

CITY COUNCIL AGENDA

1. Call To Order

2. Roll Call

3. Meditation And Pledge Of Allegiance To The Flag

4. Consent Agenda - Approval Of Staff Recommendations

*(Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)*

5. Approval Of Agenda And Additions

6. Presentations

o. Municipal Government Month Proclamation

November is Municipal Government month. In recognition of the event, the City sponsors many activities that display government in action, including the Community Health and Wellness Fair, Walk to School Day, "If I Were Mayor" contest for fourth grade students, Welcome Packet program, FallFest, Costume Parade, Shredding Event and Electronics Recycling event, and has featured daily "Municipal Minutes" highlighting various City Employees and Municipal Facts throughout the month on the City's social media sites. Additionally, the City has been flying the Municipal Government Works flag outside the Municipal Building during the month. Beverly Palau, the City's Public Information and Communications Coordinator, will receive the proclamation on behalf of the City. (CM)

Documents:

[MUNICIPAL GOVERNMENT MONTH PROCLAMATION.PDF](#)

o. Recycle Right Awards

November 15 was America Recycles Day. Among other activities recognizing the event, the Public Works Department conducted the annual "Recycle Right – Win With Your Bin" contest. Winners were selected based on proper preparation of recyclables.

The following winners were selected from the four City collection routes and one contractual collection route.

Cheryl Peckenpugh	6809 Spring Crest Drive	Monday City Route
Lois Gorman	49-B Ridge Road	Tuesday City Route
Resident	1-C Ridge Road	Wednesday City Route
David Morse	46-D Ridge Road	Thursday City Route
Resident	8008 Brett Place	Contractual Route

Erin Josephitis, Environmental Coordinator, will be present at the meeting to describe the contest and assist with the presentation of the awards. (LR)

Documents:

[RECYCLE RIGHT AWARDS.PDF](#)

7. Petitions And Requests

(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules)

8. Minutes Of Council Meetings

o. * Work Session, March 9, 2016

Documents:

[WS160309.PDF](#)

o. Minutes – Executive Session Of March 9, 2016:

In order to approve these minutes, the following motion is needed:

I move that the minutes of the executive session of the City Council held Wednesday, March 9, 2016, at 8:03 p.m., in Room 201 of the Community Center be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) and (4) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter (succession planning) and a matter that concerns a proposal for a business to locate in the State (FBI Headquarters). (CM)

o. * Work Session, May 16, 2016

Documents:

[WS160516.PDF](#)

o. * Work Session, May 18, 2016

Documents:

[WS160518.PDF](#)

o. Minutes – Executive Session Of May 18, 2016

In order to approve these minutes, the following motion is needed:

I move that the minutes of the executive session of the City Council held Wednesday, May 18, 2016, at 7:41 p.m., in Room 201 of the Community Center be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1), (7) and

(8) of the Annotated Code of Public General Laws of Maryland, to discuss: 1) a personnel matter (City Manager evaluation); 2) consult with counsel to obtain legal advice regarding an annexation matter (South Core boundaries); and 3) consult with counsel to obtain legal advice regarding potential litigation (Greenbelt Aquatic & Fitness Center – Policy for Use of Locker Rooms). (CM)

- o. * Work Session, May 25, 2016

Documents:

[WS160525.PDF](#)

- o. Minutes – Executive Session Of May 25, 2016:

In order to approve these minutes, the following motion is needed:

I move that the minutes of the executive session of the City Council held Wednesday, May 25, 2016, at 7:42 p.m., in the Library of the Municipal Building be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter (City Manager evaluation). (CM)

- o. * Work Session, June 1, 2016

Documents:

[WS160601.PDF](#)

- o. Minutes – Executive Session Of June 1, 2016

In order to approve these minutes, the following motion is needed:

I move that the minutes of the executive session of the City Council held Wednesday, June 1, 2016, at 9:40 p.m., in Room 201 of the Community Center be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter (City Manager evaluation). (CM)

- o. * Work Session, June 13, 2016

Documents:

[WS160613.PDF](#)

- o. * Work Session, June 21, 2016

Documents:

[WS160621.PDF](#)

- o. * Work Session, July 6, 2016

Documents:

[WS160706.PDF](#)

- o. Minutes – Executive Session Of August 3, 2016

In order to approve these minutes, the following motion is needed:

I move that the minutes of the executive session of the City Council held Wednesday, August 3, 2016, at 10:15 p.m., in Room 201 of the Community Center be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter (discuss interviews of executive recruitment firms to be used for the recruitment of a new City Manager). (CM)

- o. * Work Session, August 31, 2016

Documents:

[WS160831.PDF](#)

- o. * Work Session, September 7, 2016

Documents:

[WS160907.PDF](#)

- o. Minutes – Executive Session Of September 7, 2016

In order to approve these minutes, the following motion is needed:

I move that the minutes of the executive session of the City Council held Wednesday, September 7, 2016, at 8:07 p.m., in Room 201 of the Community Center be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(4) of the Annotated Code of Public General Laws of Maryland, to discuss a business relocation proposal (FBI Headquarters). (CM)

- o. * Work Session, September 14, 2016

Documents:

[WS160914.PDF](#)

- o. * Work Session, September 19, 2016

Documents:

[WS160919.PDF](#)

- o. * Work Session, September 21, 2016

Documents:

[WS160921.PDF](#)

- o. * Work Session, October 5, 2016

Documents:

[WS161005.PDF](#)

- o. * Work Session, October 19, 2016

Documents:

[WS161019.PDF](#)

- o. * Regular Meeting, October 24, 2016

Documents:

[RM161024.PDF](#)

- o. * Notes, Four Cities Meeting, October 26, 2016

Documents:

[FOUR CITIES 10-26-16.PDF](#)

- o. * Work Session, October 31, 2016

Documents:

[WS161031.PDF](#)

- o. Statement For The Record - Executive Session Of October 31, 2016 The Following Motion Is Needed:

In accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in executive session on Monday, October 31, 2016, at 7:45 p.m. in the Council Room of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to consider a personnel matter (discussion of applications received for the City Manager position).

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts		X		
Mayor Jordan	X			

The following staff member was in attendance: Michael McLaughlin, City Manager.

Other individuals in attendance: Joellen Earl, Chief Executive Officer – GovHR.

Council took no actions during this session. (CM)

Documents:

[STATEMENT FOR THE RECORD - EXECUTIVE SESSION OF OCTOBER 31, 2016.PDF](#)

- o. Minutes – Executive Session Of October 31, 2016

In order to approve these minutes, the following motion is needed:

I move that the minutes of the executive session of the City Council held Monday, October 31, 2016, at 7:45 p.m., in the Council Room of the Municipal Building be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter (review City Manager applicants). (CM)

- o. * Work Session, November 2, 2016

Documents:

[WS161102.PDF](#)

- o. * Work Session, November 9, 2016

Documents:

[WS161109.PDF](#)

- o. * Work Session, November 13, 2016

Documents:

[WS161113.PDF](#)

- o. Statement For The Record - Executive Session Of November 13, 2016: The Following Motion Is Needed:

In accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in executive session on Sunday, November 13, 2016, at 8:55 a.m. in the Council Room of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to consider a personnel matter (conduct interviews of City Manager applicants).

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts	X			
Mayor Jordan	X			

The following staff members were in attendance: None.

Other individuals in attendance: Joellen Earl, Chief Executive Officer – GovHR, and applicants for the position of City Manager.

Council took no actions during this session. (CM)

Documents:

[STATEMENT FOR THE RECORD - EXECUTIVE SESSION OF NOVEMBER 13, 2016.PDF](#)

- o. Minutes – Executive Session Of November 13, 2016

In order to approve these minutes, the following motion is needed:

I move that the minutes of the executive session of the City Council held Sunday, November 13, 2016, at 8:55 a.m., in the Council Room of the Municipal Building be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter (conduct interviews of City Manager applicants). (CM)

- o. * Work Session, November 14, 2016

Documents:

[WS161114.PDF](#)

- o. Statement For The Record - Executive Session Of November 14, 2016

(Reconvened Executive Session from November 13, 2016): The following motion is needed

In accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight's meeting reflect that Council met in executive session on Monday, November 14, 2016, at 7:00 p.m. in the Council Room of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to consider a personnel matter (conduct interviews of City Manager applicants) .

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			

Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts	X			
Mayor Jordan	X			

The following staff members were in attendance: None.

Other individuals in attendance: Joellen Earl, Chief Executive Officer – GovHR, Aretha Adams, Nicole Ard and Michael Maniscalco.

Council took no actions during this session. (CM)

Documents:

[STATEMENT FOR THE RECORD - EXECUTIVE SESSION OF NOVEMBER 14, 2016 \(RECONVENED EXECUTIVE SESSION FROM NOVEMBER 13, 2016\).PDF](#)

- o. Minutes – Executive Session Of November 14, 2016 (Reconvened Executive Session Of November 13, 2016)

In order to approve these minutes, the following motion is needed:

I move that the minutes of the executive session of the City Council held Monday, November 14, 2016, at 7:00 p.m., in the Council Room of the Municipal Building be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter (conduct interviews of City Manager applicants). (CM)

- o. Statement For The Record - Executive Session Of November 21, 2016: The Following Motion Is Needed:

In accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight’s meeting reflect that Council met in executive session on Monday, November 21, 2016, at 9:50 p.m. in the Council Room of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305 (b)(9) of the Annotated Code of Public General Laws of Maryland, to discuss matters related to the upcoming City/FOP collective bargaining negotiations.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts	X			
Mayor Jordan	X			

The following staff members were in attendance: Michael McLaughlin, City Manager; Cindy Murray, City Clerk; Tom Kemp, Acting Police Chief; and Tom Moreland, Police Captain.

Council took no actions during this session. (CM)

Documents:

[STATEMENT FOR THE RECORD - EXECUTIVE SESSION OF NOVEMBER 21, 2016.PDF](#)

- o. * Work Session, November 22, 2016

Documents:

[WS161122.PDF](#)

- o. Statement For The Record - Executive Session Of November 22, 2016

(Reconvened Executive Session from November 14, 2016): The following motion is needed:

In accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, I move that the minutes of tonight’s meeting reflect that Council met in executive session on Tuesday, November 22, 2016, at 7:10 p.m. in the Council Room of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305 (b)(1) of the Annotated Code of Public General Laws of Maryland, to consider a personnel matter (discussion of interviews for the City Manager position).

Vote to close session: _____

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts				X (arrived at 7:40 pm)
Mayor Jordan	X			

The following staff members were in attendance: None.

Other individuals in attendance: Joellen Earl, Chief Executive Officer – GovHR (by conference call).

Council took no actions during this session. (CM)

Documents:

[STATEMENT FOR THE RECORD - EXECUTIVE SESSION OF NOVEMBER 22, 2016 \(RECONVENED EXECUTIVE SESSION FROM NOVEMBER 14, 2016\).PDF](#)

9. Administrative Reports

10. *Committee Reports

11. An Ordinance To Repeal Section 19-2

"Grants for Certain Renters by Reason of Age and Income: and Reenact Section 19-2 "Grants for Certain Renters" of Chapter 19 "Taxation" of the Greenbelt City Code

- 1st Reading

Reference: Resolution
Memorandum, David E. Moran, 7/20/16

The State of Maryland has a Renters Tax Credit for very low income persons of up to \$750 per year. Eligibility is based on the renter's household income, net worth and monthly rent - excluding utilities for seniors or disabled residents. For other residents under age 60, the number of dependents and receiving no Federal or State housing subsidy are additional eligibility factors.

In 2015, Prince George's County enacted CB-95-2015 establishing a similar program called the Renter's Property Tax Relief Supplement. Under this program if a County resident is eligible for the State Credit, the County will pay 50% of the State payment.

Included in Council's packet is an Ordinance to establish a grant program for the City of Greenbelt that will provide 50% of the State payment for any eligible Greenbelt resident. According to the State Department of Assessments and Taxation, in 2015 there were 24 recipients of this credit in the 20770 zip code that received a total of payment of \$6,220.

It is recommended this Ordinance be introduced for first reading. (DEM)

Documents:

[ORDINANCE.PDF](#)

12. A Resolution To Support The Prince George's County Municipal Collaboration

Fiscal Year 2017 Grant Applications for Maryland Energy Administration Empower LMI Communities Grant Program and the Department of Housing and Community Development Community Legacy Grant

- 1st Reading

Reference: Resolution

The Prince George's County Municipal Collaboration consists of 18 municipalities in Prince George's County as well as the County itself. The Municipal Collaboration was formed to obtain grant funding from the Maryland Energy Administration (MEA) Empower Clean Energy Communities and the Department of Housing and Community Development Community (DHCD) Legacy grant programs. This grant funding is then used to provide energy efficiency upgrades for low to moderate income homeowners in the County. Council approved the City's participation in the Municipal Collaboration at its meeting on January 26, 2015.

Through MEA and DHCD grants received by the Municipal Collaboration in 2015, energy efficiency upgrades to low and moderate income homeowners in the County resulted in a total decrease of 167,592 kWh of electricity and cost savings of \$67,187. This equates to a reduction of 1,378 tons of CO2 which is the equivalent of planting 165,000 urban trees.

The Municipal Collaboration is seeking support from member communities for its Fiscal Year 2017 grant applications for the MEA Empower LMI Communities and the DHCD Community Legacy Grant Programs. This support must be done by a resolution in order for residents of the member municipality to qualify for the DHCD portion of the funds.

It is recommended this resolution be introduced for first reading. (CM)

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Documents:

[RESOLUTION.PDF](#)

13. A Resolution To Authorize The Negotiated Purchase Of A Dodge Caravan From Criswell

Automotive of Gaithersburg, Maryland at a Cost of \$29,332

-1st Reading

Reference: Resolution
Memorandum, C. Batey, 11/18/2016
HUD Assistance Award/Amendment
Criswell Quotation, 11/18/2016

The City received notice from the Department of Housing and Urban Development (HUD) that the program grant year for the Service Coordinator Grant program was being changed from November - October to January - December. In order to complete this program change, HUD has awarded \$67,514 to the City which must be used on or before December 31, 2016, for items within the budgetary framework allotted for the Service Coordinator program.

One of the line items on the approved Service Coordinator Program budget was \$30,000 for the purchase of a van to support the transport needs of the Green Ridge House Service Coordinator Program and Greenbelt Assistance in Living (GAIL) program. Staff currently uses personal vans, Public Works and Recreation vehicles on a weekly basis to transport residents, produce and supplies, as well as to attend meetings and conferences. Due to the combination of hauling supplies and transporting people, staff requires a vehicle flexible enough for both cargo and residents.

Staff reviewed the State of Maryland Bid Award for a Dodge Caravan from Criswell Automotive. However, the features required on the van by the City such as two rows of stow and go seats and power lift gate and doors were not available on the base model of the State bid. These features are only available on the Dodge Caravan Touring Edition.

Criswell Chevrolet has a Dodge Caravan Touring Edition available on site for purchase at a cost of \$29,332 which will meet the City's needs and falls within the budgetary limitations set forth by the grant award.

It is recommended this resolution be introduced for first reading. (CM)

Documents:

[RESOLUTION_.PDF](#)
[MEMORANDUM, C. BATEY, 11-18-2016.PDF](#)
[HUD ASSISTANCE AWARD_AMENDMENT.PDF](#)
[CRISWELL QUOTATION, 11-18-2016.PDF](#)

14. Voting Age

Reference: YAC Report #2015-1

At the work session on November 2, 2016, Council discussed the Youth Advisory Committee (YAC) Report #2015-1 which recommends that the City lower the voting age for municipal elections to allow for 16 and 17 year olds to vote in the elections.

Council requested this item be included on the agenda of tonight's meeting for possible actions such as: 1) referrals to advisory groups; and 2) scheduling of a public hearing. (CM)

Documents:

[YAC REPORT 2015-1.PDF](#)

15. Approval Of Naming Policy For Certain City Spaces

Reference: Draft Policy
FOGM Proposal
Sample Donor Agreement
Sample Plaque Language
Memorandum, David E. Moran, 9/14/16

The Friends of the Greenbelt Museum (FOGM) has proposed a capital campaign to help renovate the new Museum space at 10-A Crescent Road. The space would become a Visitor and Education Center as well as office space for Museum staff. FOGM is seeking grants and has already secured a \$50,000 Maryland Heritage Area Authority (MHAA) grant which requires a \$37,500 match.

FOGM is proposing to allow for naming opportunities at 10-A Crescent. Donors would provide a specific amount for a specific space. The donation would be made to FOGM. Donors would be acknowledged via a recognition plaque at the space for a period not to exceed 20 years.

On September 21, Council met with FOGM to discuss this proposal. City staff noted that the Friends of the Greenbelt Theatre (FOGT) are considering

a similar program to help renovate the theatre auditorium. At the work session, several Councilmembers suggested that the City develop a policy on this matter and there was discussion about limiting it to FOGM and FOGT. Council also wanted to review sample donor agreement and sample plaque language.

Included in Council's packet is a draft Policy. The Policy limits naming opportunities to the Visitor & Education Center at 10-A Crescent and the Greenbelt Theater. It also requires that the City approve all aspects of any naming program.

It is recommended Council approve the Policy. (DEM)

Documents:

[DRAFT POLICY.PDF](#)
[FOGM PROPOSAL.PDF](#)
[SAMPLE DONOR AGREEMENT.PDF](#)
[SAMPLE PLAQUE LANGUAGE.PDF](#)
[MEMORANDUM, DAVID E. MORAN, 9-14-16.PDF](#)

16. Letter Of Support – Appointment To National League Of Cities Council On Youth, Education And Families

Reference: Email, J. McNeal, 11/07/2017
Draft Letter of Support

Ema Smith, Chair of the Youth Advisory Committee, is seeking appointment to the National League of Cities (NLC) Council on Youth, Education and Families. As part of the application process, a letter of support from a City Official is required that includes a City commitment to cover Ms. Smith's costs (if appointed) of attending three NLC conferences. Two of the conferences (NLC 2016 & 2017 Congressional City Conferences) are in Washington, D.C. so the costs will be minimal. The other is the 2017 NLC City Summit in Charlotte, NC. The estimated cost for Ms. Smith to attend the conference in Charlotte, NC will be between \$1,600 and \$1,800.

Council direction is sought. (CM)

Documents:

[EMAIL, J. MCNEAL, 11-07-2017.PDF](#)
[DRAFT LETTER OF SUPPORT.PDF](#)

17. Proposed 2017 Legislative Program

Reference: Proposed 2017 Legislative Program
Legislative Suggestions List

Each year in December, the Council holds a Legislative Dinner with the City's State and County representatives to present the City's top legislative priorities. This dinner meeting will be held on Tuesday, December 13, 2016 at the Greenbelt Marriott.

Included in Council's packet is a proposed Legislative Program for 2017. Staff is recommending a short list of priorities under two categories to focus the attention and efforts of our legislators.

Three "Top" priorities are proposed. The first is support for the FBI Headquarters in Greenbelt. The second priority is funding for Greenbelt Road Streetscape Improvements. Staff has listed a Bond Bill for Greenbelt Lake Dam as the third priority.

There are two "Other" priority issues: Youth Service Bureau Funding and Children living in Greenbelt Station should attend Greenbelt schools. There is also a short list of Other items to raise with the City's legislators.

Staff strongly suggests that the City's 2017 priorities be limited to a small number because it is better to present a concise, manageable package of initiatives to our State and County representatives. Based on Council's action on this item, staff will develop a booklet describing each item in detail and providing appropriate background materials. Staff will also email the summary to State and County legislators in advance of the dinner.

Council direction is sought. (DEM)

Documents:

[PROPOSED 2017 LEGISLATIVE PROGRAM.PDF](#)
[LEGISLATIVE SUGGESTIONS LIST.PDF](#)

18. Council Activities

Council will report on activities and events recently attended. *(If time allows.)*

19. Council Reports

Council will report on meetings and conferences recently attended. *(If time allows)*

20. Friends Of Greenbelt Theatre – Temporary Use Of Capital Funds

Reference: Letter, C. McGrath, 10/20/2016
FOGT September Financial Report

The Operating Agreement between the City and the Friends of the Greenbelt Theatre (FOGT) calls for the City to make contributions to the theatre for operations and for the capital reserve. The operations contribution has been made per the agreement. Three-quarters of the capital reserve contribution has been made to date with the final payment of \$12,500 to be made December 1, 2016.

As has been described in the September monthly report on theater operations by Caitlin McGrath, Executive Director of the Old Greenbelt Theatre, expenses have exceeded revenues due to some unanticipated costs, the occurrence of three payrolls in a month, and the lack of attractive films. Dr. McGrath has requested that FOGT be allowed to temporarily access the Capital Reserve Funds to cover expenses. At the November 9, 2016, work session she outlined the steps being taken to correct this situation which include a fund raising campaign starting in December and a review of operations with an eye to reducing expenses. At the work session, Council members asked that this item be placed on the agenda to support the request.

It is recommended Council authorize FOGT to temporarily use a portion of the city's Capital Reserve contribution for operating expenses with the understanding the funds will be restored as quickly as possible. (MPM)

Documents:

[LETTER, C. MCGRATH, 10-20-2016.PDF](#)
[FOGT SEPTEMBER FINANCIAL REPORT.PDF](#)

21. Letter To Prince George's County Board Of Elections – Election Day Issues

Reference: Draft Letter

Councilmembers received complaints regarding the voting process for the General Election on November 8, 2016. These complaints included: 1) not enough ballot scanning devices at Precinct 6 and Precinct 13 causing long lines and delays of up to two (2) hours to vote; 2) lack of secrecy of ballots due to the use of manila folders that were collected before the ballots were scanned; 3) lack of receipts to voters after scanning their ballots; and 4) need for more staff at the voting locations and more training. Included in Council's packet is a letter to John Rowe, President of the Prince George's County Board of Elections.

Approval of this item on the consent agenda will indicate Council's intent to approve the letter. (CM)

Documents:

[DRAFT LETTER.PDF](#)

22. Letter To Maryland Department Of Health And Mental Hygiene – Cell Phone Radiation

Reference: Draft Letter

Letter, Mayor Jordan, 11/25/14

At the Regular Meeting on October 24, Theodora Scarato expressed concerns about radiation from cell phones and other wireless devices. Ms. Scarato requested that the City send a letter to Maryland Department of Health and Mental Hygiene about cell phone radiation and the need to inform the public. Included in Council's packet is a letter to the Maryland Secretary of Health & Mental Hygiene. In 2014, Council approved a similar letter to the Federal Communications Commission.

Approval of this item will indicate Council's intent to approve the letter. (DEM)

Documents:

[DRAFT LETTER_.PDF](#)
[LETTER, MAYOR JORDAN, 11-25-14.PDF](#)

23. Request For Use Of City Facilities

Reference: Letter, Callie Mosley Jackson, 10/19/2016

The City has received a request from the Eleanor Roosevelt High School Grad Night Committee for use of the Youth Center from 2:00 p.m. to 10:00 p.m. on June 4th and from 9 a.m. on June 5th to 6:00 a.m. on June 6th. They also request use of the Greenbelt Aquatic and Fitness Center from 12:00 a.m. to 4:00 a.m. on June 6th. Julie McHale, Director of Recreation, has indicated Recreation staff will be able to accommodate this request.

