riverdale, Maryland 20737 in the 2nd floor conference room. In the meantime, please call me at the above listed number if you have any questions regarding your FY17 POS allocation.

Sincerely,

Benita M. Henderson, POS Liaison
Capital Improvement Program
Park Planning and Development Division

c: Alvin McNeal, Acting Division Chief
Dominic Turner, CIP Manager

**CITY OF GREENBELT
PROGRAM OPEN SPACE
FY 2017 ANNUAL PROGRAM**

Justification & Narrative Description of Projects

The following materials are intended to clarify the City of Greenbelt's submission for the FY 2017 Program Open Space (POS) Annual Program. The City's FY 2017 Annual Program includes two development projects and one acquisition projects. One of the development projects, *Community Center Facility Upgrades*, has received Board of Public Works approval but the City is requesting additional POS funding. The second development project, *Community Center Playground Renovation* is a new POS project.

Status of FY 2016 POS Annual Program & Encumbered Projects

The City's FY 2016 POS Annual Program submission consisted of two development project (*Community Center Facility Upgrades and Buddy Attick Park Master Plan Improvements*) and one acquisition project. The Board of Public Works has approved the *Community Center Facility Upgrades Project and the Buddy Attick Park Master Plan Improvements Project*. The City expects the *Community Center Facility Upgrade Project* to be completed in FY 2017. The City is currently working on designs for improvements to the parking lot at Buddy Attick Park, and anticipates this project moving forward to construction in FY 2017.

The acquisition project, *Greenbelt Parkland Acquisition*, remains on hold as no acquisition projects have presented themselves to the City. If an opportunity arises the City will revise its annual program to be more site specific.

The City has several additional projects that have received Board of Public Works approval including the following: *Greenbelt Aquatic and Fitness Center Upgrades Phase III, Greenbelt Aquatic and Fitness Center Upgrades Phase II and Springhill Lake Center Expansion project*. The *Greenbelt Aquatic and Fitness Center Upgrades Phase III* will be completed this fiscal year.

Justification for FY 2017 Projects

The City is strongly committed to protecting diminishing open space resources and providing quality recreational facility for its residents. The City's philosophy and policy commitment to this goal are set forth in the City's adopted goals action plan. This goals action plan includes an open space component, which defines a broad goal "to protect and increase Greenbelt's open space," and then spells out 12 objectives to achieve this goal.

The following is a brief description of and justification for the City's three proposed projects:

**PROGRAM OPEN SPACE
FY 2017 ANNUAL PROGRAM**

Justification & Narrative Description of Projects (continued)

Community Center Facility Upgrades (D-G1): The Greenbelt Community Center is a 55,000 square foot facility which was renovated in 1996. The original part of the building was built in 1937, and holds several historic designations. The facility is home to recreation classes, camps, senior daycare, children's daycare, special events and community meeting space. The facility houses City offices, resident studio artists, dance studio, GATE studio and gymnasium with stage. The facilities meeting space is used by various religious and community organizations. Currently a number of the facilities HVAC system components have failed resulting in deficiencies in performance and/or complete lack of climate control.

HVAC system improvements include; enhancements to system air handling and duct work in various areas of the building, zoning the system in some areas of the facility, replacement of fan coil units in the majority of rooms and other enhancements which will result in a more energy efficient and effective HVAC system.

This project is consistent with the State's 2009 planning visions. The project also supports the six goals that were development by the State of Maryland including providing high quality accessible recreational opportunities to the public and supporting investment in local recreation facilities.

The City has awarded a contract for construction services and expects installation of the new HVAC systems to get underway soon.

Community Center Playground Renovation (D-G2): The City proposes to renovate an existing playground that is located in the historic core of the community near several recreation facilities including a community center, youth center, aquatic center, ball fields and library, as well as numerous homes. The playground serves children ages 2-5. Additionally the playground will be designed to be ADA and SPSC compliant.

The existing playground has equipment that is 25 years old or older and is no longer compliant with current safety guidelines. Additionally some of the equipment is directly under large mature trees, which creates a potential hazard from falling limbs and is not ideal for the health of the trees.