In the past, the City has waived the facility rental fees but the committee remains responsible for all costs incurred for Recreation personnel. Approval of this item on the consent agenda will indicate Council's intent to approve the waiver of facility rental fees for this event. (CM)

Documents:

[LETTER, CALLIE MOSLEY JACKSON, 10-19-2016.PDF](#)

24. Appointment To Advisory Group

Reference: Application

Council interviewed Patricia Evans for appointment to the Board of Elections on September 12, 2016.

Approval of this item on the consent agenda will indicate Council's intent to appoint Ms. Evans to the Board of Elections. (CM)

25. Reappointments To Advisory Groups

Reference: Reappointment Surveys

The following individuals have indicated their willingness to continue to serve on City Advisory Groups.

Brian Gibbons	Advisory Planning Board
Eunice Pierre	Public Safety Advisory Committee
Mary Thomas	Public Safety Advisory Committee

Approval of this item on the consent agenda will indicate Council's intent to appoint the members to new terms. (CM)

26. Resignations From Advisory Groups

Reference: Letter, J. Jacobs-Parker
Email, R. Rudd, 11/07/2016

Janet Jacobs-Parker has submitted her resignation from the Community Relations Advisory Board and Robert Rudd has submitted his resignation from the Employee Relations Board.

Approval of this item on the consent agenda will indicate Council's intent to accept their resignations with regret. (CM)

27. Employee Special Holiday

Since December 1969, the City Council has granted an extra holiday to classified employees during the holiday season. In recent years, when Christmas has fallen on a Tuesday or Thursday, Council has assigned the holiday to create a four-day weekend. Otherwise, the holiday has been granted as a "floating day" that employees may use whenever they wish during the remainder of the fiscal year. Since Christmas falls on a Sunday this

year and Monday is the City Holiday, it is recommended that Council grant a floating holiday to employees.

Approval of this item on the consent agenda will indicate Council's approval of the recommendation. (CM)

PROCLAMATION

WHEREAS, there are 157 municipalities in the State of Maryland, and municipal residents account for more than one-third of our state's population; and

WHEREAS, municipalities represent the most responsive level of government, allowing citizens to have direct access to their elected officials; and

WHEREAS, Greenbelt, like other municipalities, strives to enhance its citizens' quality of life by providing a full range of services and programs, including police, public works, social services, recreation, planning and community development, administration, and finance; and

WHEREAS, in conjunction with Municipal Government Month, the City flies the Municipal Government flag at the Municipal Building and sponsors many activities that display government in action, including the Community Health and Wellness Fair, the Walk to School Day, the "If I Were Mayor" contest for fourth grade students, the Welcome Packet program, FallFest, The Costume Parade and Electronics Recycling and features daily "Municipal Minutes" highlighting various City Employees and Municipal Facts throughout the month on the City's social media sites.

NOW, THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby proclaim November 2016 to be

MUNICIPAL GOVERNMENT MONTH

in the City of Greenbelt and join the Maryland Municipal League and our sister cities and towns in educating our residents about local government and in celebrating the importance and success of municipal government throughout our state.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 28th day of November 2016.

EMMETT V. JORDAN, Mayor

ATTEST:

Cindy Murray, City Clerk

2016

“Recycle Right Awards”: In celebration of America Recycles Day, the Public Works Department sponsored the 16th annual “Recycle Right” contest. Erin Josephitis, Public Works staff, will be present at the meeting to describe the contest and assist with the presentation of the awards.

In support of the national celebration of American Recycles Day on November 15th, several events were held in October and November including

- Paired and labeled outside trash and recycling bins at the Roosevelt Center.
- Partnered with local non-profits, including the Alice Ferguson Foundation and CHEARS, to establish community partners in waste reduction.
- Green Drop Donation Drop-off (2nd and 4th Saturdays of the month).
- Community Shred-It Event on October 29th
- Electronics Recycling on October 22nd – 245 individuals stopped by.
- Recycling/Sustainability Information Display at the Community Center the month of October
- Compostable food scraps collection at the Farmers Market
- Recycle Right – Win With Your Bin Contest from October 17to27
- Cleanup of Indian Creek on Saturday, November 19

Recycle Right – Win With Your Bin Contest.

The recycling collection crews selected several consistently good recyclers on each collection route over the week of October 17 and 24. The Sustainability Coordinator, Luisa Robles, chose at random (raffle) and selected four winners – one from each of the city collection routes. The fifth winner was selected from a contractual collection route.

Winners were selected based on proper preparation of recyclables. One winner was selected from each of the four city collection routes, along with one winner from a contractual collection route.

Monday – 6809 Spring Crest Drive – Cheryl Peckenpaugh 301-552-8446
peckencj@verizon.net – will attend.

Tuesday – 49 B Ridge Road – Lois Gorman 301-982-9725 – will attend.

Weds – 1 C Ridge Road – Did not want to give her name. Does not think people should be recognized for doing what they are supposed to do. Not interested in attending.

Thursday – 46 D Ridge Road – David E. Morse 301-938-2909 voxfatui@aol.com – Will attend.

Contractual - 8008 Brett Place – have not heard back.

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, March 9, 2016.

Mayor Jordan started the meeting at 8:00 p.m. The meeting was held in Room 201 of the Greenbelt Community Center.

PRESENT WERE: Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Emmett V. Jordan. Mayor Pro Tem Judith F. Davis was out of the country.

STAFF PRESENT WERE: Michael P. McLaughlin, City Manager, and Cindy Murray, City Clerk.

Informational Items

Several informational items were discussed.

Executive Session

Ms. Pope moved that Council conduct an Executive Session in accordance with Section 3-305(b)(1) and (4) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter and a matter that concerns the proposal for a business to locate in the State. Mr. Herling seconded.

<i>ROLL CALL:</i>	<i>Ms. Davis</i>	<i>-</i>	<i>Absent</i>
	<i>Mr. Herling</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Mach</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Pope</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Putens</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Roberts</i>	<i>-</i>	<i>No</i>
	<i>Mayor Jordan</i>	<i>-</i>	<i>Yes</i>

Ms. Davis announced that Council would not return to open session following the executive session.

Council moved into executive session at 8:03 p.m.

Respectfully submitted,

*Cindy Murray
City Clerk*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, May 16, 2016, for the purpose of undertaking a final review of the Proposed FY 2017 Budget.

Mayor Jordan started the meeting at 8:03 p.m. The meeting was held in the Council Room of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Silke I. Pope, Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Leta M. Mach was out of the country. Councilmember Edward V. J. Putens was unable to attend due to a work commitment.

STAFF PRESENT WERE: Michael McLaughlin, City Manager; David E. Moran, Assistant City Manager; Jeff Williams, City Treasurer; Celia Craze, Director of Planning & Community Development; Joe McNeal and Greg Varda, Assistant Directors of Recreation; Jim Sterling, Director of Public Works; Christal Batey, Community Resource Advocate; Captain Tom Kemp; Dale Worley, Information Technology Director; and Cindy Murray, City Clerk.

ALSO PRESENT WERE: Jim Giese, Greenbelt News Review, and Bill Orleans.

Mr. McLaughlin provided an overview of the eight public budget work sessions. He noted that there were several changes to the proposed budget that were not included in the March presentation: 1) a \$100,000 Federal Emergency Management Agency (FEMA) reimbursement for the 2016 blizzard; 2) a \$25,000 reduction in Highway User Funding; and 3) a \$50,000 increase in the Workers Compensation premium.

Ms. Davis mentioned Mr. Williams' April 2016 Financial Report which indicates that revenues are expected to fall short of the estimate in the proposed budget by approximately \$700,000 largely due to the real property abatements. Mr. Williams and Mr. McLaughlin said this short fall will not bring the fund balance to less than 10%.

There was discussion on the Franklin Park abatements. Mr. Williams said this was the result of a court case in 2013, a point in time that major renovations in Franklin Park caused higher vacancies and thus lower revenues. Mr. Williams said the lower revenue, although temporary, was the basis for the reduction in the assessed value of the property.

Mayor Jordan said the second public hearing on the proposed budget is scheduled for Monday, May 23, 2016. He encouraged residents to attend and/or send their comments to the City Clerk to be provided to Council.

Council then reviewed the following items which members had included on the list for further consideration during the budget work sessions

- | | |
|---|------------------|
| <i>1. Economic development initiatives</i> | <i>??</i> |
| <i> (\$50,000 carryover from current year)</i> | |
| <i>2. Items from Information Technology master plan</i> | <i>\$120,000</i> |
| <i> a. Additional Funding – special projects - \$30,000</i> | |
| <i> b. Security camera costs maintenance - \$15,000</i> | |
| <i> c. GIS position – GC 15 - \$65,000</i> | |
| <i> d. Security audit of network - \$10,000</i> | |
| <i>3. Public Information position (GC-14)</i> | <i>\$ 61,500</i> |
| <i>4. Additional funding for Citizens Emergency Response Team</i> | <i>\$ 1,000</i> |

5. Additional police vehicle	\$ 35,000
6. Greenbelt Volunteer Fire Department and Rescue Squad paramedic training	\$ 5,000
7. Contribution to Anacostia Trails Heritage Area for Heritage Center Fund	\$ 1,000
8. WIBIT inflatable for outdoor pool	\$ 9,500
9. Assessment of splash pad area	\$ 5,000
10. Concrete repairs at pool	\$ 4,000
11. Additional recycling totes – Woodland Hills	\$ 5,000
12. Second dog park – Capital Projects fund	\$ 5,000
13. Add 8 hours/week for Geriatric Case Manager	\$ 16,700
14. Volunteer Coordinator (GC-14)	\$ 61,500
15. Code enforcement abatement fund	\$ 25,000
16. Half time FTE Animal Control Officer (GC-11)	\$ 27,200
17. Security camera at animal shelter	\$ 5,000

Additionally, in Contribution Groups, it was noted that the Arts Center and Friends of New Deal Café Arts have asked for additional funding, \$4,300 and \$1,000 respectively, and the Community Foundation and Soccer Alliance have requested \$10,000 and \$6,000, respectively.

Mayor Jordan, Ms. Davis, Mr. Herling and Ms. Pope reviewed their proposed ideas/changes to the FY 2017 proposed budget. Mayor Jordan also reviewed the ideas/changes that had been submitted by Ms. Mach and Mr. Putens in advance of the meeting.

After considerable discussion, there was general consensus to include the following changes to the proposed FY 2017 budget.

Proposed FY 2017 Revenues	\$27,152,600
Reduced Highway User Revenues	- 25,000
FEMA Reimbursement	<u>100,000</u>
TOTAL Revenues	\$27,227,600

Proposed FY 2017 Expenditures	\$27,133,100
Workers Comp. Insurance Increase	50,000
Economic Development Initiatives	14,000
IT Master Plan – Security Audit	10,000
Additional Funding for CERT	1,000
Concrete Repairs at Pool	4,000
Geriatric Case Manager – Add 4 hrs/week	8,500
Security Cameras at Animal Shelter	5,000
Misc. Grants	
Greenbelt Community Foundation	1,000
Greenbelt Soccer Alliance	<u>1,000</u>
TOTAL Expenditures	\$27,227,600

Mayor Jordan, Ms. Davis and Mr. Roberts suggested the security cameras for the animal shelter be put on hold until the Public Safety Advisory Committee (PSAC) conducts its study of security cameras in the city.

Informational Items

Several informational items were discussed.

The meeting ended at 10:48 p.m.

Respectfully submitted,

*Cindy Murray
City Clerk*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, May 18, 2016.

Mayor Jordan started the meeting at 7:35 p.m. The meeting was held in Room 201 of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts, and Mayor Emmett V. Jordan. Councilmember Leta M. Mach was out of the country.

STAFF PRESENT: Michael McLaughlin, City Manager; John Shay, City Solicitor; Karen Ruff, Associate of the City Solicitor, Celia Craze, Director of Planning & Community Development; Julie McHale, Director of Recreation; Joe McNeal, Assistant Director of Recreation; and Cindy Murray, City Clerk.

Informational Items

Several informational items were discussed.

Executive Session

Ms. Davis moved that Council conduct an Executive Session in accordance with Section 3-305(b)(1), (7) and (8) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland to discuss: 1) a personnel matter; 2) consult with legal counsel regarding an annexation matter; and 3) consult with legal counsel regarding potential litigation. Mr. Herling seconded.

ROLL CALL:	Ms. Davis	-	Yes
	Mr. Herling	-	Yes
	Ms. Mach	-	Absent
	Ms. Pope	-	Yes
	Mr. Putens	-	Yes
	Mr. Roberts	-	No
	Mayor Jordan	-	Yes

Ms. Davis announced that Council would not return to open session following the executive session.

Council moved into executive session at 7:41 p.m.

Respectfully submitted,

Cindy Murray
City Clerk

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, May 25, 2016.

Mayor Jordan started the meeting at 7:40 p.m. The meeting was held in the Library of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Rodney M. Roberts, and Mayor Emmett V. Jordan. Councilmember Edward V. J. Putens was detained at work and arrived at 8:00 p.m.

STAFF PRESENT: None.

Informational Items

Several informational items were discussed.

Executive Session

Ms. Davis moved that Council conduct an Executive Session in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter. Mr. Herling seconded.

ROLL CALL:	Ms. Davis	-	Yes
	Mr. Herling	-	Yes
	Ms. Mach	-	Yes
	Ms. Pope	-	Yes
	Mr. Putens	-	Absent
	Mr. Roberts	-	No
	Mayor Jordan	-	Yes

Ms. Davis announced that Council would not return to open session following the executive session.

Council moved into executive session at 7:42 p.m.

Respectfully submitted,

Emmett V. Jordan
Mayor

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, June 1, 2016, to discuss Council Goals.

Mayor Jordan started the meeting at 7:35 p.m. The meeting was held in Room 201 of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Silke I. Pope was unable to attend due to illness.

STAFF PRESENT WERE: Michael McLaughlin, City Manager, and Cindy Murray, City Clerk.

ALSO PRESENT WERE: Bill Orleans and others.

Mr. McLaughlin explained that following the visioning work done by the City Council and the community in 2008, a pamphlet was created which listed the agreed to eight (8) goals, a brief explanation for each goal, and 3-4 action steps towards the goal. He said six (6) of these goals have continued and been reaffirmed over the years with two (2) new ones added – 1) Economic Development and Sustainability and 2) Provide Excellent Constituent Services. Mr. McLaughlin noted that these are the goals which have been listed/used annually in the budget for the past few years.

Council reviewed the following existing goals and narratives along with suggested revisions provided by Mayor Jordan, Ms. Davis, Mr. Herling and Ms. Mach.

1. Enhance Sense of Community

Since its beginning in 1937, the Greenbelt Community has benefited from a strong sense of community. The presence of an active and involved citizenry, citizen-owned cooperatives and the design of the community all contributed to a strong sense of community that continues to exist today. It is important to nurture this sense of community so that Greenbelt will remain a special place to live, work and play.

After discussion, the following change to the narrative was suggested.

Since its beginning in 1937, Greenbelt has benefited from a strong sense of community. The presence of an active and involved citizenry, citizen-oriented cooperatives, and the design of the City all contribute to the strong sense of community that exists today. It is important to nurture this as we strive to be one, inclusive Greenbelt.

2. Economic Development & Sustainability

The City supports economic development which adds to the community's vibrancy and vitality while preserving its history. Appropriate economic development will attract new residents and businesses, support tax base retention, and contribute to the financial viability of the City.

After discussion, the following changes to the goal and narrative were suggested.

Promote Community & Economic Development

The City supports community and economic development that adds to Greenbelt's vibrancy and vitality while preserving its history. Appropriate community and economic development can attract new businesses and residents, enhance the tax base, and contribute to the fiscal sustainability of the city resulting in a thriving place to live and work.

3. *Improve Transportation Opportunities*

Transportation within a community and easy accessibility to it is key to making a livable community.

After discussion, the following changes to the goal and narrative were suggested.

Improve Connectivity and Accessibility

From its beginning, Greenbelt has emphasized walkable neighborhoods. Providing multi-modal transportation opportunities and easy accessibility are keys to creating and maintaining a livable and thriving community.

4. *Maintain Greenbelt as an Environmentally Proactive Community*

We are all stewards of the environment. Greenbelt, as a community, must do its share to minimize its impact on the environment.

After discussion, the following changes to the goal and narrative were suggested.

Maintain an Environmentally Proactive Community

We are all stewards of the environment. The City must continue to be a leader in creating a sustainable, resilient community that minimizes its impact on the environment.

5. *Improve and Enhance Public Safety*

A safe community makes for a place where people want to live, work, learn and play!

After discussion, the following changes to the goal and narrative were suggested.

Continue to Improve and Enhance Public Safety

Working together, we can provide a safe community for our citizens. A safe community makes for a place where people want to live, work, learn, and play.

6. *Preserve and Enhance Legacy as a Planned Community*

Greenbelt is an important part of the country's history and a model for community planning. It is vital that it continue to thrive for future generations.

After discussion, the following changes to the goal and narrative were suggested.

Preserve Our Planned Community Legacy

Greenbelt – a bold, innovative idea in 1937 – is an important part of this country's history and a model for community planning. It is vital that it continue to thrive and build on this legacy.

7. *Promote Quality of Life Programs*

In its planning and development, Greenbelt offered a better quality of life and opportunities for its residents. Such aspirations must continue to guide programs that the city offers.

After discussion, the following change to the narrative was suggested.

An integral part of Greenbelt's history is the ability of the community to enrich the lives of its residents. Improving the quality of life for all residents - adults, seniors, youth and others with special needs – should guide programs that the city offers.

8. *Provide Excellent Constituent Service*

The City government will provide excellent municipal services to Greenbelt residents and businesses. It will also work on their behalf with other governments and agencies.

After discussion, the following change to the narrative was suggested.

Greenbelt citizens are served by many agencies from our local municipal government to county, state, and national governments as well as agencies providing such services as utilities or communications. The City government will provide excellent municipal services to residents and businesses and work on their behalf with other governments and agencies.

Council also suggested the following new goal and narrative be included.

9. *Improve & Maintain Infrastructure*

The city's infrastructure, including roads, sidewalks, pathways, buildings, technology, parks, playgrounds and more, are maintained at a high standard of quality to meet the needs of residents, businesses, employees and visitors.

Informational Items

Mr. McLaughlin provided an update on the interest expressed by highly regarded executive search firms specializing in assisting local governments recruit a new City Manager. Council requested the scheduling of executive sessions for Council interviews of these firms be included on the agenda of the next meeting.

Mr. Orleans asked and was provided answers regarding the use of an executive search firm.

Several other informational items were discussed.

Executive Session

Ms. Davis moved that Council conduct an Executive Session in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter. Ms. Mach seconded.

ROLL CALL:

<i>Ms. Davis</i>	-	<i>Yes</i>
<i>Mr. Herling</i>	-	<i>Yes</i>
<i>Ms. Mach</i>	-	<i>Yes</i>
<i>Ms. Pope</i>	-	<i>Absent</i>
<i>Mr. Putens</i>	-	<i>Yes</i>
<i>Mr. Roberts</i>	-	<i>No</i>
<i>Mayor Jordan</i>	-	<i>Yes</i>

Ms. Davis noted that Council would not return to open session following the executive session.

Council entered executive session at 9:40 p.m.

Respectfully submitted,

*Cindy Murray
City Clerk*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, June 13, 2016, for the purpose of meeting with the Greenbelt Homes, Incorporated (GHI) Board of Directors.

Mayor Jordan started the meeting at 8:05 p.m. It was held in the Council Room of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts and Mayor Emmett V Jordan.

STAFF PRESENT WERE: Michael P. McLaughlin, City Manager, and Cindy Murray, City Clerk.

ALSO PRESENT WERE: Todd Turner, Prince George's County Council Member; Steve Skolnik, Stefan Brodd, Chuck Hess, Ed James, Stephen Holland, Bill Jones, Aaron Marcavitch and Diana McFadden, GHI Board; Eldon Ralph, GHI General Manager; Kathleen Gallagher, Greenbelt News Review, Bob Snyder, Bill Orleans and others.

Mayor Jordan welcomed everyone.

Mr. Skolnik expressed the appreciation of the Greenbelt Homes, Inc. (GHI) Board of Directors of the good working relationship GHI has with City Council and staff.

County's Newly Enacted Legislation re: CB-49-2015, CB-50-2015, and CB-58-2015: Mr. Skolnik said GHI had sent a letter to the Prince George's County Council voicing its concern regarding this legislation which may have significant effects on common ownership communities such as GHI.

Council Member Turner explained that the reason for the legislation was to provide a way to address complaints from residents of common ownership communities. He said the legislation establishes the Common Ownership Communities Commission for the resolution of disputes.

Mr. Hess expressed concern that GHI didn't learn about the legislation until late in the process. He added that GHI has a longstanding procedure for addressing member complaints which works well.

Mr. Marcavitch asked if there was a possibility that an exception be made to the legislation for GHI. Council Member Turner said he wasn't sure.

Mr. Hess suggested a member of GHI be appointed as a member of the Commission. Council Member Turner suggested GHI send a letter to him and the County Executive with the request. He said the County Executive makes the appointments which are confirmed by the County Council.

Council Member Turner said all the legislation was still a work in progress. He added that a hearing was scheduled later this week and he expects to have more information after the hearing.

Maryland National Capital Park and Planning Commission's Zoning (M-NCPPC) Re-Write Project and its potential impact on Greenbelt/GHI: Mayor Jordan reported that staff has been monitoring the M-NCPPC drafting of the proposed new zoning approach and Council has been briefed twice on the project. He said it is not clear at this time how the new zoning approach will deal with the historic section of Greenbelt but Council and staff have stressed the importance of it.

Ms. Davis provided an overview of the Module 2 Focus Group meeting that she had recently attended.

It was suggested that GHI request a briefing from M-NCPPC staff.

Replacement of Pepco Poles; Trimming of Trees by Pepco: Mayor Jordan reported that Pepco has replaced nearly all the double poles. Mr. McLaughlin said Pepco only completed a small portion of the proposed 2015 work and it is not expected the remainder of that work will be completed. He added that Pepco plans to relook at the 2015 work in three to four years. Mayor Jordan said Pepco's new tree work for 2016 was approved by Council in April.

Repairs to Hamilton Place: Mayor Jordan said the repair of Hamilton Place will occur by the end of July.

Playground Surfacing: Mayor Jordan reported that the shredded rubber surfacing at the 1 court Southway playground will be removed in the next few weeks and replaced with engineered wood fiber (EWF). He said the City has additional funds (\$60,000+/-) to begin removal and replacement of the shredded rubber surfacing at the other eight (8) privately owned playgrounds covered by the Playground Agreement. GHI has two (2) such playgrounds (7 court Southway and 2 court Research).