The project is consistent with the 2009 Maryland Planning Visions and the Prince George's County Park and Recreation Goals. The project will involve public participation in the planning and design of improvements. The project supports the City's commitment to resource conservation, land stewardship and the provision of high quality sustainable recreational/environmental resources.

Greenbelt Parkland Acquisition (A-G1): This project proposes the acquisition of unspecified acres of undeveloped land for use as passive and/or active parkland. While

PROGRAM OPEN SPACE
FY 2017 ANNUAL PROGRAM

Justification & Narrative Description of Projects (continued)

the City is not able to identify a specific parcel of land for acquisition at this time, by including this project in its annual program it will be in a better position to react if a parcel of land becomes available that the City has identified as having open space/recreation value. This project is consistent with both the City's goal to protect open space as well as the State's 2009 Planning Visions that advocate environmental protection, resource conservation and local stewardship efforts.

**CITY OF GREENBELT
PROGRAM OPEN SPACE
ANNUAL PROGRAM – RESERVE FUNDS
FISCAL YEAR 2017**

Development Reserve Funds:

<u>Fiscal Year</u>	<u>Amount</u>
FY 2016	\$88,064.64
FY 2017	\$87,011.54

Acquisition Reserve Funds:

<u>Fiscal Year</u>	<u>Amount</u>
FY 2014	\$62,948.58

Note: M-NCPPC approved 100 percent of FY 2016 & FY 2017 allocations to be used towards development projects.

VISION STATEMENTS
City of Greenbelt

FY 2017

<p><u>DEVELOPMENT PROJECTS:</u></p> <p>D-G1</p> <p>D-G2</p> <p><u>AQUISTION PROJECTS:</u></p> <p>A-G1</p>	<p>Community Center Facility Upgrades</p> <p>Community Center Playground Renovation</p> <p>Greenbelt Parkland Acquisition</p>
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VISION STATEMENTS – FY17	
DEVELOPMENT PROJECT	
PROJECT ID	PROJECT NAME, PROJECT DESCRIPTION
D-G1	<u><i>Community Center Facility Upgrades</i></u> – This project involves replacing the aging HVAC system with a new energy efficient system. HVAC system improvements include; enhancements to system air handling and duct work in various areas of the building, zoning the system in some areas of the facility, replacement of fan coil units in the majority of rooms and other enhancements which will result in a more energy efficient and effective HVAC system. This project is consistent with the 2009 State planning visions. The project supports the City’s commitment to providing a high quality of life for its citizens.
D-G2	<u><i>Community Center Playground Renovation</i></u> – The City proposes to renovate a playground that is located in the historic core of our community near several recreational facilities. The playground serves children ages 2-5. The playground will be designed to be ADA and CPSC compliant. The existing playground has equipment that is 25 years old or older and is no longer compliant with current safety guidelines. This project is consistent with the 2009 State planning visions. The project supports quality of life and sustainability, public participation and community design.

**PROGRAM OPEN SPACE
ANNUAL PROGRAM FOR DEVELOPMENT
FISCAL YEAR 2017**

<u>Sponsor</u>	<u>Project ID</u>	<u>Project Name & Project Description</u>	<u>Source of Funds for Annual Program Only</u>				
			<u>Acreage</u>	<u>Total</u>	<u>Local</u>	<u>State (POS Local Funds)</u>	<u>Federal</u>
City of Greenbelt	D-G1	<p><u>Description: Community Center Facility Upgrades</u> – Replace the aging HVAC system with a new energy efficient system. There has already been \$270,000 encumbered in POS funding and the additional \$136,011.54 is to cover additional funding needed (Total funding = \$541,348.72).</p> <p><u>FY 2016:</u> \$51,738.46 <u>FY2017:</u> \$87,011.54</p>		\$185,000.00	\$46,250.00	\$138,750.00	
City of Greenbelt	D-G2	<p><u>Description: Community Center Playground Renovation</u> – Renovate an existing playground with modern play equipment and address safety and ADA accessibility concerns. To fully fund this project the City will have to request that monies be transferred from an already encumbered project (<i>SHL Recreation Center Expansion</i>)</p> <p><u>FY 2016:</u> \$36,326.18 Propose to transfer funds from SHL Recreation Center for remaining funding</p>		\$165,226.00	\$41,306.50	\$123,919.50	