Mr. Skolnik said GHI has discussed the surfacing options and recommends EWF surfacing be installed at both playgrounds.

Resolution of Significant Rights-of-Way Issues: Mr. Skolnik said GHI and City staff have been continuing to work at resolving these issues and they are now waiting on information from a surveyor.

Proposed City/GHI Partnership re: Pilot Project on Hoarding: Mayor Jordan said a grant has been filed with the Greenbelt Community Foundation for funding of this project. Mr. McLaughlin said CARES staff is ready to proceed with the project if the grant is approved.

Status of GHI's Home Improvement Program: Mr. Skolnik said GHI is now working on its five year Home Improvement Program that includes the replacement of windows, doors, siding and baseboard heaters as well as improvements to crawl spaces. He said one-fifth of all units (326 homes) will be done each year.

Number of Rentals, Vacant GHI homes; Resale trends: Mr. Skolnik reported that GHI currently has approximately ten (10) rental units and 58 units for sale. He noted that eight (8) sales contracts are pending.

Mr. Skolnik said there are 15 vacant units and the majority of these were in the process of estate closure. He said there were a few units in the foreclosure process.

Council thanked the GHI representatives for attending.

Council Reports

Ms. Davis reported on her attendance at the following events: County Council Member Turner's Senior Luncheon, Senator Cardin's visit to the Greenbelt American Legion Post 136 and the Greenbelt Intergenerational Volunteer Exchange Service annual meeting.

The meeting ended at 10:15 p.m.

Respectfully submitted,

*Cindy Murray
City Clerk*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Tuesday, June 21, 2016.

Mayor Jordan started the meeting at 7:34 p.m. The meeting was held in the Council Room of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WAS: Michael McLaughlin, City Manager.

Executive Session

Ms. Davis moved that Council conduct an Executive Session in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter. Mr. Herling seconded.

<i>ROLL CALL:</i>	<i>Ms. Davis</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Herling</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Mach</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Pope</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Putens</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Roberts</i>	<i>-</i>	<i>No</i>
	<i>Mayor Jordan</i>	<i>-</i>	<i>Yes</i>

Ms. Davis announced that Council would not return to open session following the executive session.

Council moved into Executive Session at 7:35 p.m.

Respectfully submitted,

*Michael McLaughlin
City Manager*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, July 6, 2016, on the WSSC Sewer Line Rehabilitation In-Stream Project.

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held in Room 201 of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Michael McLaughlin, City Manager; Terri Hruby, Assistant Director of Planning; Shaniya Lashley-Mullen, Administrative Assistant; and Cindy Murray, City Clerk.

ALSO PRESENT WERE: April Wilt and Matthew Campbell, Washington Suburban Sanitary Commission, and others.

Ms. Wilt explained that as part of the Washington Suburban Sanitary Commission (WSSC) Sewer Repair, Replacement and Rehabilitation (SR3) Program, sewer line rehabilitation work will be done throughout the City. She said part of the project consists of in-stream rehabilitation work on a portion of Still Creek just off of the entrance road to the Hanover Apartments.

Ms. Hruby said during the staff review of the project permits, staff thought the project was significant enough to bring it to Council for a briefing. She advised that staff views the project as preemptive sewer line maintenance to avoid the possibility of having an emergency situation. Ms. Hruby added representatives from Friends of Still Creek (FOSC) have also been briefed on the project.

Ms. Wilt reviewed the details of the stream restoration project which will help control erosion along the stream banks and regulate water flows and elevations so that they are conducive to the aquatic species. Mr. Campbell said one part of the stream will need to be realigned and the flow of the original stream will be recreated. He said many trees in this section have been undercut by the stream and the slope will be regraded.

Mr. Campbell said the staging area for the project will be on the east side of the stream. In response to a question from Ms. Davis, Ms. Wilt said WSSC will take efforts to minimize any impacts the construction equipment may cause to the area and if necessary, repair any areas damaged.

Mr. Roberts asked if WSSC could address the stream erosion problem further upstream. Mr. Campbell said no because it is not WSSC property. Ms. Hruby advised that FOSC recognizes that stream stabilization work needs to be done in that location and they have been focusing their attention to address the problem.

Ms. Davis asked about the guarantee of replanted trees. Mr. Campbell said contractors have a one-year maintenance responsibility. Ms. Davis expressed concern that trees will die after that one year time period and suggested WSSC look into extending the warranty period. Ms. Hruby said that a one-year maintenance term is typical.

Ms. Davis asked about noise from the project. Ms. Wilt said there will be some noise from the delivery of rock, etc., but said work would not begin until 8:00 a.m. Ms. Hruby added that all work will be in compliance with the City's noise permit ordinance.

Mr. Roberts questioned the age of the existing pipe. Mr. Campbell estimated the pipe had been in place since the 1950's or 1960's.

Mr. Campbell reviewed the tree restoration work and said WSSC will include the city's input on tree species. Mayor Jordan and Ms. Davis mentioned that the Advisory Committee on Trees may be of assistance.

Ms. Pope asked when the project will begin. Ms. Wilt said work should be able to start within the next month. Ms. Hruby said a preconstruction meeting will be scheduled and a City Inspector will be assigned to monitor the project.

Mr. Campbell said emergency contact information will be included with the permit posting for the project.

Informational Items

Ms. Mach said the National League of Cities Human Development Committee had discussed the idea of the 13th Amendment/Freedom Day Holiday to recognize when slavery actually ended in the United States. She suggested the idea be referred to the Community Relations Advisory Board for consideration. After discussion, Council requested the referral to CRAB be included on the consent agenda of the next meeting.

Several other informational items were discussed.

Executive Session

Ms. Davis moved that Council conduct an Executive Session in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter. Mr. Herling seconded.

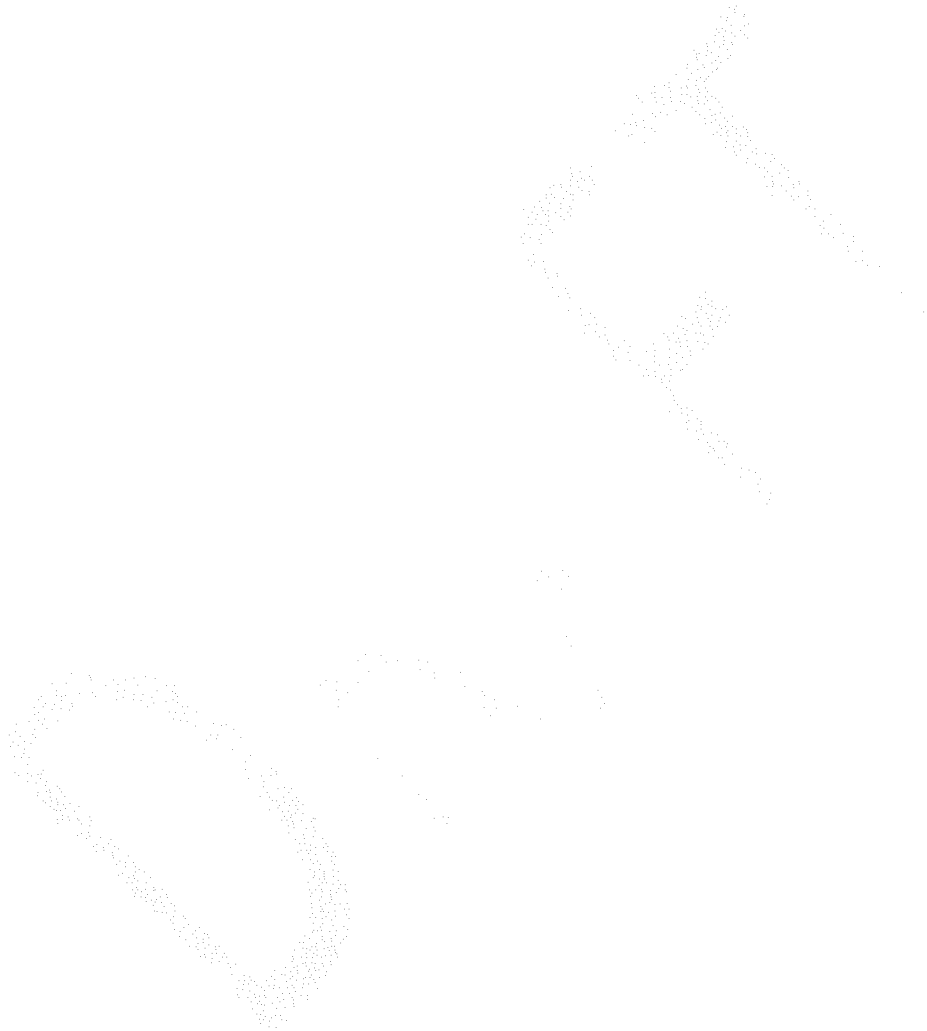
ROLL CALL:	Ms. Davis	-	Yes
	Mr. Herling	-	Yes
	Ms. Mach	-	Yes
	Ms. Pope	-	Yes
	Mr. Putens	-	Yes
	Mr. Roberts	-	No
	Mayor Jordan	-	Yes

Ms. Davis announced that Council would not return to open session following the executive session.

Council moved into Executive Session at 8:45 p.m.

Respectfully submitted,

*Cindy Murray
City Clerk*



WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, August 31, 2016, for the purpose of discussing the proposed recognition and contribution group policy.

Mayor Jordan started the meeting at 8:05p.m. It was held in the Multi-Purpose Room of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts and Mayor Emmett V Jordan.

STAFF PRESENT WERE: Michael P. McLaughlin, City Manager; Julie McHale, Director of Recreation; Greg Varda, Assistant Director of Recreation; Nicole DeWald, Arts Supervisor; Andrew Phelan, Recreation Coordinator II and David E. Moran, Assistant City Manager.

ALSO PRESENT WERE: John Drago, Arts Advisory Board; Lola Skolnik, Park & Recreation Advisory Board; Marc Siegel, Park & Recreation Advisory Board; Betty Sonneveldt, Park & Recreation Advisory Board; Sandy Irving, Greenbelt Arts Center; Jennifer Ward, Swim Team; Charlette Wilson, Arts Advisory Board; Linda & Kelly Ivy, Jake Chesnut, Bill Orleans and Kathleen Gallagher, News Review.

Mayor Jordan discussed the prior work session on July 25, 2016.

Mr. Varda presented the Power Point from the prior work session.

Mayor Jordan believed the former process was confusing and the new process was clearer. He asked if groups could obtain both operating and project grants. Ms. DeWald clarified that a group can only submit one application, but that the operating grant can include project expenses.

Mayor Jordan requested that a non-advisory group member be included in the review panel.

Ms. Davis asked that someone review the amendments. Ms. DeWald reviewed each of the amendments where there was consensus (see 8/22 Memo).

There was discussion of eligibility for political groups. There was clarification that partisan political activities, candidate support, etc. were ineligible for funding. Groups that do advocacy or policy work would be eligible.

Ms. Davis clarified that non-classified employees could serve on organization boards and that Council members are not classified employees. Mr. Putens noted that some Council members serve on their homeowner association boards and didn't see a problem. It was noted that if a group receives a large funding amount there could be a conflict.

Under complementary services, Mr. Putens expressed concern about the conflict with City provided services and cited Greenbelt Soccer Alliance as an example. Ms. Davis noted that sometimes an existing group gets complacent and a new group might challenge the established

group. Ms. Mach did not want to make value judgments. She wanted the review panel to make this decision where funding was involved. Ms. Pope wanted a fair process.

Mr. Varda noted there were some constraints and cited basketball and the lack of gym time as an example. Mr. Putens wanted Council to be made aware of any potential conflicts. Ms. Pope also wanted notification to Council. Mr. Herling indicated there are practical concerns. He encouraged collaboration with existing organizations.

Mr. McLaughlin suggested using more positive language under Complementary Services. Ms. Davis believed that the Policy needed to state that facilities, resources and parks were limited. Mr. Roberts agreed that the City has limited resources.

Ms. Mach asked if all of the panel would be scoring. Ms. DeWald responded yes. Ms. Davis wanted a representative from GreenAces included on the panel.

Mayor Jordan favored inclusion of an at-large seat with a panel member who was not on an advisory board. Mr. Herling was open to a non-advisory member and liked the variety on the panel. Mr. Putens liked the idea of a non-board at-large member. Ms. Davis expressed concern about someone with a hidden agenda. Ms. Mach asked about education of the grant review panel. Ms. DeWald reported staff was looking at other models and envisioned a panelist handbook.

Ms. Davis stated the current contribution group process was stagnant and there needed to be a change.

Mayor Jordan indicated that some folks consider the City's current process as insular.

Ms. Sonneveldt questioned how long a group could receive an operating grant before they would be denied. She believed this was adding a whole new level to the grant process. She wondered how new groups would be notified about the new process.

Ms. Skolnik noted that the Park & Recreation Advisory Board (PRAB) had not discussed the policy. She appreciated the effort and thought put in to the recommended policy. Ms. Skolnik noted the 501c3 process was stringent and would be more restrictive. She expressed frustration that PRAB's recommendations haven't been followed in the past and hoped they would be followed under this new process.

Ms. Skolnik noted the application asked for the percentage of Greenbelt residents. She believed this criteria had not been applied in the past.

Ms. Davis stated it was to a group's benefit to obtain 501c3 status and thereby make their donations tax deductible.

Mr. Putens indicated that this was still City taxpayer money and the residency requirement needed to be stressed.

Mr. Siegel expressed concern that PRAB had not had an opportunity to review the draft policy. He also stressed the need for Council to follow whatever standards it sets.

Mr. Herling supported training to help these volunteer groups become more effective.

Ms. Ivy believed it was good to provide a written document that outlined fundraising opportunities and avenues in Greenbelt. She believed such a document should be provided at every step of the process. Council liked this idea.

Mr. Orleans was glad the meetings of the review panel would be open to the public.

Ms. Davis asked that the policy clarify that any items purchased by the City belong to the City.

Mr. Putens wanted the scoring rubric to contain very clear criteria.

Information Items

Mr. Putens reported on vandalism in Greenbrook Estates. He also reported a tree limb down on Ora Glen Drive.

Ms. Mach announced that the Advisory Committee on Education was concerned about the number of Greenbelt students attending Berwyn Heights Elementary.

Ms. Pope reported a problem on the asphalt ramp from Edmonston Road to Kenilworth Avenue. She also reported a school bus that picks up a handicapped student in the morning which blocks Lakecrest Drive causing traffic to back up.

Ms. Davis requested that City Solicitor review the New Deal Café letter.

The meeting ended at 10:10 p.m.

Respectfully submitted,

*David E. Moran
Assistant City Manager*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, September 7, 2016.

Mayor Jordan started the meeting at 8:02 p.m. The meeting was held in Room 201 of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Michael McLaughlin, City Manager; Karen Ruff, Associate to the City Solicitor; Jeffrey Williams, City Treasurer; and Cindy Murray, City Clerk.

Informational Items

Several informational items were discussed.

Executive Session

Ms. Davis moved that Council conduct an Executive Session in accordance with Section 3-305(b)(4) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland to discuss a matter concerning a business relocation. Mr. Herling seconded.

<i>ROLL CALL:</i>	<i>Ms. Davis</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Herling</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Mach</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Pope</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Putens</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Roberts</i>	<i>-</i>	<i>No</i>
	<i>Mayor Jordan</i>	<i>-</i>	<i>Yes</i>

Ms. Davis announced that Council would not return to open session following the executive session.

Council moved into Executive Session at 8:07 p.m.

Respectfully submitted,

*Cindy Murray
City Clerk*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, September 14, 2016, to receive a City Manager Update and discuss Capital Projects.

Mayor Jordan started the meeting at 8:05 p.m. The meeting was held in the Multipurpose Room of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Michael McLaughlin, City Manager, Jeffrey Williams, City Treasurer and David Moran Assistant City Manager.

ALSO PRESENT WERE: Eileen Knoll, Jessie Meltzer, Laura Kressler, Kris White, Eric Olson, Carol Drees, Diane Ronchi, Charlene Backstrom, Ashley O'Connor and Diane Oberg, Greenbelt News Review

Preliminary End of Year Report

Mr. Williams indicated that FY 2016 went well except for real estate abatements. He reported that expenditures were \$100,000 less than budgeted. Mr. Williams noted that business abatements usually fell in the 3rd year of a triennial assessment.

Mr. Williams stated that the FY 2016 Budget for abatements was \$300,000 and when the FY 2017 Budget was presented in March, there were \$180,000 in abatements. He noted that \$1,200,000 in abatements were granted in the final quarter.

Ms. Pope stated that Council was taken aback by the large abatement and indicated the City should have been notified by the State. Mayor Jordan asked if the City was notified about this abatement. Mr. McLaughlin responded that the City receives a report from the State Department of Assessments and Taxation (SDAT) periodically.

Mr. Roberts asked for further information about the large Franklin Park abatement. Mr. Williams indicated it was based on a 2013 filing when they were renovating buildings and those units were not generating revenue.

Mr. Williams reviewed the revenues for FY 2016. He reported income tax was higher, as well as hotel/motel tax. Mr. Herling noted there would be revenue from the new hotel near Greenway Center. Ms. Davis hoped we would begin capturing revenue from online providers such as Airbnb.

Mayor Jordan asked about permitting revenue. Mr. Williams responded that sometimes these revenues don't materialize. Mr. Williams noted that Recreation revenues were up, largely due to Greenbelt Kids. He indicated that speed camera and red light camera revenues were leveling off.

Mayor Jordan asked about expenditures in the Recreation and Public Works accounts. Mr. McLaughlin responded that in Recreation, additional camp staff was hired. He indicated that in Public Works, there was a long term illness and a third person was hired.

Mr. Roberts asked about salary savings for vehicle maintenance staff. He believed the City could have fixed a 7 year old truck that was replaced if it had better mechanics. He encouraged staff to re-think this practice.

Mr. McLaughlin summarized that the City took a hit but could absorb it due to the fund balance.

Ms. Davis asked about the abatement number budgeted for FY 2017. Mr. McLaughlin responded it was \$250,000.

FY 2017 Notes to Date

Mr. McLaughlin indicated that so far things were on budget, but the City had not yet received property tax revenues.

Capital Projects Update and FY 2017 Plan

Mayor Jordan noted there were folks in the audience who wanted to hear about the dog park. Mr. McLaughlin noted there was \$5,000 in FY 16 which was not spent.

Ms. Pope stated that she was trying to put money in the Budget for a second dog park. Mr. Herling asked about the cost for the original dog park. Mr. McLaughlin responded it was about \$7,000.

There was considerable discussion about the dog park. It was noted preliminary cost estimates ranged from \$15,000-\$25,000 and the cost was dependent on location and amenities provided.

Ms. Davis and Ms. Mach favored the Parcel 7 – Ivy Lane site. Ms. Davis and Mayor Jordan liked the Northway site. Ms. Pope believed St. Hugh's playground site was a central location and that size of the playground could be reduced. Ms. Davis indicated that Franklin Park was looking at a dog park. Mr. Roberts wanted to consider the area adjacent to the Aquatic & Fitness Center (former site of candy cane city playground). Mayor Jordan and Ms. Mach also liked this location.

There was a request that the City consider accommodations for special needs dogs. A dog park user noted her dog was afraid of other dogs and she requested a time when she could reserve the park for her dog to be alone.

Mr. Herling believed the City needed a space roughly the same as the current dog park.

Ms. Ronchi noted that she uses the park every day. She indicated some small dogs are scared by larger dogs and too many dogs. Ms. Ronchi observed that most owners were respectful.

Ms. Knoll stated that when designing a dog park: bigger is better, trees are preferred, and that water and lighting were also needed. Ms. White liked the Ivy Lane site because of its proximity to the Animal Shelter. Dr. Kressler noted there would always be community concerns regardless of where you locate the dog park. Ms. White also liked the Ridge Road location. Ms. Knoll believed the Ivy Lane site would be the least contentious for the neighbors.

Ms. Davis believed the Northway site was too isolated. She liked the candy cane city site and hoped the City could narrow the list and develop cost estimates for a small number of sites.

Mr. Roberts liked the Ridge Road site. He believed the Parcel 7 – Ivy Lane site would be contentious and thought it was too small.

Ms. White asked about the use of the Parcel 7 - Lastner Lane location. Ms. Mach responded this was currently used as an informal play area.

Council directed staff to further research and provide more detailed cost estimates for four locations: Parcel 7 – Ivy Lane, Ridge Road opposite 101-105 Ridge, St Hugh's and Candy Cane City site.

Capital Project updates – Mayor Jordan wanted to see progress on the bus stop accessibility project and gateway signage, the latter particularly for the 80th anniversary year. There was support for installing or repairing a bus shelter and use the balance of funds to begin implementing the Bus Stop Accessibility Study. There was support to make the bus stop at Hanover and Mandan handicap accessible. Mayor Jordan expressed that he was comfortable with staff proceeding with the study recommendations.

Ms. Davis indicated a need to move forward on replacing the heating and air conditioning system at the Theatre. This will be placed on the agenda of a future work session with the Friends of the Greenbelt Theatre.

Ms. Mach raised the Roosevelt Center drinking fountain [listed as an un-programmed project]. With the Tap-It program now promoted in the area, Council expressed support for removing this project from the list. Ms. Pope suggested the Tap-It program be promoted more.

Mayor Jordan suggested implementing gender neutral bathrooms in city facilities.

Renter's Tax Credit

Mr. Moran briefed Council on the State and County programs. Mayor Pro Tem Davis suggested the City proceed on implementing a City program. Other Council members supported the idea as well.

Council Actions Request (CAR) Report

Council reviewed the CAR Report. Mr. McLaughlin agreed to look into 2010-32. Council asked to move up 2011-9.

Ms. Pope asked about 2015-27. Mr. Moran responded that staff had the recommendations and it was a workload issue. Mr. McLaughlin agreed to check into 2014-14.

Mayor Jordan suggested a process for bringing closure to certain issues by placing something on consent. Mr. Roberts was opposed to dealing stuff by consent.

Community Questionnaire Results

Mr. Moran provided a brief review of the results of the 2015 community questionnaire.

Informational Items

Mr. Herling advised that he and Ms. Pope attended a documentary on fracking. He also attended a meeting on the MARC Camden Line. Ms. Davis attended a focus group on Module 3 of the proposed zoning rewrite.

The meeting ended at 10:45 p.m.

Respectfully Submitted,

*David E. Moran
Assistant City Manager*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, September 19, 2016, to meet with the County Executive.

Mayor Jordan started the meeting at 7:33 p.m. The meeting was held in the Council Room of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Konrad E. Herling was ill and unable to attend.

STAFF PRESENT WERE: Michael McLaughlin, City Manager, and Cindy Murray, City Clerk.

ALSO PRESENT WERE: Todd Turner, Prince George's County Council Member; Beatrice Tignor, Prince George's County Municipal Liaison; Aaron Markovitch, Anacostia Trails Heritage Area; Bill Orleans, Colin Byrd, Michael Hartman, Laura Kressler and others. Rushern Baker, County Executive, arrived at 8:05 p.m.

County Council Member Turner provided an update on the start of the Fall Legislative Session. He said County Council had met with Kevin Maxwell, Prince George's County School System (PGCPS) Chief Executive Officer (CEO), as well as the Chair and Vice-Chair of the School Board today regarding the Head Start Program and school safety issues. Council Member Turner reported that while the federal Head Start grant had been suspended for PGCPS, the Head Start program is still functioning in the county through a third-party group because of actions taken by the school system.

Mr. Putens asked about the role of the County School Board. Dr. Tignor explained that the role of the County School Board is to oversee the school system budget and determine the policies to be implemented by the CEO. She said the CEO is hired by the County Executive.

In response to a question from Ms. Davis, Council Member Turner explained that the County Council is considering a charter amendment that would add two at-large seats to the Council. He said if this is approved by the County Council, the charter amendment can be included on the ballot this year.

County Executive Baker arrived at this time.

Mr. Baker thanked Council for being part of the efforts to attract the new Federal Bureau of Investigation Headquarters to the county. He reported on economic development activities in the Bowie, Suitland and New Carrollton areas, as well as the MGM National Harbor Resort and the new Regional Medical Center in Largo. Mr. Baker said the commercial tax base has grown which has eased the county budget deficit. He also mentioned that the county police continue to work well with municipal police agencies and the crime rate in the County is decreasing.

Mr. Baker stressed the need to make sure children are safe and getting a quality education in PGCPS. He said that while the school system has made a lot of progress in recent years, there is still more work to do. Mr. Baker reported that specialized language and arts programs are attracting more students back to the public school system.

Mayor Jordan expressed concern about the reduction in late night service for Metro. Mr. Baker said the County has the same concern and noted the importance of safe and dependable public transportation service to the entire area for the residents and for the local economy. He said the concerns need to be taken to the State legislators.

Mayor Jordan asked how Greenbelt residents can be appointed to County Boards and Commissions. Mr. Baker said residents can submit applications or Council can submit the name(s) of individuals they recommend be considered for appointment to Dr. Tignor. He said he would provide the City with a list of boards and commissions.

Council Member Turner said information on County Boards and Commissions was available on the county website. Ms. Davis suggested a link directly to this information be included on the city website. She also suggested that Council Member Turner include board and commissions information in his newsletter to residents. Council Member Turner said he can arrange for a county representative to come to the city and speak with any residents who may be interested.

There was discussion about the need for affordable housing options in the city and county. Mayor Jordan said the city has a legacy of providing a diversity of affordable housing options as well as a good quality of life. Mr. Baker commended the city on its legacy and said continuing to maintain affordable housing options in the county is one of his biggest concerns. He added that maintaining affordable housing options will not happen without efforts from both the city and the county.

Ms. Davis mentioned the Housing Affordability Study prepared by Mary Kolar, the city's Maryland Municipal League Intern. Mr. Baker requested a copy of the report be sent to his office.

Ms. Davis said there was currently no county law that prohibited landlords from refusing to rent to potential tenants solely based on their payment with a federal housing subsidy. Mr. Baker said most rentals in the county accept subsidies but added that he will check into the situation.

Mayor Jordan asked about the Zoning Rewrite Project. Mr. Baker noted the importance of this project with the county changing to a more urban area. Council Member Turner agreed, noting the current Code did not serve the county and/or residents very well.

Ms. Mach expressed Council's concern and frustration regarding children residing in Greenbelt Station being assigned to attend Berwyn Heights Elementary School and Parkdale High School. She stressed the importance to Council, as well as the commitment made by the county many years ago, that all children residing in the city attend city schools.

Ms. Davis mentioned the Advisory Committee on Education supports Greenbelt schools with its grants to educators program, awards for outstanding educators and students, funding of after-school Science and Reading clubs and funding a School Resource Officer. She said taxpayer money is used to fund these programs and the students in Greenbelt Station attending schools outside the city are not able to benefit from them.

Mayor Jordan said Council has brought this concern to the attention of Council Member Turner and Mr. Baker previously and had met with Dr. Maxwell as well as representatives from the

County Department of Pupil Accounting and School Boundaries. Mr. Baker and Dr. Tignor said they will discuss the concern with Dr. Maxwell.

Mayor Jordan mentioned the Greenbelt Lake Forebay Dredging Project and the positive impact it will have on the environment. Mr. McLaughlin said the project is about 50% complete.

Council Member Turner said funding for road paving in the county had been increased this fiscal year and the Department of Public Works and Transportation is in the process of identifying the roads in greatest need of repaving. He noted that because of the shortfall of funding from the gasoline sales tax, the State was scaling back on some proposed projects included in the Consolidated Transportation Program.

Mr. McLaughlin thanked Council Member Turner and Mr. Baker for their support in securing state Youth Service Bureau funding for Greenbelt CARES.

Ms. Pope thanked Council Member Turner and Mr. Baker for their participation in the National League of Cities Small Cities Steering Committee meeting held in Greenbelt in July.

Mr. Orleans said that the County needs to improve its transportation services to better accommodate disabled individuals and those in need of special services.

Mr. Byrd commented on recent incidents in PGCPs. He also requested the County Council adopt an ordinance to prevent income discrimination.

Council thanked Council Member Turner and Mr. Baker for attending.

Council Reports

Ms. Mach reported on her attendance at the Metropolitan Washington Air Quality Committee meeting.

Ms. Davis reported on her attendance at the Maryland Municipal League Legislative Committee meeting and the Zoning Ordinance Rewrite Focus Group meeting.

The meeting ended at 10:36 p.m.

Respectfully Submitted,

*Cindy Murray
City Clerk*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, September 21, 2016, to discuss Bikeshare Feasibility and Friends of Greenbelt Museum Capital Campaign.

Mayor Jordan started the meeting at 7:35p.m. The meeting was held in the Multipurpose Room of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Konrad E. Herling was ill and unable to attend.

STAFF PRESENT WERE: Michael McLaughlin, City Manager; David Moran Assistant City Manager; and Celia Craze, Director of Planning and Community Development and Megan Searing Young, Museum Director.

ALSO PRESENT WERE: Victor Weissberg and Karyn McAlister, Prince George's County Department of Public Works & Transportation (DPWT) and Fred Shaffer, Prince George's Planning Department, Eric Norwood and Bill Orleans. Jen Ruffner and Pamela Gregory, Friends of the Greenbelt Museum (FOGM) were present for the second topic.

Bikeshare Feasibility

Mr. Shaffer described the background on the funding of this study. He presented a power point presentation. He stressed the desire to tie into the larger regional bikeshare network such as Capital Bikeshare and the University of Maryland mBike system. There was discussion about funding opportunities and grants as a way to fund the infrastructure costs.

There was discussion of who would own the bikeshare equipment. Toole Design Group recommended County ownership of the infrastructure and a contract with the operator (such as Capital Bikeshare) to maintain the bikes and equipment. Mr. Roberts favored City ownership of the bikes and stations located on City property.

DPWT expects to request funds in the County's FY 18 Budget. A cost estimate of \$10 million over 5 years was cited and it was noted that memberships/bike rental fees would only cover 50% of operating costs. Ms. Davis asked if they were expecting a City contribution. Mr. Weissberg responded that was not the assumption.

Ms. Davis asked about using electric assisted bikes. Mr. Shaffer responded that these were being explored and other jurisdictions were starting to implement these.

Mayor Jordan asked about the programs in Bethesda. He compared the National Institutes of Health to NASA Goddard as examples of large employers where bikeshare programs might do well.

Mr. Putens questioned how vendors were vetted and expressed concern about their viability over time.

Ms. Mach expressed support for a regional system. Ms. McAlister responded this is the beauty of the system – a person could check out a bike in Greenbelt and drop it off in DC, Montgomery County or Northern Virginia.

Mr. Roberts asked if there were any plans for lighter bikes that people would ride for touring. Mr. Shaffer agreed to check into this.

Mayor Jordan expressed concern about the lack of helmets and noted inexperienced riders might be using the system.

Mr. Roberts asked about joining the program. Mr. Shaffer discussed various options. He suggested providing a free helmet upon registration.

Mr. Orleans encouraged the County to include bikes for riders with special needs. He also suggested use of the Montgomery County payment model.

Friends of Greenbelt Museum (FOGM) Capital Campaign for 10-A Renovations

Mayor Jordan asked if FOGM was using a consultant for the campaign. Ms. Ruffner responded no they were doing it themselves.

Ms. Ruffner explained that the living room would be the main area to replace the garage. She indicated the second floor would be used for offices and a research room.

Mayor Jordan asked about changes to the floor plan. Ms. Ruffner responded that there wouldn't be structural changes, but funds would be used for treatments and the hiring of designers.

Ms. Ruffner described the proposal. She noted the Board had committed to a give/get program, whereby Board Members were required to contribute at certain levels. Ms. Ruffner reported on the \$50,000 Maryland Heritage Area Authority grant and the Community Foundation grant.

Ms. Ruffner described the naming opportunity proposal. She noted it was a time limited (20 years) opportunity. There would be a contract adhering to industry standards.

Ms. Davis supported the naming opportunity for interior areas, but expressed concern about naming outdoor areas.

Mr. Moran noted the City did not have a prohibition on naming spaces and described the current practice related to memorialization. He stated that the Friends of the Greenbelt Theatre (FOGT) were considering a similar proposal for renovation of the auditorium.

Mr. Roberts expressed concern about people wanting to name rooms in City buildings. He encouraged FOGM to take ownership of 10-A and then they would not need the City's permission for this program.

Mayor Jordan believed the City needed to approve the program. He encouraged tasteful plaques. He asked about the 20 year term. Ms. Gregory stated the FOGM Board had discussed this term length and indicated it was consistent with other naming program used elsewhere.

Ms. Mach suggested the City did need a gift acceptance policy that limited these opportunities to FOGT and FOGM

Mr. Putens understood the concerns by Mr. Roberts. He believed these facilities needed to be a City owned.

Ms. Davis noted there was not an opportunity to name the whole Museum. She did not want this extended to 10-B. She liked the 20 year time frame.

Mr. Roberts encouraged FOGM to keep in mind that City Councils change and the support from the City for the Museum could change.

Mayor Jordan reiterated his desire for tasteful recognition, coordination with Greenbelt Homes Inc. and City approval of the language.

Ms. Davis asked about the office space at the Community Center. Megan responded that FOGM was vacating that space.

Mr. Roberts was concerned that any original historic elements of the building be maintained.

Mr. McLaughlin believed FOGM and the City needed to work together to address the policy issues. He also recommended staff craft a city-wide policy to try and address FOGT and other future naming needs.

Ms. Ruffner indicated that FOGM hoped to get the policy sooner rather than later.

Mr. Orleans requested clarification on the next steps. Mayor Jordan responded that a policy proposal and documents would return to Council at a future regular meeting.

Informational Items

Mayor Jordan believed Wednesday's session should be used to discuss the Organizational Study and Goals.

Mr. Roberts expressed concern about excessive use of mulch (6 inches) on City trees and reported two citizen concerns at Labor Day.

The meeting ended at 10:05p.m.

Respectfully Submitted,

*David E. Moran
Assistant City Manager*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, October 5, 2016, to receive a briefing on Module 3 of the Prince George's County Zoning Ordinance Rewrite and Subdivision Regulations.

Mayor Jordan started the meeting at 8:10 p.m. The meeting was held in Room 201 of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Michael McLaughlin, City Manager; Celia Craze, Director of Planning and Community Development; and Cindy Murray, City Clerk.

ALSO PRESENT WERE: Chad Williams and Brian Barnett-Woods, Maryland National Capital Park and Planning Commission; Kathleen Gallagher, News Review; Kap Kapastin, Quantum Corporation; Nathaniel Foreman, O'Malley, Miles, Nylan & Gilmore; Brian Almquist, Molly Lester, Bill Orleans, and others.

Chad Williams presented a PowerPoint presentation on the Maryland National Capital Park and Planning Commission's (M-NCPPC) Zoning Rewrite process. He noted the key themes of the Zoning Rewrite were to: 1) make the regulations more user-friendly and streamlined; 2) modernize, simplify, and consolidate zones and zone regulations; 3) implement key goals, policies, and strategies of Plan Prince George's 2035; and 4) modernize the regulations and incorporate best practices.

He summarized the highlights of Module 3 which consolidates and clarifies development review procedures to: 1) make it easier to achieve high quality development/jobs; 2) makes process more efficient and certain; and 3) provides more flexibility to support desired redevelopment. He noted that Module 3 strengthens opportunities for early and meaningful public involvement and provides for consolidated/standardized review procedures.

Mr. Williams described the specific procedural review requirements and decision standards that are unique to each type of development application. He said the current conceptual and detailed site plans would be consolidated into one site plan procedure with two tiers: 1) Minor – which is decided by the Planning Director, appealable to the Planning Board and then to the District Council; and 2) Major – which are decided by the Planning Board, appealable to the District Council. Mr. Williams reviewed the major and minor adjustments procedure (currently called "departures"), with the Planning Director deciding minor adjustments (appealable to the Planning Board) and the Planning Board deciding major adjustments (appealable to the Circuit Court). He also reported on nonconformities, including uses, structures, lots of record, signs and sign features.

Mr. Williams said following the review of Module 3, the new code will be tested to ensure that the proposed process makes it easy to approve the kind of development supported by Plan 2035 and difficult to approve development not supported by Plan 2035. He noted that Beltway Plaza had been chosen as one of the test sites.

Ms. Craze said Planning staff has completed its review of Module 3 and was very pleased overall with the content and organization. She advised that procedures for the administration of

the zoning ordinance are described for every type of zoning and subdivision application in a flow chart, which is very easy to understand. In addition, procedures have been standardized so the same basic procedure applies to equivalent zoning application. She noted that this is a significant improvement over the existing zoning ordinance. Ms. Craze added that the subdivision regulations are simplified, easily described, and are standardized.

Ms. Craze said some of the same concerns staff has expressed with Modules 1 and 2 are repeated for Module 3, including municipal authority missing at critical points. She advised that staff was very pleased that the municipal authority over variances and departures (now called adjustments) is continued.

She reviewed the following major concerns/questions/issues identified during Planning staff's review of Module 3 and the Subdivision Regulations:

- 1. The city's authority over variances and departures (now adjustments) continues. Clarification is needed on whether the city's enabling legislation will need revision as a result of new limitations on variances and adjustments.*
- 2. There should be an appeal process with all zoning applications. This is not reflected in the document.*
- 3. The threshold between a Major and Minor site plan is too great. Minor site plans as proposed would be considered major projects in most communities. The review and decision of such projects should not be relegated to an administrative process which is invisible to the public and cities. Minor reviews would also be reviewed by M-NCPCC plan reviewers, if current staffing organization continues. This would mean that community planners would have no opportunity to review such projects, which is not desirable.*
- 4. In streamlining many types of review by making them administrative, the public's ability to be aware of proposed development, to comment and to have appeal opportunity are not available. Streamlining the development review process has value, but such streamlining should not be at the expense of the public's right to know what is going on in the development world.*
- 5. There is inadequate time for municipalities to review, consider and comment on development applications. Module 3 is silent in many areas where time frames were previously set forth, and the review process needs to be more explicitly addressed and provided for in the administrative procedures.*
- 6. Appropriate references to municipalities should be made.*
- 7. Fee-in-lieu payments for recreation facilities need to be paid directly to the cities not within the Metropolitan District.*
- 8. As was described in the comments for Module 2, traffic calming should not be a function of the development review process, since it relates to right-of-way management under the authority of another department or governmental entity.*

Mr. Williams said comments on Module 3 are being requested by November 1st but any comments received after that date will still be accepted. Ms. Craze advised that the City letter with comments is tentatively scheduled to be on Council's agenda for approval at the October 24, 2016, meeting.

In response to a question from Mr. Putens, Ms. Craze explained that once the Zoning Rewrite goes to legislation, public hearings will be held and comments will be heard by County Council.

Mr. Kapastin, Quantum Management, said he was unaware that Beltway Plaza had been chosen as a test site until tonight's meeting.

Molly Lester, 6-M Hillside Road, asked about the protection of historic areas. Mr. Williams said he was consulting with Ms. Craze on this designation.

Mayor Jordan asked if the Zoning Rewrite would be presented at a Prince George's County Municipal Association (PGCMA) meeting. Mr. Williams said he has been trying to get a presentation scheduled for the past two years with PGCMA but had been unsuccessful thus far. He said he will continue reaching out to PGCMA.

Ms. Craze said she was meeting with Planning Department staff from the Cities of Bowie and College Park tomorrow to discuss the Zoning Rewrite.

Informational Items

Several informational items were discussed.

The meeting ended at 10:30 p.m.

Respectfully Submitted,

*Cindy Murray
City Clerk*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, October 19, 2016, to meet with Watershed Groups.

Mayor Jordan started the meeting at 8:00 p.m. The meeting was held at the Greenbelt Community Center, 15 Crescent Road #201.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Michael McLaughlin, City Manager; Luisa Robles, Sustainability Coordinator; and Shaniya Lashley-Mullen Administrative Assistant.

ALSO PRESENT WERE: Bill Duncan, Friends of Still Creek; Susan Barnett and Tom Taylor, Beaverdam Creek Watershed Watch Group; Ben Fischler and Cary Coppock, Citizens to Conserve and Restore Indian Creek; and Bill Orleans.

Mr. Duncan reported that Friends of Still Creek (FOSC), Beaverdam Creek Watershed Watch Group (BCWWG) and Citizens to Conserve and Restore Indian Creek (CCRIC) have not only been working on their individual projects, but have also been working collaboratively on joint projects. He said they have formed a Stream Circle Group within the Greenbelt Green Team.

Mr. Duncan advised that he would like to have the groups become involved early on proposed development projects in the City that may impact the watersheds. After discussion, it was suggested that the Greenbelt Advisory Committee on Environmental Sustainability and the Green Team Stream Circle Group be included on the Advisory Planning Board's notification list so they can be kept informed of upcoming projects.

Ms. Barnett suggested a master plan be developed to address the storm water problem areas. She also commented on the storm water runoff from the Greenbriar parking lot and suggested that the parking lot be redone to have the drainage directed under the Baltimore Washington Parkway. Ms. Robles said that if Greenbriar proceeds with the Solar Panel project, the money saved can be recycled back into the community by having the parking lot redone.

Mr. Putens suggested the Stream Circle Group meet with local homeowner associations and Greenbelt East Advisory Coalition to educate the members. Mr. Herling suggested they meet with residents of apartment developments as well.

Mr. Duncan provided an update on FOOSC. He asked that the City consider seeking a grant for a survey of the storm water issues in the area.

Ms. Davis suggested that FOOSC monitor the Washington Suburban Sanitary Commission sewer line rehabilitation work project on a portion of Still Creek just off of the entrance road to the Hanover Apartments. She also noted that the contractor only provides a one year warranty for the trees that are replanted as part of the project. Ms. Davis suggested that FOOSC check on the area every two to four months to check on the status of the new plantings.

Ms. Barnett reported that BCWWG holds regular cleanups and finds various things such as clothing, mopeds, shopping carts, etc. She said the area is in recovery from damage caused by bikers in the 1990's and suggested that one of the entrance roads be closed so the area can fully recover. Ms. Barnett noted that the Pumpkin Walk will be held later this month.

Mr. Coppock provided an update on CCRIC. He said CCRIC is monitoring the reconstruction of Powder Mill Road.

Informational Items

Several information items were discussed.

The meeting ended at 10: 25 p.m.

Respectfully Submitted

*Shaniya Lashley-Mullen
Administrative Assistant*

DRAFT

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, October 24, 2016.

Mayor Jordan called the meeting to order at 8:03 p.m.

ROLL CALL was answered by Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

ALSO PRESENT were Michael P. McLaughlin, City Manager; John Shay, City Solicitor and David E. Moran, Acting City Clerk.

Mayor Jordan asked for a moment of silence in honor of Greenbelt residents Joy T. Greig and Nancy DePlatchett and former resident Margaret Rall. Mr. Herling led the pledge of allegiance to the flag.

CONSENT AGENDA: Ms. Mach requested removal of the October 10, 2016 Regular Meeting minutes. It was moved by Mr. Putens and seconded by Ms. Davis that the consent agenda be approved with that amendment. The motion passed 7-0.

Council thereby took the following actions:

Minutes:

Work Session, July 5, 2016

Work Session, August 1, 2016

Letter of Support – New Deal Café: Council approved a letter of support which the New Deal Café could include with any applications for grant funding and financing resources.

Designation of Voting Delegate and Alternate for the National League of Cities (NLC) Congress of Cities: Council designated Mayor Jordan as the voting delegate, Mayor Pro Tem Davis as the first alternate and Mr. Putens as the second alternate. Council also authorized the City Clerk to so notify NLC.

Reappointments to Advisory Groups: Council re-appointed the following individuals to their respective City Advisory Groups.

Marie Silvia Miller	Advisory Planning Board
Stanley Zirkin	Public Safety Advisory Committee
Jeremy Tuthill	Youth Advisory Committee

Resignation from Advisory Group: Council accepted Annie Montes' resignation from the Forest Preserve Advisory Board.

APPROVAL OF AGENDA: Ms. Davis requested the addition of "Letter to WMATA Board – Metrorail Late Night Service" to the agenda. It was moved by Ms. Pope and seconded by Ms. Davis that the agenda be approved with that addition. The motion passed 7-0.

PRESENTATIONS:

America Recycles Month Proclamation: Mayor Jordan read a Proclamation declaring that America Recycles Day will be celebrated on November 15. Erin Josephitis, Environmental Coordinator, accepted the proclamation on behalf of the Greenbelt Advisory Committee on Environmental Sustainability. Ms. Josephitis gave an overview of this year's America Recycles Month events. (CM)

Local Government Insurance Trust (LGIT) – Police Training Grant Presentation: Deputy Chief Tom Kemp noted the City's long relationship with LGIT. Lt. Gordon Pracht stated that this training would help reduce the City's liability. He thanked MPO Sharnise Hawkins-Graham for her work in preparing the grant application. MPO Robert Defibaugh identified the training classes he had received and indicated that he would be able to train other K-9 officers.

Tim Ailsworth, LGIT Executive Director, thanked Council for the City's 25 years as a LGIT member. He noted LGIT has been a successful experiment and a partnership between the Maryland Municipal League (MML) and the Maryland Association of Counties (MACO). Mr. Ailsworth presented a check for \$1,394 to the City for K-9 handler instruction and training.

Deputy Chief Kemp reported on the pink badge program to raise breast cancer awareness. He also announced the Police Department will be participating in "no shave November" to raise awareness about prostate cancer.

PETITIONS AND REQUESTS: Colin Byrd, Greenbelt East, presented a request that the City support legislation which would prohibit persons on the terrorist watchlist from buying guns in Maryland to be introduced by Delegate Luke Clippinger (Baltimore City). He requested the City send a letter to Governor Hogan calling on him to support the legislation. Mr. Byrd also expressed concern about voting at Turning Point Academy because it had a Lanham address. He stated this could cause confusion and believed the Greenbelt voting precincts should have a Greenbelt address. Mr. Byrd encouraged the City to allow "out of precinct" voting for City elections. Several Council members indicated that the City's Board of Elections would be reviewing use of the Turning Point as a precinct location.