VISION STATEMENTS – FY17

ACQUISITION PROJECTS

**PROJECT
ID**

PROJECT NAME, PROJECT DESCRIPTION

A-G1

Greenbelt Parkland Acquisition – This project proposes the acquisition of undeveloped land within the City to provide increased recreational opportunities and/or for conservation purposes. A specific parcel has not been identified at this time, but the City wants to position itself to be in a financial position to acquire land for open space purposes as the opportunity arises. The project supports the following 2009 State planning visions: Quality of Life and Sustainability, Environmental Protection, Resource Conservation and Stewardship.

**PROGRAM OPEN SPACE
ANNUAL PROGRAM FOR ACQUISITION
FISCAL YEAR 2017**

<u>Sponsor</u>	<u>Project ID</u>	<u>Project Name, (Project Description)</u>	<u>Acreage</u>			<u>Source of Funds for Annual Program Only</u>			
			<u>Existing</u>	<u>Ultimate</u>	<u>Project</u>	<u>Total</u>	<u>Local</u>	<u>State (POS Local Funds)</u>	<u>Federal</u>
City of Greenbelt	A-G1	<u>Description: Parkland Acquisition –</u> Acquisition of unspecified acres of land to provide recreational opportunities and/or trail connections within the City. FY14: \$62,948.58	To be determined		To be determined	\$62,948.58		\$62,948.58	

POS FUND SUMMARY
 Last Updated June 1, 2016

TOTAL POS BALANCE \$ 1,138,046.63

Acquisition Balance (unencumbered) \$ 62,948.58
 Development Balance \$ 1,075,098.05

Encumbered Fund balance \$ 900,021.87
Unencumbered Funds \$ 238,024.76 (Earmarked for Community Center & Buddy Attick)
 Development Funds \$ 175,076.18 (FY16 & FY 17Funds earmarked for Community Center & Buddy Attick)
 Acquisition Funds \$ 62,948.58 (FY14 Funds)

POS Funds by Project

	Amount Encumbered	Current POS Funds Allocation	Required City Match	Total	POS Fund Expended to Date	POS Balance	
G AFC Phase III (Roof Replacement)	\$ 518,000.00	\$ 518,000.00	\$ 172,667.00	\$ 690,667.00	\$ 320,512.50	\$ 197,487.50	Increased \$30,000 on 2/2/15 with funds reverted from Braden Tennis Courts
Community Center Upgrades (need to encumber FY 16 monies)	\$ 270,000.00	\$ 408,750.00	\$ 136,250.00	\$ 545,000.00		\$ 408,750.00	Includes \$113,434.4 reverted from GAFC Phase I, increased \$51,738.46 w/ FY16 allocation and \$87,011.54 w/ FY17 allocation
Buddy Attick Park master Plan (need to encumber FY16 monies)	\$ 123,114.00	\$ 159,440.18	\$ 53,146.73	\$ 212,586.91		\$ 159,440.18	Increased \$36,326.18 w/ FY16 allocation. Need to encumber
G AFC Phase II Improvements	\$ 191,137.00	\$ 191,137.00	\$ 63,713.00	\$ 254,850.00		\$ 191,137.00	
SHL Recreation Center Expansion	\$ 470,500.00	\$ 118,283.37	\$ 39,427.79	\$ 157,711.16		\$ 118,283.37	Increased 2/2/15 with \$10435.09 reverted from Braden Tennis and \$1,346.56 from YC Floor
TOTAL	\$ 1,572,751.00	\$ 1,395,610.55	\$ 465,204.52	\$ 1,860,815.07		\$ 1,075,098.05	

NOTES:

\$101,866 was transferred from Buddy Attick Master Plan project to the Braden Tennis Court project reflecting new encumbered amount
 \$121,056.30 transferred from SHL Expansion Encumbered Funds to GAFC III
 \$242,931.89 (\$250,000 transferred from SHL Expansion Project Encumbered Funds to GAFC III but \$7,068.11 in FY07 funds transferred back)
 \$52,919.74 transferred from Buddy Attick Master Plan Encumbered Funds to GAFC III but amount was transferred back in FY 2015