Laura Kressler, Kris White, Debbie Cooley and Ellen Weiss, with the Community Emergency Response Team (CERT), requested that the City establish a Community Animal Response Team (CART). She described how CART Teams work and the benefits of having these teams in Greenbelt. Dr. Kressler presented draft bylaws and a mission statement. She suggested partnering with the 4-Cities Coalition. Dr. Kressler indicated that they were seeking grant opportunities.

Theodora Scarato, Hillside Road, requested the City send a letter to the Maryland Department of Health about cell phone radiation and the need to inform the public. She cited an American Academy of Pediatrics press release regarding National Toxicology Protocol study which found a

link between cell phone radiation exposure and cancer in rats. Ms. Scarato read 10 steps that people can take to reduce radiation. She stressed the need to avoid exposure, especially among children. On another matter, Ms. Scarato relayed that she had heard that Eleanor Roosevelt High School was in development as a site for a cell phone tower. Council asked that City staff check into the matter.

Bill Orleans, Greenbelt Resident, requested that the City provide an explanation of past Executive Sessions held on the topic of annexation. He also asked about prospective Executive Sessions on the topic of City Manager search.

Ms. Davis moved to add Mr. Orleans' request to tonight's agenda. Mr. Herling seconded. The motion passed 6 to 1 (Roberts).

MINUTES OF COUNCIL MEETINGS

Regular Meeting, October 10, 2016: Ms. Mach requested that Page 4 of the minutes reflect that she attended International Walk to School Day. With that change, Ms. Mach moved approval. Mr. Herling seconded. The motion passed 7 to 0.

ADMINISTRATIVE REPORTS: Mr. McLaughlin recognized Chief Craze who was retiring after 45 years of service to the City and thanked the Chief for his incredible record of service to the City. He announced the Early Voting schedule at 9 locations throughout the County. Next, Mr. McLaughlin announced the upcoming Halloween costume parade.

Ms. Davis reported there were lines at Early Voting when she voted. She requested a copy of the Bus Stop Matrix referenced in the Public Works departmental report.

LEGISLATION

A Resolution to Authorize the Negotiated Purchase of a Tree Master Plan from Davey Resource Group of Kent, Ohio at a Cost of \$23,900

Mayor Jordan read the agenda comments.

Richard Fink, Superintendent of Parks, described the Request for Proposal (RFP) process the City used. He stated that Davey's community participation program was stronger than the other firms responding to the RFP.

Mr. Roberts expressed concern that Davey worked with Pepco on City trees and stated that this was a direct conflict of interest which should disqualify Davey. He suggested that staff find a vendor that has not worked for the City or Pepco.

Ms. Mach stated it was a thorough proposal and liked the citizen input/education component. She asked about the compressed timeframe. Mr. Fink responded that Davey was flexible and would adjust the schedule.

Ms. Davis asked about the stakeholder meetings referenced in the Davey proposal. Mr. Fink responded there would be meetings with the public, City Council, key staff and GreenAces, Advisory Committee on Trees and the Park and Recreation Advisory Board. Ms. Davis suggested including meetings with homeowner groups who have street trees.

Mayor Jordan stated the proposal was well written and clear. He asked where the savings would come from to pay the increased cost. Mr. McLaughlin responded from departmental salary savings.

Mr. Herling liked the community input process proposed by Davey.

Ms. Davis introduced the Resolution for second reading and adoption. Mr. Herling seconded.

ROLL CALL:	Ms. Davis	- yes
	Mr. Herling	- yes
	Ms. Mach	- yes
	Ms. Pope	- yes
	Mr. Putens	- yes
	Mr. Roberts	- no
	Mayor Jordan	- yes

The Resolution was declared passed (Resolution No. 2046, Book 8)

APPLICATION FOR LIQUOR LICENSE TRANSFER – GUS’S WORLD FAMOUS FRIED CHICKEN: Mayor Jordan read the agenda comments.

Evan Myers discussed the transfer and distributed a booklet with information about the chain. Mark Dawegko, stated that Gus’s was a fun, family friendly restaurant with full wait staff service. He noted their chicken was fresh and never frozen.

Ms. Davis indicated the building’s exterior required some sprucing. Mr. Dawegko responded the building would look like an authentic southern chicken shack. He reported they hoped to break ground by November 15. Ms. Davis asked about signage. Mr. Dawegko responded that new signs would be installed on the building similar to the current signage.

Mr. Putens stressed that restaurants in Greenbelt were supportive of community organizations and he encouraged Gus’s to maintain this tradition. Mr. Dawegko responded positively, indicating that Gus’s had a long history of this.

Mr. Roberts understood the request to serve beer and wine, but questioned the need for liquor. Mr. Dawegko indicated that they are buying Siri’s current license and generally did not serve liquor at their restaurants. It was noted there was a different process to request a new beer/wine only license.

Mr. Herling noted concern about the walkability, citing missing sidewalk connections to Greenbelt Station. Mayor Jordan expressed support for something being done there to pave the

worn dirt path in the area. Mr. Kapastin noted the parcel being referenced was not in Greenbelt, but in Berwyn Heights.

Mr. Putens moved that Council support the liquor license transfer. Ms. Pope seconded. The motion failed 3 to 4 (Mach, Davis, Herling, Roberts).

Ms. Mach moved that Council take no position. Mr. Herling seconded. The motion passed 6 to 1 (Roberts).

APPLICATION FOR TEMPORARY LIQUOR LICENSE – FRIENDS OF THE GREENBELT MUSEUM (FOGM): Mayor Jordan read the agenda comments.

Jen Ruffner, FOGM President, described the request and the steps FOGM will take to control wine consumption at the ticketed reception.

Mr. Putens moved that Council grant permission for a temporary liquor license for FOGM on November 15. Ms. Pope seconded. The motion passed 6 to 1 (Roberts).

MARYLAND DRAFT CONSOLIDATED TRANSPORTATION PROGRAM: Mayor Jordan read the agenda comments.

Ms. Davis noted several grammatical errors in the letter and provided edits to the City Manager. In the third paragraph, after “over the next six years,” she suggested the addition of “and urges additional funding be considered.”

Ms. Davis moved that Council approve the Letter on the Draft FY 2017-2022 Consolidated Transportation Plan. Ms. Mach seconded. The motion passed 7 to 0.

LETTER TO MARYLAND NATIONAL CAPITAL PARK AND PLANNING COMMISSION (M-NCPPC) – ZONING REWRITE MODULE 3 REVIEW: Mayor Jordan read the agenda comments.

Ms. Craze stated the letter reflected comments made at the work session. She indicated that staff had added number 9 to the letter which suggests there needs to be a public review of the draft document before it goes to the District Council. Mayor Jordan and Ms. Davis suggested removing the word “very” [before please] in paragraphs 2 and 3.

Ms. Mach moved that Council approve the letter as amended to M-NCPPC on Zoning Rewrite Module 3 and direct that the letter and the detailed comments be forward to the Maryland-National Capital Park and Planning Commission. Ms. Pope seconded. The motion passed 7 to 0.

COUNCIL REPORTS:

Roosevelt Center Merchants Association meeting – Ms. Davis

Commissioning of Lt. Kelly Lawson as a U.S. Navy Officer – Mayor Jordan, Ms. Davis, Ms. Pope, Mr. Herling and Mr. Putens
Maryland Municipal League Fall Conference - Mayor Jordan, Ms. Davis, Ms. Pope, Mr. Herling and Mr. Putens
Music and Arts store @ Greenway Center ribbon cutting – Ms. Davis and Mr. Putens
Security Camera Public Forum – Ms. Davis
Fall Fest – Ms. Davis, Mayor Jordan and Mr. Putens
Moonlit Movie – Ms. Davis
City Health Fair & Healing Arts Day – Ms. Davis and Ms. Mach
Prince George’s Municipal Association meeting – Ms. Mach
Pumpkin Carving – Mayor Jordan, Ms. Davis, Ms. Pope and Mr. Herling
Pumpkin Walk – Mr. Roberts
Raphael’s Race – Ms. Davis
Electronics and Paint Recycling – Ms. Davis
Prescription Drug Take Back Day – Ms. Davis
Octoberfest – Ms. Davis and Ms. Pope
Utopia Film Festival – Mayor Jordan, Ms. Davis, Ms. Pope, Mr. Herling, Mr. Roberts and Mr. Putens
Explore Your Greenbelt GAVA/GCF – Ms. Davis
Greenbelt Cooperative Table at the Farmer’s Market – Ms. Davis and Ms. Mach
Lakeside North Activity – Mr. Putens
Chief Craze Retirement Party – Mayor Jordan, Ms. Davis, Mr. Putens, Ms. Mach and Mr. Herling
Career Day at Greenbelt Elementary School – Mayor Jordan
Forest Preserve Assessment walk through - Mayor Jordan
Capital Cadillac – Cadillac & LaSalle Show – Mayor Jordan

LETTER TO WMATA BOARD – METRORAIL LATE NIGHT SERVICE: Mayor Jordan summarized the WMATA proposal to curtail late-night service. Ms. Davis explained that this affects many people and there was significant community opposition. She wanted to add Greenbelt to the list of affected towns in the letter and also add the City as a signatory on the letter.

Ms. Davis moved that Council agree to sign on to the letter with that amendment. Ms. Mach seconded.

Mayor Jordan noted the letter does not oppose the elimination of late-night hours. Ms. Davis suggested including this in a separate City letter. Mayor Jordan requested that staff quickly draft a letter and submit by the deadline.

Mr. Herling stressed the need to oppose the permanent reduction of these hours.

Mr. Roberts believed the City needed to send its own stronger letter.

Mayor Davis and Ms. Mach agreed to withdraw their motion as long as the City takes some action tonight. Ms. Mach wanted to stress the issue of equity for Prince George’s stations.

Ms. Davis moved the City send a letter of opposition. Ms. Mach seconded. The motion passed 7 to 0.

PETITION TO RELEASE INFORMATION ABOUT EXECUTIVE SESSIONS:

Ms. Davis moved that Council uphold its current policy of not releasing Executive Session minutes. Ms. Mach seconded. The motion passed 7 to 0. Ms. Davis requested that this be transmitted to the petitioner.

MEETINGS: Council reviewed the meeting schedule.

Executive Session: Ms. Davis moved that Council change the time of the October 31, 2016, Executive Session in the Council Room from 8:00 p.m. to 7:30 p.m. She stated that Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(1) of the *Annotated Code of the Public General Laws of Maryland* to discuss a personnel matter. Mr. Herling seconded.

ROLL CALL:	Ms. Davis	- yes
	Mr. Herling	- yes
	Ms. Mach	- yes
	Ms. Pope	- yes
	Mr. Putens	- yes
	Mr. Roberts	- no
	Mayor Jordan	- yes

Executive Session: Ms. Davis moved that Council schedule an Executive Session on Sunday, November 13, 2016, at 9:00 a.m. in the Council Room of the Municipal Building. She stated that Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(1) of the *Annotated Code of the Public General Laws of Maryland* to discuss a personnel matter. Mr. Herling seconded

ROLL CALL:	Ms. Davis	- yes
	Mr. Herling	- yes
	Ms. Mach	- yes
	Ms. Pope	- yes
	Mr. Putens	- yes
	Mr. Roberts	- no
	Mayor Jordan	- yes

Executive Session: Ms. Davis moved that Council schedule an Executive Session on Monday, November 21, 2016, immediately following the 8:00 p.m. work session scheduled for that evening in the Council Room of the Municipal Building. She stated that Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(9) of the *Annotated Code of the Public General Laws of Maryland* to discuss matters relating to collective bargaining negotiations. Mr. Putens seconded.

ROLL CALL: Ms. Davis - yes
Mr. Herling - yes
Ms. Mach - yes
Ms. Pope - yes
Mr. Putens - yes
Mr. Roberts - yes
Mayor Jordan - yes

Regular Meeting of November 14, 2016: Ms. Davis moved that Council cancel the Regular Meeting on November 14, 2016. Mr. Putens seconded. The motion passed 7 to 0.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Mach and seconded by Mr. Putens. The motion carried 7 to 0. The Mayor adjourned the regular meeting of October 24, 2016, at 10:52 p.m.

Respectfully submitted,

David E. Moran
Acting City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held October 24, 2016.

Emmett V. Jordan
Mayor

NOTES OF THE FOUR CITIES MEETING held Wednesday, October 26, 2016.

Mayor Jordan started the meeting at 7:35 p.m. The meeting was held in the Council Room of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Michael McLaughlin, City Manager, and David Moran, Assistant City Manager.

ALSO PRESENT WERE: Mayor Cheryl Jewitt, Councilmembers Jodie Kulpa-Eddy, Patricia Dennison, Christopher Rasmussen and Gerald Shields from Berwyn Heights; Mayor Patrick Wojahn and Bill Gardiner, Assistant City Manager of College Park; Mayor Andrew C. Hanko, Councilmembers Richard Bechtold, Lincoln Lashley, Duane Rosenberg and Interim City Administrative Officer Joe Nagro of New Carrollton; Bridget Warren, Gary Cunningham and Robbi Das of Prince George's County; County Councilmembers Dannielle Glaros and Todd Turner; Bill Orleans; Kathleen Gallagher, Greenbelt News Review; and Dr. Stephen Thomas, University of Maryland.

Municipal Notification on County Permits

Mr. Cunningham and Ms. Das indicated they understood the concern about not being notified of permits. The county expects to have a system for providing notification in about two years. In the meantime, limited information about issued permits can be obtained on the county website in the Open Data section.

Free Dental Clinic

Dr. Stephen Thomas of the School of Public Health at the University of Maryland described the free dental clinic held at the University in 2014. It served over 1,000 people. The next one is planned for September 2017. Dr. Thomas explained they are looking to partner with other medical professions and support agencies. Interest was expressed by everyone to support and promote the event.

Zoning Rewrite

Concern was expressed by Berwyn Heights about the complexity of the zoning rewrite currently underway by the Maryland-National Capital Park and Planning Commission. Greenbelt noted it had been briefed and shared its letter on Module 3 of the process. College Park was scheduled to be briefed and would share its letter.

Branchville Volunteer Fire Department

Mayor Wojahn noted that Branchville was having difficulty recruiting volunteers and the County Fire Department is not staffing it because other nearby stations can provide sufficient coverage. Mayor Hanko advised that the West Lanham Hills Station #48 was experiencing the same thing.

Metrorail Proposal to Reduce Operating Hours

There was discussion and general concern to the proposal to reduce Metrorail operating hours. It was noted that establishing dedicated funding for Metrorail was discussed at a recent Council of Governments meeting.

State Consolidated Transportation Program (CTP)

Greenbelt shared its letter on the State CTP. Mr. Turner noted the county would be finalizing its CTP priority letter soon.

Next Meetings

it was agreed the 2017 meetings would be January 25 in College Park, April 26 in New Carrollton, July 26 in Berwyn Heights and October 25 in Greenbelt.

Mayor Jordan thanked everyone for attending.

The meeting ended at 9:35 p.m.

Respectfully submitted,

*Michael P. McLaughlin
City Manager*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, October 31, 2016.

Mayor Jordan started the meeting at 7:30 p.m. The meeting was held in the Council Room of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WAS: Michael McLaughlin, City Manager.

Informational Items

Several informational items were discussed.

Executive Session

Ms. Davis moved that Council conduct an Executive Session in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter. Mr. Herling seconded.

<i>ROLL CALL:</i>	<i>Ms. Davis</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Herling</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Mach</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Pope</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Putens</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Roberts</i>	<i>-</i>	<i>No</i>
	<i>Mayor Jordan</i>	<i>-</i>	<i>Yes</i>

Ms. Davis announced that Council would not return to open session following the executive session.

Council moved into Executive Session at 7:45 p.m.

Respectfully submitted,

*Michael McLaughlin
City Manager*

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 10-31-16

Time: 4:45 PM

Location: Council Room -
Municipal Bldg.

Motion to close meeting made by: Ms. Davis Seconded by: Mr. Herling

Members voting to close meeting:

	Yes	No	Abstain	Absent
Ms. Davis	✓			
Mr. Herling	✓			
Ms. Mach	✓			
Ms. Pope	✓			
Mr. Putens	✓			
Mr. Roberts		✓		
Mayor Jordan	✓			

**STATUTORY AUTHORITY TO CLOSE SESSION
General Provisions Article, §3-305(b) (check all that apply):**

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (1) Personnel matter - City Manager Applicant Review

§3-305(b) () _____

§3-305(b) () _____

This statement is made by Emmett V. Jordan
 Emmett V. Jordan (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [] DAVIS; [] JORDAN; [] HERLING;
[] MACH; [] POPE; [] PUTENS; [] ROBERTS

STAFF/OTHERS PRESENT:

Michael McLaughlin, City Manager
Joellen Earl, Chief Executive Officer, Gov HR USA.

TOPICS DISCUSSED:

Personnel Matter

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

None

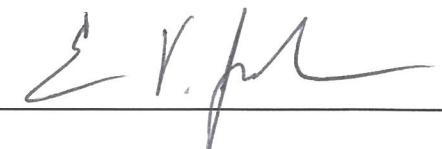
TIME CLOSED SESSION ADJOURNED: 10:10 PM.

PLACE OF CLOSED SESSION: Council Room - Municipal Building.

PURPOSE OF CLOSED SESSION: Discuss Personnel Matter

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (1); (); () _____

MEMBERS WHO VOTED TO CLOSE: [] DAVIS; [] JORDAN; [] HERLING; [] MACH;
[] POPE; [] PUTENS; [] ROBERTS

SIGNATURE OF PRESIDING OFFICER: 

Form Revised: 1/13/15

10:10 pm LM SP

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, November 2, 2016, to discuss Voting Age and Mandan Road Basketball Courts.

Mayor Pro Tem Davis started the meeting at 8:04 p.m. The meeting was held in Room 201 of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Konrad E. Herling, Leta M. Mach, Edward V. J. Putens, Rodney M. Roberts and Mayor Pro Tem Judith F. Davis. Mayor Emmett V. Jordan was unable to attend due to a work commitment. Councilmember Silke I. Pope was detained and arrived at 8:30 p.m.

STAFF PRESENT WERE: Michael McLaughlin, City Manager; Tom Kemp, Acting Police Chief; Joe McNeal, Assistant Director of Recreation; and Cindy Murray, City Clerk.

ALSO PRESENT WERE: Ema Smith and Hunter Whaples, Youth Advisory Committee; Pam Gregory, Board of Elections; Syed Shamim, Margo Hill, Ron Dean and Anitra Byers, Windsor Green; Kathleen Gallagher, Greenbelt News Review; Bill Orleans and Colin Byrd.

Voting Age

Ms. Smith reviewed the Youth Advisory Committee (YAC) Report #2015-1 which recommends that the City lower the voting age for municipal elections to allow for 16 and 17 year olds to vote in the elections. She said that 16 and 17 year olds have the ability to drive vehicles, work and pay taxes, but don't have a voice in government. Ms. Smith said YAC believes that it would be beneficial to the entire community to make this proposed change.

Mr. Whaples advised that high school students must take a government class in their freshman year which provides them with an understanding of government.

Ms. Gregory said the Board of Elections (BoE) focuses on the processes of administration of the election and voting. She said it is Council's decision regarding changes to existing election law.

Ms. Davis mentioned that the Cities of Hyattsville and Takoma Park already allow 16 and 17 year olds to vote in municipal elections. Ms. Murray reviewed statistics provided by the City of Takoma Park from its last two elections. She noted that Takoma Park also allows for same-day registration of voters and the majority of 16 and 17 year old voters registered on election day.

Ms. Murray explained that individuals are allowed to pre-register to vote at the age of 16 in Maryland but they are not considered "eligible" voters until they are 18 years of age. She said that if the City chose to allow 16 and 17 year olds to vote in municipal elections, the County will include the names of all pre-registered 16 and 17 year olds on the voting list for municipal elections.

There was discussion regarding the election questionnaire from the 2015 election which included a question on whether the City should lower its voting age to 16. The results indicated that 77% of respondents opposed this change, 19% supported the change and 4% did not provide a response.

Ms. Mach said she believes that likely everyone that completed the survey was over the age of 18 so she was not surprised to see that 77% indicated they opposed the change.

Ms. Davis asked what the process would be if Council decided to move forward with allowing 16 and 17 year olds to vote in municipal elections. Ms. Murray and Mr. McLaughlin explained that a charter amendment would be required to amend the City Code. It was also noted that the charter amendment would need to address the age for candidates.

Mr. Orleans asked and was provided answers to several questions.

After further discussion, Council requested this item be included on the agenda for the next meeting for possible actions such as: 1) referrals to advisory groups; and 2) scheduling a public hearing.

Windsor Green Basketball Courts

Ms. Davis explained that due to past criminal incidents, culminating in a shooting, the rims were removed from the basketball courts on Mandan Road about four years ago. She said the City has sent several inquiries to the Windsor Green Board asking for their thoughts as to whether the rims should be reinstalled or remain removed but has not received a response thus far.

Ms. Smith reviewed the YAC Report #2014-1 which recommends that the City reinstall the rims on the basketball courts on Mandan Road. She said YAC believes basketball courts are an outlet that enables youth to engage in physical activity and the isolated incident (shooting) should not deter the majority of youth from engaging in a popular pastime. Ms. Smith noted the importance of sports for the development of youth.

Ms. Byers said she would like the rims reinstalled with continuous police monitoring of the courts. She added this would be beneficial to the children in the area.

Mr. Dean explained that many years ago Windsor Green had removed all its basketball courts because of the use of the courts by adults from outside the community who were causing problems. He expressed concern about having the rims reinstalled and said the police can't be expected to monitor the courts all the time. He suggested use of the location for play equipment, tennis or volleyball.

Mr. McNeal said the Recreation Department would like to have the rims reinstalled on the basketball courts. He stressed the importance of providing residents an opportunity for physical activity and socialization. Mr. McNeal said signage could be installed directing users to contact the Police Department if there were any problems.

In response to a question from Ms. Davis, Mr. McNeal said there are 15 public basketball courts throughout the City. Acting Chief Kemp said these basketball courts generally have a good deal of activity and have not been a police problem.

Mr. Shamim said the Windsor Green Board had not taken an official position on whether to reinstall the rims. He said he believes the court would need round the clock protection if the rims were reinstalled.

Ms. Hill expressed concern about the courts attracting nonresidents. She said she doesn't think the rims should be reinstalled.

Ms. Byers also expressed concern about crime in the area such as packages being stolen off of residents' porches, vehicle break-ins, etc. She attributed the problem to the pathway that individuals use to enter and exit the area. Ms. Davis suggested Ms. Byers discuss the crime problem further with Acting Chief Kemp.

Mr. Roberts said the Police Department should be able to monitor the basketball courts and enforce the closing time. He said the courts should not be removed entirely. Mr. McNeal advised that the closing time of all city parks is 11:00 p.m. There was discussion regarding closing the basketball courts at an earlier time, perhaps 9:00 p.m.

Acting Chief Kemp explained that the area of the basketball courts on Mandan Road has unique geographical challenges including its location on the city line and a well-traveled pathway that runs from Chelsea Woods to Doctors Community Hospital. He added that unlike many other basketball courts in the city that are located in open areas, there is not good visibility of the Windsor Green courts. Acting Chief Kemp said the area had been considered a bit of a "hot spot" for crime in the past and the police had to provide a high level of police presence at times. He noted that signage posted indicating the time the basketball courts are closed would be very helpful for police enforcement. He added that although the area presented challenges, the police department can handle the challenges but there would be a cost to provide constant and consistent monitoring.

Ms. Davis mentioned that the Public Safety Advisory Committee (PSAC) is currently reviewing areas for the placement of security cameras and said this may be an area to be considered.

Mr. Putens spoke about constant problems with the use of the Mandan Road basketball courts by nonresidents in the past, including alcohol, drugs, assaults, etc. He said this activity ceased when the rims were removed from the courts. Mr. Putens stressed that if the rims are reinstalled, it will require commitments from the Police and Recreation Departments to provide constant monitoring which will be expensive.

Ms. Mach said there needs to be a way to resolve the situation and make it possible for the court to be utilized and if not, then the court is in the wrong location and should be relocated. The possibility of a fence and timed locks for the courts was briefly discussed but it was noted that fences and locks can be cut.

In response to a question from Ms. Pope, Ms. Byers said that the Windsor Green Board had not taken a position on the matter. She said a resident survey needs to be conducted.

Mr. McLaughlin mentioned that one hoop had been removed from the basketball court in University Square to make it a half-court which significantly reduced the problems attributed to use of the basketball court. He also said the possibility of partnering with Eleanor Roosevelt High School to improve its basketball courts for use by residents as well as students may be worth consideration.

Ms. Davis reviewed the following suggestions discussed:

- 1. Relocate basketball court;*

2. *Cut underbrush to allow for better visibility;*
3. *Provide regular police patrols and closer monitoring of the area;*
4. *Installation of security camera;*
5. *Installation of fence;*
6. *Making a half court instead of full court;*
7. *Partnering with Eleanor Roosevelt High School on basketball courts; and*
8. *Installation of signs specifying court closing time.*

Ms. Davis summarized the next steps included: 1) Windsor Green doing a resident survey on the basketball courts; 2) YAC will look at the situation further and report back to Council; and 3) the Recreation Department will reexamine site and make a recommendation. She added that signage on the courts should go up as soon as possible to get people used to the idea that the area will close at a certain time, such as 9:00 p.m.

Informational Items

Ms. Mach reported on her attendance at the Prince George's County School Board Boundary Hearing.

Ms. Davis, Ms. Mach, Ms. Pope and Mr. Putens commented on their attendance at the Greenbriar Crime Meeting.

Ms. Davis noted 2016 is the 75th anniversary of Pearl Harbor and suggested this be included in the Veterans Day Proclamation. She also suggested Council send a letter to the Greenbelt American Legion for its Pearl Harbor Day event.

The meeting ended at 10:15 p.m.

Respectfully submitted,

*Cindy Murray
City Clerk*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, November 9, 2016, to meet with the Roosevelt Center Merchants.

Mayor Jordan started the meeting at 8:03 p.m. The meeting was held in Room 201 of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Leta M. Mach, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Konrad Herling was unable to attend.

STAFF PRESENT WERE: Michael McLaughlin, City Manager; and Shaniya Lashley-Mullen, Administrative Assistant.

ALSO PRESENT WERE: Dr. Caitlin McGrath, Greenbelt Theater and President of Roosevelt Center Merchants Association; Joe Timer, Greenbelt Consumers Cooperative and Greenbelt Federal Credit Union; Joe Gareri and Barbara Ford, Greenbelt Consumers Cooperative; Cindy Comproni, Greenbelt Federal Credit Union; Michael Hartman and Rich Greystone; New Deal Café; Diane Oberg, Greenbelt News Review; Susan Walker, Greenbelt Community Development Corporation; David Whaples, WMCRP/Architects; Leonard Wallace, Realty One; and Bill Orleans.

Mr. Herling wasn't able to attend tonight's work session but sent in several questions: 1) has there been a breakdown of the foot traffic for the different stores; and 2) has the Credit Union thought about providing hours on Saturday.

Dr. Caitlin McGrath advised that she missed the last Roosevelt Center Merchants Association (RCMA) meeting but gave a summary. She advised that the meetings are being moved from the last Thursday of the month to the last Wednesday. She also advised that most of the merchants participated in the Halloween parade.

Dr. McGrath also advised that the Roosevelt Center is doing well and it has room for growth. She advised that an ad highlighting Roosevelt Center with a map was placed in a travel guide, which was placed in 14 different hotels between College Park and Greenbelt. It came out last month and will get updated once a year. Council advised that the ad was a great idea and wants to work with Dr. McGrath on the ad for next year. Dr. McGrath said she would try to put them in the Welcome to Greenbelt bags. Mr. Putens requested more copies of the ad.

Mayor Jordan asked Dr. McGrath how many people visited Roosevelt Center. She answered by saying there are about 30,000 people that visit the Greenbelt Theater in a year but she didn't know how many people visited the Center. Michael Hartman advised there are three main destinations people come to visit at Roosevelt Center - the Greenbelt Art Center, the Greenbelt Theater and the New Deal Cafe. He advised that the New Deal Café is filled every weekend with people from Baltimore, DC, Virginia and Annapolis.

Dr. McGrath advised she didn't have any updates on the Bike Grant but said she would check with Ms. Hruby. Dr. McGrath also made a suggestion that a bike repair station be near the bike rack near Curves.

Leonard Wallace discussed a website or app for cell phone to show a map of Roosevelt Center. He advised he reserved a website "Greenbelt.City" that can be used for that purpose and can be advertised at Roosevelt Center.

David Whaples with WMCRP/Architects advised that the company was sold to Kathy Dixon and they are having a kickoff and launch of their new website event at Friends School.

Mr. Michael Hartman introduced Mr. Rich Greystone, the new Chief Manager at New Deal Café. Mr. Greystone gave the following update that they are going to start remodeling the kitchen at the end of this month and it should be fully operational by early January. Mr. Hartman also advised of another project, a coffee/espresso bar, starting either March or April of next year. Mr. Hartman did express concern about the water bill, noting that it ranged from \$1,000 to \$3,000 a month. He said each merchant should have their own meter.

Ms. Cindy Comproni advised that they are slowing making renovations to the Credit Union after being in the same space for 35 years. In response to Mr. Herling question about Saturday hours, Ms. Comproni advised they will have to look into it.

All the merchants advised they had problems with either Comcast or Verizon. Mayor Jordan and Mr. Putens suggested that they all meet with each of the companies and invite Council to the meeting.

Mr. Joe Timer, Greenbelt Consumers Cooperative, advised that they made a profit after two years of losses. Ms. Mach and Dr. McGrath complimented Mr. Timer on how well the produce section looked and the different programs they offer, such as the \$5.00 bag of groceries to the food pantry and the spare change program. Ms. Mach made a suggestion that the cashiers inform customers how they can become members of the Greenbelt Consumers Cooperative if they aren't already a member.

Mr. Timer also advised that WSSC shut off the water to the sprinkler system due to a water leak. Mr. McLaughlin advised that the City is in contact with WSSC reference to this emergency and concern.

Dr. McGrath gave an update for the Greenbelt Theater, advising that they showed all the debates and the election results. Ms. Mach made a suggestion that the Greenbelt Theater should host a membership drive or have some type of notice about membership. Dr. McGrath advised they have about 900 members and that they notify members a month before expiration. Dr. McGrath advised they are about to kick off an end of the year event starting on December 3rd with the showing of "It's a Wonderful Life". It is to raise awareness the cost of keeping the doors open to the theater for free events.

Dr. McGrath also advised that they are hiring a new Director Program Outreach on December 5th. Mr. Roberts suggested that the Greenbelt Theater should stop doing so many free activities. Dr. McGrath advised that the theater is booked thru December with different free programs and will rethink about transitioning in January.

All the merchants collectively have issues with the parking at Roosevelt Center during the Labor Day Festival and would like to be informed of the permits that are issued. Council advised they should meet with the Labor Day chair in the spring and Mr. McLaughlin advised that the RCMA will be emailed the list of permits that are issued for Roosevelt Center.

Mr. Timer advised that the bushes at Greenbelt Federal Credit Union are high and need to be cut down for security reasons. Ms. Davis advised that the light under the awning isn't good for the security cameras and management needs to be informed due to safety concerns.

Dr. McGrath said Anwar Saleh of the Greenbelt Barber and Stylist Shop would like the festivals to utilize more of the Roosevelt Center. She also made a suggestion that the holiday decorations for Roosevelt Center be up from Halloween through Valentine's Day.

Mayor Jordan asked about the smoking problem in the Center. Dr. McGrath advised it's getting better.

There was discussion about the food trucks at the festivals

Ms. Davis asked about the table or bench for the Step Club and the light fixture in the basement. Mr. McLaughlin advised that a picnic table was donated but a set of benches to match the ones on the other side of Curves is being worked on. Ms. Comproni advised she always suggests taking a flashlight when going into the basement.

Informational Items:

Several informational items were discussed.

The meeting ended at 10:30 p.m.

Respectfully submitted,

*Shaniya Lashley-Mullen
Administrative Assistant*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Sunday, November 13, 2016.

Mayor Jordan started the meeting at 8:45 a.m. The meeting was held in the Council Room of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WAS: Cindy Murray, City Clerk.

Informational Items

Several informational items were discussed.

Executive Session

Ms. Davis moved that Council conduct an Executive Session in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter. Mr. Herling seconded.

<i>ROLL CALL:</i>	<i>Ms. Davis</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Herling</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Mach</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Pope</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Putens</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Roberts</i>	<i>-</i>	<i>Yes</i>
	<i>Mayor Jordan</i>	<i>-</i>	<i>Yes</i>

Ms. Davis announced that Council would not return to open session following the executive session.

Council moved into Executive Session at 8:55 a.m.

Respectfully submitted,

*Cindy Murray
City Clerk*

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 11-13-16 Time: 8:55 am Location: Council Room Municipal Building
 Motion to close meeting made by: J Davis Seconded by: K Herling

Members voting to close meeting:

	Yes	No	Abstain	Absent
Ms. Davis	✓			
Mr. Herling	✓			
Ms. Mach	✓			
Ms. Pope	✓			
Mr. Putens	✓			
Mr. Roberts	✓			
Mayor Jordan	✓			

STATUTORY AUTHORITY TO CLOSE SESSION
General Provisions Article, §3-305(b) (check all that apply):

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.


FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (i) Interviews for City Manager Position

§3-305(b) () _____

§3-305(b) () _____

This statement is made by


 Emmett V. Jordan (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [] DAVIS; [] JORDAN; [] HERLING;
[] MACH; [] POPE; [] PUTENS; [] ROBERTS

STAFF/OTHERS PRESENT:

~~Joellen Earl~~ Joellen Earl, CEO-GovHR.
City Manager Applicants

TOPICS DISCUSSED:

Conduct interviews for the position of City Manager

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

None

TIME CLOSED SESSION ^{Recessed} ADJOURNED: 4:05PM (RECESSED)

PLACE OF CLOSED SESSION: Council Room - Municipal Bldg.

PURPOSE OF CLOSED SESSION: Conduct interviews - City Manager Applicants.

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (2); (); ()

MEMBERS WHO VOTED TO CLOSE: [] DAVIS; [] JORDAN; [] HERLING; [] MACH;
[] POPE; [] PUTENS; [] ROBERTS

SIGNATURE OF PRESIDING OFFICER: 

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, November 14, 2016.

Mayor Jordan started the meeting at 6:40 p.m. The meeting was held in the Council Room of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Edward V.J. Putens was detained and arrived at 6:55 p.m.

STAFF PRESENT WAS: Cindy Murray, City Clerk.

Informational Items

Several informational items were discussed.

Executive Session

Ms. Davis moved that Council reconvene the Executive Session of November 13, 2016, in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter. She noted that this matter is time sensitive (urgent) due to the upcoming retirement of the City Manager. Ms. Pope seconded.

<i>ROLL CALL:</i>	<i>Ms. Davis</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Herling</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Mach</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Pope</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Putens</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Roberts</i>	<i>-</i>	<i>Yes</i>
	<i>Mayor Jordan</i>	<i>-</i>	<i>Yes</i>

Ms. Davis announced that Council would not return to open session following the executive session.

Council moved into Executive Session at 7:00 p.m.

Respectfully submitted,

*Cindy Murray
City Clerk*

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Reconvened (From 11-13-16 Executive Session)

Date: 11-14-16

Time: 7:00 pm

Location: Council Room - Municipal Bldg.

Motion to close meeting made by: J Davis

Seconded by: S Pope

Members voting to close meeting:

	Yes	No	Abstain	Absent
Ms. Davis	✓			
Mr. Herling	✓			
Ms. Mach	✓			
Ms. Pope	✓			
Mr. Putens	✓			
Mr. Roberts	✓			
Mayor Jordan	✓			

STATUTORY AUTHORITY TO CLOSE SESSION

General Provisions Article, §3-305(b) (check all that apply):

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

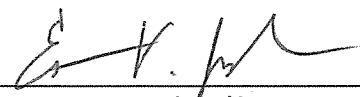
- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (1) Personnel Matter - Interviews for City Manager Position.

§3-305(b) () _____

§3-305(b) () _____

This statement is made by 
 Emmett V. Jordan (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [] DAVIS; [] JORDAN; [] HERLING;
[] MACH; [] POPE; [] PUTENS; [] ROBERTS

STAFF/OTHERS PRESENT:

Joellen Earl, CEO-GovHR
Aretha Allen, Nicole Ard and Michael Maniscalco -

TOPICS DISCUSSED:

Conduct interviews for the position of City Manager

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

None.

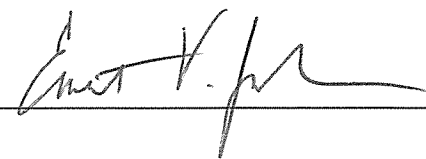
TIME CLOSED SESSION ADJOURNED: 9:55 PM (Recessed)

PLACE OF CLOSED SESSION: Council Room - Municipal Bldg.

PURPOSE OF CLOSED SESSION: Conduct interviews

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (); (); ()

MEMBERS WHO VOTED TO CLOSE: [] DAVIS; [] JORDAN; [] HERLING; [] MACH;
[] POPE; [] PUTENS; [] ROBERTS

SIGNATURE OF PRESIDING OFFICER: 

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

Date: 11/21/16 Time: 9:50 pm Location: Council Room
Municipal Building
 Motion to close meeting made by: J. Davis Seconded by: K Herling

Members voting to close meeting:

	Yes	No	Abstain	Absent
Ms. Davis	✓			
Mr. Herling	✓			
Ms. Mach	✓			
Ms. Pope	✓			
Mr. Putens	✓			
Mr. Roberts	✓			
Mayor Jordan	✓			

**STATUTORY AUTHORITY TO CLOSE SESSION
General Provisions Article, §3-305(b) (check all that apply):**

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

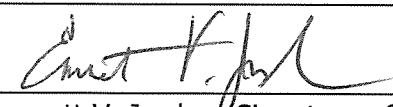
- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (9) upcoming FOP & City. Discussion of collective bargaining negotiations.

§3-305(b) () _____

§3-305(b) () _____

This statement is made by 
 Emmett V. Jordan (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [] DAVIS; [] JORDAN; [] HERLING;
[] MACH; [] POPE; [] PUTENS; [] ROBERTS

STAFF/OTHERS PRESENT:

Michael McLaughlin, City Manager; Cindy Murray, City Clerk.
Tom Kemp, Acting Police Chief; Thomas Moreland, Police Lieutenant.

TOPICS DISCUSSED:

Discussion of collective bargaining negotiations

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

None

TIME CLOSED SESSION ADJOURNED: 10:22 PM

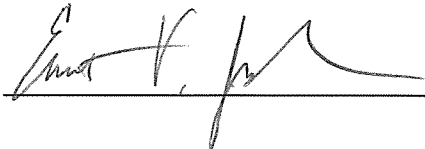
PLACE OF CLOSED SESSION: Council Room - Municipal Building.

PURPOSE OF CLOSED SESSION: Discussion of ^{upcoming} ~~POPE~~ + City collective bargaining negotiations.

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (9); (); () _____

MEMBERS WHO VOTED TO CLOSE: [] DAVIS; [] JORDAN; [] HERLING; [] MACH;
[] POPE; [] PUTENS; [] ROBERTS

SIGNATURE OF PRESIDING OFFICER: _____



WORK SESSION OF THE GREENBELT CITY COUNCIL held Tuesday, November 22, 2016.

Mayor Jordan started the meeting at 7:08 p.m. The meeting was held in the Council Room of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens and Mayor Emmett V. Jordan. Councilmember Rodney M. Roberts was detained at work.

STAFF PRESENT WAS: None.

Executive Session

Ms. Davis moved that Council reconvene the Executive Session of November 14, 2016, in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland to discuss a personnel matter. She noted that this matter is time sensitive (urgent) due to the upcoming retirement of the City Manager. Mr. Herling seconded.

<i>ROLL CALL:</i>	<i>Ms. Davis</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Herling</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Mach</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Pope</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Putens</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Roberts</i>	<i>-</i>	<i>Absent</i>
	<i>Mayor Jordan</i>	<i>-</i>	<i>Yes</i>

Council moved into Executive Session at 7:10 p.m.

Respectfully submitted,

*Emmett V. Jordan
Mayor
City Clerk*

**WRITTEN STATEMENT FOR CLOSING A MEETING
OF THE GREENBELT CITY COUNCIL**

(Reconvene from 11-14-16)

Date: 11-22-16 Time: 7:10 Location: Council Room, Municipal Bldg.

Motion to close meeting made by: J Davis Seconded by: K Herling

Members voting to close meeting:

	Yes	No	Abstain	Absent
Ms. Davis	✓			
Mr. Herling	✓			
Ms. Mach	✓			
Ms. Pope	✓			
Mr. Putens	✓			
Mr. Roberts				✓
Mayor Jordan	✓			

7:40 arrived

**STATUTORY AUTHORITY TO CLOSE SESSION
General Provisions Article, §3-305(b) (check all that apply):**

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

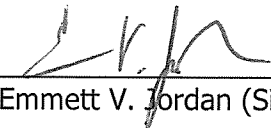
- (10) [] To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) [] To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) [] Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (i) Discussion of City Manager Applicants

§3-305(b) () _____

§3-305(b) () _____

This statement is made by 
 Emmett V. Jordan (Signature of Presiding Officer)

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING-NOT A PART OF THE CLOSING STATEMENT)

OFFICIALS ATTENDING CLOSED SESSION: [] DAVIS; [] JORDAN; [] HERLING;
[] MACH; [] POPE; [] PUTENS; [] ROBERTS

STAFF/OTHERS PRESENT:

None.

TOPICS DISCUSSED:

Discussion of City Manager Applicants

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

None

TIME CLOSED SESSION ADJOURNED: 9:00 PM (Recessed)

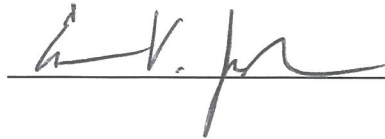
PLACE OF CLOSED SESSION: Council Room Greenbelt Municipal Building.

PURPOSE OF CLOSED SESSION: Discussion of City Manager Applicants.

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (1); (); () _____

MEMBERS WHO VOTED TO CLOSE: [] DAVIS; [] JORDAN; [] HERLING; [] MACH;
[] POPE; [] PUTENS; [] ROBERTS

SIGNATURE OF PRESIDING OFFICER: _____



Introduced:
Reading:
Passed:
Posted:
Effective:

ORDINANCE NUMBER 13XX

AN ORDINANCE TO REPEAL SECTION 19-2 "GRANTS FOR CERTAIN RENTERS BY REASON OF AGE AND INCOME" AND REENACT SECTION 19-2 "GRANTS FOR CERTAIN RENTERS", OF CHAPTER 19 "TAXATION" OF THE GREENBELT CITY CODE

WHEREAS, Section 19-2 of the City Code was enacted in 1973 and provides for a grant program for renters based on age and income which has been inactive for at least 25 years; and

WHEREAS, the State of Maryland has a program entitled the Renters' Tax Credit program for residents who are eligible on the basis of income, age, and/or disability; and

WHEREAS, in 2015, Prince George's County established a similar program called the Renters' Tax Relief Supplement for County residents who meet the eligibility criteria for the State program which is equal to 50% of the State payment; and

WHEREAS, the City Council desires to establish a new program in Greenbelt which is similar to the County program;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Council that Section 19-2 "Grants For Certain Renters By Reason Of Age And Income", of Chapter 19 "Taxation" of the Greenbelt City Code be, and is hereby repealed in its entirety; and

BE IT FURTHER ENACTED AND ORDAINED by the City Council, that a new Section 19-2, "Grants for Certain Renters" of Chapter 19 "Taxation", of the Greenbelt City Code, be, and is hereby adopted, as follows:

Section 19-2. Grants for Certain Renters

(a) The city manager or his/her designee is hereby appointed to administer the system of grants to certain renters.

(b) The city manager or his/her designee is hereby authorized to promulgate additional rules and regulations which may be necessary for the efficient administration of the system of grants to certain renters; provided that such regulations shall comply with the provisions of this section.

(c) There shall be allowed a single grant for each taxable year upon the application of any City resident who shall qualify in accordance with the State of Maryland Renters' Tax Credit

program. The amount of the City grant payment shall be equal to 50% of the State payment made to the resident.

PASSED by the Council of the City of Greenbelt, Maryland, at its meeting of _____, 2016.

Emmett V. Jordan, Mayor

ATTEST:

Cindy Murray, City Clerk

Key:

Underscoring indicates language added to existing law.

~~Overstriking~~ indicates language deleted from existing law.

Asterisks *** indicate intervening language.

Introduced:
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION TO SUPPORT THE PRINCE GEORGE'S COUNTY MUNICIPAL COLLABORATION FISCAL YEAR 2017 GRANT APPLICATIONS FOR MARYLAND ENERGY ADMINISTRATION EMPOWER LMI COMMUNITIES GRANT PROGRAM AND THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT COMMUNITY LEGACY GRANT

WHEREAS, The Municipal Collaboration consists of the Towns of Bladensburg, Brentwood, Capital Heights, Colmar Manor, Cottage City, Edmonston, Forest Heights, Glenarden, Landover Hills, Morningside, Mount Rainer, North Brentwood, Seat Pleasant, City of Bowie, City of Laurel, Town of Cheverly, City of Greenbelt, University Park and Prince George's County; and

WHEREAS, The Municipal Collaboration has formed to successfully pursue and obtain grant funding that is used to reinvest in communities such as the Maryland Energy Administration Empower Clean Energy Communities Grant program and Department of Housing and Community Development Community Legacy program; and

WHEREAS, the Town of Bladensburg, Maryland, serves as the lead agency for the Municipal Collaboration; and

WHEREAS, The Municipal Collaboration recognizes that there is a significant need for reinvestment and revitalization of the communities in the Municipal Collaboration; and

WHEREAS, the City of Greenbelt hereby endorses the designation of the Community Legacy Area. NOW, THEREFORE

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland that the City support the Prince George's County Municipal Collaboration Fiscal Year 2017 grant applications for Maryland Energy Administration Empower LMI Communities Grant Programs and the Department of Housing and Community Development Community Legacy Grant program.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of December 12, 2016.

Emmett V. Jordan,
Mayor

ATTEST:

Cindy Murray, City Clerk

Introduced:
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER

A RESOLUTION TO AUTHORIZE THE NEGOTIATED PURCHASE OF A 2017 DODGE GRAND CARAVAN TOURING EDITION FROM CRISWELL AUTOMOTIVE OF GAITHERSBURG, MARYLAND, AT A COST OF \$29,332

WHEREAS, the Green Ridge House Service Coordinator Program and Greenbelt Assistance in Living (GAIL) program transports residents, produce, diapers and other supplies on a weekly basis; and

WHEREAS, the Green Ridge House Service Coordinator Program and GAIL program is in need of a vehicle to support its transportation needs; and

WHEREAS, the Department of Housing and Urban Development has approved \$30,000 for the purchase of a vehicle for the Green Ridge House Service Coordinator program from its grant funding provided to the City; and

WHEREAS, staff has identified that the features on a Dodge Grand Caravan Touring Edition such as two rows of stow and go seats that fold completely into the floor and power lift gate and doors will meet its transportation needs; and

WHEREAS, a quotation has been received from Criswell Chevrolet for the purchase of a 2017 Dodge Grand Caravan Touring Edition at a cost of \$29,332; NOW, THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the City Manager be authorized to negotiate the purchase of a 2017 Dodge Grand Caravan Touring Edition from Criswell Automotive of Gaithersburg, Maryland, at a cost of \$29,332.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of December 12, 2016.

Emmett V. Jordan, Mayor

ATTEST:

Cindy Murray, City Clerk

November 18, 2016

To: Greenbelt City Council

Fr: Christal Batey, Community Resource Advocate

Re: Resolution to Negotiate the Purchase of a Dodge Caravan from Criswell Automotive of Gaithersburg, MD at a cost of \$29,332.

Dannell Wing, HUD Management Support Specialist assigned to the Service Coordinator Program grant for Green Ridge House contacted the GAIL Program office on November 1, 2016 explain the changing program grant year for the Service Coordinator Grant. The new program year will be January – December from November –October. In order to complete this task HUD awarded the City of Greenbelt an additional \$67,514 to spend between October 1, 2016 and December 31, 2016. Please see the attached document HUD Form 1044. GAIL Program staff had to allocate the \$67,514 within budgetary framework allotted for the program. Staff was informed on November 17, 2016 that the grant award was approved and all funds must be spent by December 31, 2016.

One of the items on the approved budget was to purchase a van to support the transport needs of the Green Ridge House Service Coordination Program/GAIL Program. Currently staff uses personal vans, recreation vehicles and public works vehicles on a weekly basis to transport residents, produce, incontinence supplies, attend meeting and conferences. Due to the combination of hauling boxes, crates and people, staff needed a vehicle flexible enough for cargo and residents. Staff contacted Scott Silverman from Criswell Automotive from the State of Maryland Bid List. This vendor was the only one listed with Dodge Caravan. The features staff requested including two rows of stow and go seats that fold completely into the floor, and a power lift gate and doors were not available to add to the base model. Those additions required staff to purchase a Touring edition. Mr. Silverman has a vehicle on site that meets all requested features. The line item awarded by HUD to purchase the vehicle was \$30,000.00 and the vehicle identified by Mr. Silverman cost \$29,332.00. Therefore GAIL Program staff is requesting that Council pass a resolution to negotiate the purchase of a Dodge Caravan from Criswell Automotive of Gaithersburg, MD.

Assistance Award/Amendment

**U.S. Department of Housing and
Urban Development
Office of Administration**

1. Assistance Instrument <input type="checkbox"/> Cooperative Agreement <input checked="" type="checkbox"/> Grant		2. Type of Action <input type="checkbox"/> Award <input checked="" type="checkbox"/> Amendment	
3. Instrument Number MD39HS04003	4. Amendment Number 14	5. Effective Date of this Action October 1, 2016	6. Control Number
7. Name and Address of Recipient Green Ridge House City of Greenbelt Maryland 25 Crescent Road Greenbelt, MD 20770		8. HUD Administering Office U.S. Department of Housing and Urban Development 10 South Howard Street, 5 th Floor Baltimore, MD 21201-2528	
10. Recipient Project Manager Christal Batey		8a. Name of Administrator HUD	8b. Telephone Number 410-209-6609
11. Assistance Arrangement <input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input type="checkbox"/> Fixed Price		9. HUD Government Technical Representative Dannell D. Wing, Management Support Specialist	
12. Payment Method <input checked="" type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input type="checkbox"/> Automated Clearinghouse		13. HUD Payment Office U.S. Department of Housing and Urban Development CFO Accounting Center; 801 Cherry Street, 25 th Floor Fort Worth, TX 76102	
14. Assistance Amount		15. HUD Accounting and Appropriation Data	
Previous HUD Amount	\$ 59,751.00	15a. Appropriation Number	15b. Reservation number
HUD Amount this action	\$ 67,514.00	Amount Previously Obligated	\$ 59,751.00
Total HUD Amount	\$ 67,514.00	Obligation by this action	\$ 67,514.00
Recipient Amount	\$	Total Obligation	\$ 67,514.00
Total Instrument Amount	\$ 774,623.00		

16. Description

We are continuing your Service Coordinator Grant with the same requirements and procedures as stated in the initial Grant Agreement.

The amount of this extension is \$67,514.00. the effective date of this extension is October 1, 2016 and will expire on December 31, 2016. This extension is being amended for one (1) year.

Please be mindful that Grant extension funds are contingent upon the availability of such funds.

[Duns No.: 145010802]

17. <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office		18. <input type="checkbox"/> Recipient is not required to sign this document.	
19. Recipient (By Name)		20. HUD (By Name)	
Signature & Title		Brenda J. Brown, Asset Management Division Director	
Date (mm/dd/yyyy)		Signature & Title	
		Date (mm/dd/yyyy)	

CRISWELL AUTOMOTIVE FLEET SALES



Scott Silverman - Fleet Sales Manager • Email: fleet-man@msn.com • Direct: 301-948-5460 • Cell: 240-876-8233 • Fax: 301-948-1381

November 18, 2016

Christal Batey
City of Greenbelt
15 Crescent Rd #200
Greenbelt, MD 20770

Proposal

2017 Dodge Grand Caravan GT Stock Number J170601

See attachment for standard features and option details.

Utilizing the government incentive pricing of MD State Contract BPO 001B7400142.

This van is offered to the City of Greenbelt for \$29,332.00.

Includes delivery to your location.

Terms are net 10 days after delivery.

Please note, this vehicle is currently available for sale on our lot, and could be sold by the time the city is able to make a commitment.

If you are able to issue a letter of intent prior to council meeting approval, we can mark the van sold and prevent it from being sold to another party.

Please advise if you have questions,

Scott Silverman
Fleet Sales Manager

**Greenbelt Youth Advisory Committee
Report to City Council**

Subject: Municipal voting age change

Discussion: After neighboring cities in Maryland lowered city voting ages, the committee evaluated how lowering the city voting age might work in Greenbelt. The committee outlined reasons why 16 years of age is ideal for beginning the voting process. In Maryland and specifically in Greenbelt at 16 years, youth are able to attain a driving permit, work with few restrictions, pay taxes, and are most likely taking the course "Local State and National Government."

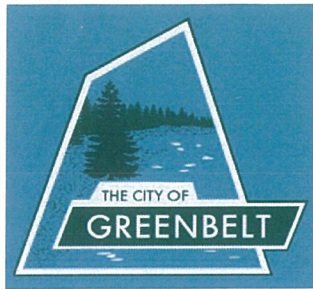
The committee also believes that 16 is an ideal age for beginning the voting process because typically when one turns 18 there are big changes in lifestyle; whether that is moving out, working, and/or going to college. With dramatic changes, it can be difficult to tackle something new like voting, for all levels of government. The committee believes that voting before 18 is a stepping stone for future voting, which continues to have an absent youth influence. By lowering the city voting age, youth are more likely to get involved with government and politics.

In response to lowering the voting age, the committee hopes that the youth of Greenbelt are inspired to have a voice in local politics. The committee also believes that beginning this civic engagement is important for the future of Greenbelt. Finally, since many youth live in New Greenbelt, reducing the voting age will help increase voter participation in areas of Greenbelt currently underrepresented in local politics.

Recommendation: The Youth Advisory Committee recommends lowering the City of Greenbelt's voting age to 16.

Respectfully submitted,

Katia Cavigelli, Chair
Youth Advisory Committee



Policy on Naming City Spaces

Effective Date: January 1, 2017
Last Revised: November 18, 2016

Department: City Manager’s Office
Policy Contact: David E. Moran, Assistant City Manager

1. Reason for Policy

It is the City’s intent to provide for fundraising by permitting naming opportunities and donor recognition at certain spaces at specific City facilities.

2. Policy Statement

This Policy allows for the naming of certain spaces at specific City facilities in exchange for monetary and/or in-kind donations. These donations will be used to assist with the renovation and/or operation of these facilities. Appropriate donor recognition will be provided in exchange for these donations.

3. Scope

This Policy applies to certain spaces at the Greenbelt Museum Visitor & Education Center located at 10-A Crescent Road and the Greenbelt Theater located at 129 Centerway. The policy does not allow for naming the entire building/facility.

4. Procedures

This policy will be implemented in partnership with the Friends of The Greenbelt Museum (FOGM) and the Friends of the Greenbelt Theatre (FOGT). FOGM & FOGT will develop and oversee the specific Naming Programs for their associated facilities. The City must approve all aspects of any naming program including, but not limited to, the following:

- Spaces available for naming
- Donation levels
- Form of Donor Recognition (plaque style, location, language, etc.)
- Donor Agreement
- Term of Recognition

5. Policy History

Revision Date	Author	Description
1-1-2017	City Manager’s Office David E. Moran	Policy created & Approved by the City Council
XX-XX-XXXX	Office, Department/Unit	[Brief & specific description of change]

Museum Naming Opportunities

The Friends of the Greenbelt Museum, Inc. is excited to present an opportunity for supporters to participate in an exciting new project that will shape the Greenbelt Museum for years to come. We are in the process of constructing exhibit and visitor spaces in the new Greenbelt Visitor and Education Center at 10A Crescent Road – right next door to the museum house at 10B!

The Museum Naming Program has been created to allow us to raise the necessary funds to make the new spaces a reality, and provide a meaningful opportunity for donors to receive recognition of their generosity and community spirit.

Your gift will be celebrated at the Greenbelt Museum's Visitor and Education Center formal grand opening and naming ceremony.

The Greenbelt Museum Naming Program includes prominently displayed naming opportunities in the areas listed:

\$25,000 and above

- **Main Exhibition Room** (the primary exhibit and orientation space in the Center, which will house exhibits, the orientation video and gift shop).

\$15,000 and above

- **Research and Archives Room** (public access research and collections storage area)
- **Gardenside Garden** (the garden/lawn area facing the playground/public walkways)

\$10,000 and above

- **Education Room** (space for hands-on education activities)
- **Timeline Exhibit Space** (porch area which will feature the permanent timeline exhibit about Greenbelt's history)
- **Gazebo** (gathering space that will be integral to outdoor events)
- **Kitchen** (not only will it provide event catering space, but it will also be utilized for

hands-on educational activities)

- **Office Space** (dedicated workspace for museum staff)
- **Archival Storage** (storage space for collection items)
- **Bathroom** (the Museum's first on-site, accessible restroom, with room for changing exhibits along a blank wall)
- **Servicesside garden** (the Crescent Road-facing garden/lawn area)

\$7,500 and above

- **24/7 Brochure Closet** (The former trash closet will be outfitted for round the clock access to information about the Museum and Greenbelt)
- **Entryway Closet** (Beneath the stairs, directly across from the front door)

\$5,000 and above

- **Garden Bench Pavilion** (The former owners of the property, the Dwyer family, always had a bench in the garden).
- **Accessible sidewalk/walkway/entrance** (Provides access to the visitor center for all abilities and would meet ADA requirements)

Donor recognition will also be available and highly appreciated at lower contribution levels, with display appropriate to the amount of donation. Please see the Greenbelt Museum Donor Recognition Levels.

All naming gifts must be approved by the City of Greenbelt prior to finalization of the donor agreement.

Gift Agreement

This Gift Agreement ("Agreement"), effective as of _____, 20__ ("Effective Date"), is made and entered into by and between _____, whose address is _____ ("Donor") and the Friends of the Greenbelt Museum, Inc. ("FOGM") for the use and benefit of The Greenbelt Museum (the "Museum"). Based upon the Recitals below, and in consideration of the mutual promises and benefits hereunder, the parties hereto hereby agree as follows:

RECITALS

Donor wishes to make a charitable gift to FOGM for the use and benefit of the Museum as set forth in this Agreement.

FOGM desire to accept such gift, subject to the terms and conditions set forth in this Agreement.

AGREEMENT

1. **Gift.** Donor hereby pledges to FOGM for the use and benefit of the Museum the following gift:
\$ _____ ("Gift").
2. **Payment of the Gift.** The Gift is an irrevocable pledge that will be paid to FOGM over a period of _____ () years. Payments in support of this pledge will begin immediately upon the execution of this Agreement with an initial payment of \$ _____ and will continue annually thereafter on the anniversary of the Effective Date according to the following schedule:

<u>Amount of payment by Donor</u>	<u>Due Date</u>
\$ _____	_____, 20__
\$ _____	_____, 20__
\$ _____	_____, 20__
\$ _____	_____, 20__
\$ _____	_____, 20__

Donor may accelerate the payment of any or all of this pledge at any time in Donor's discretion so long as the cumulative total of all gift payments meets the foregoing schedule. Payments shall be paid by Donor to FOGM via check, electronic funds transfer, stocks or other securities, or other methods acceptable to Donor and FOGM.

3. **Use of the Gift.** The Gift shall be used [*insert "for any purposes within FOGM's mission or purposes" or if Donor has specific requirements, insert Donor's use requirements; if applicable, insert appropriate endowment language*].
4. **Acknowledgment.** In consideration for the Gift, FOGM will acknowledge the Gift by naming the [*insert area or location to be named, including the facility to which it belongs ("Facility"), and then the new name of the area or location*] ("*Naming*"). [*Example: by naming the Education Room of the Greenbelt Visitor and Education Center ("Facility") the Donald Donor Education Room ("Naming")*]. Before the Naming is erected, Donor shall demonstrate reasonable and timely pledge payments. After the Naming is affixed, Donor will continue pledge payments in accordance with the foregoing schedule. Subject to the terms of this Agreement, the Naming will last for a minimum of twenty years.
5. **Termination of Naming.** In addition to any rights and remedies available at law, FOGM may terminate this Agreement and all rights and benefits of the Donor hereunder, including terminating the Naming:
 - a. In the event of any default in payment of the Gift as provided in this Agreement,
 - b. After twenty years have passed, or,

c. In the unlikely event FOGM determines in its reasonable and good faith opinion that circumstances have changed such that the Naming chosen by the Donor would adversely impact the reputation, image, mission or integrity of the Museum, the City of Greenbelt, or FOGM, in the event of a continued association with Donor and the continuation of the Naming provided for herein.

Upon any such termination of this Agreement and/or the Naming hereunder, FOGM, the Museum, and the City of Greenbelt shall have no further obligation or liability to Donor and shall not be required to return any portion of the Gift already paid. FOGM, however, may in its sole and absolute discretion determine an alternative recognition for the portion of the Gift already received.

6. **Modification of Naming.** If during the twenty years, the Facility is transferred or conveyed from the Museum, closed, deconstructed, destroyed or severely damaged, significantly renovated, upgraded, or modified; relocated, or replaced, then the Naming will cease. In such event, however, the Donor, if available, and in consultation with and as mutually agreed by FOGM, will have the right, for no additional payment, to have another available and equivalent Museum space named after the Donor.

7. **Publicity**

For purposes of publicizing the Gift and the Naming, FOGM will have the right, without charge, to photograph the Donor and use the names, likenesses, and images of the Donor in photographic, audiovisual, digital or any other form of medium (the "Media Materials") and to use, reproduce, distribute, exhibit, and publish the Media Materials in any manner and in whole or in part, including in brochures, website postings, informational and marketing materials, and reports and publications describing FOGM's development and business activities.

8. **Assignment.** This Agreement and the rights and benefits hereunder may not be assigned by either party without the prior written consent of the other party, which consent shall be in the sole and absolute discretion of the non-assigning party.

9. **Entire Agreement.** This Agreement constitutes the entire agreement of the parties with regard to the matters referred to herein, and supersedes all prior oral and written agreement, if any, of the parties in respect hereto. This Agreement may not be modified or amended except by written agreement executed by both parties hereto. The captions inserted in this Agreement are for convenience only and in no way define, limit, or otherwise describe the scope or intent of this Agreement, or any provision hereof, or in any way affect the interpretation of this Agreement.

10. **Governing Law and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of Maryland without regard to any conflict of laws rule or principle that might refer the governance or construction of this Agreement to the laws of another jurisdiction. Subject to the sovereign immunity of the State of Maryland, any legal proceeding brought in connection with disputes relating to or arising out of this Agreement will be filed and heard in Prince George's County, Maryland, and each party waives any objection that it might raise to such venue and any right it may have to claim that such venue is inconvenient.

11. **Board of Directors and City of Greenbelt Approval.** This Agreement and the recognition and naming provided for herein are subject to the approval by the Board, and the City of Greenbelt, and this Agreement will not be effective unless and until approved by the Board and the City.

ACCEPTED AND AGREED TO:

DONOR NAME

BOARD OF DIRECTORS
FRIENDS OF THE GREENBELT MUSEUM, INC.

Name

By: _____

Name:
Title: PRESIDENT

Sample Naming Plaque Language

Gift, Named after Living Donor

The John Smith Education Room

Made possible by a generous gift from John E. Smith.

Gift, Named in Memoriam

The John Smith Education Room

Made possible by a generous gift from Jane Smith in memory of John E. Smith.

Gift, Named in Honor

The John Smith Education Room

Made possible by a generous gift from Jane Smith in honor of John E. Smith.

Gift, Corporate

The Microsoft Education Room

Made possible by a generous gift from the Microsoft Corporation.

**CITY OF GREENBELT, MARYLAND
MEMORANDUM**

TO: City Council

VIA: Michael P. McLaughlin *MPM*
City Manager

FROM: David E. Moran *DEM*
Assistant City Manager

DATE: September 14, 2016

SUBJ: FOGM Proposal for Capital Campaign & Naming Opportunity

Background

Since the acquisition of 10-A Crescent Road, the Friends of the Greenbelt Museum (FOGM) have been considering ways to raise funds for the renovation of 10-A as a Museum Visitor & Education Center. FOGM is undertaking a Capital Campaign. A part of that Campaign is a naming opportunity program which is outlined in the attached proposal. They hope to generate \$50,000-\$100,000. These funds could be used for renovation and to provide additional FOGM supported staffing at 10-A.

Staff Analysis

There is no specific prohibition on the naming of City facilities or spaces within them in honor of a specific individual. However when Council adopted new Memorial Guidelines (Resolution 919) in 2000, the intent was clear that the City was moving away from naming facilities, streets, parks, etc. after people. Instead bench adoptions, tree adoptions, memorial pavers and the Wall of Honor were offered/encouraged as ways to memorialize a deceased City resident.

FOGM's proposal differs from the City's memorialization program in that it does not require an individual to be deceased and FOGM expects most donors will be living. Also, these naming opportunities will be time limited to a 20 year period and it would be clear that the donation was being made to FOGM, not the City. During the discussion prior to acquiring 10-A, FOGM was challenged to help fundraise and their proposal responds to that challenge. FOGM recently received a \$50,000 State grant from Maryland Heritage Area Authority (MHAA) which requires a \$37,500 match.

Approving this proposal does establish a precedent. 10-A is a City-owned facility. The Friends of the Greenbelt Theatre (FOGT) are considering a similar fundraising program (name a seat, etc.) to help fund Phase II (Auditorium) of the theatre renovation. There have been occasional

requests in the past to name certain facilities after specific individuals. Naming of spaces is a common practice in fund raising. However, there has been a reluctance to name/dedicate City property for individuals. Another common approach is to display the names of major donors on a “donor wall” or large plaque in the facility.

The City has very limited Capital Projects funding and a long list of unfunded projects. If FOGM is successful, these funds would allow for needed renovations at 10-A Crescent.

cc: Megan Searing Young, Museum Director
Jen Ruffner, FOGM President

Cindy Murray

From: Joe McNeal
Sent: Monday, November 07, 2016 10:31 AM
To: Michael McLaughlin; Julie McHale
Cc: Cindy Murray
Subject: RE: Application to NLC YEF Council
Attachments: DRAFT letter to NLC - Ema Smith Application.docx

Attached is a DRAFT letter of support for Ema's application to serve on the NLC – YEF Committee for consideration.

Estimated cost to attend the NLC in Charlotte are:

4 nights @ \$200/night	= \$800
4 days per diem @ \$50/day	= \$200
Travel – (depends)	=\$500 to \$700
Registration Youth Delegate	=\$170

Total estimate \$1,670 to \$1,870. There could be a savings if she is only there for 3 nights.

Not including minimal costs for local meetings in DC.

Sincerely,

*Joe McNeal, CPRP / AFO
Assistant Director of Recreation Operations*

CITY OF GREENBELT
25 CRESCENT ROAD
GREENBELT, MARYLAND 20770
OFFICE (301) 397-2200
FAX (301) 397-2203

From: Joe McNeal
Sent: Wednesday, November 02, 2016 3:59 PM
To: Michael McLaughlin; Julie McHale
Cc: Cindy Murray
Subject: RE: Application to NLC YEF Council

Mike,

Not sure about the cost. It looks like there are four meetings. NLC will cover the cost to attend the summer meeting but not the other three. Two of those three are in DC during the Congressional City Conference. Costs should be minimal. I think the biggest expense is attendance at the NLC in Charlotte, NC.

This is the language from the attachment.

The YEF Council meets up to four times during each 12-month term. Attendance at these meetings is a crucial component of Council membership.

The Council typically has a mid-summer meeting, which lasts about a day and a half and requires at least one overnight stay. **NLC will pay all necessary travel expenses incurred by the youth members when attending the summer meeting of the Council.**

Three shorter meetings will occur during NLC's national conferences. Two of these meetings will take place during two annual Congressional City Conferences in Washington, D.C. in March 2017 and March 2018. The third meeting will be during NLC's annual conference in November, 2017 in Charlotte, N.C. Youth members of the YEF Council also serve on the planning committee for the overall youth delegate activities at all three conferences.

Sincerely,

*Joe McNeal, CPRP / AFO
Assistant Director of Recreation Operations*

CITY OF GREENBELT
25 CRESCENT ROAD
GREENBELT, MARYLAND 20770
OFFICE (301) 397-2200
FAX (301) 397-2203

From: Michael McLaughlin
Sent: Wednesday, November 02, 2016 3:52 PM
To: Joe McNeal; Julie McHale
Cc: Cindy Murray
Subject: RE: Application to NLC YEF Council

Joe – Ema's email mentions attendance at 3 NLC conferences – what three conferences are being referenced, what are their locations next year and what is an approximate cost for each one – registration, travel, accommodation, etc.

Thanks
Mike

Michael McLaughlin
City Manager
City of Greenbelt

301-474-8000

From: Joe McNeal
Sent: Wednesday, November 02, 2016 3:20 PM
To: Michael McLaughlin; Julie McHale
Cc: Cindy Murray
Subject: FW: Application to NLC YEF Council

Mike/Julie,

See e-mail below. Ema Smith, Chair of YAC is seeking appointment to the NLC Council on Youth, Education, and Families. One of the items of support needed is a letter from an elected or appointed official (details in the attachment). The due date for her application is Friday, December 2, 2016.

I assume this would be signed by Mayor Jordan. Would you like me to draft the letter?

Sincerely,

*Joe McNeal, CPRP / AFO
Assistant Director of Recreation Operations*

CITY OF GREENBELT
25 CRESCENT ROAD
GREENBELT, MARYLAND 20770
OFFICE (301) 397-2200
FAX (301) 397-2203

From: Ema Smith [<mailto:ema.catalina.smith@gmail.com>]
Sent: Monday, October 31, 2016 9:13 PM
To: Joe McNeal
Subject: Application to NLC YEF Council

Hello Joe,

There is this opportunity for members of city youth advisory boards/committees to be a youth member on the National League of Cities Council on youth, education, and families. Alison told the committee about this last year and I applied. I would like to apply again this year. The application requires a letter of support by a city official that includes a commitment by the city government to cover costs of attending three NLC conferences; could you help me in obtaining that letter? I attached the pdf with the information.

Thanks,
Ema Smith

November 28, 2016

Ms. Laura E. Furr
Program Manager for Justice Reform and Youth Engagement
National League of Cities

Dear Ms. Furr,

The City Council of the City of Greenbelt extends its support to Ms. Ema Smith, Chair of the Greenbelt Youth Advisory Committee in her effort to serve as an appointed member to the National League of Cities Council on Youth, Education and Families.

Ms. Smith is an active member in good standing of our Youth Advisory Committee. As you may be aware, Ms. Smith is currently serving on the NLC - Youth Delegate Planning Committee. In addition, Ms. Smith was a panelist for the Maryland Municipal League workshop "Youth Civic Engagement" at the last annual convention in Ocean City, Maryland. Ms. Smith would be an excellent selection to serve on the NLC Council.

Sincerely,

Rodney M. Roberts
Council Member
Council Liaison, Youth Advisory Committee

CITY OF GREENBELT 2017 LEGISLATIVE PROGRAM SUMMARY

LEGISLATIVE PRIORITIES

Top Priorities:

① SUPPORT FBI HEADQUARTERS IN GREENBELT

Support FBI Headquarters consolidation at the Greenbelt site.

② GREENBELT ROAD STREETScape IMPROVEMENTS

Fund the SHA Streetscape Improvement Program on Greenbelt Road (MD 193).

③ BOND BILL FOR GREENBELT LAKE DAM

Provide additional State Funding to help repair the dam at Greenbelt Lake.

Other Priorities:

① YOUTH SERVICE BUREAU (CARES) FUNDING

Implement a legislative strategy that will protect Youth Service Bureau funding.

② CHILDREN LIVING IN GREENBELT STATION SHOULD ATTEND GREENBELT SCHOOLS

Children living in the new community of Greenbelt Station are assigned to Berwyn Heights Elementary, Greenbelt Middle School and Parkdale High School. These students should be attending Greenbelt schools.

Other Items

- New Elementary School for Franklin Park
- Need for Affordable/Workforce Housing
- Increase School Resource Officer funding
- Prince George's County Municipal Association Priorities
- Maryland Municipal League Priorities

Legislative Suggestions Raised by City Council

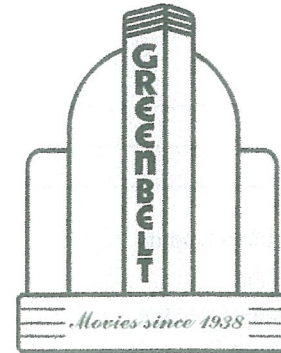
Updated September 13, 2016

#	Item	Venue	Date
1	Enable New Site Plan Authority/Full Planning & Zoning	2009 Legislative Program	12/2008
2	Funding for Greenbelt Lake dredging	2009 Legislative Program	12/2008
3	Encourage/Require Gas Stations to offer alternative fuels	2009 Program/2010 & 2011 MML LAR	6/23/09
4	Reestablish County Landlord/Tenant Commission	2009 Legislative Program	12/2008
5	Increase M-NCPPC Funds Provided to Greenbelt	2009 Legislative Program	12/2008
6	New Greenbelt Fire Station	2009 Legislative Program	12/2008
7	Oppose Kenilworth Ave (MD 201) Extension/Expansion	2009 Legislative Program	12/2008
8	Support Purple Line/Oppose Intercounty connector	2009 Legislative Program	12/2008
9	Prohibit Transfer of Gas Station Liquor Licenses	2009 Legislative Program	12/2008
10	Financial Reporting for Circulation of Municipal Petitions	2009 Legislative Program	12/2008
11	Additional Funding for Noise Barriers/Change Criteria	2009 Legislative Program	12/2008
12	Creation of Container Deposit Program	2009 Legislative Program	12/2008
13	Municipal Electric Aggregation	2009 Legislative Program	12/2008
14	Increased Penalties for Red Light Camera Violations (assess points, remove license, etc.)	2009 Legislative Program	12/2008
15	Transit Service Issues (more weekend service, less duplication, etc.)	2009 Legislative Program	12/2008
16	Full Funding of Bridge to Excellence (Thornton)	2009 Legislative Program	12/2008
17	Ask County to Require Art for New Development	Budget Work Session	5/6/09
18	End Homelessness	Regular Meeting/Mr. Herling	6/22/09
19	Apartment Assessment Inequity Issue	2008 & 2010 MML LAR	6/23/09
20	Expand definition of Pawn Shop (County Issue)	Regular Meeting	6/7/10
21	Increase Transit Funding, Sunday Bus Service	Special Meeting	7/20/10
22	Allow municipalities to receive funds currently directed to TheBus	Regular Meeting	9/27/10
23	Funding for Schools to Clear Snow	Work Session	10/20/10
24	Prohibition on Plastic Grocery Bags	Regular Meeting	10/26/10
25	Concern about New Ethics Law (Financial Disclosure Forms)	Work Session	8/3/11
26	During a Power Outage – Pepco can Raise Rates	Regular Meeting	9/13/11
27	Pit Bull Legislation – Court of Appeals Decision	Regular Meeting	11/14/12
28	Funding for Greenbelt Lake Dam Repairs	Work Session	7/15/13
29	Bond Bill for Dredging/dam repair and/or /Theater Phase II	Work Session	7/16/14
30	Undergrounding of Utilities	Work Session	7/22/15
31	Legal housing discrimination based on “Source of Income”	Work Session	8/15/16

Friends of the Greenbelt Theatre

Memo

To: City Council
Cc: Mike McLaughlin
From: Caitlin McGrath
Date: 10/20/16
Re: Old Greenbelt Theatre



Dear City Council,

Attached please find our September financial report. This month was terrible for us. We continued to have very high legal fees (over \$4,000) and payroll is more than double what it was this time last year. It was a three-payroll month, which accounts for much of that increase, but as noted last month, we continue to have a higher payroll because we are still searching for a salaried replacement for Dan. We have some very strong candidates and hope to have a decision very shortly. In addition, although concessions are right on track, the box office is down over \$6,000 compared to this time last year. September is notoriously a bad month for movies (no more summer films, and too early for Oscar contenders) and this held true for us this month as well.

We continue to renew memberships and added an additional 51 new members. Our overall membership number is now back to its former high, with a total of 909.

We had a total of 21 community events this month. We continued our new series – Musicals, Free Monday Matinees, and Storytime on Screen – alongside the usual series. This month saw both Labor Day programming and the beginning of the Presidential debate series, both of which were very popular.

If you have any questions about any of this information, or any data that isn't provided here, please let me know. (Caitlin@greenbelttheatre.org, or 301-456-5076.)

Best wishes,
Caitlin

Friends of Greenbelt Theatre

PROFIT AND LOSS

September 2016

	TOTAL	
	SEP 2016	SEP 2015 (PY)
INCOME		
5100 Contribution Income		
5110 Donations		
5111 Individual Donations	183.45	1,220.00
5112 Corporate Donations	200.00	675.00
5114 Sponsorship Income	1,210.00	
Total 5110 Donations	1,593.45	1,895.00
5120 Grants		
5123 City Of Greenbelt		8,333.33
Total 5120 Grants		8,333.33
Total 5100 Contribution Income	1,593.45	10,228.33
5200 Earned Income		
5210 Box Office	15,652.75	21,799.00
5220 Sales - Concessions	7,688.02	7,482.25
5230 Merchandise	67.00	220.00
5240 Sales - Advertisement	550.00	436.80
5250 Sales - Membership	3,540.00	3,905.00
5260 Rental	1,646.00	
Total 5200 Earned Income	29,143.77	38,843.05
Total Income	\$30,737.22	\$44,071.38
COST OF GOODS SOLD		
6000 Cost of Goods Sold		
6100 Concessions	2,156.85	1,991.04
6200 Film COGS	250.00	250.00
6220 Freight & delivery - COS	27.44	27.44
6230 Licensing/Distribution	8,141.24	7,409.07
Total 6200 Film COGS	8,347.80	7,686.51
6300 Taxes		
6310 Sales & Use Tax	404.96	529.73
6320 Amusement	1,533.60	1,513.50
Total 6300 Taxes	1,938.56	2,043.23
6400 Merchant/Credit Card Fees	468.82	
6600 POS Fees	33.19	532.69
Total 6000 Cost of Goods Sold	12,945.22	12,253.47
Total Cost of Goods Sold	\$12,945.22	\$12,253.47
GROSS PROFIT	\$17,792.00	\$31,817.91
EXPENSES		
7000 Expenses		
7100 Administrative Expenses		
7110 Advertising	2,791.80	2,149.46
7130 Bank Charges	35.00	76.49

Greenbelt Theatre
 129 Centerway
 Greenbelt, MD 20770

BOX OFFICE SUMMARY for 9/1/2016 to 9/30/2016

BOX OFFICE SALES

Film	Running Dates	Screenings	Days	Sold	Void	Total	Gross	% Admits	% Gross	Rk
Florence Foster Jenk	8/26/2016 to 9/14/2016	19	11	590	0	590	\$4,647.50	29.19%	30.30%	1
Beatles: Eight Days	9/23/2016 to 9/29/2016	16	7	522	0	522	\$4,057.50	25.83%	26.46%	2
Spock	9/9/2016 to 9/22/2016	19	10	414	0	414	\$3,221.00	20.48%	21.00%	3
Southside with You	9/16/2016 to 9/22/2016	12	7	224	0	224	\$1,680.00	11.08%	10.95%	4
Sully	9/30/2016 to 10/10/2016	3	1	122	0	122	\$882.00	6.04%	5.75%	5
Painting the Modern	9/25/2016 to 9/26/2016	2	2	36	0	36	\$270.00	1.78%	1.76%	6
Fight Club	9/9/2016 to 9/9/2016	1	1	20	0	20	\$176.50	0.99%	1.15%	7
The Breakfast Club	9/23/2016 to 9/23/2016	1	1	15	0	15	\$129.00	0.74%	0.84%	8
Ballet Hispanico	9/11/2016 to 9/12/2016	2	2	12	0	12	\$104.50	0.59%	0.68%	9
Brigadoon	9/4/2016 to 9/4/2016	1	1	10	0	10	\$64.50	0.49%	0.42%	10
A Town Called Panic	9/24/2016 to 9/24/2016	1	1	8	0	8	\$52.00	0.40%	0.34%	11
The Candidate	9/6/2016 to 9/6/2016	1	1	7	0	7	\$51.50	0.35%	0.34%	12
Beyond February	9/18/2016 to 9/18/2016	1	1	15	0	15	\$0.00	0.74%	0.00%	13
Brigadoon	9/5/2016 to 9/5/2016	1	1	0	0	0	\$0.00	0.00%	0.00%	14
Maestra	9/20/2016 to 9/20/2016	1	1	7	0	7	\$0.00	0.35%	0.00%	15
NWFF Children	9/3/2016 to 9/4/2016	2	2	0	0	0	\$0.00	0.00%	0.00%	16
Only Angels Have Win	9/8/2016 to 9/8/2016	1	1	17	0	17	\$0.00	0.84%	0.00%	17
Storytime	8/22/2016 to 9/26/2016	2	2	2	0	2	\$0.00	0.10%	0.00%	18
The Errand Boy	9/17/2016 to 9/17/2016	1	1	0	0	0	\$0.00	0.00%	0.00%	19

Box Office Totals 2021 0 2021 \$15,336.00

	Total	Gross
Sales for Show Times Before 5:00 PM	405	\$2,676.50
Sales for Show Times Starting 5:00 PM	1616	\$12,659.50

	TOTAL	
	SEP 2016	SEP 2015 (PY)
7140 Dues & Subscriptions	545.00	69.71
7150 Freight & Delivery		19.71
7160 Insurance		
7161 Insurance - Disability	294.17	
7162 Insurance - Liability	305.55	297.18
Total 7160 Insurance	599.72	297.18
7170 Legal & Professional Fees	1,899.18	
7171 Accounting	500.00	
7172 Legal Fees	1,610.22	
7173 Non Film Booking		250.00
7174 Charitable Donations	360.00	
Total 7170 Legal & Professional Fees	4,369.40	250.00
7180 General and Admin Expenses		
7181 Office Expenses	513.33	71.91
7182 Supplies		5.00
Total 7180 General and Admin Expenses	513.33	76.91
7200 Taxes & Licenses		21.99
Total 7100 Administrative Expenses	8,854.25	2,961.45
7300 Payroll Expenses		
7310 Wages	22,676.00	10,775.31
7320 Taxes	2,087.35	911.86
7330 Benefits & Insurance		250.00
7340 Payroll Service & Scheduling Fees	67.99	44.00
Total 7300 Payroll Expenses	24,831.34	11,981.17
7600 Building		
7620 Utilities	1,110.29	655.77
7630 Cleaning	651.84	1,650.00
Total 7600 Building	1,762.13	2,305.77
Total 7000 Expenses	35,447.72	17,248.39
Uncategorized Expense	555.00	
Total Expenses	\$34,892.72	\$17,248.39
NET OPERATING INCOME	\$ -17,100.72	\$14,569.52
NET INCOME	\$ -17,100.72	\$14,569.52

November 14, 2016

Mr. John C. Rowe, President
Board of Elections
Prince George's County
1100 Mercantile Lane, Suite 115A
Largo, MD 20774

Dear Mr. Rowe:

Voters in the City of Greenbelt have brought a number of concerns related to the recent election process to the attention of my colleagues on the Greenbelt City Council and me.

The concerns are:

1. There were not enough ballot scanning devices. At the Precinct 6, Greenbelt Elementary School site, and the Precinct 13, Eleanor Roosevelt High School site, there was only one (1) ballot scanning device. This caused long lines and delays of up to two (2) hours to vote. Had the one machine become broken or jammed, peoples' votes could have been in jeopardy.

Other locations had two (2) scanners which still resulted in occasional delays, but at least provided a back-up.

Is there a formula or policy for how scanners are distributed?

2. Voters expressed concern about the secrecy of their ballot due to the use of the manila folder and how the folder was collected before the ballot was scanned. Some voters complained that the election clerks at the scanners had an easy view of ballots before they were scanned. Proper training and supervision of election clerks need to be provided concerning this matter.
3. A number of voters expected to get a receipt once their ballot was scanned. The receipt would be proof that their ballot had been scanned and scanned properly.

Is this going to be provided in future elections?

4. Finally, it is the Council's sense that in addition to more scanners, there is a great need for more staff at the voting locations and more training.

Thank you for your consideration of these comments. We all greatly value the election process and thank you and everyone involved in the process for your service.

Sincerely,

Emmett V. Jordan
Mayor

/amb

cc: City Council
County Councilmember Todd Turner
Cindy Murray, City Clerk

November 3, 2016

Van T. Mitchell
Secretary of Health & Mental Hygiene
Herbert R. O'Connor State Office Building
201 West Preston Street
Baltimore, MD 21201 - 2399

Dear Secretary Mitchell:

Recently the City Council received a request regarding safety concerns related to radiation from cell phones. A National Toxicology Program study found a link between cellphone radiofrequency radiation and tumors in rats. These concerns are even greater for young children. The American Academy of Pediatrics recommends children and teens limit their use of cellphones.

Literature from health advocacy groups lists simple steps that can be taken to reduce exposure including: keeping phones away from one's body, turning them off when not in use, utilizing corded devices, etc. In an effort to make use of these devices as safe as possible, the City encourages your office to review this study and take appropriate steps to notify the public regarding any health concerns.

The City appreciates your consideration of this issue.

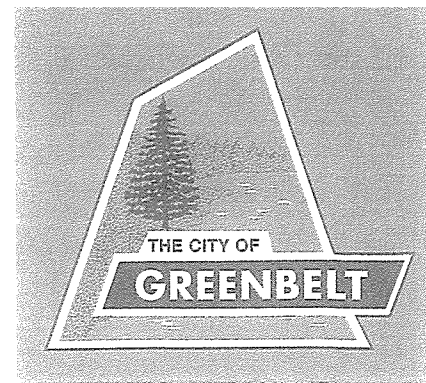
Sincerely,

Emmett V. Jordan
Mayor

cc: City Council
Theodora Scarato

CITY OF GREENBELT

25 CRESCENT ROAD, GREENBELT, MD. 20770-1886



November 25, 2014

Tom Wheeler, Chairman
Federal Communications Commission
445 12th Street, SW
Washington, DC 20054

CITY COUNCIL
Emmett V. Jordan, Mayor
Judith F. Davis, Mayor Pro Tem
Konrad E. Herling
Leta M. Mach
Silke I. Pope
Edward V.J. Putens
Rodney M. Roberts

Dear Chairman Wheeler:

Recently the City Council received a petition regarding health and safety concerns related to radiation from cell phones and other wireless devices. Organizations such as the World Health Organization and the American Academy of Pediatrics have expressed these concerns and noted potential links to cancer. The concern is even greater for young children and women who are pregnant.

In reviewing literature from health advocacy groups, there are simple steps that can be taken to reduce exposure including keeping phones away from one's body, turning them off when not in use, utilizing hands free devices, etc. Cell phone manufacturers provide safety warnings in their manuals, but this information is often located in the "fine print" of product literature.

In an effort to make these devices as safe as possible, the City encourages the Federal Communications Commission (FCC) to update and adopt radiation standards that will protect children's health and safety, reflect current use patterns, and provide meaningful consumer disclosure of warnings.

Sincerely,

A handwritten signature in black ink that reads "Emmett V. Jordan".

Emmett V. Jordan
Mayor

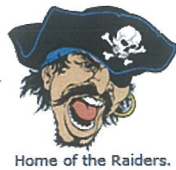
cc: City Council
The Honorable Barbara Mikulski
The Honorable Ben Cardin
The Honorable Steny Hoyer

A NATIONAL HISTORIC LANDMARK

(301) 474-8000 FAX: (301) 441-8248

www.greenbeltmd.gov





Eleanor Roosevelt High School
Grad Night 2017 Committee
7601 Hanover Parkway
Greenbelt, Maryland 20770
301-513-5400



10/19/2016

BY:

National statistics indicate that more teenage alcohol-related accidents and fatalities occur on the night of high school graduation than at any other time of the year. Additionally, 77% of fatal crashes occurring from midnight to 3 am involve alcohol. Today, parents, teachers, and communities are coming together to turn these statistics around.

Mr. Michael P. McLaughlin
City Manager
25 Crescent Road
Greenbelt, MD 20770

Ms. Julie McHale
Director
Greenbelt Recreation Department
25 Crescent Road
Greenbelt, MD 20770

Dear Mr. McLaughlin and Ms. McHale:

I would like to introduce myself; my name is Callie Mosley Jackson and I am one of the co-chairs for the 2017 Eleanor Roosevelt High School Grad Night committee. The school board has announced the graduation date for the senior class will be Monday, June 5, 2016 at 9:00am. We would like the opportunity to use your facilities for our grad night celebration.

The ERHS Grad Night Committee has had the privilege of utilizing your facilities for many years and they have made the annual grad night celebration a success. We graciously request your approval for the use of the following facilities for the following dates and times in 2017:

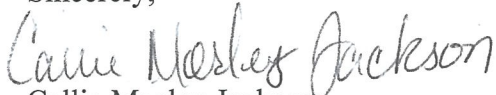
1. Greenbelt Youth Center:
 - a. **June 4th** 2:00pm -10:00pm
 - b. **June 5th** 9:00am -12am
 - c. **June 6th** 12am - 6:00am
2. Greenbelt Aquatic & Fitness Center:
June 6th 12am - 4:00am (Rental Fees Waived)

The ERHS grad night celebration allows only our graduating seniors to come together for one last time in a drug-free, alcohol-free, weapon-free, and smoke-free environment at your Greenbelt Youth Center the night of graduation. ERHS Grad Night is now in its **26th year** of providing graduates a safe place to have "the time of their lives" without risking their lives. We are anticipating 550 graduating seniors to attend this event and we plan to offer a jam-packed buffet throughout the night,

with entertainment, fun, music, games, competitions, swimming and end the event with a delicious breakfast and parting gifts for each graduate.

We especially want to thank you in advance for the services and support from your Recreation Department. Please feel free to contact me at 2017erhsgradnight@gmail.com or on my cell at (240) 351-8611, if you have any questions.

Sincerely,



Callie Mosley Jackson
2017 Grad Night Co-Chair

Prince George's County Public Schools' Eleanor Roosevelt High School (ERHS) in Greenbelt, Maryland is a nationally recognized award winning public school that draws an ethnically diverse pool of students from communities in Prince George's County, Maryland. Its faculty and staff have been commended for innovative academy programs and for the focus on character in education. The winner of many awards, ERHS is the only public school in Maryland to have been named twice as a Blue Ribbon School of Excellence by the United States Department of Education. We are proud of what our children have accomplished at this school.